

VILLAGE OF COTTAGE GROVE LAW ENFORCEMENT COMMITTEE

NOTICE OF PUBLIC MEETING

**TUESDAY, FEBRUARY 25, 2020, 5:30 p.m., COTTAGE GROVE POLICE DEPARTMENT
MUNICIPAL BUILDING SUITE 1, 210 PROGRESS DRIVE, COTTAGE GROVE, WI 53527**

AGENDA

1. Call meeting to order
2. Determine quorum present, and meeting properly posted
3. Discuss/consider approval of minutes of previous meeting(s)
4. New Business:
 - a. Update on fitness/wellness plan.
 - b. Update on recent vandalism.
 - c. Update on success of food pantry/parking ticket program.
5. Chief's Report.
 - a. Police Department Activity Report
 - b. Detective Report
 - c. K9 Report
 - d. SRO Report
6. Future agenda items and next meeting date
7. Adjournment

ALL AGENDA ITEMS ARE SUBJECT TO ACTION

John Williams, Chairperson
Village of Cottage Grove
Law Enforcement Committee

It is possible that members of and a possible quorum of members of other governmental bodies may be in attendance at the above-stated meeting to gather information; no action will be taken by any other governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice. If you require an interpreter, materials in alternative formats, or other accommodations to access this service, activity or program, contact the Cottage Grove Village Hall at 839-4704, at least 24 hours prior to this meeting.

VILLAGE OF COTTAGE GROVE LAW ENFORCEMENT COMMITTEE
Municipal Building Suite 1, 210 Progress Drive, Cottage Grove, WI 53527
28 January 2020
Draft - Meeting Minutes

1. Call to Order

The January 28, 2020 regular meeting of the Village of Cottage Grove Law Enforcement was called to order at 5:30 p.m. by Village President John Williams

2. Determination of quorum and that the agenda was properly posted

It was determined that there was a quorum of members present and that the agenda properly posted. Committee members present were: Police Chief Dan Layber, Members Ron Mabie and Kishia Peters, Trustees Jon Russell and Sarah Valencia and Village President John Williams. Also in attendance, was Lieutenant Matthew Wagner.

3. Discuss and consider the approval of the previous meeting minutes

Motion by Valencia to approve minutes from 26 November 2019 meeting seconded by Mabie. Motion carried with a voice vote of 5-0-0.

4. New Business

- a. Discuss and consider 2020 COPS grant application and applying for one position: Chief Layber walked through the program and that the Village had applied in the past without being awarded the grant. The officer needs to be outside any planned positions and not replace a future planned position. If granted, the position is funded up to 75% for the first three years and the needs to be maintained for the fourth year. Motion by Valencia to apply for the 2020 grant application for one officer and second by Peters. Motion passed carried with a voice vote of 5-0-0.

5. Chief's Report

- a. Police Department Activity Report: Chief Layber highlighted a few items in the report, but noted nothing really pressing from the data reports. The budget is in good shape with expenses (outside labor, benefits, etc.) came in around \$111K compared to budget \$136K. Chief shared that the food pantry in lieu of paying \$25 for Village parking ticket for the holiday season which was just wrapping up was successful. We had large four loads of food delivered to our local party and Channel 27 News were looking to do a follow-up to their December 5th news story on this program.
- b. Detective Report: Chief Layber walked through the report.

- c. K9 Report: Chief Layber relayed the activities of our K9 unit in the Village and mutual aid outside the Village.
 - d. SRO Report: Chief Layber shared a few highlights from SRO's report. The committee suggested that the SRO report be issued in the packet as a pdf to ensure student name redactions.
6. Future agenda items and next meeting date:
- Usual agenda items as well as update on the wellness program.
 - Next meeting scheduled for 25th February at 5:30 p.m.
7. Adjournment
- Motion to adjure 6:05 p.m. by Valencia and second by Mabie and carried voice vote 5-0-0.

MINUTES - Submitted by
John Williams

Village of Cottage Grove Law Enforcement Committee meeting held on 28Jan2020

These minutes represent the general subject matter discussed in this meeting, but do not reflect a verbatim documentation of the subjects and conversations that took place.

