



PUBLIC WORKS STAFF REPORT

MEMO DATE:	January 28, 2020
MEETING DATE:	February 3, 2020
TO:	Village Board
FROM:	JJ Larson, Director of Public Works & Utilities
RE:	MOU with MG School; Village Hall as evacuation site

BACKGROUND

The Monona Grove School District sent a draft MOU to Administrator Matt Giese looking to designate Village Hall as a short-term evacuation site for Cottage Grove School. The proposal was on the agenda in January for consideration at the Public Works & Properties Committee.

OVERVIEW

Jerrud Rossing, from the school district, attended the January 7th meeting and answered questions from the Committee about the proposed agreement.

Mr. Rossing indicated that Village Hall is not the only site the district is designating; so not every student and staff member from Cottage Grove School will be evacuating to this location. Also, Mr. Rossing confirmed, that the designation is for short-term evacuation only. Once such an emergency evacuation is called; buses will be immediately dispatched to the short-term sites in order to move students and staff to separately designated longer-term evacuation locations.

COMMITTEE RECOMMENDATION

At the January 7th, 2020 meeting the Public Works & Properties Committee unanimously approved recommending entering into the MOU with MG Schools designating Village Hall as a short-term evacuation site for Cottage Grove School.