VILLAGE OF COTTAGE GROVE NOTICE OF PUBLIC MEETING

VILLAGE BOARD OF TRUSTEES

Monday, August 3, 2020 6:30 p.m.

Due to the COVID-19 pandemic, this meeting will take place virtually via Zoom. Please join the meeting from your computer, tablet or smartphone by visiting https://zoom.us/j/94015337154

You can also participate via phone by dialing 1 312 626 6799 *and use Meeting ID 940 1533 7154 # When asked for your Participant ID, just press #*

You may also choose to participate by providing public comment prior to the meeting via email to Village Clerk Lisa Kalata: lkalata@village.cottage-grove.wi.us

1. Call To Order
2. Determination Of Quorum And That The Agenda Was Properly Posted
3. Pledge Of Allegiance
4. PUBLIC APPEARANCES-Public's Opportunity To Speak
5. Discuss And Consider The Minutes Of The Regular Village Board Meeting On July 20, 2020.

   Documents:

   7-20-20 VB MINUTES.PDF

6. Presentations To The Board
   a. Presentation by Jill Schmidt on The Ride. b. Update from Bill Schulz on Miracle Field.
   c. Presentation by Dolphin Swim Academy.
7. Unfinished Business
   a. Discuss Village Board's list of priorities.
   b. Discuss and consider creation of Equity, Exclusivity and Race Committee.
   c. Discuss and consider creation of Housing Task Force Committee.

   Documents:

   2020 PRIORITIZATION PROCESS MEMO 6.PDF
   MEMO RE DEI COMMITTEE.PDF
   CG_HOUSINGTASKFORCE_2020-07-27.PDF

8. New Business
   a. Discuss and consider Sound Amplification permit for August 16, 2020 at Fireman's Park for Park and View Movie.
   b. Discuss and consider moving the September 7th Village Board of Trustee's meeting to September 8th.
   c. Discuss and consider board letter to committee and commission members.<!--[endif]-->

Documents:

PARK N VIEW MEMO.PDF
PRINT DRIVE IN MOVIES FLYER.PDF
SOUND AMPLIFICATION PERMIT.PDF
VILLAGE BOARD LETTER TO COMMITTEES.PDF
2020 PRIORITIZATION PROCESS MEMO 3.PDF
2020 VILLAGE BOARD LIST OF PRIORITIES.PDF
RESOLUTION 2020-07.PDF

9. Reports From Village Boards, Commissions & Committees

9.I. Library Planning Committee

Documents:

7-13-2020 LIBRARY PLANNING PACKET.PDF
7-22-20 LIBRARY PLANNING PACKET.PDF

9.II. Peer Court Steering Committee

Documents:

7-21-20 PEER COURT AGENDA.PDF

9.III. Joint Fire Department Committee
a. Discuss and consider authorizing the Village Attorney to draft a revised joint fire district agreement.
b. Discuss and consider unbudgeted expense for PFAS removal.

Documents:

7-27-20 JOINT FIRE PACKET.PDF

9.IV. Law Enforcement Committee

Documents:

7-28-20 LEC PACKET.PDF

10. Reports From Village Officers
a. Stafford Rosenbaum
i. Legal briefings/status updates
b. COVID-19 update

11. Communications And Miscellaneous Business
a. Consider approval of vouchers
b. Correspondence
i. Resident outreach regarding property assessments.
c. Upcoming community events
d. Future agenda items

Documents:

BILLS LIST 8-3-20.PDF
UNDERSTANDING YOUR VILLAGE PROPERTY ASSESSMENT FOLLOWING

REVALUATION.PDF

12. Closed Session: This Closed Session Is For Negotiations For Development Incentive And Land Sale Negotiations In TID #5.

    The Village of Cottage Grove Village Board will enter into Closed Session pursuant to Wisconsin State Statute §19.85 (1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

13. Reconvene Into Open Session And Possible Consideration Of Closed Session Items

14. Adjournment

This agenda has been prepared by Staff and approved by the Village President as Chair of the Village Board for use at the meeting as listed above. Any item on the agenda is subject to final action. Notice: Persons needing special accommodations should call 608-839-4704 at least 24 hours prior to the meeting. It is possible that members of and possibly a quorum of members of other governmental bodies may be in attendance at the above stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

Upcoming Meetings
8/4 Public Works & Utilities 6:00 pm
8/5 Library Planning Committee 6:30 pm
8/10 CDA 5:30 pm
8/11 Ad-Hoc Sustainability Committee 6:30 pm
8/12 Utility Commission 5:00 pm
8/12 Plan Commission 6:30 pm

VILLAGE OF COTTAGE GROVE

VILLAGE BOARD OF TRUSTEES

Monday, July 20, 2020

MINUTES

1. **Call to order**
   Village President John Williams called the Village Board of Trustees to order at 6:31 pm. this was a Zoom meeting.
2. **Determination of quorum and that the agenda was properly posted.**
   It was determined that there was a quorum of members present and that the agenda was properly posted. Village Board members present were: John Williams, Troy Allen, Jeff Lennberg, Heidi Murphy, Melissa Ratcliff, Sarah Valencia and Paul VanderVelde. Staff present were Village Administrator Matt Giese, Village Clerk Lisa Kalata, Village Planner Erin Ruth, Public Works Director JJ Larson, Village Treasurer Deb Winter, Parks, Recreation and Forestry Director Sean Brusegar, Village Engineer Kevin Lord, Chief Dan Layber, and Village Attorneys Larry Konopacki and Rick Manthe.
3. **Pledge of Allegiance.**
4. **PUBLIC APPEARANCES –** *Public's opportunity to speak.*
   Loreen Gage 501 Progress Drive was present to support developing a committee to address equity, inclusivity and race in the Village.
5. **Discuss and Consider the Minutes of The Regular Village Board Meeting on July 6, 2020.**
   Motion by Valencia to approve the minutes from July 6, 2020 as presented, seconded by Allen. **Motion** carried with a voice vote of 7-0-0.

6. Presentations to The Board

a. Review of the 2019 audit with Baker Tilly

Amanda Blomberg from Baker Tilly was present to give a brief overview of the 2019 Audit report.

b. Presentation of development proposal from Greywolf regarding North Grove Corporate Park in TID #10.

Joe Wagner CEO of Greywolf was present to explain the development proposal for North Grove Corporate Park in TID #10. They are requesting the funds to help make the site shovel ready. This would be done in phases with the first phase to start in 2020.

7. Unfinished Business

a. Discuss Village Board's list of priorities.

Giese explained the memo in the packet which included staff goals/objectives as assigned during 2019 performance reviews and are being worked on as well. Valencia indicated that the memo was great, but it does not get to equity, inclusivity and race and that it is not a staff issue and it needs to be done as a Village Board commitment. **Motion** by Valencia to work on forming an Ad Hoc Committee for Equity, Inclusivity and Race to be discussed at the next Village Board meeting, seconded by VanderVelde. **Motion** carried with a voice vote of 7-0-0.

8. New Business

a. Discuss and consider sound amplification permit at Community Park on August 15, 2020.

Motion by Valencia to approve the sound amplification permit for Community Park on August 15, 2020 for Kelsie Andrews and Austin Barlow, seconded by Lennberg. **Motion** carried with a voice vote of 7-0-0.

b. Discuss and consider alcohol license application for School Grounds Coffee House for alcohol license year July 2020- June 2021.

Motion by Lennberg to approve the alcohol license for School Grounds Coffee House for license year July 2020-June 2021. **Motion** carried with a voice vote of 7-0-0.

9. Reports from Village Boards, Commissions & Committees

9.I. Public Works & Properties Committee

a. Discuss and consider approval of task order for the infiltration analysis of the vacant Commerce Park lots.

Larson reported they discussed the interns progress on stormwater management, the Clark street and bike path plan and the work in Commerce Park that is an item on the agenda. **Motion** by Murphy to approve the task order

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for the infiltration analysis of the vacant Commerce Park lots as presented, seconded by VanderVelde. **Motion** carried with a voice vote of 7-0-0.

9.II. Utility Commission

Murphy reported they discussed the utility easement agreement for 1002 Crysta Trl and approved it, water sampling that had been put on hold due to COVID, and the automated meter system is working well.

9.III. Ad Hoc Glacial Drumlin Bike Path Committee

a. Discuss and consider recommending approval of the Relocation Order along Clark Street for the Glacial Drumlin Path project.

Valencia reported they discussed the upcoming pubic involvement meeting, they approved the bike path location, and they approved the relocation order that is on the agenda tonight. **Motion** by Lennberg to approve the relocation order along Clark Street for the Glacial Drumlin Path project, seconded by Allen. **Motion** carried with a voice vote of 7-0-0.

9.IV. Community Development Authority

Lennberg reported they discussed the urban services area amendment, the marketing RFP project and will continue to work forward.

9.V. Ad-Hoc Sustainability Committee

Murphy reported they discussed a document that lists the current projects, a list of Facebook postings, energy inventory which will help with plans and goals, and they are looking into other projects.

9.VI. Plan Commission

Williams reported they had two public hearings for changes in the comprehensive plan related to zoning for planned neighborhood #6 and the other was put on hold to get more information on traffic. The other was to change the filing deadline for certified survey maps. They also had a presentation from 1855 for a proposed patio area. They also discussed the amendment for conditional use permits and will continue to work that project forward.

a. Discuss and Consider Ordinance 07-2020 to Amend the Village of Cottage Grove Comprehensive Plan.

Motion by Williams to approve Ordinance 07-2020 to amend the Village of Cottage Grove Comprehensive Plan, seconded by Allen. **Motion** carried with a voice vote of 7-0-0.

b. Discuss and Consider the Proposed Amendment of The Village of Cottage Grove Subdivision Ordinance to Extend the Timeline for Recording Certified Survey Maps.

Motion by Murphy to approve Ordinance 08-2020 to amendment of the Village of Cottage Grove Subdivision Ordinance to extend the timeline for recording certified survey maps, seconded by Lennberg. **Motion** carried with a voice vote of 7-0-0.

9.VII. Parks, Recreation & Forestry Committee

Murphy reported they discussed the update on the Miracle League Field, Bakken Park will be getting a new sign, and they approved the Willow Run park equipment replacement. Brusegar reported that they discussed the possibility of starting some youth programming with precautions in place. They also discussed the cancellation of Music in the Grove for August 6th but are working on a community event to host a drive-in movie at Community Park in August. August 20th will be the community meeting to discuss the master planning of the park in the Homburg development.

a. Discuss and consider Award of Bid for playground equipment at Willow Run park.

Motion by Ratcliff to approve the award of playground equipment at Willow Run Park, seconded by Lennberg. **Motion** carried with a voice vote of 7-0-0.

10. Reports from Village Officers

a. Stafford Rosenbaum

i. Legal briefings/status updates

No report

b. COVID-19 update

Giese reported that with the new order we have pulled back the staffing at Village Hall.

Chief Layber reported that they have not had any issues with face mask and continue with normal business.

Larson reported that not much has changed with his department.

c. John Williams

i. Discuss and consider nominations to Village Committees:

Public Relations: Katy Schweitz and Kevin Greene

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Utilities: Jon Russell
Zoning Board of Appeals: Kevin Greene

Motion by Allen to approve Katy Schweitz and Kevin Greene to the Public Relations Committee, Jon Russell to the Utilities Committee and Kevin Greene to the Zoning Board of Appeals Committee, seconded by Murphy. **Motion** carried with a voice vote of 5-2-0 with Ratcliff and Valencia voting No.

11. Communications and Miscellaneous Business

a. Consider approval of vouchers.

Motion by Allen to approve the Village portion of the vouchers in the amount of $279,372.44 seconded by Valencia. The check sequence goes from check #47351 to check #47402. **Motion** carried with a voice vote of 7-0-0.

b. Correspondence

None

c. Upcoming community events.

None

e. Future agenda items- Library Planning Committee, Bill Schultz from Miracle Field will give an update.

12. Closed Session: This Closed Session Is for Negotiations for Development Incentive Negotiations In TID #10. The Village of Cottage Grove Village Board will enter into Closed Session pursuant to Wisconsin State Statute §19.85 (1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

Motion by Williams to enter into closed session at 9:35 p.m. for purposes of considering negotiations for Development Incentive Negotiations in TID #10. The Village of Cottage Grove Village Board will enter into Closed Session pursuant to Wisconsin State Statute §19.85 (1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, seconded by Allen. **Motion** carried with a roll call vote Allen AYE, Lennberg, AYE, Murphy AYE, Williams AYE, Ratcliff AYE, Valencia AYE, VanderVelde AYE.

13. Closed Session: This Closed Session Is for Negotiations for Development Incentive and Land Sale Negotiations in TID #5 The Village of Cottage Grove Village Board will enter into Closed Session pursuant to Wisconsin State Statute §19.85 (1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

Motion by Williams to enter into closed session at 9:35 p.m. for the purposes of considering negotiations for Development Incentive and Land Sale Negotiations in TID #5 The Village of Cottage Grove Village Board will enter into Closed Session pursuant to Wisconsin State Statute §19.85 (1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session seconded by Allen. **Motion** carried with a roll call vote Allen AYE, Lennberg AYE, Murphy AYE, Williams AYE, Ratcliff AYE, Valencia AYE, VanderVelde AYE.

14. Reconvene into Open Session and Possible Consideration of Closed Session Items

Motion by Murphy to reconvene into open session at 11:21 p.m. seconded by Ratcliff. **Motion** carried with a roll call vote Allen AYE, Lennberg AYE, Murphy AYE, Williams AYE, Ratcliff AYE, Valencia AYE, VanderVelde AYE.

No action was taken in this closed session.

15. Adjournment

Motion by Murphy to adjourn at 11.22 p.m., seconded by VanderVelde. **Motion** carried with a voice vote of 7-0-0.

Lisa Kalata, Clerk
Village of Cottage Grove
Approved:

DRAFT

These minutes represent the general subject matter discussed in this meeting but do not reflect a verbatim documentation of the subjects and conversations that took place.

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Staff Report

MEMO DATE:	**July 31, 2020**
TO:	Village Board
FROM:	Matt Giese – Village Administrator
RE:	**Village Board Prioritization Process**

OVERVIEW

The Board has finalized the overall list of priorities. Staff has been directed to compile any existing staff performance goals/objectives that may align with the Board's list of priorities. This process will aid the Board in understanding the work that staff is already doing, which will help Board members determine how much additional effort may be needed to satisfy specific priorities.

The next two priorities up for discussion are "Sustainability and Climate Change" (ranked #3) and "Village Library" (ranked #4)

STAFF GOALS/OBJECTIVES AS ASSIGNED DURING 2019 PERFORMANCE REVIEWS

--Staff goals/objectives that may align with "Sustainability and Climate Change"

-Automated Metering (Utilities)

- Continue to coordinate implementation of automated metering

-Develop, cost, formally propose leaf collection program (for budget talks; implementation in '21)
-Develop measurable education/information metrics for MS4 reporting (stormwater management)

- Public outreach, trainings, working groups
- Rain barrel class, rain garden class, etc

-Join WIWARN (Water/Wastewater Utilities Mutual Aid

-As directed by the Village Board, work with the Village Administrator to engage with the City of Madison and/or the Town of Cottage Grove regarding a potential boundary agreement

-Work with Public Works, Parks and Rec, and Village Engineer on trail projects as needed, including staffing Ad-Hoc Glacial Drumlin Bike Trail Committee

-Laserfiche (electronic records system)

- Implement system
- Train with representative and train other employees
- Start to save documents to system

-Website Redesign

- Work with Civicplus to update and redesign current website
- Work with team to make changes and train on website
- Educate the public on website and uses
- Launch new website design in 2020

-Payroll

- Continue to strive for a completely paperless and automated payroll process
    - Include ability to upload payroll information into the general ledger system
    - If possible, achieve this without need for long journal entry process for each individual payroll

-Westlawn Parks Masterplan

- Work with Village Engineer and Westlawn residents to create a masterplan of all park/public spaces in Westlawn 4-6th additions

-Update Tree Inventory

- Work with consultant to update the inventory
- Work with Engineer to incorporate the inventory into GIS

--Staff goals/objectives that may align with "Village Library"

-Work with financial consultant, staff and Board to update the Financial Management Plan prior to the 2021 budget review

-Public Facilities Master Plan as budgeted in 2020

--The following is what Board members submitted for each of these priorities

---Sustainability and Climate Change: Protect natural resources by working to improve air and water quality. Implement a plan to transition Village vehicles, equipment and buildings to use more sustainable/efficient energy, protect waterways by investing in a leaf truck to help with watershed phosphorus levels, increase the tree canopy with diverse tree species, work with neighboring communities to designate valuable natural spaces for preservation and create a water management plan with a more regional focus to improve water quality, continue to provide resources to residents for ways that they become more sustainable (Focus on Energy, water softener information, de-icing/salt practices, etc). (HM) / / / Implement vision / plan to ensure the benefits we have now as Village citizens are there tomorrow and

beyond (i.e. clean air / water; similar resources; etc.) and we reduce its environmental impact now and in the coming years. Reduce our greenhouse gas emissions 50% by 2030. Install solar panels on municipal buildings where practical (e.g. municipal services building with large roof). Options for wind power and other green initiatives. Increase non-gas options for transportations (i.e. multi-use paths throughout the village and connections beyond; Village replacement of gas to electric vehicles and equipment). Increase tree planting efforts through doubling of tree budget. Continue to partner with community organizations and support their environmental efforts (i.e. Boy Scouts bee hives; Lions annual tree planting; etc.). Reduce the salt usage on winter streets leveraging best practices from other communities; action on Public Works committee already (JW) / / / Focus on energy - Continued long term planning on conservation of energy. (PV)

---Village Library: Library Committee - hear result of research and recommendation from committee; make decision (SV) / / / Community space planning for the future: Prepare financial plans and proposals so our community can consider building a library and community space. A library is a unique and valuable space in a community that brings together people of all ages to access a variety of resources and information. Libraries serve many purposes providing space for the community to gather, support education and arts, provide business resources, and serve a diverse population of any age or background. (HM) / / / Library into the Financial Management Plan. A library is so much more than books and is a resource our community is missing. It can be a space for education, resources, meeting space for work, study and friends, and an inclusive space for all. (MR) / / / Construction of a library. (JL)

Questions to ask yourself:

- Are the current staff goals/objectives adequate to meet the Board's priority for this topic?
- Is there further direction you would like staff to pursue and to potentially address in up-coming goal setting during performance reviews?
- Is there anything you feel needs to be addressed in the short term?