CALLS FOR SERVICE SUMMARY

2020 Village	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER
TOTAL	1250											
NUMBER OF DAYS PER MONTH	31	28	31	30	31	30	31	31	30	31	30	31
CALLS PER DAY	40.3											
CALLS PER SHIFT	13.4											
2019 Village	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER
TOTAL	1300	1110	1190	1069	1026	1189	1022	1029	883	955	888	879
NUMBER OF DAYS PER MONTH	31	28	31	30	31	30	31	31	30	31	30	31
CALLS PER DAY	41.9	39.6	38.4	35.6	33.1	39.6	33	33.2	29.4	30.8	29.6	28.3
CALLS PER SHIFT	14	13.2	12.8	11.9	11	13.2	11	11.1	9.8	10.3	9.9	9.4
2018 Village	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER
TOTAL	1429	1370	1178	1074	959	1105	1137	1205	1185	1198	1043	1105
NUMBER OF DAYS PER MONTH	31	28	31	30	31	30	31	31	30	31	30	31
CALLS PER DAY	46	48.9	38	35.8	30.9	36.8	36.7	38.9	39.5	38.7	35	35.7
CALLS PER SHIFT	15.3	16.3	12.7	11.9	10.3	12.3	12.2	13	13.2	12.9	11.7	11.9
2017 Village	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER
TOTAL	986	873	1029	717	812	825	738	682	804	794	723	845
NUMBER OF DAYS PER MONTH	31	28	31	30	31	30	31	31	30	31	30	31
CALLS PER DAY	31.81	31.18	33.19	23.9	26.2	27.5	23.8	22	26.8	25.6	24.1	27.3
CALLS PER SHIFT	10.6	10.4	11.1	8	8.7	9.1	7.9	7.3	9	8.5	8	9.1
2016 Village	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER
TOTAL	911	977	1033	1034	806	867	839	1206	911	907	748	961
NUMBER OF DAYS PER MONTH	31	29	31	30	31	30	31	31	30	31	30	31
CALLS PER DAY	29.39	33.69	33.32	34.47	26.00	28.90	27.06	38.90	30.37	29.26	24.93	31.00
CALLS PER SHIFT	9.8	11.2	11.1	11.5	8.7	9.6	9.0	13.0	10.1	9.8	8.3	10.3
2015 Village	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER
TOTAL	760	597	580	584	803	796	776	1098	1002	921	925	1005
NUMBER OF DAYS PER MONTH	31	28	31	30	31	30	31	31	30	31	30	31
CALLS PER DAY	24.52	21.32	18.71	19.47	25.90	26.53	25.03	35.42	33.40	29.71	30.83	32.42
CALLS PER SHIFT	8.2	7.1	6.2	6.5	8.6	8.8	8.3	11.8	11.1	9.9	10.3	10.8
2014 Town & Village	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER
TOTAL	581	509	569	585	760	694	693	709	654	613	684	547
NUMBER OF DAYS PER MONTH	31	28	31	30	31	30	31	31	30	31	30	31
CALLS PER DAY	18.74	18.18	18.35	19.50	24.52	23.13	22.35	22.87	21.80	19.77	22.80	17.65
CALLS PER SHIFT	6.2	6.1	6.1	6.5	8.2	7.7	7.5	7.6	7.3	6.6	7.6	5.9

