

ORDINANCE REQUEST FORM

NAME OF REQUESTER: _____

ADDRESS OF REQUESTER: _____

The Village of Cottage Grove Ordinance Review Committee (Committee) reviews requests to revise current or create new Ordinances for the Village.

The Committee must analyze the “Who, What, When , Where, Why and How” when deciding whether to pursue a request. This involves a variety of factors including (but not limited to) whether this is a matter affecting the entire Village, number(s) of individuals affected, how the proposal solves the problem, time and expense related to drafting the proposed language, the cost/benefit involved with the enforcement of the Ordinance.

To assist the Committee, please provide as much background as possible:

WHO (is affected by the proposal)

WHAT (is the actual issue involved, specific sections you want revised, proposed language?)

WHEN (has this been a problem?)

WHERE (have problems occurred?)

WHY (are there existing ordinances, state statutes that could be used as an alternative?)

HOW (does this proposal solve the issue? How have other municipalities dealt with this issue (examples of ordinances from other local jurisdictions are helpful.)

The next meeting of the Village Ordinance Committee is scheduled for: _____

Thank you for your interest in the Village of Cottage Grove.