August 17th Board Meeting

Priorities to be discussed: Fiscal Responsibility (ranked #5); and Housing (#6)

Memo

To: Cottage Grove Village Board

From: Sarah Valencia, Village Trustee

Date: July 29, 2020

BACKGROUND

The Village Board has taken a number of actions in the last few months in regards to the new priority of Diversity, Equity, and Inclusion. One of the immediate actions of the Board was to pass the Joint Resolution 2020-07 with Cottage Grove Village Board and Cottage Grove Police Department to condemn and confront racism. This resolution includes a commitment to "opening a dialogue that acknowledges, confronts, and addresses intentional racism, systemic racism, racial biases and implicit biases within our community." Additionally, discussions at the board level included the idea of creating a Diversity, Equity, and Inclusion (DEI) Ad Hoc committee of the Board.

OVERVIEW

Below are draft objectives and a draft mission statement for the Board's review. They will be used to provide direction to the new committee.

DRAFT OBJECTIVES

1. Review and provide feedback on Village practices, policies, procedures, objectives and goals as related to diversity, equity, and inclusion.

2. Identify ways to encourage all elected officials, citizen appointees, staff, and community members to learn about diversity, equity and inclusion.

3. Promote the engagement of all voices of the community.

4. Identify initiatives for how the Village can work towards demonstrating and reflecting these values within our community.

DRAFT MISSION STATEMENT

The mission of the Village of Cottage Grove Ad Hoc Diversity, Equity and Inclusion Committee is to provide insight, feedback, and actionable next steps that promote access and opportunity for all people in order to achieve a prosperous community.

PROPOSED COMMITTEE COMPOSITION

- Village Board Member
- Plan Commission Member
- School District representative
- Chamber of Commerce representative
- MG Parent Equity Council representative
- Village Police officer
- Community members with diverse representation of Village population

There could be multiple members from any category.

RECOMMENDATIONS

1. Motion to officially create the Ad Hoc Diversity, Equity, and Inclusion Committee and provide authorization to invite members and provide a proposed membership list for Village approval using the committee composition proposed above or as modified by the Board.

2. Discuss proposed objectives and mission statement. Motion to approve objectives and mission statement with any changes that result from Board discussion.

MEMO

MEMO DATE: July 27, 2020
MTG. DATE: **AUGUST 3, 2020**

TO: Village of Cottage Grove Plan Commission

CC: Village of Cottage Grove Board of Trustees
Matt Giese – Village Administrator
Lisa Kalata – Village Clerk

FROM: Erin Ruth, AICP – Village Planning Director

RE: **Housing Task Force**

BACKGROUND

In February 2020 the Village Board discussed the formation of a housing task force. Background information was presented, comparable community efforts were reviewed, and the potential composition of the committee was discussed.

Following the last Board discussion, staff and President Williams discussed possible committee members and drafted an invitation letter. The effort left of at a point where staff was going to come back to the board with draft objectives for the committee. However, the COVID quarantine intervened and the committee has temporarily put on hold.

The Village is now seeking to resume the effort.

OVERVIEW

Below are draft objectives and a draft mission statement for the Board's review. They will be used to provide direction to the new committee.

DRAFT OBJECTIVES

1. Understand housing inventory and demographics both in the Village of Cottage Grove and in the Dane County region currently and as trends over time.

2. Identify areas of housing need both within the Village of Cottage Grove and in the Dane County region. Use available population and household projections to anticipate needs over time.

3. Consider locations proposed for various types of housing and review the Housing chapter within the current Village of Cottage Grove Comprehensive Plan.

4. Identify opportunities to encourage housing development that addresses the needs of the Village of Cottage Grove which may include recommendations to amend plans, ordinances, or procedures to better address identified needs.

DRAFT MISSION STATEMENT

The mission of the Village of Cottage Grove Housing Task Force is to ensure that the Village's vision of a safe, friendly, and attractive community is widely attainable regardless of income, race, ability, age, and household composition.

PROPOSED COMMITTEE COMPOSITION

- Village Board member
- Plan Commission citizen member
- School district representative
- Chamber of Commerce representative
- Large business (50+ employees) representative
- Small business (less than 50 employees) representative
- Real estate broker
- Current single-family homeowner
- Current renter
- Housing developer?

There could be multiple members from any category.

STAFF RECOMMENDATIONS

1. Motion to officially create the Ad Hoc Housing Task Force and to authorize Village President Williams to invite members and provide a proposed membership list for Village approval using the committee composition proposed above or as modified by the Board.

2. Discuss proposed objectives and mission statement. Motion to approve objectives and mission statement with any changes that result from Board discussion.

Parks, Recreation & Forestry STAFF REPORT

MEMO DATE: July 30, 2020
MTG. DATE: August 3, 2020

TO: Village of Cottage Grove Board of Trustees
CC:
FROM: Sean Brusegar, CPRP - Director of Parks, Recreation & Forestry

RE: Sound Amplification Permit for Park n View Movie in Fireman's Park

BACKGROUND:

On Sunday August 16th, The Parks & Recreation Department would like to hold a Park n View movie event at Fireman's Park. There will be two showings of the movie Jumanji: The Next Level at 2:00pm & 4:00pm. This is a free event that will allow up to 50 cars per showing to drive into Fireman's Park and view the movie on a 15' x 8.5' LED screen. The guests will be encouraged to social distance by staying inside their vehicles to watch the movie. Cars will be able to tune into a radio station to listen but there will also be external speakers. The Parks & Recreation Department is seeking approval of the Sound Amplification Permit so the event can move forward.

STAFF RECOMMENDATION:

Staff recommends approval of the Sound Amplification Permit.

COTTAGE GROVE

PARKS AND RECREATION

Presents a

Park n' View MOVIE at Fireman's Park

AUGUST 16

Showing at 2:00 pm *and* 4:30pm

SPACES ARE LIMITED!

SEE BELOW TO RESERVE YOUR FREE SPOT TODAY!

Register for 2:00 showing: http://apm.activecommunities.com/cottagegrove/Activity_Search/2716

Register for 4:30 showing: http://apm.activecommunities.com/cottagegrove/Activity_Search/2717

Thank You TO OUR EVENT SPONSORS:

LAUFENBERG LAWN CARE, LLC

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VILLAGE OF COTTAGE GROVE
221 E. COTTAGE GROVE ROAD
COTTAGE GROVE, WI 53527
SOUND AMPLIFICATION PERMIT

PERMIT DATE: 8/16/2020
EVENT: Movie in Firemans Park

I (WE) hereby make application for a Sound Amplification Permit, subject to the Municipal Code of the Village of Cottage Grove. (If an organization, list President/Chairperson/Party/Parties responsible for application)

Name of Applicant(s): CG Parks & Rec
Address: 210 Progress Drive
Phone: 608-839-8968

Name:
Address:
Phone:

Other individual(s) having authority for the event: Parks, Recreation & Forestry committee

Person(s) responsible for conducting the proposed use of the permit (Must be 18 years of age):

Name: Sean Brusegar
Address: 210 Progress Drive
Phone Number: 839-8968

Name:
Address:
Phone Number:

Date and time for which the sound amplification device(s) will be used: 8/16/2020
Starting Time: 1:30pm
Ending Time: 7:00pm

Street or Park at which the sound amplification device(s) will be used: Fireman's Park

The proposed use, described in detail, for which the sound amplification permit is requested: Movie in Fireman's Park

The proceeding information is correct to the best of my knowledge. I have received a copy of the Village of Cottage Grove Noise Ordinance (Section 219-1) and agree to abide by all the regulations and policies set forth for the use of the sound amplification permit. I acknowledge overall supervision of and responsibility for this event. By offering this permit, the Village of Cottage Grove does not accept any responsibilities, expressed or implied for any damage arising out of the use of this permit, and I acknowledge the Village of Cottage Grove has no responsibilities, expressed or implied for any damages arising out of, or connected in any way with the use of this permit.

I further agree to indemnify, save, and hold harmless the Village of Cottage Grove and each and every one of its elected and appointed officials, officers, employees, agents, representatives, successors, heirs, and assigns from and against any and all claims, damages, liability, expenses, costs, judgements, actions, demands, and responsibility of whatsoever kind or nature.

BY: _____ DATE: 7/28/2020
(Signature of Applicant)

APPROVED BY: _____ DATE: _____

Dear Village Committee and Commission Members:

Thank you for your service and commitment to our community. The Village Board works through an annual prioritization process to identify the areas of focus for our community. The prioritization list serves as a tool when developing budgets, allocating staff time, and guiding decisions for the community. We are looking to our committees to partner with the Board on advancing these priorities. As such, it is important for the committees to understand the priorities and planned work ahead. This year, a number of new initiatives have made the top of the prioritization list in addition to priorities that have been on the list for many years. Please see the attached documents detailing the prioritization process, trustee comments, and vote distribution for further context.

The top 6 priorities for the current Board are as follows:

1. Village Economy/Economic Development
2. Diversity, Equity, and Inclusion (DEI)
3. Sustainability and Climate Change
4. Village Library Consideration
5. Fiscal Responsibility
6. Housing

<u>Economic Development:</u>
Economic development within the village is first on the priority list and has been on the priority list for many years. Inherently, the priorities that follow are critical domains needed to support a vibrant local economy. We want to bring businesses to the community. In order to attract businesses, the community needs to be a desirable place to live, work, and play.

<u>Diversity, Equity, and Inclusion:</u>
The Village Board has taken a number of actions in the last few months in regards to this new priority. One of the immediate actions of the Board was to pass Resolution 2020-07. This is a joint resolution of Cottage Grove Village Board and Cottage Grove Police Department to condemn and confront racism. This resolution includes a commitment to "opening a dialogue that acknowledges, confronts, and addresses intentional racism, systemic racism, racial biases and implicit biases within our community." A copy of this Resolution is attached.

Additionally, the Board will be forming an Ad Hoc Committee on Diversity, Equity, and Inclusion. This committee will assist the Board in reviewing Village practices, policies, procedures, objectives and goals as related to diversity, equity, and inclusion.

Another component of this initiative is to encourage all elected officials, citizen appointees, staff, and community members to learn about diversity, equity and inclusion and how we can work towards demonstrating and reflecting these values within our community.

<u>Sustainability and Climate Change</u>
The Village Board has also taken immediate action on this new priority. The Board has formed an Ad Hoc Sustainability Committee to review the village's practices and procedures and see if

there are ways the village could improve on our environmental footprint. This committee will also work with the Board to encourage and educate our community around sustainable practices.

Village Library:
The Library Planning Committee was formed in November, 2019, to determine if there is support in our community to build a library. The Committee has learned that while a library may not be the top reason to move to a community, it is clearly noted as missing. For many, a library is an important part of a community. Libraries provide a public space that provides a resource for a community and citizens. The committee will bring forward a recommendation for next steps regarding the potential of a community library to the Village Board in the coming months.

Fiscal responsibility:
The Village Board has a 5-year fiscal plan, which we follow and monitor closely. Economic development helps to maintain or lower taxes for citizens. Slow growth in a community, both in business and residential development, coupled with the cost of living increases that occur every year will cause taxes to increase. Without development, the Village will either have to cut services or raise taxes to continue to provide the same level of service residents have come to expect.

Housing:
Over the past two years, multiple experts have presented to the Board, Plan Commission and CDA (Community Development Authority) regarding the importance of having housing that is affordable – meaning 1/3 of a family's income goes toward rent or mortgage.

Housing availability and affordability is an issue for both renters and homeowners in Dane County. The Dane County Housing Needs Assessment for 2019 highlighted the combination of a county-wide shortage of new housing, increased constructions costs, and strong demand which has only worsened housing affordability in our area. Cottage Grove does not currently have housing to support families with work in a variety of occupations with respectable earnings. This shortage of affordable housing (aka workforce housing) impacts our ability to support current businesses and be competitive for potential commercial growth because we can't provide a local labor pool.

The village is forming a Housing Task Force to work with experts to analyze our current housing stock and determine what types of housing our community is lacking. The Task Force will produce recommendations specific to Cottage Grove's housing needs while considering a wide range of populations including young people starting their careers, people at different income levels, empty nesters and those on a fixed income. The task force will also ensure that the Village is adhering to Wisconsin State Statutes related to housing and local government.

The work of the committee you serve on is vital to the success of these priorities. We look forward to working with you to continue to make our Village a safe, friendly and attractive community for businesses, neighbors, and families to live, learn, work, play and enjoy the richness and opportunities of a growing Village.

Dated this __ day of _____, 2020.

Signed by the Village Board

Staff Memo

MEMO DATE:	**June 18, 2020**
TO:	Village Board
FROM:	Matt Giese – Village Administrator
RE:	**Village Board Prioritization Process**

BACKGROUND

The following is the overall list of priorities that each Board came up with. Following each item I included the initials of the Board member so you can see who submitted what.

Overall List (in no particular order; each item is entered as submitted) (/ / / = similar priority or category submitted)

A---Village's Economy/Economic Development: Encourage more business/retail growth, both existing and new (TA) / / / Support local businesses in recovering from COVID-19 pandemic (SV) / / / Encourage Business and Retail Growth: Pursue opportunities for economic growth that will build upon our desire to meet the needs of current and potential residents, enhancing the character of our community, provide quality local jobs within Cottage Grove and build our tax base. Pursue streetscape improvements with a beautification budget that will promote residents and visitors to spend more time on our main streets. (HM) / / / Residential growth - as it coincides with commercial and economic growth. We need workers of all incomes. Workers of all incomes in our community will entice different types of businesses to come to our community as we will have a base of workers available to them and they don't have to try to get workers to come to our community from other communities. We need workers of all ages, races, genders. (MR) / / / Support existing businesses and accelerate commercial / retail development to provide citizens with more local options as well as improve our tax base ratio. Support residential development with more diverse options and increase our pace of development. Engage Chamber of Commerce and other key Stakeholders (e.g. Town of Cottage Grove) to market / promote existing businesses. Opportunities to activate TIDs 8, 9, and 10. (JW) / / / Growth and development: hire professional marketing firm and implement an aggressive marketing campaign with goal of seeing Cottage Grove chosen over other surrounding communities. (JL) / / / Business Growth - To provide more amenities that would attract people to Cottage Grove; To help support lowering taxes. (PV)

B---Fiscal responsibility, stabilize and lower Village taxes (TA) / / / Remain Fiscally Responsible - strive for minimal tax increase for the Village portion of the taxes. (JW) / / / Sustainable Finances: Short term - Every calendar year maintains a balanced budget. Long term - It is important to me that the existing board is financial stewards for the future generations of village residents. We need to remain fiscally healthy so there is no burden on the future of our community residents. We are mindful of large expense projects with a high level of certainty of the revenue that it will generate to offset those costs. (PV)

C---Invest in our future with increased street maintenance (TA)

D---Engagement and Communication: Continue to improve engagement with Village residents and stakeholders. Encourage involvement and communication (TA) / / / Improve engagement with Village Residents and those outside the Village. Take more opportunities to connect with Village Residents (i.e. local events; promoting our website, facebook, other social media, etc.). (JW)

E---Village Library: Library Committee - hear result of research and recommendation from committee; make decision (SV) / / / Community space planning for the future: Prepare financial plans and proposals so our community can consider building a library and community space. A library is a unique and valuable space in a community that brings together people of all ages to access a variety of resources and information. Libraries serve many purposes providing space for the community to gather, support education and arts, provide business resources, and serve a diverse population of any age or background. (HM) / / / Library into the Financial Management Plan. A library is so much more than books and is a resource our community is missing. It can be a space for education, resources, meeting space for work, study and friends, and an inclusive space for all. (MR) / / / Construction of a library. (JL)

F---Housing: Housing Task Force - get Task Force created with clear deliverables (SV) / / / Housing, Land Use and Planning: Promote land use policies that will advance goals for a healthy community, create positive economic outcomes and provide environmental benefits. Continue to develop the Housing Task Force to study the detailed inventory of current housing options and create a vision for increasing options in the future including a greater variety of home values, unit sizes, lot sizes, apartments, town homes, duplexes, and condos and increase transportation options to promote connectivity between neighborhoods and businesses. Pursue positive relationships with neighboring communities to increase current and future transportation connectivity.(HM) / / / Affordable housing – the housing task force will help determine our community's understanding and need for housing options, including housing that is affordable to many different levels of income and regardless of disability, race, gender, or sexuality. (MR) / / / Focus on affordable/workforce housing options. I want to see all people have the chance to call Cottage Grove their home. We need the housing that covers all socio-economic ranges so all workforce can find a home here; therefore, more housing and neighborhoods. (JL) / / / Residential growth and development within housing: To help support diversifying our community; To help support lowering taxes. (PV)