**COTTAGE GROVE 2020 DEPARTMENT BUDGET
MONTHLY EXPENDITURES**

	<u>Expenditure</u>	<u>Remaining</u>	<u>Invoice</u>
<u>100-52100-210 PROFESSIONAL SERVICES</u>			
Budgeted Amount		\$ 12,000.00	
		\$ 12,000.00	
<u>100-52100-214 DATA PROCESSING</u>			
Budgeted Amount		\$ 40,000.00	
Deer Creek Technologies	\$ 297.00	\$ 39,703.00	2020-110
WI DOJ	\$ 318.00	\$ 39,385.00	455TIME-7813
US Cellular	\$ 223.59	\$ 39,161.41	352430725
Power DMS	\$ 1,166.62	\$ 37,994.79	32802
<u>100-52100-225 TELEPHONE</u>			
Budgeted Amount		\$ 5,000.00	
Frontier	\$ 70.88	\$ 4,929.12	01/01/20
US Cellular	\$ 404.68	\$ 4,524.44	353770261
Frontier	\$ 70.65	\$ 4,453.79	02/01/20
<u>100-52100-240 REPAIR/MAIN EQUIP</u>			
Budgeted Amount		\$ 2,300.00	
		\$ 2,300.00	
<u>100-52100-310 OFFICE SUPPLIES</u>			
Budgeted Amount		\$ 4,000.00	
Complete Office	\$ 60.64	\$ 3,939.36	MC
Complete Office	\$ 115.64	\$ 3,823.72	MC
Amazon	\$ 63.28	\$ 3,760.44	MC
Amazon	\$ 103.59	\$ 3,656.85	MC
Amazon	\$ (118.16)	\$ 3,775.01	MC
<u>100-52100-311 POSTAGE</u>			
Budgeted Amount		\$ 600.00	
Post Office	\$ 24.65	\$ 575.35	MC
Post Office	\$ 7.10	\$ 568.25	MC
<u>100-52100-320 PUBLICATIONS/DUES</u>			
Budgeted Amount		\$ 1,500.00	
Chamber of Commerce	\$ 110.00	\$ 1,390.00	12/31/2019
WI CPA	\$ 80.00	\$ 1,310.00	12/30/2019
DCCPA	\$ 80.00	\$ 1,230.00	2020-CGPD
IACP	\$ 190.00	\$ 1,040.00	94383

100-52100-330 TRAINING

	Budgeted Amount		\$ 11,000.00	
WICPA	\$	200.00	\$ 10,800.00	3967
PayPal	\$	275.00	\$ 10,525.00	MC
Kalahari	\$	82.00	\$ 10,443.00	MC

100-52100-340 OPERATING SUPPLIES

	Budgeted Amount		\$ 20,000.00	
Engraving & Trophy Specialists, Inc.	\$	75.00	\$ 19,925.00	59785
Deer Grove EMS	\$	154.04	\$ 19,770.96	20201
Unity Point Health	\$	37.97	\$ 19,732.99	1/27/2020
Ace Hardware	\$	13.99	\$ 19,719.00	2/7/2020
Deerfield Pistol Center	\$	1,725.80	\$ 17,993.20	MC
Eleven	\$	59.92	\$ 17,933.28	MC
Amazon	\$	13.07	\$ 17,920.21	MC
Amazon	\$	195.70	\$ 17,724.51	MC

100-52100-342 UNIFORMS

	Budgeted Amount		\$ 10,000.00	
Deerfield Pistol Center	\$	138.90	\$ 9,861.10	54034
Galls	\$	57.65	\$ 9,803.45	MC

100-52100-380 VEHICLE REPAIR

	Budgeted Amount		\$ 10,000.00	
Meineke	\$	40.65	\$ 9,959.35	28065
Meineke	\$	40.65	\$ 9,918.70	28068
Kayser	\$	182.13	\$ 9,736.57	631059
Meineke	\$	37.44	\$ 9,699.13	27037

100-52100-385 MOTOR FUEL

	Budgeted Amount		\$ 14,000.00	
Landmark	\$	1,338.35	\$ 12,661.65	01/31/2020

	<u>Year to Date</u>	<u>Expenditures</u>	<u>Budgeted</u>	<u>Difference</u>
	\$	7,936.42	\$ 130,400.00	\$ 122,463.58

SET

<u>Description</u>	<u>Month</u>
Deer Creek Annual	Jan
Time System Access	Jan
Modem Account	Jan
Start-up Fees	Jan
Emergency Line/Fax Machine	Jan
Cell Phones	Jan
Emergency Line/Fax Machine	Feb
Office Supplies	Jan
Postage for Return	Jan
Certified Mail	Jan
Chamber Dues	Dec
Wagner Membership	Dec
Chief/LT Dues	Jan
Chief Dues	Jan

Chief Conference	Jan
Anderson	Jan
Anderson	Jan

Jude Wolf Award	Jan
Defibrillator Pads	Jan
Blood Draw; Case #20-36070	Jan
Flashlight Battery	Feb
Glock & Ammo	Jan
Evidence	Jan
Amazon Prime	Jan
Unknown	Jan

