

**VILLAGE OF COTTAGE GROVE**

**NOTICE OF PUBLIC MEETING**

**LIBRARY PLANNING COMMITTEE**

**Wednesday, August 19, 2020**

**Via Zoom**

**6:30 p.m.**

**AGENDA**

*Due to the COVID-19 pandemic, this meeting will take place virtually via Zoom. Please join the meeting from your computer, tablet or smartphone by visiting <https://zoom.us/j/98175777620>*

*You can also participate via phone by dialing 1 312 626 6799 and use Meeting ID 981 7577 7620# When asked for your Participant ID, just press #*

*You may also choose to participate by providing public comment prior to the meeting via email to Village Clerk Lisa Kalata: [lkalata@village.cottage-grove.wi.us](mailto:lkalata@village.cottage-grove.wi.us)*

- 1) Call Meeting to Order**
- 2) Quorum and roll call**
- 3) Public Appearances:** Public's opportunity to speak about any subject that is not a specific agenda item.
- 4) Presentation:**
- 5) Old Business:**
  - a. Discuss and consider final survey questions.
  - b. Discuss and consider community outreach of survey.
  - c. Discuss reaching out to businesses, phone interview questions and talking points for discussion with local business owners
  - d. Discuss and consider survey introduction video.
- 6) New Business:**
  - a. Discuss timeline outreach and Frequently Asked Questions Documents.
- 7) Approve minutes:**
  - a. August 5, 2020, Library Planning Committee Minutes
- 8) Friends of Cottage Grove Library Report:**
  - a. Monthly meetings
  - b. Activities
- 9) Set tentative date for next meeting:** Wednesday, September 2, 2020, at 6:30 p.m. via zoom
- 10) Future Agenda items:**

## **11) Adjournment**

Notice:

1. Persons needing special accommodations should call 839-4704 at least 24 hours prior to the meeting.
2. It is possible that members of and possibly a quorum of members of other governmental bodies may be in attendance at the above stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.
3. Any item on the agenda is subject to final action.