G---Parks and Recreation/Amenities: Bike Path - complete bike path that continues glacial drumlin trail to Vilas Rd. (SV) / / / Parks and Recreation: Continue to promote an active community where bicycling, walking, and recreation are a safe, healthy, and accessible part of our daily activities. Expand recreational and park opportunities and facilities to meet the needs of our community's senior, youth, and adult populations. Continue the park and playground updates, continue the master planning process for the future 6th Addition to Westlawn park, and plan for installation of phase one of Westlawn park on Red Hawk Trail. (HM)

H---Get ordinances updated to be accurate and current (SV)

I---Equity, Inclusivity and Race: Establish an Ad Hoc Committee that works to organize community conversations, perhaps some are facilitated by professionals, on racial biases that exist within the community, and how we can address them. Invite other community stakeholders and organizations to participate/collaborate/partner.(HM) / / / Engagement and communication - Diversity and inclusion education for our community and facilitate a forum, training for board, staff, police and community. (MR) / / / Look for opportunities to promote and increase our community's diversity and inclusion. (JW) / / / Diversity and inclusion -To develop a long term plan that would promote diversity and inclusion within our community. (PV)

J---Facilities Planning: Conduct a long range facilities study or space needs analysis that includes future staffing and space needs for all municipal departments, future expansion options, estimates for capital and facility operations costs associated with the future staffing and space needs with an emphasis on sustainable design including alternative energy options. (HM) / / / Long range village facility and land use planning because as we continue to grow, we need to have a plan going forward for expansion when we need more village staff so we can continue to provide our residents with the level of service they have come to expect. (MR)

K---Sustainability and Climate Change: Protect natural resources by working to improve air and water quality. Implement a plan to transition Village vehicles, equipment and buildings to use more sustainable/efficient energy, protect waterways by investing in a leaf truck to help with watershed phosphorus levels, increase the tree canopy with diverse tree species, work with neighboring communities to designate valuable natural spaces for preservation and create a water management plan with a more regional focus to improve water quality, continue to provide resources to residents for ways that they become more sustainable (Focus on Energy, water softener information, de-icing/salt practices, etc). (HM) / / / Implement vision / plan to ensure the benefits we have now as Village citizens are there tomorrow and beyond (i.e. clean air / water; similar resources; etc.) and we reduce its environmental impact now and in the coming years. Reduce our greenhouse gas emissions 50% by 2030. Install solar panels on municipal buildings where practical (e.g. municipal services building with large roof). Options for wind power and other green initiatives. Increase non-gas options for transportations (i.e. multi-use paths throughout the village and connections beyond; Village replacement of gas to electric vehicles and equipment). Increase tree planting efforts through doubling of tree budget. Continue to partner with community organizations and support their environmental efforts (i.e. Boy Scouts bee hives; Lions annual tree planting; etc.). Reduce the

salt usage on winter streets leveraging best practices from other communities; action on Public Works committee already (JW) / / / Focus on energy - Continued long term planning on conservation of energy. (PV)

L---Addressing Food Insecurities - Not sure this needs to be a priority or even a need in CG but would want to better understand our community dynamics in relation to potential food insecurities. If this was an issue I would want to see it as a priority of the village on how we would address it. (PV)

SUGGESTED NEXT STEPS

-Review the comprehensive list of priorities that were submitted. Please let me know if I incorrectly lumped one of your individual priorities in a category that you do not feel fits.

-At the Board meeting: 1) you may ask each other questions about what they have submitted; 2) you could lobby for your individual submitted items.

Prioritization: each Board member has 20 "points" to allocate to the comprehensive list of projects however he/she would like. For example, one point on 20 projects, two points on 10 projects, or even all 20 points on one project. Please submit your individual prioritized list to me by **July 2nd**. I will compile everyone's points and submit the results in the July 6th meeting packet.

The final list does not bind the Board to approve or move forward with any specific projects. The main purpose of this process is for the Board, staff and public to see what is and isn't a priority for the current Board. At subsequent meetings the Board could work further to build consensus work plans for the top few priorities.

Staff will take general direction from the final list as a means of making budget proposals in the draft 2021 budget as well as establishing staff performance goals.

Please reach out if you have any questions.

2020 Village Board List of Priorities

Rank	Item	Description	John Williams	Troy Allen	Jeff Lennberg	Heidi Murphy	Melissa Ratcliff	Sarah Valencia	Paul Vandervelde	Total	2019 Rank
1	A	Village Economy/Economic Development	6	8	7	1	1	0	3	**26**	1
2	I	Equity, Inclusivity and Race	3	0	3	5	3	3	3	**20**	NR
3	K	Sustainability and Climate Change	6	0	0	5	3	3	2	**19**	7
4	E	Village Library	0	0	4	2	8	3	1	**18**	NR
5	B	Fiscal Responsibility	3	8	0	0	0	1	4	**16**	5
6	F	Housing	0	0	6	2	1	3	2	**14**	2
7	G	Parks and Recreation, Additional Amenities	0	0	0	2	2	3	2	**9**	3
8	J	Facilities Planning	0	0	0	1	1	1	2	**5**	4
9	D	Engagement and Communication	2	2	0	0	0	0	0	**4**	9
10	H	Update Ordinances	0	0	0	1	0	3	0	**4**	NR
11	C	Street Maintenance	0	2	0	1	0	0	0	**3**	12
12	L	Food Insecurities	0	0	0	0	1	0	1	**2**	NR
			20	20	20	20	20	20	20	140	

note: please see corresponding document for further descriptions of items listed

NR = Not Ranked (in previous year's list)

Resolution 2020-07

Cottage Grove Village Board and Cottage Grove Police Department Joint Resolution to Condemn and Confront Racism

WHEREAS, the Cottage Grove Village Board and the Cottage Grove Police Department condemn the appalling, heinous, and heartbreaking use of force incident that resulted in the death of George Floyd in Minneapolis on Monday, May 25, 2020, and declare that the actions and inactions of the police officers involved in that incident were reprehensible and inexcusable; and

WHEREAS, the actions of these police officers negatively impacts the relationships between communities and their police departments.

WHEREAS, the Cottage Grove Village Board and the Cottage Grove Police Department condemn all murder, violence, social injustice and racism targeted at persons of color, specifically toward Black Americans; and

WHEREAS, the acts of intolerable violence and hate that have occurred across this country since its founding are reprehensible and must be acknowledged; and

WHEREAS, the Cottage Grove Village Board and the Cottage Grove Police Department condemn any word, deed or action that seeks to harm another due to their race, ethnicity, culture, religion, beliefs, background, gender or orientation.

NOW, THEREFORE, BE IT RESOLVED, by the Cottage Grove Village Board and the Cottage Grove Police Department as follows, that:

The Village Board and the Police Department will continue to seek, identify, and implement measures to ensure that our community stands for justice for all and the right to peaceful assembly and listens to those that have been oppressed and marginalized, to

continue to improve our community so that all feel welcome and are treated equally and with dignity; and

The Village Board and the Police Department commit to bringing together our community to continually review, evaluate and update the Police Department's policies, procedures and community policing strategies; and

The Village Board and the Police Department commit to opening a dialogue that acknowledges, confronts and addresses intentional racism, systemic racism, racial biases and implicit biases within our community; and

The Police Department joins the Village Board in recommitting to its vision that the Village be a safe, friendly and attractive community for businesses, neighbors and families to live, learn, work, play and enjoy the richness and opportunities of a growing Village and ensuring that this vision is a reality for all persons regardless of their race, ethnicity, culture, religion, beliefs, background, gender or orientation.

Adopted this 15th day of June 2020.

Signed – John Williams, Village President

Signed – Daniel Layber, Police Chief

Signed – Troy Allen, Village Trustee

Signed – Jeffrey Lennberg, Village Trustee

Signed – Heidi Murphy, Village Trustee

Signed – Melissa Ratcliff, Village Trustee

Signed – Sarah Valencia, Village Trustee

Signed – Paul VanderVelde, Village Trustee

Attest: _____

Village Clerk Lisa Kalata

VILLAGE OF COTTAGE GROVE ***NOTICE OF PUBLIC MEETING***

LIBRARY PLANNING COMMITTEE
Monday, July 13, 2020
6:30 p.m.

Due to the COVID-19 pandemic, this meeting will take place virtually via Zoom. Please join the meeting from your computer, tablet or smartphone by visiting https://zoom.us/j/96637313667?pwd=aVZYMVBBZmxBaU9yTGVyUWxQSzdXQT09 *You can also participate via phone by dialing* 1 312 626 6799 *and use Meeting ID* 966 3731 3667# *When asked for your Participant ID, just press #*

You may also choose to participate by providing public comment prior to the meeting via email to Village Clerk Lisa Kalata: lkalata@village.cottage-grove.wi.us

AGENDA

1) **Call Meeting to Order**

2) **Quorum and roll call**

3) **Public Appearances:** Public's opportunity to speak about any subject that is not a specific agenda item.

4) **Presentation**: Lucas Franklin, librarian at Cottage Grove Elementary School

5) **Old Business:**
   a. Discuss and consider community outreach and survey questions.
   b. Discuss and consider "support"
   c. Discuss and consider timeline.

6) **New Business:**

7) **Approve minutes:**
   a. July 1, 2020, Library Planning Committee.
      7-1-20 LPC Minutes.pdf

8) **Friends of Cottage Grove Library Report:**
   a. Monthly meetings
   b. Activities

9) **Set tentative date for next meeting**: Wednesday, July 22, 2020, at 6:30 p.m.

10) **Future Agenda items:** school librarians; surveys; reach out to groups

11) **Adjournment**

Notice:

1. Persons needing special accommodations should call 839-4704 at least 24 hours prior to the meeting.
2. It is possible that members of and possibly a quorum of members of other governmental bodies may be in attendance at the above stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.
3. Any item on the agenda is subject to final action.

VILLAGE OF COTTAGE GROVE *NOTICE OF PUBLIC MEETING*
LIBRARY PLANNING COMMITTEE Wednesday, July 1, 2020 6:30 p.m.
Minutes

Due to the COVID-19 pandemic, this meeting will take place virtually via Zoom. Please join the meeting from your computer, tablet or smartphone by visiting
participate via phone by dialing 1 312 626 6799 *and use Meeting ID 916 2597 8789 # When asked for your Participant ID, just press #*
You may also choose to participate by providing public comment prior to the meeting via email to Village Clerk Lisa Kalata: lkalata@village.cottage-grove.wi.us

1) Call Meeting to Order 6:31 pm

2) Quorum and roll call Quorum present: Melissa Ratcliff, Tiffany Haas, Cindi Kelm-Nelson, David Peterson, Anne Schoenemann

3) **Public Appearances:** Public's opportunity to speak about any subject that is not a specific agenda item. NONE

4) **Presentation**: NONE

5) Old Business:

a. Discuss Parks and Little Libraries Map Free Little Libraries Map_6-12-20 copy.pdf Village managed FLL are closed. Parks and Rec - excited to have updated MAP. Will be on Village website. Anne will add to Friends website.

b. Discuss and consider community outreach and survey questions. Committee revised survey items. Dave made a motion to table further discussion for the next meeting, Anne second, Motion Passed.

Library-Survey-Brainstorming.docx
DemographicsDistrict.pdf

Cindi and Tiffany lefted at 8:15 pm.

6) New Business:

a. Discuss and consider the timeline. Anne made a motion to table for next time. David second. Motion passed.

b. Discuss and consider what "support" means. Support: how important/value/need library services and library building. It is an investment. What are the gaps in community services (Knowledge of Librarians, internet access, meeting rooms) and a public library (meeting spaces, outdoor learning area, public children's area). David made a motion to table next time. Anne second. Motion Passed

c. Consider meeting location in person or via zoom - with roll back continue with Zoom.

7) Approve minutes:

a. June 3, 2020, Library Planning Committee. Anne made the motion to approve June minutes. David second. Motion passed.

6-3-2020 Library Planning Committee Minutes.docx

8) Friends of Cottage Grove Library Report:

a. Monthly meeting - July 9, 2020 6:30 via Zoom

b. Activities

Behind the scenes work. Monthly meetings via Zoom May and June, 2020.
July: website launch, increase membership, contact previous capital campaign donors, create videos
August: Thank you to Bookmobile staff (in place of National Bookmobile Day), Build ground swell for project and volunteers,
September - December: survey support, membership growth, and events
Photos of Friends placing books in FLL's later this year.

9) **Set tentative date for next meeting**:

Monday, July 13, 2020, at 6:30 p.m. via Zoom, Lucas, school librarian will attend July 29 switched to July 22

10) Future Agenda items: school librarians; surveys; reach out to groups of people for feedback https://zoom.us/j/91625978789

11) Adjournment: Anne made the motion. David second. Motion Passed Meeting adjourned at 8:21 pm

Submitted by Anne Schoenemann

Notice

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VILLAGE OF COTTAGE GROVE ***NOTICE OF PUBLIC MEETING***

LIBRARY PLANNING COMMITTEE

Wednesday, July 22, 2020 **Via Zoom**
6:30 p.m.

Due to the COVID-19 pandemic, this meeting will take place virtually via Zoom. Please join the meeting from your computer, tablet or smartphone by visiting https://zoom.us/j/92531568967

You can also participate via phone by dialing 1 312 626 6799 *and use Meeting ID* 925 3156 8967# *When asked for your Participant ID, just press #*

You may also choose to participate by providing public comment prior to the meeting via email to Village Clerk Lisa Kalata: lkalata@village.cottage-grove.wi.us

AGENDA

1) **Call Meeting to Order**

2) **Quorum and roll call**

3) **Public Appearances:** Public's opportunity to speak about any subject that is not a specific agenda item.

4) **Presentation**:

5) **Old Business:**
   a. Review Survey and discuss outreach opportunities.

6) **New Business:**

7) **Approve minutes:**
   a. July 13, 2020, Library Planning Committee meeting

8) **Friends of Cottage Grove Library Report:**
   a. Monthly meetings
   b. Activities

9) **Set tentative date for next meeting**: Wednesday, July 22, 2020, at 6:30 p.m.

10) **Future Agenda items:** survey; outreach opportunities

11) **Adjournment**

Notice:
1. Persons needing special accommodations should call 839-4704 at least 24 hours prior to the meeting.

2. It is possible that members of and possibly a quorum of members of other governmental bodies may be in attendance at the above stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.
3. Any item on the agenda is subject to final action.

VILLAGE OF COTTAGE GROVE *NOTICE OF PUBLIC MEETING*

LIBRARY PLANNING COMMITTEE
Monday, July 13, 2020 6:30 p.m.

Due to the COVID-19 pandemic, this meeting will take place virtually via Zoom. Please join the meeting from your computer, tablet or smartphone by visiting https://zoom.us/j/96637313667?pwd=aVZYMVBBZmxBaU9yTGVyUWxQSzdXQT09 *You can also participate via phone by dialing* 1 312 626 6799 *and use Meeting ID* 966 3731 3667# *When asked for your Participant ID, just press #*

You may also choose to participate by providing public comment prior to the meeting via email to Village Clerk Lisa Kalata: lkalata@village.cottage-grove.wi.us

Minutes DRAFT

1) Call Meeting to Order 6:31 pm

2) Quorum and roll call Yes, Anne Schoenemann, Tiffany Haas, Cindi Klem-Nelson, Melissa Ratcliff, David Peterson

3) **Public Appearances:** Public's opportunity to speak about any subject that is not a specific agenda item. Aaron Warnke, Morning Dove Dr. Cottage Grove

4) **Presentation**: Lucas Franklin, librarian at Cottage Grove Elementary School - Needs in our community, back ground in public library

- Last year and COVID 19: The bookmobile is great but is not the same as a brick and mortar library. When all schools shut down, students had no access to physical books.
- Working with Monona Public Library for this fall - team up to do things together but can't support all students because some families go to other libraries or do not have internet access.
- Dedicated children's director connects families with services and a valuable and varied supports
- Items for survey: services suggestions
    - 1. Maker spaces are very popular and useful: youth or adult focused (community investment), tween services: slip through the cracks, own space and services (helper programs, food,

book clubs, video games) socialize in summer kids not in sports.
    - 2. Heavy Technology - drop in help, help with learning how to clean up spam and use apps
- What have you learned about CG? Library is needed here but harder to explain the full benefit when the library is not here. Staff gets to know families and adults and build in support. Books are very expensive. We don't know what we don't know. Kindles and Ipads do not replace many library services.
- What do you want to see between the public and school library? Help every child get a library card, connect with a public librarian Public libraries have a broader and deeper volume of books than school books (popular books only). Public libraries have much more funding for materials and services like book talks, one town/one book, cultural programs etc… Our community is missing out on a lot of services without a building in the local area.
- How did COVID 19 affect Lucas's role: emails from parents and teachers about tech questions, ipads were very difficult to use at home.

5) Old Business:

a. **Discuss and consider community outreach and survey questions.** Committee made adjustments to the survey. Anne made a motion to table survey discussion for the next meeting, Cindi second. Motion tabled

b. **Discuss and consider "support."** How important are library services and the building to the community. David made the motion to aggregate data from the survey as indication of level of community support. Tiffany second. Motion passed.

c. **Discuss and consider the timeline.**

Possible timeline:

August: Plan dissemination, platform development

September 15 - Oct. 15 survey

December: Present to board and ask to consider writing letter to DPI

2021 - Letter to DPI, Appoint Library Board, begin next steps with VB

Tiffany made the motion to disseminate the survey Sept15 -Oct. 15, 2020.

Anne second Motion passed

6) New Business: None

7) Approve minutes:

a. July 1, 2020, Library Planning Committee. 7-1-20 LPC Minutes.pdf
Anne made a motion to approve the minutes. Tiffany second. Motion passed.