Matte	Jan
Layber	Jan

Squad 162	Jan
Squad 14	Jan
K9 Squad	Jan
Squad 161	Feb

January Fuel	Jan
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6%

2020 Revenues:

<i>General Fund: Fines & Forfeitures</i>	\$ 175.00	6134	Jan
<i>Parking Violations</i>	\$ 50.00	6260	Jan
	\$ 200.00	6596	Jan
	\$ 125.00	6658	Jan
	\$ 25.00	6697	Jan
	\$ 75.00	6675	Jan
	\$ 300.00	6764	Feb
	\$ 100.00	6773	Feb
Total:	\$ 1,050.00		

General Fund: Public Charges SVCS

Total: \$ -

Police Dept Fund: Police Training

Total: \$ -

*Police Dept Fund: Other Earning
Gen Gov*

\$ 20.00	6135	Jan
\$ 15.00	6659	Jan
\$ 25.00	6597	Jan
\$ 5.00	6765	Feb
Total:	\$ 65.00	

*Police Dept Fund: Police Training
Intergov Aid/State*

\$ 146.32	4633	Feb
Total:	\$ 146.32	

Police Dept Fund: Patronage Dividend

Total: \$ -

Police Dept Fund: Misc. - Donations

Total:

TOTALS: \$ 1,261.32 \$ 1,261.32



Incident Activity Report

Cottage Grove
 Police Department
 Official Case Report
Do Not Re-Release

Print Date/Time: 02/19/2020 12:13
Login ID: cgcms
Layer: All
Areas: All

From Date: 01/01/2020 00:01
To Date: 01/31/2020 23:59

Village of Cottage Grove Police Department
ORI Number: WI0131900
Incident Type: All

Hour	SUNDAY		MONDAY		TUESDAY		WEDNESDAY		THURSDAY		FRIDAY		SATURDAY		TOTAL	
	INCIDENTS	%	INCIDENTS	%												
24	11	0.9	10	0.8	9	0.7	12	1.0	17	1.4	13	1.0	13	1.0	85	6.8
1	11	0.9	8	0.6	8	0.6	5	0.4	8	0.6	6	0.5	17	1.4	63	5.0
2	2	0.2	7	0.6	10	0.8	4	0.3	7	0.6	8	0.6	26	2.1	64	5.1
3	4	0.3	7	0.6	3	0.2	4	0.3	7	0.6	9	0.7	9	0.7	43	3.4
4	17	1.4	2	0.2	2	0.2	4	0.3	7	0.6	4	0.3	11	0.9	47	3.8
5	3	0.2	0	0.0	1	0.1	5	0.4	0	0.0	0	0.0	1	0.1	10	0.8
6	5	0.4	0	0.0	0	0.0	2	0.2	5	0.4	1	0.1	2	0.2	15	1.2
7	5	0.4	5	0.4	1	0.1	13	1.0	5	0.4	10	0.8	7	0.6	46	3.7
8	11	0.9	4	0.3	3	0.2	4	0.3	4	0.3	1	0.1	3	0.2	30	2.4
9	6	0.5	4	0.3	3	0.2	6	0.5	4	0.3	4	0.3	2	0.2	29	2.3
10	6	0.5	13	1.0	8	0.6	13	1.0	7	0.6	4	0.3	6	0.5	57	4.6
11	4	0.3	8	0.6	8	0.6	5	0.4	9	0.7	7	0.6	3	0.2	44	3.5
12	3	0.2	12	1.0	9	0.7	12	1.0	3	0.2	9	0.7	2	0.2	50	4.0
13	4	0.3	6	0.5	5	0.4	4	0.3	8	0.6	5	0.4	1	0.1	33	2.6
14	5	0.4	7	0.6	3	0.2	12	1.0	6	0.5	3	0.2	5	0.4	41	3.3
15	9	0.7	12	1.0	8	0.6	18	1.4	17	1.4	12	1.0	9	0.7	85	6.8
16	14	1.1	9	0.7	10	0.8	11	0.9	14	1.1	13	1.0	10	0.8	81	6.5
17	12	1.0	2	0.2	5	0.4	9	0.7	10	0.8	6	0.5	8	0.6	52	4.2
18	3	0.2	8	0.6	5	0.4	12	1.0	10	0.8	12	1.0	5	0.4	55	4.4
19	10	0.8	11	0.9	10	0.8	8	0.6	9	0.7	9	0.7	13	1.0	70	5.6
20	9	0.7	7	0.6	9	0.7	7	0.6	10	0.8	20	1.6	11	0.9	73	5.8
21	4	0.3	5	0.4	3	0.2	2	0.2	4	0.3	6	0.5	10	0.8	34	2.7
22	5	0.4	7	0.6	6	0.5	5	0.4	7	0.6	11	0.9	12	1.0	53	4.2
23	18	1.4	12	1.0	7	0.6	13	1.0	13	1.0	14	1.1	13	1.0	90	7.2
Totals:	181	14.5	166	13.3	136	10.9	190	15.2	191	15.3	187	15.0	199	15.9	1250	100.00



