

VILLAGE OF COTTAGE GROVE
PLAN COMMISSION
Wednesday, May 8, 2019

MINUTES

1. Call to order

The regular meeting of the Plan Commission for May 8, 2019 was called to order by Village President John Williams at 6:34 p.m.

2. Determination of quorum and that the agenda was properly posted.

It was noted that a quorum was present and that the agenda was properly posted. Roll Call was taken. Commission members present were: John Williams, Don Brinkmeier, Kyle Broom, Alex Jushchyshyn, Jennifer Pickel, Melissa Ratcliff. Absent and excused was Fred Schulze. Staff members present were Village Planner Erin Ruth, Village Administrator Matt Giese, and Village Clerk Lisa Kalata.

3. Pledge of Allegiance

4. PUBLIC APPEARANCES – *Public's opportunity to speak about any subject that is not a specific agenda item.*

None

5. Discuss and consider the minutes from the Plan Commission meeting of April 10, 2019.

Motion by Pickel to approve the minutes from the April 10, 2019 Plan Commission meeting with correction of voice vote in item 13 from 6-0-0 to 4-0-0, seconded by Ratcliff. **Motion** carried with a voice vote of 3-0-3 with Brinkmeier, Broom and Jushchyshyn abstaining.

6. Discuss and Consider Petition for Direct Annexation by Unanimous Consent from The Monona Grove School District for Annexation of Approximately 41 Acres from The Town of Cottage Grove into The Village of Cottage Grove (item tabled at April 10, 2019 meeting).

Motion by Pickel to take item off the table, seconded by Ratcliff. **Motion** carried with a voice vote of 6-0-0. Jerrud Rossing from Monona Grove School District was present to give a brief overview of the proposed new elementary school to be built in 2020. Ruth explained the staff report with the condition that Buss Road would be added completely to align with the property. **Motion** by Ratcliff to approve the petition for direct annexation by unanimous consent from the Monona Grove School District for annexation of approximately 41 acres from the Town of Cottage Grove into the Village of Cottage Grove with conditions in staff report, seconded by Jushchyshyn. **Motion** carried with a voice vote of 6-0-0.

7. Presentation by Monona Grove School District of Concept Plan for new Elementary School. For feedback only, no action will be taken.

Bob Vajgrt from EUA was present to explain the concept plan for the new elementary school for Monona Grove School District to be located off of Buss Road. The building is still in the planning stages, with construction to start April of 2020 and completion in 2021. The building was designed around the community, flexibility of the building now and in the future. They are working on a proposed drive to connect to the northern part of Glacial Drumlin Middle School. Ratcliff questioned how the flow of drop-off and pickup would work between the two schools and if parents would have to cross traffic to get back to Glacial Drumlin? Jerrud Rossing indicated that they have talked about the bus and traffic issues and it will most likely be a three way stop to help the traffic flow. Williams questioned how the three roads going to the school property currently will connect? Giese indicated that they will have to connect as they can not be ended. Ruth explained that Andrew Homburg is working on the continuation of the roads in his subdivision.

8. Discuss and Consider Proposal from MSA Regarding Typical Road Sections in The Village.

Village Engineer Mike Maloney explained the differences between an 80' right of way and 100' right of way of a road. This was discussed at the Public Works and Utility Commission meetings and it was

discussed that Buss Road would be a good North/South connection route for the Village and setting the right of way would be easier for planning and future growth. **Motion** by Pickel to recommend to the Village Board approval of 100' road right of way of future Buss Road, seconded by Jushchyshyn. **Motion** carried with a voice vote of 6-0-0.

9. Discuss Results of Housing Questionnaire Distributed at March 13, 2019 Meeting.

Ruth explained that there are a few questionnaires that have not been turned in and there are also new board members, so they can discuss this at the next Plan Commission meeting.

10. Comments from Commission Members

Broom thanked the board for keeping him on Plan Commission. Jushchyshyn thanked the board for getting him involved again. Ratcliff welcomed Brinkmeirer, Broom and Jushchyshyn to the board. Ruth thanked Jones-Morrison for her service to the Plan Commission.

11. Future Agenda Items

Ruth asked if the Plan Commission would be able to meet prior to the Village Board meeting on May 20, 2019 because Greywolf has petitioned for annexation for a parcel north of I-94 and the timeline is tight.

13. Adjournment

Motion by Pickel to adjourn at 7:37 p.m., seconded by Jushchyshyn. **Motion** carried with a voice vote of 6-0-0.

Lisa Kalata, Clerk
Village of Cottage Grove
Approved:

These minutes represent the general subject matter discussed in this meeting but do not reflect a verbatim documentation of the subjects and conversations that took place.