8) Friends of Cottage Grove Library Report:

a. Monthly meeting: September 10 via Zoom, no meeting in August

b. Activities: Building membership, website live, creating newsletter, email contact lists, events, a fundraiser

9) **Set a tentative date for the next meeting**: Wednesday, July 22, 2020, at 6:30 p.m. and August 5th at 6:30 pm

10) Future Agenda items: surveys (resident and business), discuss organizations to reach out to via email to share survey, review intro script, how to disseminate the survey

11) Adjournment Tiffany made the motion to adjourn. Cindi second. Motion passed.

Submitted by Anne Schoenemann

Notice:

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Village of Cottage Grove Notice of Public Meeting

PEER COURT STEERING COMMITTEE

Tuesday, July 21, 2020 5:00 P.M.

Due to the COVID-19 pandemic, this meeting will take place virtually via Zoom. Please join the meeting from your computer, tablet or smartphone by visiting https://zoom.us/j/99130939333

You can also participate via phone by dialing 1 312 626 6799 *and use Meeting ID* 991 3093 9333#
When asked for your Participant ID, just press #

You may also choose to participate by providing public comment prior to the meeting via email to Village Clerk Lisa Kalata: lkalata@village.cottage-grove.wi.us

1. **Call to order**

2. **Determination of quorum and that the agenda was properly posted.**

3. **PUBLIC APPEARANCES- Public's opportunity to speak about any subject that is not a specific agenda item.**

4. **Discuss and consider approval of minutes of the March 17, 2020 meeting.**

5. **Report from Briarpatch Youth Services.**

6. **Future agenda items.**

7. **Set next meeting date and time.**

8. **Adjournment.**

Submitted by Kathleen Giese, Chair

This agenda has been prepared by Staff and approved by the Village President as Chair of the Plan Commission for use at the meeting as listed above. Any item on the agenda is subject to final action. Notice: Persons needing special accommodations should call 608-839-4704 at least 24 hours prior to the meeting. It is possible that members of and possibly a quorum of members of other governmental bodies may be in attendance at the above stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

VILLAGE OF COTTAGE GROVE
TOWN OF COTTAGE GROVE

NOTICE OF PUBLIC MEETING
AMENDED

JOINT COTTAGE GROVE FIRE DEPARTMENT COMMITTEE

Monday, July 27, 2020 **Via Zoom**
6:30 p.m.

Due to the COVID-19 pandemic, this meeting will take place virtually via Zoom. Please join the meeting from your computer, tablet or smartphone by visiting https://zoom.us/j/97109387568

You can also participate via phone by dialing 1 312 626 6799 *and use Meeting ID* 971 0938 7568# *When asked for your Participant ID, just press #*

You may also choose to participate by providing public comment prior to the meeting via email to Village Clerk Lisa Kalata: lkalata@village.cottage-grove.wi.us

AGENDA

1. Call to order, roll call and confirm that the meeting was properly posted.
2. Public's opportunity to speak.
3. Consider approval of minutes of previous meeting on May 28, 2020.
4. Update on:
   A. Rapid Response Vehicle.
   B. Discuss 2% fire dues.
   C. Engine 3 future replacement.
   D. Meeting Room and Bay WI-FI.
5. Discuss and consider estimate for furnace repairs.
6. Discuss and consider washer and dryer repairs/replacement and dryer vent cleaning.
7. PFAS Foam disposal and replacement.
8. Discuss fire agreements.
9. Discuss fire inspections and enhanced repeaters.
10. Chief's Report.
11. Future agenda items.
12. Discuss and consider next date of meeting.

13. Adjournment.

Notice:

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2. It is possible that members of and possibly a quorum of members of other governmental bodies may be in attendance at the above stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.
3. Any item on the agenda is subject to final action.

JOINT COTTAGE GROVE FIRE DEPARTMENT COMMITTEE
Thursday, May 28, 2020 – 6:30 PM
Emergency Services Building 4030 County Rd N
Cottage Grove, WI 53527
DRAFT - MINUTES

AGENDA

1. Call to order, roll call and confirm that the meeting was properly posted. Meeting called to order by Kris Hampton at 6:31 p.m. Meeting was properly posted in the Town and Village. Members present were Kris Hampton, Mike DuPlayee, Paul VanderVelde, Melissa Ratcliff, Sarah Valencia via FaceTime. Also present were Fire Chief Nick Archibald, Assistant Fire Chief April Hammond, and DeerGrove EMS Chief Eric Lang. Steve Anders arrived at 6:58 p.m.

2. Public's opportunity to speak. None.

3. Consider approval of minutes of previous meeting. Motion to approve by Mike DuPlayee with correction of his name, 2nd by Melissa Ratcliff. Motion carried 5-0-0.

4. Update on:
   A. Phone system upgrade The new phone system is installed and working.
   B. Rapid Response Vehicle Chassis is still waiting to be built. Everything else is complete and ready to go when the chassis is completed. Coronavirus closures have extended the waiting period.
   C. Trims and lamps replacement Installed and working.
   D. Firehouse Subs grant Have reapplied for this grant and have asked for enough to pay for 6 sets of equipment rather than the 8 sets the previous application had asked for.

5. Discuss and consider 2% fire dues. In the State of Wisconsin every municipality receives 2% fire dues from the state of Wisconsin which needs to be spent on certain specified things such as Fire Protection Equipment, Fire Inspection Services, Fire Protection Service, Fire Prevention Education, Fire Inspection education and Firefighter retirement funds. The fire department is able to see the way the Town's 2% (approx. $16,000) is spent because there is a line item in the budget. The fire department isn't sure how the Village's 2% (approx. $30,000) is being spent. The fire department gets audited every 2 years or so and the chief isn't quite sure where the funds were spent, so that needs to be figured out.

6. Discuss and consider PFAS foam disposal and replacement. Had 3 estimates for removal and disposal of firefighting foam from fire trucks. One from North Shore Environmental Construction (NSEC) for approx. $7,700, one from SET Environmental approx. $7,123.15 with the firefighters rinsing the trucks and SET disposing of the foam, and one from SET Environmental for approx. $16,082.73 and they will do all the rinsing and disposing. The NSEC estimate indicates that firefighters would help with the disposal and the committee asked for more info from NSEC as to what help the firefighters would provide. Chief Archibald will also see if there are any other companies that do disposal. NSEC and SET were companies that other neighboring fire departments had used.

7. Discuss and consider AFG grant. Was completed in January, 2020, and submitted. It is a federal grant. It is a combined grant with Marshall Fire and EMS, Deerfield Fire, DeerGrove EMS, Cottage Grove Fire, and Cambridge Fire for all new radios for every department. Cottage Grove Fire is the host. CGFD has also applied for a hardship waiver if don't get the AFG grant for the new radios. Hoping to hear sometime in August to December whether the grant has been approved, but it is unknown at this time due to coronavirus and federal funding.
8. Chief's Report. 37 members – 8 officers, 2 driver operators, 10 probationary, and 17 firefighters. 93 calls for the year. The exhaust system should be completed the beginning of June. Will try to sell the fan and motor from the old system on WI Surplus to try to recoup some of the money for the new system.

   Have done some virtual trainings with staff and team meetings in smaller groups.

   A house burning will be done on the new school property for the new school for in person training on May 30th. The firefighters will be screened when they get to the station in the morning prior to going to the burn.

   Personnel had been out of the Fire & EMS Station unless there was an emergency. They are going by county guidelines. They are excited to get back to in person training. Chief Lang has developed a new questionnaire with Covid-19 related questions and a temperature check to make sure personnel is healthy.

   The fireman's festival was canceled as they weren't convinced people would come out for it in a few weeks. Most of the companies/people that had donated money for the festival have indicated that they don't want the money back so the fire department has gotten to keep those donations. They are looking at different types of fundraising. They are possibly going to do a community picnic in the fall if safety and health is better then. there is a Go Fund me page link on their website. The money they got from the firemen's festival all would go bac into the community. Over the previous years they have used it for continuing education for people that wanted to be firefighters, extrication tool, helped pay for the UTV, and funds the Home Talent Team.

   They have applied for the Safer Grant in April that is to recruit and retain firefighters. It provides about $40,000 over 4 years to send flyers to all households in the district every year about becoming a firefighter, $1900/year for tracking, and to replace the sign in front of the building to an LED sign so that they could provide info to the community about upcoming activities and get new recruits, and congratulate certain firefighters/new recruits. They also applied for a WI Public Service Grant for Emergency Responders for about $2,000 to replace their flashlights on the SCVAs which are about 18 years old. Many are going dead on calls or people are using their own flashlights.

   They have applied for the DNR grant again, which is a 50/50 grant that there are specific items that it can be used for, that we received last year and used for the UTV.

   They are looking at options to offset the cost of the new firefighting foam once the PFAS foam is out of the trucks. It will cost approx. $2,200.
9. Future agenda items. Update on Rapid Response vehicle, Firehouse Subs grant, PFAS Foam, AFG grant, 2% fire dues

10. Discuss and consider next date of meeting. Possibly in 2 months.

11. Election of Officers (Chair and Secretary). Motion by Paul VanderVelde to appoint Melissa Ratcliff as Chair of the committee. Seconded by Sarah Valencia. Motion passed 6-0-0. Motion by Steve Anders to appoint Mike DuPlayee as Secretary. Seconded by Kris Hampton. Motion passed 6-0-0.

12. Adjournment. Motion by Mike DuPlayee to adjourn, second by Paul Vandervelde. Motion carried 6-0-0 to adjourn at 7:30 p.m.

Horstman Networks Inc.
1001 W Main St
SUN PRAIRIE WI 53590

HORSTMAN NETWORKS
BUSINESS IT SERVICES

608-514-8000

Deer-Grove EMS
Eric Lang

Estimate #	2072497
Estimate Date	February 26, 2020
Estimate Total (USD)	**$1,367.99**

Task	Time Entry Notes	Rate	Hours	Line Total
On Site Services 2 Technicians	Install Listed Hardware, Extend wires in basement.	150.00	4	600.00
	Program all access points to new controller.	99.00	1	99.00

Item	Description	Unit Cost	Quantity	Line Total
Access Point	Unifi Access Point	225.00	2	450.00
Controller	Unifi AC Controller	199.00	1	199.00
	POE Injector	19.99	1	19.99

Estimate Total (USD)	**$1,367.99**

Terms

Thank you for giving us this opportunity to provide you with an estimate! If approved, please note that all hardware costs are to be paid prior to install unless otherwise specified. The remainder of the invoice is due upon completion of listed services. If we have added labor to this estimate please understand that it is just an estimate we will stay as close to our estimate as possible in some cases, there are unforeseen issues that cause delays. We ask that payment is made within a week of receipt. Please Sign below to accept these terms. If viewing this from your email you can electronically accept these terms by clicking on the accept button on the top right of the page:

Notes

Customer to run wire for access point in bay.

This estimate was sent using FRESHBOOKS

To view your estimate online Go to https://horstman.freshbooks.com/view/3mqNEbkhFxyH5abG

HIGH TECH
HEATING & A/C INC.

High Tech Heating & A/C Inc
2395 Highway BB
Cottage Grove, WI 53527
608-221-8333
www.hightechheatingandac.com

WORK ORDER

Date: Jul 29, 2020
Reason for Call: Quote
Work Order #: 00626105924
Status: new

- Town of Cottage Grove
4058 County Rd N
Cottage Grove, WI 53527
608-839-5021 OFFICE / 608-279-4470 KRIS

Repairs:

026465 TRANE-AM STD DIRECT DRIVE BLOWER MOTOR	$676.05
052051 RESILIENT MOUNT RINGS	$61.33
026213 TRANE-AM STD BLOWER WHEEL	$293.48

Subtotal	$1,030.86
Total	**$1,030.86**

Limited Warranty:

All materials, Parts and equipment are warranted by the manufactures' or suppliers' written warranty only. All Labor performed by the above named company makes no other warranties, express or implied, and its agents or technicians are not authorized to make any such warranties on behalf of above named company.

Notes:

Repair Quotes
This pricing is valid through the end of the day on August 6, 2020
All items refer to the following unit:

Fire Station, 1 Furnace closet
Furnace Trane Model# TUX080C942C0 S# P165JGW7G

Maytag Model: MED5630HW

Front Load Electric Dryer with Extra Power and Quick Dry cycle - 7.3 cu. ft.

Color White

Product Description

When heavy jeans get mixed in the dryer with thin shirts, push the Extra Power button to help get thick fabrics, pockets, hems and seams drier the first time. Advanced Moisture Sensing monitors inside moisture and air temperatures to help evenly and completely dry heavy loads. Dry a small load fast with the Quick Dry cycle, which pairs nicely with the Quick Wash cycle on select Maytag® washers.

Specifications

Appearance

Window	Yes
Door Style	Side Swing
Reversible Door	Yes

Controls

Location of Controls	Front

Features

Stackable	Yes
Pedestal Options	Yes XHPC155XW XHP1000XW

Dimensions

Depth	30-3/4
Capacity	7-3/10
Height	38-3/4
Width	27.0
Depth With Door Open 90	51.0

Modifiers

Number of Dryness Levels	3

Configuration and Overview

Fuel Type	Electric
UL	UL

Certifications

Energy Star® Qualified	ENERGY STAR® Certified
Prop 65	⚠ CALIFORNIA RESIDENTS ONLY - **WARNING:** Cancer and Reproductive Harm - www.P65Warnings.ca.gov

Cycles and Options

Number of Temperatures	4
Number of Dryer Cycles	10
Number of Dryness Levels	3
Cycle Time Remaining	Yes
Lint Filter Indicator	No

Ventilation System

Maximum Vent Length	64
Venting Direction	Left, Right, Bottom, Rear
Long Vent	No

Dimensions

Gross Weight	140.000

Details

Drum Material	Powder Coat
Drying Rack	No
Automatic Dry Control	Yes
Secondary Lint Filter	No
Lint Screen Location	Front
Moisture Sensor	Yes
Quad Baffles	Yes
Interior Light	No

Refinements

Features	ADA Compliant Extra Power ENERGY STAR® Certified Side Swing Door Quick Dry Cycle

Key Features
Extra Power Button
Advanced Moisture Sensing
Quick Dry Cycle
Maytag® Commercial Technology
10-Year Limited Parts Warranty on the Drive Motor
American Pride
7.3 cu.ft. Capactiy
Wrinkle Prevent Option
An American company for over 100 years

Electrical Requirements	
Power Cord Included	No
Hz	60
Watts	5400

UPC Listing	
Model : MED5630HW	UPC : 883049457642

Maytag Model: MHW5630HW

Front Load Washer with Extra Power and 12-Hr Fresh Spin™ option - 4.5 cu. ft.

Color White

Product Description

Get the heavy duty washing machine that delivers the Most Powerful Cleaning in the industry driven by the Heavy Duty cycle with Extra Power button. The Extra Power button boosts stain-fighting performance on any wash cycle with a dual-temperature wash. The Quick Wash cycle cleans small, lightly soiled loads in 15 minutes. And with the 12-Hr Fresh Spin™ option, Maytag helps guard against wrinkles for up to 12 hours when loads can't be moved to the dryer right away.

Specifications

Appearance

Window	Yes
LCD Touch Screen	No

Compatibility

Works With	No
Connectivity	No

Controls

Location of Controls	Front
Automatic Temperature	Yes

Certifications

Energy Star® Qualified	ENERGY STAR® Certified
Prop 65	⚠ CALIFORNIA RESIDENTS ONLY - **WARNING:** Cancer and Reproductive Harm - www.P65Warnings.ca.gov

Cycles and Options

Number of Wash Cycles	10

Options

Number of Washer Options	9

Dimensions

Gross Weight	220.000

Refinements

Features	Extra Power Button ADA Compliant ENERGY STAR® Certified Steam Quick Wash Cycle

Features

Stackable	Yes
Pedestal Options	XHPC155XW XHP1000XW Yes

Dimensions

Depth	31-5/16
Capacity	4-1/2
Height	38-5/8
Width	27.0
Minimum Height	38-5/8
Depth With Door Open 90	51-5/16

Modifiers

Number of Soil Levels	4
Soil Selections	Light Medium Medium Heavy Heavy
Temperature Selections	Cold Cool Warm Hot
Number of Rinse Options	2
Number of Spin Speeds	4
Spin Speed Selections	Fast Slow Medium Off
Delay Start	Yes
Pre Soak	No

Configuration and Overview

UL	UL

Details

Drum Material	Stainless Steel
Hoses Included	4ft 4in Drain Hose Included
Dispense System	Detergent, Fabric Softener
Interior Light	No

Exterior

Lid/Door Swing	Left
Lid/Door Lock	Yes

Key Features
Most Powerful Cleaning in the industry driven by the Extra Power Button
12 Hr Fresh Spin™ Option
Quick Wash Cycle
Maytag® Commercial Technology
10-Year Limited Parts Warranty on the Direct Drive Internal Heater
American Pride
Late Add Feature
Steam Option
4.5 cu. ft. Capacity
Direct Drive Motor
Stainless Steel Wash Basket
Cycle Memory
Clean Washer with Affresh® Cycle
An American company for over 100 years

Electrical Requirements	
Power Cord Included	Yes
Hz	60

UPC Listing	
Model : MHW5630HW	UPC : 883049456959

Whirlpool Model: WFW5620HW

4.5 cu. ft. Closet-Depth Front Load Washer with Load & Go™ Dispenser

Color White

Product Description

Skip adding detergent to every load with a Whirlpool® closet-depth* front load washing machine. The Load & Go™ dispenser holds enough laundry soap for 20 loads** and automatically adds the right amount. Intuitive Controls let you create customized washing machine cycles, and the ENERGY STAR® certified front load washer will even help you save on your utility bills.

