



# CDA STAFF REPORT

**MEMO DATE:** February 8, 2019  
**MEETING DATE:** **FEBRUARY 11, 2019**

**TO:** Village of Cottage Grove Community Development Authority  
**CC:** Matt Giese – Village Administrator  
Lee Boushea – Village Attorney

**FROM:** [Erin Ruth, AICP – Village Planning Director](#)

**RE:** **Room Tax Ordinance**

## BACKGROUND

At the January meeting the CDA discussed issues related to the Village's Room Tax Ordinance (16-9 of the Village Ordinance).

The result of those discussions was a recommendation to reduce the tax rate from 8% to 7%. The ordinance should also be amended to change references to the Village Clerk-Treasurer to the Village Treasurer.

Attached is the proposed amendment reflecting the issues noted above. Text to be deleted is ~~red and struck-through~~ while new text is blue.

## STAFF RECOMMENDATION

Staff recommends the attached amendment to Ch. 16-9 of the Village Ordinance be approved. A positive vote from the CDA will provide a recommendation to the Village Board for final consideration.