Incident Breakdown By Month Report

Cottage Grove
 Police Department
 Official Case Report
Do Not Re-Release

Print Date/Time: 02/19/2020 12:14
Login ID: cgcms
Year: 2020

Village of Cottage Grove Police Department
ORI Number: WI0131900
Incident Type: All

Incident Type	January		February		March		April		May		June		July		August		September		October		November		December		Yearly Totals
	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	
911 Abandoned	3	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	3
911 Call Playing	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
911 Call Question	1	20.0	4	80.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	5
911 Call Silent	1	50.0	1	50.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	2
911 Call	12	70.6	5	29.4	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	17
911 Disconnect	3	75.0	1	25.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	4
Accident Hit and	0	0.0	2	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	2
Accident Private	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Accident Property	8	72.7	3	27.3	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	11
Accident Unknown	3	60.0	2	40.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	5
Accident w/Injuries	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Alarm	4	57.1	3	42.9	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	7
Animal Found	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Animal Stray	2	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	2
Annoying/Obscene	1	50.0	1	50.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	2
Assist Citizen	38	60.3	25	39.7	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	63
Assist Citizen	1	50.0	1	50.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	2
Assist Community	1	25.0	3	75.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	4
Assist EMS/Fire	36	73.5	13	26.5	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	49
Assist K9	4	50.0	4	50.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	8
Assist Police	19	79.2	5	20.8	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	24
Assist Translate	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
ATL Person	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Attempted Suicide	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Battery	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Check Person	14	66.7	7	33.3	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	21



Incident Breakdown By Month Report

Cottage Grove
 Police Department
 Official Case Report
Do Not Re-Release

Print Date/Time: 02/19/2020 12:14
Login ID: cgcms
Year: 2020

Village of Cottage Grove Police Department
ORI Number: W0131900
Incident Type: All

Incident Type	January		February		March		April		May		June		July		August		September		October		November		December		Yearly Totals
	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	
Check Property	337	62.5	202	37.5	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	539
Check Property	29	65.9	15	34.1	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	44
Child Abuse	2	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	2
Civil Dispute	2	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	2
Damage to	1	33.3	2	66.7	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	3
Damage to	0	0.0	2	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	2
Death	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Disturbance	2	66.7	1	33.3	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	3
Disturbance	1	50.0	1	50.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	2
Domestic	4	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	4
Drug	6	54.5	5	45.5	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	11
Follow-Up	19	76.0	6	24.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	25
Foot Patrol	3	50.0	3	50.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	6
Found Person	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Fraud	3	75.0	1	25.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	4
Information	12	66.7	6	33.3	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	18
Intoxicated Person	2	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	2
Juvenile Arrest	1	50.0	1	50.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	2
Landlord Tenant	0	0.0	2	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	2
Liquor Law/Bar	4	80.0	1	20.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	5
Local Ordinance	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Missing Adult	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Missing	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Neighbor Trouble	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Noise Complaint	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
OMVWI	4	66.7	2	33.3	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	6



Incident Breakdown By Month Report

Cottage Grove
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Do Not Re-Release

Print Date/Time: 02/19/2020 12:14
Login ID: cgcms
Year: 2020

Village of Cottage Grove Police Department
ORI Number: WI0131900
Incident Type: All