Specifications

Appearance

Window	Yes
LCD Touch Screen	No

Compatibility

Works With	No
Connectivity	No

Controls

Location of Controls	Front
Automatic Temperature	Yes

Certifications

Energy Star® Qualified	ENERGY STAR® Certified
Prop 65	⚠ CALIFORNIA RESIDENTS ONLY - **WARNING:** Cancer and Reproductive Harm - www.P65Warnings.ca.gov

Cycles and Options

Number of Wash Cycles	35

Options

Number of Washer Options	9

Dimensions

Gross Weight	220.000

Refinements

Features	Load & Go™ Dispenser Standard Washers Sanitize Cycle Sanitize cycle with Oxi

Features

Stackable	Yes
Pedestal Options	WFP2715HW

Dimensions

Depth	31-9/16
Capacity	4-1/2
Height	38-5/8
Width	27.0
Minimum Height	38-5/8
Depth With Door Open 90	56-1/2

Modifiers

Number of Soil Levels	3
Soil Selections	Light Normal Heavy
Temperature Selections	Hot Cold Cool Warm Extra Hot
Number of Rinse Options	2
Number of Spin Speeds	5
Spin Speed Selections	Fast Medium Slow Off
Delay Start	No
Pre Soak	Yes

Details

Drum Material	Stainless Steel
Hoses Included	4ft 4in Drain Hose Included
Dispense System	Detergent, Fabric Softener

Exterior

Lid/Door Swing	Left
Lid/Door Lock	Yes

Key Features
Load & Go™ Dispenser
4.5 cu. ft. Capacity
ENERGY STAR® Certified
Intuitive Controls
Steam Clean Option
Sanitize Cycle
Quick Wash Cycle
Cold Wash Cycle
Presoak Option
Single Load Dispenser
Closet-Depth Fit
Smooth Wave Stainless Steel Wash Basket
Clean Washer with Affresh® Cycle
Laundry Pedestals
An American Company for Over 100 Years

Electrical Requirements	
Power Cord Included	Yes
Hz	60

UPC Listing	
Model : WFW5620HW	UPC : 883049456843

Whirlpool Model: WED5620HW

7.4 cu. ft. Front Load Electric Dryer with Intuitive Touch Controls

Color White

Product Description

Let the front load electric dryer guide you to the right cycle combinations for whatever you're drying with Intuitive Controls. Advanced Moisture Sensing uses three moisture sensors to help prevent overdrying. The ENERGY STAR® certified electric dryer helps keep wrinkles from setting after the cycle with the Wrinkle Shield™ option.

Specifications

Appearance

Window	Yes
Door Style	Side Swing
Reversible Door	Yes

Controls

Location of Controls	Front Panel

Features

EcoBoost™/Energy Saver	Yes
Stackable	Yes
Pedestal Options	Yes WFP2715HW

Dimensions

Depth	31.0
Capacity	7-2/5
Height	38-3/4
Width	27.0
Depth With Door Open 90	54-1/2

Modifiers

Number of Dryness Levels	3

Configuration and Overview

Fuel Type	Electric
UL	UL

Certifications

Energy Star® Qualified	ENERGY STAR® Certified
Prop 65	⚠ CALIFORNIA RESIDENTS ONLY - **WARNING:** Cancer and Reproductive Harm - www.P65Warnings.ca.gov

Cycles and Options

Number of Dryer Cycles	36
Number of Dryness Levels	3
Cycle Time Remaining	Yes
Lint Filter Indicator	No

Ventilation System

Maximum Vent Length	64
Venting Direction	Left, Right, Bottom, Rear
Long Vent	No

Dimensions

Gross Weight	139.000

Details

Drum Material	Powder Coat
Drying Rack	No
Automatic Dry Control	Yes
Secondary Lint Filter	No
Lint Screen Location	Front
Moisture Sensor	Yes
Quad Baffles	Yes
Interior Light	No

Refinements

Features	ADA Compliant Sanitize Cycle

Key Features

7.4 cu. ft. Capacity
Wrinkle Shield™ Option
ENERGY STAR® Certified
Intuitive Controls
Sanitize Cycle
Advanced Moisture Sensing
EcoBoost™ Option
Quad Baffles
Closet-Depth Fit
Laundry Pedestals
An American Company for Over 100 Years

Electrical Requirements

Power Cord Included	No
Hz	60
Watts	5400

UPC Listing	
Model : WED5620HW	UPC : 883049457055

SET Environmental, Inc

02/18/20

Cottage Grove Fire Department Fire Foam removal and clean up

OBJECTIVE

Remove unused fire foam from 3 fire truck tanks, and tote up 25 - 35 x 5 gallon pails of fire foam for incineration

SCOPE OF WORK

- Mobilize to site and perform Health and Safety meeting with client.
- Collect final samples for analysis if requested by Cottage Grove FD.
- Set up equipment to drain fire foam and flush each tank into totes for disposal.
- technician onsite will use defoamer and a funnel to tote up 25 to 35 x 5 gallon pails of fire foam into totes for disposal.
- transport totes and drums into the disposal outlet after work is complete - these will be staged onsite until pick up date is determined.
- Work will be preformed up to three engine tanks and 25 to 35 x 5 gallon pails
- Estimated times are portal to portal, estimating 1.5 days to complete work

ESTIMATED LUMP SUM PRICING

DAILY LABOR, EQUIPMENT & MATERIALS	*PRICE*	*UNIT*	*QTY*	*EXT PRICE*
Project Manager - ST	$ 96.00	hour	8	$ 768.00
Project Manager - OT	$ 144.00	hour	4	$ 576.00
Foreman- ST	$ 58.00	hour	8	$ 464.00
Foreman - OT	$ 87.00	hour	4	$ 348.00
Technician - ST	$ 53.00	hour	8	$ 424.00
Technician - OT	$ 79.50	hour	4	$ 318.00
Hotsy	$ 325.00	Day	1	$ 325.00
Portable pump	$ 265.00	Day	1	$ 265.00
Electric Vacuum	$ 135.00	Day	1	$ 135.00
Level D PPE	$ 35.00	Each	3	$ 105.00
Level D modified with Tyveks	$ 55.00	Each	3	$ 165.00
Absorbent pads, poly sheeting	$ 210.00	Day	1	$ 210.00
Supplies / defoamer / garden hose / Hudson sprayer	$ 175.00	Job	1	$ 175.00
Pickup Truck	$ 198.00	day	1	$ 198.00
Equipment Trailer	$ 255.00	day	1	$ 255.00
Energy Surcharge	9%	Job	1	$ 425.79
Estimated Total for cleaning - per day			**Day 1**	**$ 5,156.79**
Project Manager - ST	$ 96.00	hour	8	$ 768.00
Foreman- ST	$ 58.00	hour	8	$ 464.00
Technician - ST	$ 53.00	hour	8	$ 424.00
Hotsy	$ 325.00	Day	1	$ 325.00
Portable pump	$ 265.00	Day	1	$ 265.00
Electric Vacuum	$ 135.00	Day	1	$ 135.00
Level D PPE	$ 35.00	Each	3	$ 105.00
Level D modified with Tyveks	$ 55.00	Each	3	$ 165.00
Absorbent pads, poly sheeting	$ 210.00	Day	1	$ 210.00
Supplies / defoamer / garden hose / Hudson sprayer	$ 175.00	Job	1	$ 175.00
Pickup Truck	$ 198.00	day	1	$ 198.00
Equipment Trailer	$ 255.00	day	1	$ 255.00
Energy Surcharge	9%	Job	1	$ 314.01
			Day 2	**$ 3,803.01**
Disposal Supplies				
Supply 275 gallon tote	$ 235.00	Each	1	$ 235.00
Supply 55 gallon metal drum	$ 55.00	Each	3	$ 165.00
Supply cubic yard box	$ 150.00	Each	1	$ 150.00

SET Environmental, Inc

02/18/20

Cottage Grove Fire Department Fire Foam removal and clean up

-	Equipment Decon	$ 125.00	Job	1	$ 125.00
-	Energy Surcharge	9%	Job	1	$ 867.13
	Estimated total for 1.5 days of cleaning and disposal supplies		**Job**		**$ 10,501.93**

Adequate access to the site required for equipment to be staged.

CUSTOMI Timing of project start date to be determined based on availability

Quote is for weekday - daytime work

Client provides access to water and use of electric outlets for equipment at the work site.

Once material arrives at the Disposal outlet a certificate of destruction will be provided to the Cottage Grove Fire Department.

PFOAS wipe sampling cannot be performed currently. Water and soils can be tested for a 10 - 29 day turn around at an

Quotation is valid for 30 days. Waste approval is required and pricing on disposal is subject to change until approval is given

March 2, 2020

Mr. Nick Archibald
Cottage Grove Fire Department
4030 County Hwy N
Cottage Grove, WI 53527

VIA EMAIL

Re: Proposal for removing and disposing of firefighting foam from fire trucks.

Dear Mr. Archibald:

North Shore Environmental Construction, Inc. (NSEC) thanks you for the opportunity to provide you with this proposal.

PROJECT DESRIPTION

This project involves the removal and disposal of firefighting foam due to pfas contamination. Using a vacuum truck NSEC will remove foam from storage compartments of the fire trucks with the assistance of the fire department personnel. Also, rinse waters from the compartments will be collected. All materials will be disposed at the Waste Managements Arlington, Oregon landfill as the pfas are not being accepted in commercial wastewater treatment facilities.

SCOPE OF WORK

Complete pre project paperwork (waste profiles, manifest, etc.)
Mobilize to the project site.
Complete client's site specific training (if required).
Supply 40 hour OSHA hazwoper personnel.
Mobilize equipment to project site.
Work with fire department personnel to remove foam from trucks
Collect material in trucks
Place materials into 275 gallon totes for shipment to disposal facility.
Dispose of material and supply paperwork.
Demobilize from site.

N117 W18493 Fulton Drive ~ Germantown, WI 53022 ~ P: 262-255-4468 ~ F: 262-255-6993
Email ~ northshore@nsecinc.com ~ Web Site ~ www.nsecinc.com

COST

Any shift after eight hours during weekdays and all day Saturday are billed at overtime rates. Sundays and Holidays are billed at double time rates. All rates portal to portal. All pricing includes fees, taxes and surcharges. NSEC estimates 1 day to complete the work

Item	Rate	Quantity	Total
Crew	$ 3,800.00/day	1	$ 3,800.00
275 gallon totes	$ 200.00/tote	3-4	$ 600.00 - $ 800.00
Tote disposal	$ 775.00/tote	3-4	$ 2,325.00 - $ 3,100.00

SPECIAL TERMS AND CONDITIONS

Proposal is valid for 30 days.
Purchase order, signed proposal or other form of acknowledgement prior to starting work.
Customer to keep site accessible to NSEC
NSEC reserves the right to stop the work if safety of our personnel is in jeopardy.
Should the scope of the project change then written authorization will be required prior to beginning any new work.
Payment terms are net 30 days.

If you have any questions or need additional information, please contact me at (262) 255-4468.

Sincerely,
North Shore Environmental Construction, Inc.

David Johnson
Project Manager

N117 W18493 Fulton Drive ~ Germantown, WI 53022 ~ P: 262-255-4468 ~ F: 262-255-6993
Email ~ northshore@nsecinc.com ~ Web Site ~ www.nsecinc.com

Disposal				
Disposal PFOAS Foam and rinse water - incineration (estimating 1)	$ 2,100.00	Tote	1	$ 2,100.00
Disposal PFOAS Foam and rinse water - incineration (estimating 3)	$ 670.00	Drum	3	$ 2,010.00
Disposal of PPE, absorbent pads, and poly sheeting solids (possible empty 5 gallon pails)	$ 1,010.00	Tote	1	$ 1,010.00
Energy Surcharge	9%	Job	1	$ 460.80
Estimated Total for incineration disposal				**$ 5,580.80**

Waste disposal is based on incineration rates and an estimated 1 tote, posibly 3 drum sof rinse waters, and one drum of solids, actual waste for disposal will be invoiced.

5 gallon pail disposal will be determined once a final count is given. These may go as is or be toted up with the other material, pending rates / quantities

SET Environmental, Inc

03/09/20

Cottage Grove Fire Department Fire Foam removal and clean up

OBJECTIVE

Triple rinse empty fire engine compartments and collect rinse water for disposal

SCOPE OF WORK

- Mobilize to site and perform Health and Safety meeting with client.
- Collect final samples for analysis if requested by Cottage Grove FD.
- SET crews will triple rinse up to three - empty engine tanks - triple rinse waters will be collected in waste drums for off site disposal.
- SET will collect the drained fire foam drums from the draining of the engines for disposal. Drained by the Cottage Grove FD.
- Estimated times are portal to portal, estimating 1 x 12 hour day to complete work

ESTIMATED LUMP SUM PRICING

DAILY LABOR, EQUIPMENT & MATERIALS	*PRICE*	*UNIT*	*QTY*	*EXT PRICE*
Project Manager - ST	$ 96.00	hour	8	$ 768.00
Project Manager - OT	$ 144.00	hour	4	$ 576.00
Foreman- ST	$ 58.00	hour	8	$ 464.00
Foreman - OT	$ 87.00	hour	4	$ 348.00
Technician - ST	$ 53.00	hour	8	$ 424.00
Technician - OT	$ 79.50	hour	4	$ 318.00
Hotsy	$ 325.00	Day	1	$ 325.00
Electric Vacuum	$ 135.00	Day	1	$ 135.00
Level D PPE	$ 35.00	Each	3	$ 105.00
Level D modified with Tyveks	$ 55.00	Each	3	$ 165.00
Absorbent pads, poly sheeting	$ 50.00	Day	1	$ 210.00
Supplies / defoamer / garden hose / Hudson sprayer	$ 175.00	Job	1	$ 175.00
Pickup Truck	$ 198.00	day	1	$ 198.00
Equipment Trailer	$ 255.00	day	1	$ 255.00
Energy Surcharge	9%	Job	1	$ 425.79
Estimated Total for cleaning - per day			**Day 1**	**$ 4,891.79**
Disposal Supplies for engine rinsing				
Supply 55 gallon metal drum	$ 55.00	Each	5	$ 275.00
Supply cubic yard box	$ 150.00	Each	1	$ 150.00
Equipment Decon	$ 125.00	Job	1	$ 125.00
Energy Surcharge	9%	Job	1	
Estimated total for 1 day of cleaning and disposal supplies		**Job**		

* Adequate access to the site required for equipment to be staged.
* Timing of project start date to be determined based on availability
* Quote is for weekday - daytime work
* Client provides access to water and use of electric outlets for equipment at the work site.
* Waste will be taken back with crew after the work onsite is complete for disposal within a 10 day timeframe.

* Once material arrives at the Disposal outlet a certificate of destruction will be provided to the Cottage Grove Fire Department.
* We have estimated one 12 hour day to rinse up to three tanks. Additional scope or hours to be determined in coordination and approval of SET and the Cottage Grove FD. Actual labor, waste generated, equipment utilized will be invoiced.

* PFOAS wipe sampling cannot be performed currently. Water and soils can be tested for a 10 - 29 day turn around at an additional fee if required.

* Quotation is valid for 30 days. Waste approval is required and pricing on disposal is subject to change until approval is given

Baum's Castorine
Manufacturing Chemists Since 1879

QUOTE

DATE: 6/10/2020

All quotes are good for a 30 day period. After this time, please contact our office for updated pricing. Technical specifications and MSDS's are available upon request.

To Nick Archibald

Salesperson	Account:	Location:
Jacek Kobiesa	Cottage Grove Fire Department, Cottage Grove	4030 Hwy N, WI 53527

Qty	Item #	Description		Price/gallon	Line Total
75 gallons		Novacool UEF 0.4%	Fire Foam Concentrate	$34.75 including delivery	$2606.25
				Subtotal	$2606.25
				Sales Tax	
				Total	$2606.25

Thank you for your business!

Baums Castorine, Inc. 200 Matthew St., Rome, NY 13440 Phone 315-336-8154 Fax 315-336-3854
Email: kathy@baumscastorine.com

VILLAGE OF COTTAGE GROVE LAW ENFORCEMENT COMMITTEE

NOTICE OF PUBLIC MEETING

TUESDAY, July 28, 2020, 5:30 p.m., COTTAGE GROVE POLICE DEPARTMENT

MUNICIPAL BUILDING SUITE 1, 210 PROGRESS DRIVE, COTTAGE GROVE, WI 53527

AGENDA

1. Call meeting to order

2. Determine quorum present, and meeting properly posted

3. Discuss/consider approval of minutes of previous meeting(s)

4. New Business:
   a. Use of Force Database Review
   b. Proposed Speed Limit Change Vilas Road Across from Bakken Park

5. Chief's Report.
   a. Police Department Activity Report
   b. Detective Report
   c. K9 Report
   d. SRO Report

6. Future agenda items and next meeting date

7. Adjournment

ALL AGENDA ITEMS ARE SUBJECT TO ACTION

John Williams, Chairperson
Village of Cottage Grove
Law Enforcement Committee

It is possible that members of and a possible quorum of members of other governmental bodies may be in attendance at the above-stated meeting to gather information; no action will be taken by any other governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice. If you require an interpreter, materials in alternative formats, or other accommodations to access this service, activity or program, contact the Cottage Grove Village Hall at 839-4704, at least 24 hours prior to this meeting.

