

**AD HOC
ARCHITECTURAL
REVIEW COMMITTEE**

August 10, 2017

MINUTES

- 1.) **Call to order.** President Jack Henrich called the meeting to order at 8:07 a.m.
- 2.) **Roll call.** Present were: Jack Henrich, Jim Elmore, Bob Carlson, Mike Hackel, Jim Knudtson. Also in attendance were: Director of Planning and Development Erin Ruth, Village Clerk Lisa Kalata, Peter Tan, Strang, Inc., and Jeremy Eppler, Summit Credit Union.
- 3.) **Discuss and consider minutes from the November 16, 2016 ARC meeting.**
Motion by Henrich to approve the November 16, 2017 ARC minutes, seconded by Elmore. **Motion** carried with a voice vote of 5-0-0.
- 4.) **New Business:**
 - a. **Discuss and consider request from Summit Credit Union for approval of a Precise Implementation Plan for a headquarters office building, located at 1709 Landmark Drive.**
Peter Tan, Strang, Inc. provided a PowerPoint with explanation of the Summit Credit Union Corporate Headquarters Precise Implementation Plan. The building will be a 6 story 157,700 square feet with an additional 39,440 square feet of underground parking, and drive-up tellers. The exterior facades feature a variety of high-quality materials including three colors of brick, two colors of architectural metal panels, and significant amounts of glazing. The material palette is consistent with other recently built Summit buildings in other municipalities. The building's massing provides roof decks at various levels that will provide outdoor spaces for employees. Signage may be scaled so as to be proportionate to the building and highly visible from the freeway. The Summit design team is seeking LEED green building certification for the project. **Motion** by Elmore to approve the Precise Implementation Plan with the seven conditions given by staff, seconded by Knudtson. **Motion** carried with a voice vote of 5-0-0.
- 5.) **Adjournment.**
Motion by Hackel to adjourn at 8:37 a.m., seconded by Elmore. **Motion** carried with a voice vote of 5-0-0.

Lisa Kalata, Clerk
Village of Cottage Grove
Approved:

These minutes represent the general subject matter discussed in this meeting but do not reflect a verbatim documentation of the subjects and conversations that took place.