

**VILLAGE OF COTTAGE GROVE
VILLAGE BOARD OF TRUSTEES
2020 BUDGET WORKSHOP
Monday, October 28, 2019**

MINUTES

1. Call to order

Village President John Williams called the Village Board of Trustees to order at 5:30 pm.

2. Determination of quorum and that the agenda was properly posted.

It was determined that there was a quorum of members present and that the agenda was properly posted. Village Board members present were: Troy Allen, Jeff Lennberg, Heidi Murphy, Melissa Ratcliff, Jon Russell, Sarah Valencia and John Williams. Staff present were Village Administrator Matt Giese, Village Clerk Lisa Kalata, Village Planner Erin Ruth, Public Works Director JJ Larson, Parks, Recreation & Forestry Director Sean Brusegar, Village Treasurer Deb Winter, Police Chief Dan Layber, Village Engineer Mike Maloney and Village Attorney Leighton Boushea.

3. Pledge of Allegiance.

4. PUBLIC APPEARANCES – *Public's opportunity to speak about any subject that is not a specific agenda item.*
None

5. Presentations to The Board

a. Presentation by Associated Appraisal Consulting Inc.

Mark Brown from Associated Appraisal Consulting Inc. was present to discuss the different option for a re-evaluation for the Village. The Village is out of compliance with the State of Wisconsin for assessed values in 2018 and will be out of compliance in 2019. There are options on how to do the re-evaluation, the Village Treasurer has recommended to do a market update, because the records have been maintained by Associated Appraisal. Valencia questioned if every class would be evaluated, which Mark indicated that you would want to do all classes to be fair and equitable. Allen questioned how accurate a full reevaluation is compared to the market rate, which Mark indicated that they do everything that do with a full other than the onsite visit. Associated Appraisal Consulting Inc. provided a proposal of cost for each type of re-evaluation.

6. New Business

a. Discuss and consider 2020 Preliminary budget as recommended by the Finance and Personnel Committee and select Public Hearing Date for adoption of the 2020 Budget.

Administrator Giese gave a brief overview of the budget process to this point, of which the Finance and Personnel Committee approved a levy for 2020 of \$4,226,548. The department heads presented each budget memo to the board. **Motion** by Valencia to approve the preliminary budget as recommended by the Finance and Personnel committee and increase the request from Colonial Club to \$16,000 for a total levy amount of \$4,220,470 for 2020, seconded by Russell. **Motion** carried with a voice vote of 6-0-1 with Allen voting No.

b. Discuss and consider motion for reconsideration of designating official banking institution.

Attorney Boushea explained the reconsideration would void the previous motion made at the Village Board meeting on October 21, 2019. **Motion** by Allen to reconsider the designations of official banking institution, seconded by Lennberg. **Motion** carried with a voice vote of 7-0-0.

7. Closed Session: The Village of Cottage Grove Village Board will enter into Closed Session pursuant to Wisconsin State Statute §19.85 (1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. This closed session is for negotiating terms for official banking institution.

Motion by Williams to enter into closed session at 7:58 p.m., seconded by Allen. **Motion** carried with a roll call vote of Allen AYE, Lennberg AYE, Murphy AYE, Ratcliff AYE, Russell AYE, Valencia AYE, Williams AYE.

8. Reconvene into open session and possible consideration of closed session items.

Motion by Murphy to reconvene into open session at 8:07 p.m., seconded by Allen. **Motion** carried with a roll call vote of Allen AYE, Lennberg AYE, Murphy AYE, Ratcliff AYE, Russell AYE, Valencia AYE, Williams AYE.

Motion by Murphy to accept the proposal of Monona Bank as the official banking institute, seconded by Ratcliff.

Motion carried with a voice vote of 7-0-0.

9. Adjournment

Motion by Allen to adjourn at 8:10p.m., seconded by Ratcliff. **Motion** carried with a voice vote of 7-0-0.

Lisa Kalata, Clerk
Village of Cottage Grove
Approved:

These minutes represent the general subject matter discussed in this meeting but do not reflect a verbatim documentation of the subjects and conversations that took place.

DRAFT