VILLAGE OF COTTAGE GROVE LAW ENFORCEMENT COMMITTEE
Municipal Building Suite 1, 210 Progress Drive, Cottage Grove, WI 53527
23 June 2020
Draft - Meeting Minutes

1. Call to Order

   The June 23, 2020 regular meeting of the Village of Cottage Grove Law Enforcement was called to order at 5:30 p.m. by Village President John Williams

2. Determination of quorum and that the agenda was properly posted

   It was determined that there was a quorum of members present and that the agenda properly posted. Committee members present were: Police Chief Dan Layber, Members Ron Mabie and Kishia Peters, Trustee Sarah Valencia and Village President John Williams.

3. Discuss and consider the approval of the previous meeting minutes

   Motion by Valencia to approve minutes from 25 February 2020 meeting seconded by Peters. Motion carried with a voice vote of 4-0-0.

4. New Business

   a. Update to committee of COVID-19 issues for the CGPD: Chief Layber relayed that department is back to normal operations. Over the past three months, the Officers reduced activity particularly traffic stops to avoid contacts for both public and officers. All officers will be tested for COVID-19 on July 1st.

   b. Update on protests and issues surrounding Minneapolis Use of Force case for CGPD: Chief noted that the department assisted Madison with some Eastside police activities during the protests.

   c. Update on CGPD Use of Force policy: Chief Layber shared that he reviewed our Use of Force policy following the Minneapolis case and updated the duty to intervene. The update policy was signed off by each Officer within a few days of the Minneapolis case.

   d. Update on racial incidents in Cottage Grove: Chief explained 1. three white males in their early 20s who yelled racist language while driving around the GDS school area were interviewed and their case is referred to the Dane County District Attorney. 2. Citizen in their backyard heard some racist language while in their back coming from Main Street, but description on vehicle was not available 3. Video of a motor cyclist riding in the Northside area yelling racist language and the video has been posted on multiple social media feeds, but to date no tips or leads. The thought is that the cyclist was likely not from the area.

e. Update on vandalism issue to CGPD's Officer's personal care while in CGPD lot: Chief shared that the incident was captured on the surveillance cameras and the suspect was capture shortly after the incident. The suspect explained that they were part of the protests and wanted to do something against the police. No citation was issued.

f. SRO contract with Monona Grove School District: Chief Layber relayed that the contract is coming due and he is just waiting to hear from the School Board on whether the contract will be renewed. Committee discussed that we believed that there was still support for the SRO role in the schools. Chief will update the committee at our next meeting.

g. Nuisance properties: Chief just wanted to share how the department uses this tool for troubled properties. The nuisance ordinance and state statue is sometimes only way for a landlord to work with a renter. If is formerly used, it is signed off by the Village President, but often it does not need to go this far. He is working with one or two properties at a time in the Village.

5. Chief's Report

   a. Police Department Activity Report: Chief Layber highlighted the level of activity by the department was down March through June as related to reducing exposure for Officers and public and lock down. The budget is good shape particularly in the controllable areas. He noted the legal budget is in sufficient for the upcoming union contract negotiations to begin in July.

   b. Detective Report: nothing noted and no questions by committee members.

   c. K9 Report: nothing noted in report.

   d. SRO Report: no report.

6. Future agenda items and next meeting date:

   - Usual agenda items. Chief will share the Police Strategies Report using data collected by University of Seattle in which 81 agencies participated include CGPD.

   - Next meeting scheduled for July 28th at 5:30 p.m.

7. Adjournment

   Motion to adjure 6:05 p.m. by Peters and second by Mabie and carried voice vote 4-0-0.

MINUTES - Submitted by
John Williams
Village of Cottage Grove Law Enforcement Committee meeting held on 23Jun2020
These minutes represent the general subject matter discussed in this meeting, but do not reflect a verbatim documentation of the subjects and conversations that took place.

COTTAGE GROVE 2020 DEPARTMENT BUDGET
MONTHLY EXPENDITURES

	Expenditure	Remaining	Invoice	Description	Month	
100-52100-210 PROFESSIONAL SERVICES						
Budgeted Amount		**$ 12,000.00**				
Herald Independant	$ 368.00	$ 11,632.00	02/29/2020	Village Guide Printing	Feb	Good
100-52100-214 DATA PROCESSING						
Budgeted Amount		**$ 40,000.00**				
Deer Creek Technologies	$ 297.00	$ 39,703.00	2020-110	Deer Creek Annual	Jan	
WI DOJ	$ 318.00	$ 39,385.00	455TIME-7813	Time System Access	Jan	
US Cellular	$ 223.59	$ 39,161.41	352430725	Modem Account	Jan	
Power DMS	$ 1,166.62	$ 37,994.79	32802	Start-up Fees	Jan	
Protection Technologies	$ 480.00	$ 37,514.79	21452	Installs	Feb	
US Cellular	$ 241.59	$ 37,273.20	357782483	Modem Account	Feb	
US Cellular	$ 232.59	$ 37,040.61	363004936	Modem Account	Mar	
WI DOJ	$ 318.00	$ 36,722.61	455TIME-8505	Time System Access	Apr	
Atlas Business Solutions	$ 540.00	$ 36,182.61	INV308214	Schedule Anywhere Annual	Apr	
Roxio	$ 31.64	$ 36,150.97	MC	CD/DVD Software	Mar	
US Cellular	$ 205.59	$ 35,945.38	368462776	Modem Account	Apr	
Power DMS	$ 4,751.25	$ 31,194.13	34142	Power DMS	Mar	
City of Madison	$ 7,780.89	$ 23,413.24	29186	LERMS Maint.	May	
US Cellular	$ 205.59	$ 23,207.65	373767087	Modem Account	May	
US Cellular	$ 205.59	$ 23,002.06	379095090	Modem Account	Jun	
WI DOJ	$ 318.00	$ 22,684.06	455TIME-8913	Time System Access	Jul	
100-52100-225 TELEPHONE						
Budgeted Amount		**$ 5,000.00**				
Frontier	$ 70.88	$ 4,929.12	1/1/2020	Emergency Line/Fax Machine	Jan	
US Cellular	$ 404.68	$ 4,524.44	353770261	Cell Phones	Jan	
Frontier	$ 70.65	$ 4,453.79	2/1/2020	Emergency Line/Fax Machine	Feb	
US Cellular	$ 396.33	$ 4,057.46	359115458	Cell Phones	Feb	
Frontier	$ 70.63	$ 3,986.83	3/1/2020	Emergency Line/Fax Machine	Mar	
US Cellular	$ 392.32	$ 3,594.51	364506157	Cell Phones	Mar	
Frontier	$ 70.19	$ 3,524.32	4/1/2020	Emergency Line/Fax Machine	Apr	
US Cellular	$ 378.64	$ 3,145.68	369960938	Cell Phones	Apr	
Frontier	$ 70.07	$ 3,075.61	5/1/2020	Emergency Line/Fax Machine	May	
US Cellular	$ 394.10	$ 2,681.51	375333801	Cell Phones	May	
Frontier	$ 69.95	$ 2,611.56	6/1/2020	Emergency Line/Fax Machine	Jun	
US Cellular	$ 378.64	$ 2,232.92	380626137	Cell Phones	Jun	
Frontier	$ 71.23	$ 2,161.69	7/1/2020	Emergency Line/Fax Machine	Jul	
100-52100-240 REPAIR/MAIN EQUIP						
Budgeted Amount		**$ 2,300.00**				
Schmidt's Auto	$ 125.00	$ 2,175.00	548630	Squad Tow	Mar	
Kayser	$ 182.85	$ 1,992.15	647447	K9 Squad	May	
100-52100-310 OFFICE SUPPLIES						
Budgeted Amount		**$ 4,000.00**				
Complete Office	$ 60.64	$ 3,939.36	MC	Office Supplies	Jan	
Complete Office	$ 115.64	$ 3,823.72	MC	Office Supplies	Jan	
Amazon	$ 63.28	$ 3,760.44	MC	Office Supplies	Jan	
Amazon	$ 103.59	$ 3,656.85	MC	Office Supplies	Jan	
Amazon	$ (118.16)	$ 3,775.01	MC	Office Supplies	Jan	
Office Depot	$ 39.40	$ 3,735.61	MC	Office Supplies	Feb	
Target	$ 9.16	$ 3,726.45	MC	Office Supplies	Feb	
Amazon	$ 15.75	$ 3,710.70	MC	Office Supplies	Feb	
Amazon	$ 90.73	$ 3,619.97	MC	Office Supplies	Feb	
Amazon	$ 34.69	$ 3,585.28	MC	Office Supplies	Feb	
Piggly Wiggly	$ 9.46	$ 3,575.82	MC	Office Supplies	Mar	
CVS Pharmacy	$ 28.65	$ 3,547.17	MC	Office Supplies	Mar	
Amazon	$ 47.90	$ 3,499.27	MC	Office Supplies	Mar	
Complete Office	$ 55.00	$ 3,444.27	MC	Office Supplies	Mar	
Complete Office	$ 126.15	$ 3,318.12	MC	Office Supplies	Apr	
100-52100-311 POSTAGE						
Budgeted Amount		**$ 600.00**				
Post Office	$ 24.65	$ 575.35	MC	Postage for Return	Jan	
Post Office	$ 7.10	$ 568.25	MC	Certified Mail	Jan	

100-52100-320 PUBLICATIONS/DUES

Budgeted Amount			**$ 1,500.00**			
Chamber of Commerce	$	110.00	$ 1,390.00	12/31/2019	Chamber Dues	Dec
WI CPA	$	80.00	$ 1,310.00	12/30/2019	Wagner Membership	Dec
DCCPA	$	80.00	$ 1,230.00	2020-CGPD	Chief/LT Dues	Jan
IACP	$	190.00	$ 1,040.00	94383	Chief Dues	Jan
WILEAG	$	650.00	$ 390.00	12/7/2019	Accreditation	Dec
WI CPA	$	130.00	$ 260.00	3363	Chief Dues	Dec
MOCIC	$	150.00	$ 110.00	3/11/2020	Chief Dues	Mar

100-52100-330 TRAINING

Budgeted Amount			**$ 11,000.00**			
WICPA	$	200.00	$ 10,800.00	3967	Chief Conference	Jan
PayPal	$	275.00	$ 10,525.00	MC	Anderson	Jan
Kalahari	$	82.00	$ 10,443.00	MC	Anderson	Jan
Kalahari	$	254.80	$ 10,188.20	MC	Wagner	Feb
Kalahari	$	212.15	$ 9,976.05	MC	Stortz	Feb
Kalahari	$	239.98	$ 9,736.07	MC	Layber	Feb
Kalahari	$	(30.15)	$ 9,766.22	MC	Stortz Credit	Feb
WI AWP	$	175.00	$ 9,591.22	MC	O'Dell	Feb
Best Western	$	276.66	$ 9,314.56	MC	Helgeland	Feb
Holiday Inn	$	139.60	$ 9,174.96	MC	Helgeland	Feb
Holiday Inn Amber Grill	$	13.72	$ 9,161.24	MC	Helgeland	Feb
Ground Round Oshkosh	$	13.64	$ 9,147.60	MC	Helgeland	Feb
Calibre Press	$	359.00	$ 8,788.60	MC	Helgeland	Mar
Top Pack Defense, LLC	$	885.00	$ 7,903.60	MC	Department	Mar
Kalahari	$	(34.80)	$ 7,938.40	MC		Mar
Holiday Inn	$	(16.65)	$ 7,955.05	MC		Mar
Kalahari	$	(82.00)	$ 8,037.05	MC	Anderson	Mar
WI AWP	$	(175.00)	$ 8,212.05	MC	O'Dell Credit	Apr
Southwest	$	177.46	$ 8,034.59	MC; 1580	Wagner	Jun

100-52100-340 OPERATING SUPPLIES

Budgeted Amount			**$ 20,000.00**			
Engraving & Trophy Specialists, Inc.	$	75.00	$ 19,925.00	59785	Jude Wolf Award	Jan
Deer Grove EMS	$	154.04	$ 19,770.96	20201	Defibrillator Pads	Jan
Unity Point Health	$	37.97	$ 19,732.99	1/27/2020	Blood Draw; Case #20-36070	Jan
Ace Hardware	$	13.99	$ 19,719.00	2/7/2020	Flashlight Battery	Feb
Deerfield Pistol Center	$	1,725.80	$ 17,993.20	MC	Glock & Ammo	Jan
Eleven	$	59.92	$ 17,933.28	MC	Evidence	Jan
Amazon	$	13.07	$ 17,920.21	MC	Amazon Prime	Jan
Amazon	$	195.70	$ 17,724.51	MC	Maglite Charges	Jan
Voiance	$	25.00	$ 17,699.51	1069569	Language Line	Feb
Pellitteri	$	38.76	$ 17,660.75	1014448	Confidential Shredding	Feb
Menards	$	50.53	$ 17,610.22	MC	Cleaning Squad Supplies	Feb
Bill's Key Shop	$	100.00	$ 17,510.22	MC	Master Keys	Feb
Amazon	$	13.05	$ 17,497.17	MC	Amazon Prime	Feb
Intoximeters, Inc	$	166.65	$ 17,330.52	MC	Equipment	Feb
Engraving & Trophy Specialists, Inc.	$	7.50	$ 17,323.02	59957	Engraving	Mar
Deer Grove EMS	$	999.86	$ 16,323.16	202006	Trauma Bags	Mar
Voiance	$	25.00	$ 16,298.16	1082773	Language Line	Mar
Unity Point Health	$	37.97	$ 16,260.19	4/5/2020	Blood Draw; Case #20-94250	Apr
Amazon	$	(6.32)	$ 16,266.51	MC	Credit	Mar
Amazon	$	20.93	$ 16,245.58	MC	Hand Cleaner	Mar
Lloyd Mats	$	71.63	$ 16,173.95	MC	Tahoe Floor Mats	Mar
Amazon	$	13.05	$ 16,160.90	MC	Amazon Prime	Mar
Sirchie	$	85.06	$ 16,075.84	MC	Evidence	Mar
Glock, Inc.	$	369.25	$ 15,706.59	MC	O'Dell Replacement Glock	Mar
Amazon	$	22.11	$ 15,684.48	MC	Sharps Container	Mar
Pellitteri	$	38.76	$ 15,645.72	1157880	Confidential Shredding	Apr
Voiance	$	25.00	$ 15,620.72	1094350	Language Line	Apr
Dane County Treasurer	$	74.69	$ 15,546.03	37849	Printing Forms	May
Amazon	$	32.69	$ 15,513.34	MC	16GB Flash Drives; Evidence	Apr
Amazon	$	13.05	$ 15,500.29	MC	Amazon Prime	Apr
Voiance	$	25.00	$ 15,475.29	1109350	Language Line	May
Amazon	$	13.05	$ 15,462.24	MC	Amazon Prime	May
Dane County Treasurer	$	64.82	$ 15,397.42	38020	Printing Forms	Jun
Amazon	$	17.09	$ 15,380.33	MC; 1473	Headphones	Apr
Adobe	$	23.88	$ 15,356.45	MC; 1523	Annual Adobe Fee	Apr

Intoximeters, Inc	$	46.00	$ 15,310.45	MC; 1515	Intox Mouth Tubes	May
Voiance	$	25.00	$ 15,285.45	1131535	Language Line	Jun
Pellitteri	$	38.76	$ 15,246.69	1261894	Confidential Shredding	Jun
Bluebeat	$	69.00	$ 15,177.69	MC; 1523	Evidence	Jun
Amazon	$	13.05	$ 15,164.64	MC	Amazon Prime	Jun
Tactical Solutions	$	423.00	$ 14,741.64	7954	Radar Certification	Jul
Unity Point Health	$	37.97	$ 14,703.67	7/5/2020	Blood Draw; Case #20-194754	Jul

100-52100-342 UNIFORMS

Budgeted Amount			**$ 10,000.00**			
Deerfield Pistol Center	$	138.90	$ 9,861.10	54034	Matte	Jan
Galls	$	57.65	$ 9,803.45	MC	Layber	Jan
Galls	$	8.13	$ 9,795.32	MC	Arndt	Feb
Galls	$	72.26	$ 9,723.06	MC	Arndt	Feb
Uniform Warehouse	$	190.56	$ 9,532.50	MC	Arndt	Feb
Top Pack Defense	$	80.00	$ 9,452.50	MC	Arndt	Feb
Top Pack Defense	$	69.94	$ 9,382.56	MC	Koratko	Feb
Columbia	$	105.49	$ 9,277.07	MC	Anderson	Feb
Galls	$	23.30	$ 9,253.77	MC	Carter	Feb
Deerfield Pistol Center	$	101.90	$ 9,151.87	59269	Jeffords	Apr
Deerfield Pistol Center	$	7.33	$ 9,144.54	MC	Koratko	Mar
Deerfield Pistol Center	$	393.90	$ 8,750.64	61091	Jeffords	Jun
Sandstrom Precision, LLC	$	28.30	$ 8,722.34	MC; 1499	Koratko	May
US Homely	$	56.90	$ 8,665.44	MC; 1465	OBrien	Apr
US Homely	$	34.94	$ 8,630.50	MC; 1465	OBrien	Apr
Galls	$	23.30	$ 8,607.20	MC; 1549	Carter	Jun
The Shoe Box	$	124.00	$ 8,483.20	MC; 1499	Koratko	Jun
Deerfield Pistol Center	$	80.95	$ 8,402.25	63503	Jeffords	Jul