Incident Type	January		February		March		April		May		June		July		August		September		October		November		December		Yearly Totals
	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	
Parking Complaint	218	75.7	70	24.3	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	288
Phone	12	42.9	16	57.1	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	28
PNB/AED	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Preserve the	0	0.0	4	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	4
Property Found	7	63.6	4	36.4	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	11
Repo	2	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	2
Safety Hazard	8	61.5	5	38.5	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	13
Sex Offense	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Sexual Assault of	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Special Event	0	0.0	2	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	2
ST-Assist Citizen	4	33.3	8	66.7	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	12
ST-Assist Citizen	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Stalking Complaint	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Stolen Auto	3	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	3
Stolen Other	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Suspicious Person	3	75.0	1	25.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	4
Suspicious Vehicle	17	81.0	4	19.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	21
Test 911 Call	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Theft	6	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	6
Theft from Auto	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Theft Retail	0	0.0	2	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	2
Threats Complaint	7	87.5	1	12.5	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	8
Traffic Arrest	132	66.0	68	34.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	200
Traffic	14	87.5	2	12.5	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	16
Traffic Stop	217	65.2	116	34.8	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	333
Trespass	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1



Incident Breakdown By Month Report

Cottage Grove
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Print Date/Time: 02/19/2020 12:14
Login ID: cgcms
Year: 2020

Village of Cottage Grove Police Department
ORI Number: WI0131900
Incident Type: All

Incident Type	January		February		March		April		May		June		July		August		September		October		November		December		Yearly Totals
	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%			
Violation of Court	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Total:	1250	66.1	641	33.9	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1891

DETECTIVE ANDERSON MONTHLY REPORT

January 2020



CASES WOKRED-

- 19-305882, Child Pornography case
- 18-343047, 1st degree Reckless Homicide, follow up continuing, case going to trial, several follow up duties left to conduct
- 19-388523, Sex offense case, River Falls PD assisting with interview (waiting on info)
- 19-456788, Death Investigation/Drug Investigation, follow up continuing
- Assist DCI with Invasion privacy/attempted child pornography case, Madison East High School Teacher
- 20-43033, Threats complaint from Prison inmate

OTHER CASES ASSISTED AND OTHER JOBS CONDUCTED BY DETECTIVE

- Numerous background checks for parks and rec
- Assist Patrol with harassment complaint
- Assist Patrol with Sexual Assault to Child case
- Monthly and Yearly report completed from 2019
- Assist Patrol with Child abuse case (will re-interview suspect in case)
- Assist with Death Investigation (natural causes)
- Assist Task force with drug investigation info

- Several open records request for video and photos
- CIB?NCIC evidential purge
- Policy and Procedure review and sign off
- Assist Patrol with Alleged child abuse case
- Assist with Terrorist threats case off duty
- Testified in 2 courts hearings
- Accreditation
- Assist with OWI warrant paperwork and evidence
- Assist Patrol with Stalking case

TRAININGS/MEETINGS:

Department/Instructor Meeting

- ❖ On a daily basis I complete evidence intake which includes checking in evidence through LERMS system, making sure the packaging is correct, and placed in the correct area. Review any Patrol Officers reports that are being sent to the DA office for review, court officer duties which include making sure intake sheets are filled out correct and sent, sign complaints, and also bring up juvenile referrals to the DA Office, and sign petitions when needed. I also review Patrol logs, respond to any emails, deer creek info, and dictate and review reports of my own. I assist front clerical staff with any questions, walk -in's, or issues they may have. Also assist with any computer issues where computer magic is contacted. I burn videos and save into evidence requested by Patrol Officers. I also keep in contact with DA office on cases I am currently working, social network with other Detectives, and submit evidence to the crime lab.



**School Resource Officer
Monthly Report of Activities
December 23, 2019 - January 23, 2020**

Prepared by Officer Jessica Helgeland

Week 14 / December 23rd - December 27th 2019

WINTER BREAK!!!!

Week 15 / December 30th - January 3rd 2020

December 30 - January 1 -

- **WINTER BREAK...STILL!!!**

January 2 -

- First day back from break for staff and students
- A teacher was injured during gym class by an equipment malfunction. I assisted the school nurse as necessary and it was determined that no EMS was required.
- [REDACTED] (7th) and [REDACTED] (7th) were on their scheduled break and usually they meet with Mr. Peters. Mr. Peters was gone so I sat with them and we played a card game.
- I saw [REDACTED] (5th) out in the lunchroom during the time when he should be with Mr. Peters. I asked him what he was doing and he said that Mr. Peters was in a meeting and he could not be in the room by himself. I told him that I would sit with him as he was preventing the 7th graders from eating their lunch. We went to Mr. Peter's room and he wanted to play a card game so we did.

