

Sarah Haltaufderheide

From: David Stortz
Sent: Monday, July 29, 2019 2:56 AM
To: Sarah Haltaufderheide
Cc: Lisa Kalata; Daniel Layber
Subject: FW: Attached Image- BB Jacks
Attachments: 3419_001.pdf

After reviewing Brenda M Newman's WORCS, DOT, RMS, and WI Circuit Court Access records, I have not located any issues which would prevent Newman from obtaining her Operators License and I recommend Newman for approval of her Village of Cottage Grove Operators License Application.



STATE OF WISCONSIN DEPARTMENT OF JUSTICE

- Request Date: **7/29/2019**
- Report Date: **7/29/2019**

This criminal background check was performed by searching the following data submitted to the Crime Information Bureau

- Name: **NEWMAN, BRENDA M**
- Date of Birth: [REDACTED]
- Alias Names: **WHITING, BRENDA M;**

NOTICE TO EMPLOYERS

It may be a violation of state law to discriminate against a job applicant because of an arrest or conviction record. Generally speaking, an employer may refuse to hire an applicant on the basis of a conviction record only if the circumstances of the offense for which the applicant was convicted substantially relate to the circumstances of the particular job. For more information, see [Statute 111.335](#) and the Department of Workforce Development's publication, Arrest and Conviction Records Under the Law.

Before you make a final decision adverse to an applicant based on the following arrest record, in addition to any other opportunity you offer the applicant to explain the following arrest record, please notify the applicant of:

1. His or her right to challenge the accuracy and completeness of any information contained in a arrest record, and
2. The process for submitting a challenge



VILLAGE OF COTTAGE GROVE OPERATORS LICENSE APPLICATION

New _____

Renewal _____

Please complete all required information. This application must be answered completely and accurately before processing. A \$25.00 license/application fee is required and must accompany this application. If you have not previously held an operators license in the Village of Cottage Grove a copy of the Responsible Beverage Servers Certificate must be attached. All applicants are required to provide a copy of their Wisconsin Drivers License or I.D. Card. The annual licensing period is from July 1 through June 30.

Full Name: Brenda M. Newman
First Middle Last

Complete Address: _____
Street Address City/State/Zip Code

Phone Number (H) _____

Drivers License Number _____

Previous Names: _____ Date of Birth _____

Applicants must specify name, address and phone number of the establishment where they will be employed. Also the name of supervisor if we have any questions.

Name address & phone number of Establishment: _____

BB Sachs

Landmark

Name of Supervisor: Madison Killberg

Date and Location of Responsible Beverage Server Course

Serve Safe

WI server

List all previous addresses within the past 3 years:

You must complete all boxes: Any question answered **YES** must be explained on the back of this page in detail, with any appropriate documentation attached. You may attach additional pages if necessary.

- In the past 5 years, have you been arrested, convicted of or charged with any of the following:

A. Illegal purchase, sale or providing alcoholic beverages.	Yes _____	No <u>X</u>
B. Violation of closing hours at a licensed premises.	Yes _____	No <u>X</u>
C. Operating a motor vehicle while under the influence of drugs and/or alcohol.	Yes _____	No <u>X</u>
D. A violation of an alcohol beverage law, regulation or rule not specified above.	Yes _____	No <u>X</u>
E. Disorderly conduct, criminal damage to property or obstructing an officer.	Yes _____	No <u>X</u>
- Have you EVER been arrested, convicted of or charged with a Felony? Yes _____ No X
- Have you held any type of alcohol beverage license in the last 3 years? If so, list type and location on the back of this page. Yes X No _____
- Do you presently have any overdue or outstanding forfeitures resulting from a violation of any county, state or local ordinance? Yes _____ No X
- Have you ever had any alcohol beverage license revoked, suspended or not renewed? Yes _____ No X

For Village Clerk's Use Only

Date Received 7/26/19

Fees Received 25.00

Receipt # 1.002809

Provisional # 1920280

Background Completed

7/29/19

Approved or Denied

Date Issued _____

License # _____

Legal Review if Denied

Certification-Please Read Carefully!

I hereby certify that the information provided on this application is true and correct. I understand that failure to provide all required information shall be grounds for denial of this alcohol beverage license. I further understand that falsification of any information provided may be grounds for denial or revocation of this license. I fully understand all state and local laws and ordinances governing the sale of alcoholic beverages that apply to this application, and agree to abide by those laws.

I hereby authorize the Village of Cottage Grove to perform a criminal background and drivers license check.

Signature [Signature] Date 7-26-19