100-52100-380 VEHICLE REPAIR

Budgeted Amount			**$ 10,000.00**			
Meineke	$	40.65	$ 9,959.35	28065	Squad 162	Jan
Meineke	$	40.65	$ 9,918.70	28068	Squad 14	Jan
Kayser	$	182.13	$ 9,736.57	631059	K9 Squad	Jan
Meineke	$	37.44	$ 9,699.13	27037	Squad 161	Feb
Meineke	$	59.54	$ 9,639.59	28817	K9 Squad	Mar
Meineke	$	40.65	$ 9,598.94	28844	Squad 161	Mar
Meineke	$	39.69	$ 9,559.25	29164	Squad 18	Apr
Meineke	$	40.65	$ 9,518.60	29162	Squad 162	Apr
GoodYear	$	698.80	$ 8,819.80	MC	Squad 18	Mar
GoodYear	$	698.00	$ 8,121.80	MC	Squad 162	Mar
GoodYear	$	698.00	$ 7,423.80	MC	Squad 161	Mar
Meineke	$	458.32	$ 6,965.48	29226	Squad 162	Apr
Meineke	$	98.43	$ 6,867.05	29329	Tahoe	May
Meineke	$	496.66	$ 6,370.39	29623	Squad 161	May

100-52100-385 MOTOR FUEL

Budgeted Amount			**$ 14,000.00**			
Landmark	$	1,338.35	$ 12,661.65	01/31/2020	January Fuel	Jan
Landmark	$	1,135.70	$ 11,525.95	02/29/2020	February Fuel	Feb
Kwik Trip	$	17.80	$ 11,508.15	MC	Helgeland Fuel	Feb
Landmark	$	1,052.65	$ 10,455.50	03/31/2020	March Fuel	Mar
Landmark	$	570.59	$ 9,884.91	04/30/2020	April Fuel	Apr
Landmark	$	849.01	$ 9,035.90	05/31/2020	May Fuel	May
Landmark	$	993.70	$ 8,042.20	06/30/2020	June Fuel	Jun

Year to Date	**Expenditures**	**Budgeted**	**Difference**	
	$ 42,380.63	$ 130,400.00	$ 88,019.37	33%

100-52100-810	**$4,000.00**
Decker Supply Co.	$2,950.00
Decker Supply Co.	$750.00
Decker Supply Co.	$200.00

2020 Revenues:

General Fund: Fines & Forfeitures		$ 175.00		6134	Jan
Parking Violations		$ 50.00		6260	Jan
		$ 200.00		6596	Jan
		$ 125.00		6658	Jan
		$ 25.00		6697	Jan
		$ 75.00		6675	Jan
		$ 300.00		6764	Feb
		$ 100.00		6773	Feb
		$ 125.00		6784	Feb
		$ 350.00		6793	Feb
		$ 25.00		6797	Feb
		$ 150.00		6822	Mar
		$ 25.00		6841	Mar
		$ 25.00		7283	Apr
		$ 50.00		7702	May
		$ 50.00		7797	Jun
		$ 25.00		7999	Jul
	Total:		**$ 1,875.00**		
General Fund: Public Charges SVCS					
	Total:		**$ -**		
Police Dept Fund: Police Training		$ 275.00		4684	Apr
	Total:		**$ 275.00**		
Police Dept Fund: Other Earning		$ 20.00		6135	Jan
Gen Gov		$ 15.00		6659	Jan
		$ 25.00		6597	Jan
		$ 5.00		6765	Feb
		$ 15.00		6785	Feb
		$ 15.00		6865	Apr
		$ 5.00		7659	May
		$ 30.00		7658	May
		$ 15.00		7796	Jun
		$ 30.00		7795	Jun
		$ 15.00		7794	Jun
		$ 5.00		8000	Jul
		$ 5.00		8001	Jul
	Total:		**$ 200.00**		
Police Dept Fund: Police Training		$ 146.32		4633	Feb
Intergov Aid/State		$ 1,159.25		4715	Apr
		$ 1,157.52		4716	Apr
		$ 2,197.85		4718	May
		$ 1,518.09		4739	May

	Total:		**$ 6,179.03**			
Police Dept Fund: Patronage Dividend		$ 70.93		4688	Apr	
	Total:		**$ 70.93**			
Police Dept Fund: Misc. - Donations						
	Total:					
	TOTALS:	**$ 8,599.96**	**$ 8,599.96**			

CALLS FOR SERVICE SUMMARY

2020 Village	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER
TOTAL	1250	930	783	674	739	741						
NUMBER OF DAYS PER MONTH	31	28	31	30	31	30	31	31	30	31	30	31
CALLS PER DAY	40.3	33.2	25.3	22.5	23.8	24.7						
CALLS PER SHIFT	13.4	11.1	8.4	7.5	7.9	8.2						

2019 Village	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER
TOTAL	1300	1110	1190	1069	1026	1189	1022	1029	883	955	888	879
NUMBER OF DAYS PER MONTH	31	28	31	30	31	30	31	31	30	31	30	31
CALLS PER DAY	41.9	39.6	38.4	35.6	33.1	39.6	33	33.2	29.4	30.8	29.6	28.3
CALLS PER SHIFT	14	13.2	12.8	11.9	11	13.2	11	11.1	9.8	10.3	9.9	9.4

2018 Village	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER
TOTAL	1429	1370	1178	1074	959	1105	1137	1205	1185	1198	1043	1105
NUMBER OF DAYS PER MONTH	31	28	31	30	31	30	31	31	30	31	30	31
CALLS PER DAY	46	48.9	38	35.8	30.9	36.8	36.7	38.9	39.5	38.7	35	35.7
CALLS PER SHIFT	15.3	16.3	12.7	11.9	10.3	12.3	12.2	13	13.2	12.9	11.7	11.9

2017 Village	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER
TOTAL	986	873	1029	717	812	825	738	682	804	794	723	845
NUMBER OF DAYS PER MONTH	31	28	31	30	31	30	31	31	30	31	30	31
CALLS PER DAY	31.81	31.18	33.19	23.9	26.2	27.5	23.8	22	26.8	25.6	24.1	27.3
CALLS PER SHIFT	10.6	10.4	11.1	8	8.7	9.1	7.9	7.3	9	8.5	8	9.1

2016 Village	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER
TOTAL	911	977	1033	1034	806	867	839	1206	911	907	748	961
NUMBER OF DAYS PER MONTH	31	29	31	30	31	30	31	31	30	31	30	31
CALLS PER DAY	29.39	33.69	33.32	34.47	26.00	28.90	27.06	38.90	30.37	29.26	24.93	31.00
CALLS PER SHIFT	9.8	11.2	11.1	11.5	8.7	9.6	9.0	13.0	10.1	9.8	8.3	10.3

2015 Village	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER
TOTAL	760	597	580	584	803	796	776	1098	1002	921	925	1005
NUMBER OF DAYS PER MONTH	31	28	31	30	31	30	31	31	30	31	30	31
CALLS PER DAY	24.52	21.32	18.71	19.47	25.90	26.53	25.03	35.42	33.40	29.71	30.83	32.42
CALLS PER SHIFT	8.2	7.1	6.2	6.5	8.6	8.8	8.3	11.8	11.1	9.9	10.3	10.8

2014 Town & Village	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER
TOTAL	581	509	569	585	760	694	693	709	654	613	684	547
NUMBER OF DAYS PER MONTH	31	28	31	30	31	30	31	31	30	31	30	31
CALLS PER DAY	18.74	18.18	18.35	19.50	24.52	23.13	22.35	22.87	21.80	19.77	22.80	17.65
CALLS PER SHIFT	6.2	6.1	6.1	6.5	8.2	7.7	7.5	7.6	7.3	6.6	7.6	5.9

Incident Activity Report

Cottage Grove
Police Department
Official Case Report
Do Not Re-Release

Print Date/Time: 07/21/2020 08:12
Login ID: cgcms
Layer: All
Areas: All

From Date: 06/01/2020 00:01
To Date: 06/30/2020 23:59

Village of Cottage Grove Police Department
ORI Number: WI0131900
Incident Type: All

Hour	SUNDAY		MONDAY		TUESDAY		WEDNESDAY		THURSDAY		FRIDAY		SATURDAY		TOTAL	
	INCIDENTS	%	INCIDENTS	%	INCIDENTS	%	INCIDENTS	%	INCIDENTS	%	INCIDENTS	%	INCIDENTS	%	INCIDENTS	%
24	5	0.7	10	1.3	11	1.5	15	2.0	7	0.9	4	0.5	8	1.1	60	8.1
1	2	0.3	5	0.7	8	1.1	5	0.7	5	0.7	2	0.3	6	0.8	33	4.5
2	2	0.3	4	0.5	7	0.9	4	0.5	1	0.1	2	0.3	3	0.4	23	3.1
3	1	0.1	5	0.7	4	0.5	9	1.2	1	0.1	3	0.4	1	0.1	24	3.2
4	4	0.5	5	0.7	7	0.9	7	0.9	3	0.4	4	0.5	0	0.0	30	4.0
5	1	0.1	1	0.1	0	0.0	0	0.0	1	0.1	2	0.3	0	0.0	5	0.7
6	1	0.1	0	0.0	0	0.0	0	0.0	1	0.1	0	0.0	0	0.0	2	0.3
7	0	0.0	2	0.3	1	0.1	0	0.0	0	0.0	0	0.0	0	0.0	3	0.4
8	1	0.1	1	0.1	3	0.4	3	0.4	2	0.3	2	0.3	5	0.7	17	2.3
9	2	0.3	8	1.1	1	0.1	4	0.5	1	0.1	3	0.4	2	0.3	21	2.8
10	3	0.4	5	0.7	6	0.8	5	0.7	2	0.3	1	0.1	11	1.5	33	4.5
11	2	0.3	6	0.8	4	0.5	5	0.7	0	0.0	4	0.5	2	0.3	23	3.1
12	4	0.5	4	0.5	8	1.1	5	0.7	8	1.1	3	0.4	1	0.1	33	4.5
13	3	0.4	3	0.4	3	0.4	2	0.3	0	0.0	4	0.5	5	0.7	20	2.7
14	4	0.5	3	0.4	2	0.3	4	0.5	3	0.4	3	0.4	4	0.5	23	3.1
15	3	0.4	5	0.7	3	0.4	3	0.4	7	0.9	2	0.3	5	0.7	28	3.8
16	4	0.5	12	1.6	14	1.9	3	0.4	10	1.3	4	0.5	5	0.7	52	7.0
17	5	0.7	11	1.5	4	0.5	5	0.7	7	0.9	2	0.3	5	0.7	39	5.3
18	7	0.9	7	0.9	6	0.8	5	0.7	1	0.1	2	0.3	3	0.4	31	4.2
19	5	0.7	5	0.7	8	1.1	5	0.7	7	0.9	4	0.5	2	0.3	36	4.9
20	3	0.4	3	0.4	9	1.2	7	0.9	10	1.3	5	0.7	4	0.5	41	5.5
21	2	0.3	5	0.7	7	0.9	7	0.9	1	0.1	6	0.8	6	0.8	34	4.6
22	4	0.5	2	0.3	7	0.9	4	0.5	9	1.2	7	0.9	6	0.8	39	5.3
23	4	0.5	25	3.4	20	2.7	14	1.9	10	1.3	6	0.8	12	1.6	91	12.3
Totals:	**72**	**9.7**	**137**	**18.5**	**143**	**19.3**	**121**	**16.3**	**97**	**13.1**	**75**	**10.1**	**96**	**13.0**	**741**	**100.00**

Incident Breakdown By Month Report

Cottage Grove
Police Department
Official Case Report
Do Not Re-Release

Print Date/Time: 07/21/2020 08:13
Login ID: cgcms
Year: 2020

Village of Cottage Grove Police Department
ORI Number: WI0131900
Incident Type: All

Incident Type	January		February		March		April		May		June		July		August		September		October		November		December		Yearly
	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	Totals
911 Abandoned	3	15.8	0	0.0	1	5.3	1	5.3	3	15.8	7	36.8	4	21.1	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	19
911 Call Playing	1	50.0	0	0.0	1	50.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	2
911 Call Question	1	12.5	4	50.0	0	0.0	0	0.0	1	12.5	1	12.5	1	12.5	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	8
911 Call Silent	1	5.6	3	16.7	2	11.1	1	5.6	4	22.2	3	16.7	4	22.2	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	18
911 Call	12	13.5	5	5.6	14	15.7	13	14.6	18	20.2	16	18.0	11	12.4	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	89
911 Disconnect	3	17.6	2	11.8	4	23.5	4	23.5	2	11.8	1	5.9	1	5.9	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	17
911 Misdial Calll	0	0.0	1	12.5	4	50.0	1	12.5	2	25.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	8
Accident Hit and	0	0.0	2	20.0	3	30.0	1	10.0	2	20.0	1	10.0	1	10.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	10
Accident Mv/Deer	0	0.0	0	0.0	1	33.3	0	0.0	0	0.0	0	0.0	2	66.7	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	3
Accident Private	1	25.0	0	0.0	0	0.0	0	0.0	0	0.0	3	75.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	4
Accident Property	8	34.8	4	17.4	2	8.7	3	13.0	1	4.3	1	4.3	4	17.4	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	23
Accident Unknown	3	60.0	2	40.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	5
Accident w/Injuries	1	16.7	1	16.7	1	16.7	0	0.0	2	33.3	0	0.0	1	16.7	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	6
Adult Arrested	0	0.0	0	0.0	2	66.7	0	0.0	0	0.0	1	33.3	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	3
Alarm	4	9.3	5	11.6	6	14.0	4	9.3	10	23.3	7	16.3	7	16.3	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	43
Animal Aggressive	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Animal At Large	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Animal Bite	0	0.0	0	0.0	0	0.0	1	25.0	1	25.0	1	25.0	1	25.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	4
Animal	0	0.0	1	20.0	1	20.0	0	0.0	1	20.0	0	0.0	2	40.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	5
Animal Found	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Animal Lost	0	0.0	1	33.3	0	0.0	1	33.3	0	0.0	0	0.0	1	33.3	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	3
Animal Stray	2	12.5	1	6.3	2	12.5	3	18.8	2	12.5	3	18.8	3	18.8	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	16
Animal Wildlife	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Annoying/Obscene	1	50.0	1	50.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	2
Assist Citizen	38	20.1	36	19.0	26	13.8	22	11.6	28	14.8	23	12.2	16	8.5	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	189
Assist Citizen	1	20.0	1	20.0	0	0.0	0	0.0	1	20.0	2	40.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	5

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ORI Number: WI0131900
Incident Type: All

Incident Type	January		February		March		April		May		June		July		August		September		October		November		December		Yearly
	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	Totals
Assist Community	1	12.5	3	37.5	2	25.0	1	12.5	0	0.0	1	12.5	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	8
Assist Dane	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Assist EMS/Fire	36	16.9	25	11.7	35	16.4	41	19.2	33	15.5	29	13.6	14	6.6	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	213
Assist K9	4	18.2	4	18.2	4	18.2	2	9.1	5	22.7	3	13.6	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	22
Assist Police	20	18.3	11	10.1	13	11.9	12	11.0	17	15.6	24	22.0	12	11.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	109
Assist Translate	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
ATL Person	1	5.9	0	0.0	5	29.4	2	11.8	6	35.3	1	5.9	2	11.8	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	17
Attempted Suicide	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Battery	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Burglary Non-	0	0.0	0	0.0	0	0.0	0	0.0	1	50.0	0	0.0	1	50.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	2
Burglary	0	0.0	0	0.0	1	25.0	1	25.0	0	0.0	0	0.0	2	50.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	4
Check Person	14	14.3	18	18.4	10	10.2	21	21.4	13	13.3	14	14.3	8	8.2	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	98
Check Property	337	15.0	310	13.8	389	17.3	445	19.8	350	15.6	277	12.3	136	6.1	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	2244
Check Property	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Check Property	29	42.0	25	36.2	13	18.8	2	2.9	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	69
Child Abuse	2	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	2
Civil Dispute	2	66.7	1	33.3	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	3
Damage to	1	5.9	2	11.8	4	23.5	1	5.9	5	29.4	2	11.8	2	11.8	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	17
Damage to	0	0.0	2	66.7	0	0.0	0	0.0	0	0.0	0	0.0	1	33.3	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	3
Death	1	33.3	0	0.0	0	0.0	0	0.0	1	33.3	1	33.3	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	3
Disturbance	2	8.0	5	20.0	1	4.0	3	12.0	5	20.0	5	20.0	4	16.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	25
Disturbance	1	14.3	1	14.3	0	0.0	1	14.3	1	14.3	2	28.6	1	14.3	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	7
Domestic	4	26.7	1	6.7	2	13.3	3	20.0	2	13.3	3	20.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	15
Drug	6	40.0	5	33.3	2	13.3	0	0.0	1	6.7	1	6.7	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	15
Extortion	0	0.0	0	0.0	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Fight Call	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1

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Village of Cottage Grove Police Department
ORI Number: WI0131900
Incident Type: All