January 3 -

- I again was summoned by [REDACTED] (7th) to play cards with him during his break time. We played for a while before he went to lunch.
- I was asked to get [REDACTED] (6th) from underneath the grand staircase. It was his lunch period and he was sitting under the stairs and would not listen to teachers directions to go upstairs. I found him and he came upstairs with me and sat in the lunchroom.
- I received a message from a parent which stated that her child had emailed her and said that there was a kid in class who was threatening to shoot up the school. The student was identified who was making the statements, [REDACTED] (8th). I talked to him and warned him against any further conduct of this nature and informed him of the consequences that he could face.

Week 16 / January 6th - January 10th 2020

January 6 -

- I attended a meeting at the high school which was a continuation of the MG School District After Hours Emergency Action Plans for sporting events. Another meeting has been scheduled for the 13th.

All juvenile names have been redacted

- I was asked to review video surveillance of an incident that occurred during 5th grade gym class. I was able to find the incident and informed the gym teacher who was taking care of it.
- I met with Detective Anderson and Officer Arndt in regards to an incident that occurred in the community that involves some of the students from the district. This case is ongoing.

January 7 -

- I had a meeting with the Principal and Assistant Principal where we talked about our upcoming safety drills and sent an email to the staff reminding them of the procedures during an incident and our plans for the year on the safety drills.
- I attended a meeting at the district office in regards to the Reunification Site planning updates. Some issues from some businesses have come up which the attorneys are working on the new language.
- I sat in for Mr. Peters while he was in a meeting and sat with [REDACTED] (5th) during his break time. He wanted to play a card game so we played cards until he was able to get his lunch.
- I was contacted by patrol and asked to contact the Homeless Coordinator for the district due to some circumstances that a district family was in. I contacted her and she had already been in contact with the family.
- I was asked to sit with [REDACTED] (7th) for a break. He was displaying some of his pre-physical behaviors and needed a safe place. He sat with me for a while in my office before his teacher came and got him.

January 8 -

- I had lunch with [REDACTED] (9th) at Monona Grove High School. She had wanted to have another lunch with me after the last lunch we had together. She is still doing very well and it was great seeing her in a better place.

January 9 & 10 -

- I attended a Drug Impairment for Educational Professionals training in Oregon. This was a great drug ID refresher and things that should be watched for.

Week 17 / January 13th - January 17th 2020

January 13 -

- I was asked to cover for Mr. Langer's 5th grade class while he attended a "Fix It" meeting with [REDACTED] (5th). On Thursday, [REDACTED] had hit Mr. Langer across the face with his lunch box

after Mr. Langer was trying to lead him back to an area to correct some behavior. [REDACTED] was unable to accept any responsibility for his actions and continued his day in the Community Room.

- [REDACTED] (7th) was in and out of the office all morning. He stopped in to say hello to me and I told him that he really needed to stay in class
- [REDACTED] (6th) was in the office because he was sent to the office and did not have his work completed. He was not following directions and was trying to tell people what he thought was right and what he thought was wrong and what should and shouldn't happen. I told him to stop with his behavior and do what it was that he was told to do and that it was not up to him.
- I was asked to help with [REDACTED] (7th) who was kicking the door in his classroom. He is one of our special education students who can become physical with staff. Before I got to the classroom I was told that he was calmed down.
- [REDACTED] (6th) was in the front office and was making noises. He was told once by office staff to sit down prior. I told him to sit down and stop making noises as people were working and we knew that he was in the office.
- I met with Officer Wunsch and the AD from the high school and we continued our work on the After Hours Emergency Action Plans for sporting events.
- I was asked to help with [REDACTED] (7th) who was kicking and hitting Mr. Mayta. Once he saw me he walked away to his locker and started hitting his locker. I yelled at him to stop and he did. He walked back to my office with me and sat with me until the end of the day. He is one of our special education students who can become physical with staff.

January 14 -

- During the morning drop off I was asked to go outside to see if I could get [REDACTED] (8th) to come inside. He has been off of his medication and it has really taken a toll on his mental health and wellbeing. He refused to come inside. His mother stated that he does have a doctor's appointment tomorrow for them to discuss further medications and a course of care.
- I attended the monthly SRO meeting at the Ferris Center with other area SRO's
- Officer Wunsch came back to GDS and we both met and compared two different reunification protocols to see which would be a better fit for our school district

January 15 -

- [REDACTED] (7th) was not following directions and was pulling stuff off of the walls. He was brought to my office where he sat until he was ready to go back to class. He is one of our special education students who frequently displays this type of behavior.
- **2020-19350** - A parent called the school and was saying that she was going to come to the school and pick up her daughter. There has been an ongoing custody battle between the parents. The student was contacted to see if she wanted to go with her mother and the student said that she did not want to leave with her mother and that she wanted to stay in school. I looked at the custody paperwork and saw that the parents have equal placement and custody and that exchanges occur

on Sundays. I told the mother that if she showed up to the school and caused a disturbance or refused to leave when asked, she would be arrested and that any issues involving child custody needed to be in a court document that she would have to get from the family court. She was very upset but she did not come to the school.

January 16 -

- I was asked to review the video surveillance footage of the 7th grade boy's bathroom for someone who had placed a jacket in the toilet. The student who the jacket belonged to and the student who took it into the bathroom were both identified. The student who placed the jacket in the toilet was given school consequences.
- 2020-3737 - I went to the Cottage Grove Elementary School and interviewed [REDACTED] (2nd) in regards to a possible child abuse claim. A supplemental report was completed.
- [REDACTED] (8th) came to my office to see me. She said that she had a break in her class and wanted to come and see me. We talked about the basketball season so far and how it was going. She stayed for a little while before heading back to class.
- I was asked to get [REDACTED] (6th) out of his gym class. His behavior and language was unacceptable in class. He willingly came with me and talked with the Principal about what happened.

January 17 -

- I started my day at Winnequah Elementary School where a presentation was given by the Wisconsin Emergency Government regarding the STEP program (Student Tools for Emergency Preparedness). The Governor was also in attendance.
- I was given information that two students of the middle school who were attended MG21 were possibly high on Marijuana as they had a strong odor of Marijuana on their clothing. The students were sent home and the parents were contacted.
- I was given information that [REDACTED] (8th) was sent home because he appeared to be under the influence of a drug.
- I was asked to have [REDACTED] (6th) sit with me in my office until he could go to the Community Room for his in school suspension. He sat with me and we talked about his coping strategies when he was feeling upset and some more things that he could do when someone was upsetting him.

Week 18 / January 20th - January 24th 2020

January 20 -

- No school for staff or students

All juvenile names have been redacted

January 21 -

- I was asked to check the surveillance footage for the person(s) responsible for throwing milk all over the boy's bathroom in the cafeteria. I was not able to identify anyone entering the bathroom with a milk carton. There has been a number of incidents in the cafeteria bathrooms and now a supervisor is outside of the bathrooms to try to prevent these incidents.
- 2020-27772 - I was advised that a student had shared an inappropriate picture that he had received from another student via SnapChat and several other people saw it. All parties were talked to and all parents were notified. It was decided that no criminal charges would be pursued at this time.
- I attended a meeting at the district office to discuss the placement of the surveillance cameras at the new elementary school.
- I attended another meeting with the high school athletic director and Officer Wunsch to finalize the emergency action plans for after school events.

January 22 -

- I worked on the 6th grade powerpoint presentation for the internet safety portion that I teach. This class will be taught next week in Mr. Sonn's health class.
- ██████████ (7th) was taking his break in Mr. Peters room and he asked if I could come and sit with him. He wanted to play a game so I beat him twice playing Jenga!

January 23 -

- ██████████ (5th) was sent in from outside due to him not following directions during their sledding time. He was very upset and crying but he did listen to his teacher without causing any further issues.
- The end of the quarter assemblies were held for all grade levels. Students were recognized for their hard work and accomplishments. They also played the human version of Hungry Hungry Hippos which they enjoyed.
- During 8th grade lunch, ██████████ (8th) and ██████████ (8th) were in my office for a quiet space. I sat and talked with them until the end of their lunch.
- ██████████ (7th) was taking his break in Mr. Peters room and again asked if I could play games with him. We played Jenga again and I beat him two games to one! He was happy to win one game.