	January		February		March		April		May		June		July		August		September		October		November		December		Yearly
Incident Type	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	Totals
Follow-Up	19	35.2	8	14.8	6	11.1	3	5.6	2	3.7	12	22.2	4	7.4	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	54
Foot Patrol	3	9.1	5	15.2	8	24.2	2	6.1	5	15.2	4	12.1	6	18.2	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	33
Found Person	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Fraud	3	13.6	1	4.5	2	9.1	6	27.3	2	9.1	5	22.7	3	13.6	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	22
Information	12	20.0	8	13.3	5	8.3	11	18.3	6	10.0	12	20.0	6	10.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	60
Intoxicated Person	2	66.7	0	0.0	0	0.0	0	0.0	0	0.0	1	33.3	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	3
Juvenile Arrest	1	33.3	2	66.7	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	3
Juvenile Complaint	0	0.0	0	0.0	0	0.0	1	16.7	0	0.0	1	16.7	4	66.7	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	6
Landlord Tenant	0	0.0	2	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	2
Liquor Law	0	0.0	0	0.0	0	0.0	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Liquor Law/Bar	4	2.9	4	2.9	3	2.2	1	0.7	86	63.2	30	22.1	8	5.9	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	136
Local Ordinance	1	33.3	1	33.3	0	0.0	0	0.0	0	0.0	1	33.3	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	3
Missing Adult	1	50.0	0	0.0	1	50.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	2
Missing	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Neighbor Trouble	1	33.3	0	0.0	2	66.7	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	3
Noise Complaint	0	0.0	1	12.5	0	0.0	2	25.0	3	37.5	1	12.5	1	12.5	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	8
OMVWI	4	28.6	3	21.4	1	7.1	1	7.1	3	21.4	2	14.3	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	14
Parking Complaint	218	63.9	72	21.1	3	0.9	6	1.8	19	5.6	17	5.0	6	1.8	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	341
Parking Complaint	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Pharmaceutical	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Phone	12	9.5	22	17.5	15	11.9	15	11.9	19	15.1	25	19.8	18	14.3	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	126
PNB/AED	1	25.0	0	0.0	0	0.0	0	0.0	0	0.0	2	50.0	1	25.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	4
Preserve the	0	0.0	4	40.0	2	20.0	1	10.0	1	10.0	1	10.0	1	10.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	10
Problem Solving	0	0.0	0	0.0	0	0.0	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Property Found	7	35.0	5	25.0	2	10.0	0	0.0	3	15.0	1	5.0	2	10.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	20
Property Lost	0	0.0	0	0.0	0	0.0	0	0.0	1	50.0	0	0.0	1	50.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	2

Incident Breakdown By Month Report

Cottage Grove
Police Department
Official Case Report
Do Not Re-Release

Print Date/Time: 07/21/2020 08:13
Login ID: cgcms
Year: 2020

Village of Cottage Grove Police Department
ORI Number: WI0131900
Incident Type: All

Incident Type	January		February		March		April		May		June		July		August		September		October		November		December		Yearly
	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	Totals
Prowler	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Recovered/Stolen	0	0.0	0	0.0	1	33.3	0	0.0	0	0.0	2	66.7	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	3
Repo	2	40.0	1	20.0	1	20.0	0	0.0	0	0.0	0	0.0	1	20.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	5
Safety Hazard	8	17.0	8	17.0	6	12.8	4	8.5	7	14.9	8	17.0	6	12.8	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	47
Sex Offense	1	50.0	0	0.0	0	0.0	1	50.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	2
Sexual Assault of	1	33.3	0	0.0	0	0.0	1	33.3	1	33.3	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	3
Solicitors	0	0.0	1	33.3	0	0.0	0	0.0	0	0.0	1	33.3	1	33.3	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	3
Special Event	0	0.0	2	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	2
ST-Assist Citizen	4	33.3	8	66.7	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	12
ST-Assist Citizen	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Stalking Complaint	1	50.0	0	0.0	0	0.0	0	0.0	1	50.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	2
Stolen Auto	3	42.9	0	0.0	1	14.3	0	0.0	0	0.0	3	42.9	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	7
Stolen Other	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Suspicious Person	3	15.8	3	15.8	3	15.8	3	15.8	2	10.5	2	10.5	3	15.8	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	19
Suspicious Vehicle	17	19.8	10	11.6	7	8.1	9	10.5	19	22.1	14	16.3	10	11.6	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	86
Test 911 Call	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Theft	6	37.5	0	0.0	0	0.0	1	6.3	2	12.5	5	31.3	2	12.5	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	16
Theft from Auto	1	7.7	0	0.0	3	23.1	2	15.4	0	0.0	2	15.4	5	38.5	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	13
Theft Retail	0	0.0	2	13.3	0	0.0	1	6.7	2	13.3	4	26.7	6	40.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	15
Threats Complaint	7	30.4	1	4.3	1	4.3	1	4.3	5	21.7	7	30.4	1	4.3	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	23
Towed Vehicle	0	0.0	0	0.0	0	0.0	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Traffic Arrest	132	38.3	87	25.2	41	11.9	6	1.7	6	1.7	31	9.0	42	12.2	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	345
Traffic	14	31.1	4	8.9	7	15.6	2	4.4	6	13.3	4	8.9	8	17.8	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	45
Traffic Incident	0	0.0	0	0.0	1	20.0	0	0.0	0	0.0	2	40.0	2	40.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	5
Traffic Stop	217	31.1	175	25.1	109	15.6	5	0.7	16	2.3	102	14.6	73	10.5	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	697
Trespass	0	0.0	1	25.0	1	25.0	0	0.0	0	0.0	1	25.0	1	25.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	4

Incident Breakdown By Month Report

Cottage Grove
Police Department
Official Case Report
Do Not Re-Release

Print Date/Time: 07/21/2020 08:13
Login ID: cgcms
Year: 2020

Village of Cottage Grove Police Department
ORI Number: WI0131900
Incident Type: All

Incident Type	January		February		March		April		May		June		July		August		September		October		November		December		Yearly Totals
	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	
Violation of Court	0	0.0	1	33.3	0	0.0	0	0.0	1	33.3	1	33.3	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	3
Total:	1251	22.4	930	16.6	783	14.0	676	12.1	740	13.2	741	13.3	469	8.4	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	5590

DETECTIVE ANDERSON MONTHLY REPORT

June 2020

CASES WOKRED-

- 18-343047, 1st degree Reckless Homicide, follow up continuing, waiting on trial
- 19-456788, Death Investigation/Charges referred on suspect for 1st degree reckless homicide and Delivery of Heroin
- Drug Investigation with Dane County Task Force, Search warrant executed, case closed
- 20-126005, Assist with case, Subpoena documents done, will be referring charges on case
- 20-204554/20-209794, Theft case- identified suspect in case for Patrol and referred charges
- 20-209927- Felony Theft case- Interviewed suspect in Jefferson County Jail, received confession, Case referred to DA Office
- 20-197939, Assisted Patrol on case. Follow up for DA office

OTHER CASES ASSISTED AND OTHER JOBS CONDUCTED BY DETECTIVE

- **Police and Procedure review**
- **Assisted Patrol with OWI SW paperwork, and return to clerk of courts**
- **Look into surveillance purchases**
- **Assist Dane County SO with death investigation**

- **Assist Patrol with Missing adult case, located adult**
- **Assist with racial slur case**
- **Operator license and Solicitor checks for Village Hall**
- **Assist State Patrol with video**
- **Assist with Fire extinguisher checks**
- **Assist with suicidal subject, worked with New York State Police on case**
- **Assist Patrol with Fraud case, worked with Mount Horeb PD on case, suspect was identified in case**
- **Assist Patrol with historical sexual assault, contact with US Army**
- **Read Domestic report reference strangulation, talked to Officer on this case**

TRAININGS/MEETINGS:

-Department meeting

-Taser training

- On a daily basis I complete evidence intake which includes checking in evidence through LERMS system, making sure the packaging is correct, and placed in the correct area. Review any Patrol Officers reports that are being sent to the DA office for review, court officer duties which include making sure intake sheets are filled out correct and sent, sign complaints, and also bring up juvenile referrals to the DA Office, and sign petitions when needed. I also review Patrol logs, respond to any emails, deercreek info, and dictate and review reports of my own. I assist front clerical staff with any questions, walk –in's, or issues they may have. Also assist with any computer issues where computer magic is contacted. I burn videos and save into evidence requested by Patrol Officers. I also keep in contact with DA office on cases I am currently working, social network with other Detectives, and submit evidence to the crime lab.

Village of Cottage Grove
POLICE DEPARTMENT

210 Progress Dr. Suite #1
Cottage Grove, WI 53527
Dispatch: (608) 255-2345
Business Office: (608) 839-4652
Fax: (608) 839-4588
Email: dlayber@cottagegrovepolice.org
Website: www.cottagegrovepolice.org

Daniel Layber
Chief of Police

Cottage Grove Police K9 Monthly Report for June, 2020

- ✓ **Calls for Service:**

- ✓ 6/13 -Assisted the Dane County Sheriff's Office at the BP gas station in the Township of Sun Prairie for an armed robbery. Requested to conduct a track for the suspect(s) to confirm one of DCSO's K9 tracks. K9 tracked to a specific area of the BP parking lot. K9 indicated of possible location of suspect vehicle.

- ✓ 6/14 -Cottage Grove K9 Handler utilized K9 in a traffic stop of his own. No indications or alerts were given.

- ✓ **Trainings:**

6/18 -Attended K9 training at Steinig Tal Kennels

Prepared by: Officer Koratko

Vendor	Vendor Name	Invoice Number	Description	GL Account Number	Net Invoice Amount
ACE HARDWARE OF COTTAGE GROVE					
2688	ACE HARDWARE OF COTTAGE GRO	2688-080420	PARK SUPPLIES	100-55200-350	392.07
2688	ACE HARDWARE OF COTTAGE GRO	2688-080420	SHOP SUPPLIES	100-53300-340	200.98
2688	ACE HARDWARE OF COTTAGE GRO	2688-080420	SHOP SUPPLIES	600-60935-340	67.00
2688	ACE HARDWARE OF COTTAGE GRO	2688-080420	SHOP SUPPLIES	601-60834-340	67.00
2688	ACE HARDWARE OF COTTAGE GRO	2688-080420	SURGE PROECTOR FOR WATER UTILITY READIN	600-60920-340	16.99
	Total ACE HARDWARE OF COTTAGE GROVE:				744.04
ALLIANT ENERGY/WP&L					
31	ALLIANT ENERGY/WP&L	31-080420	9745820000 - FIREMANS PARK	100-55200-221	64.97
	Total ALLIANT ENERGY/WP&L:				64.97
ALSCO					
1462	ALSCO	IMIL1589751	MATS AT MUNICIPAL SERVICES BLDG	100-51700-210	32.15
1462	ALSCO	IMIL1589751	MATS AT MUNICIPAL SERVICES BLDG	600-60920-340	10.71
1462	ALSCO	IMIL1589751	MATS AT MUNICIPAL SERVICES BLDG	601-60850-340	10.71
1462	ALSCO	IMIL1589752	MATS	100-51700-210	20.57
1462	ALSCO	IMIL1589752	UNIFORMS	100-53200-340	33.29
1462	ALSCO	IMIL1589752	MATS & UNIFORMS	600-60920-340	12.92
1462	ALSCO	IMIL1589752	MATS & UNIFORMS	601-60850-340	12.92
1462	ALSCO	IMIL1589753	MATS AT VILLAGE HALL	100-51600-210	23.99
1462	ALSCO	IMIL1589753	MATS AT VILLAGE HALL	600-60920-340	7.99
1462	ALSCO	IMIL1589753	MATS AT VILLAGE HALL	601-60850-340	7.99
1462	ALSCO	IMIL1592097	MATS AT MUNICIPAL SERVICES BLDG	100-51700-210	32.15
1462	ALSCO	IMIL1592097	MATS AT MUNICIPAL SERVICES BLDG	600-60920-340	10.71
1462	ALSCO	IMIL1592097	MATS AT MUNICIPAL SERVICES BLDG	601-60850-340	10.71
1462	ALSCO	IMIL1592098	MATS	100-51700-210	20.57
1462	ALSCO	IMIL1592098	UNIFORMS	100-53200-340	33.29
1462	ALSCO	IMIL1592098	MATS & UNIFORMS	600-60920-340	12.92
1462	ALSCO	IMIL1592098	MATS & UNIFORMS	601-60850-340	12.92
1462	ALSCO	IMIL1592099	MATS AT VILLAGE HALL	100-51600-210	23.99
1462	ALSCO	IMIL1592099	MATS AT VILLAGE HALL	600-60920-340	7.99
1462	ALSCO	IMIL1592099	MATS AT VILLAGE HALL	601-60850-340	7.99
	Total ALSCO:				346.48
APG MEDIA OF WISCONSIN LLC					
6540	APG MEDIA OF WISCONSIN LLC	28206-0620	MONONA GROVE GRADUATION AD	100-51100-340	70.00
	Total APG MEDIA OF WISCONSIN LLC:				70.00
BURKE TRUCK & EQUIPMENT					
2	BURKE TRUCK & EQUIPMENT	26942	2ND HALF PAYMENT FOR PLOW TRUCK	410-57501-810	26,493.97
2	BURKE TRUCK & EQUIPMENT	26942	2ND HALF PAYMENT FOR PLOW TRUCK	600-37100	5,677.28
2	BURKE TRUCK & EQUIPMENT	26942	2ND HALF PAYMENT FOR PLOW TRUCK	601-37100	5,677.28
	Total BURKE TRUCK & EQUIPMENT:				37,848.53
CAPITAL AREA REGIONAL PLANNING					
5621	CAPITAL AREA REGIONAL PLANNIN	533	TID #10 URBAN SERVICE AREA AMENDMENT APPL	510-57700-000	11,383.48
	Total CAPITAL AREA REGIONAL PLANNING:				11,383.48
CAPITAL NEWSPAPERS					
4818	CAPITAL NEWSPAPERS	5723	PLANNING	100-56300-340	65.19

Vendor	Vendor Name	Invoice Number	Description	GL Account Number	Net Invoice Amount
4818	CAPITAL NEWSPAPERS	6666	VILLAGE CLERK	100-51420-320	81.18
4818	CAPITAL NEWSPAPERS	6668	ELECTIONS	100-51520-700	110.98
	Total CAPITAL NEWSPAPERS:				257.35
CINTAS					
6480	CINTAS	5022024203	FIRST AID KIT AT MSB	100-51700-340	60.46
6480	CINTAS	5022024203	FIRST AID KIT AT MSB	600-60935-340	5.34
6480	CINTAS	5022024203	FIRST AID KIT AT MSB	601-60834-340	5.34
	Total CINTAS:				71.14
CITY OF MADISON TREASURER					
584	CITY OF MADISON TREASURER	29799	COMMUNICATION CHARGES	100-52100-240	109.62
584	CITY OF MADISON TREASURER	29883	TRAFFIC SIGNAL MAINTENANCE APRIL-JUNE 2020	100-53400-340	917.20
	Total CITY OF MADISON TREASURER:				1,026.82
CORE & MAIN LP					
1463	CORE & MAIN LP	M650512	METER	600-34600	1,171.00
	Total CORE & MAIN LP:				1,171.00
DANE CO TREASURER					
254	DANE CO TREASURER	2020-02	2020 DANE COUNTY DIRECTORIES	100-51420-340	50.00
	Total DANE CO TREASURER:				50.00
DEERFIELD PISTOL CENTER					
5760	DEERFIELD PISTOL CENTER	63503	TF106-BX TRIDENT ELITE - JEFFORDS	100-52100-342	80.95
	Total DEERFIELD PISTOL CENTER:				80.95
DELTA DENTAL OF WISCONSIN					
94	DELTA DENTAL OF WISCONSIN	1471597	DENTAL PREMIUM - AUGUST 2020	100-21532	3,489.15
	Total DELTA DENTAL OF WISCONSIN:				3,489.15
FLAT FEE HOME BUILDERS					
6613	FLAT FEE HOME BUILDERS	6613-080420	EROSION CONTROL DEPOSIT REFUND - 3020 RED	100-23170	425.00
	Total FLAT FEE HOME BUILDERS:				425.00
FRONTIER					
3912	FRONTIER	3912-080420	608-839-4698 VILLAGE HALL FAX	100-51600-225	42.44
3912	FRONTIER	3912-080420	608-839-4698 VILLAGE HALL FAX	600-60920-225	14.14
3912	FRONTIER	3912-080420	608-839-4698 VILLAGE HALL FAX	601-60850-225	14.14
	Total FRONTIER:				70.72
GORDON FLESCH CO					
212	GORDON FLESCH CO	IN13000921	CONTRACT COPY CHARGES FROM 6/15/20-7/15/20	100-51420-340	34.68
212	GORDON FLESCH CO	IN13000921	CONTRACT COPY CHARGES FROM 6/15/20-7/15/20	100-55310-340	34.68
212	GORDON FLESCH CO	IN13000921	CONTRACT COPY CHARGES FROM 6/15/20-7/15/20	100-53100-340	34.68
212	GORDON FLESCH CO	IN13000921	CONTRACT COPY CHARGES FROM 6/15/20-7/15/20	600-60920-340	17.34
212	GORDON FLESCH CO	IN13000921	CONTRACT COPY CHARGES FROM 6/15/20-7/15/20	601-60850-340	17.33

Vendor	Vendor Name	Invoice Number	Description	GL Account Number	Net Invoice Amount
	Total GORDON FLESCH CO:				138.71
GRAINGER					
142	GRAINGER	9585595763	EAR PLUGS	100-53300-340	9.80
142	GRAINGER	9585595763	EAR PLUGS	600-60600-340	3.27
142	GRAINGER	9585595763	EAR PLUGS	601-60827-340	3.27
	Total GRAINGER:				16.34
HUSTAD, JULIE					
6614	HUSTAD, JULIE	6614-080420	DRIVE-IN MOVIE EVENT - SPONSOR THANK YOU S	100-55310-347	180.00
	Total HUSTAD, JULIE:				180.00
HYDROCORP					
6454	HYDROCORP	0058097-IN	CROSS CONNECTION CONTROL PROGRAM	600-60923-210	1,147.00
	Total HYDROCORP:				1,147.00
JOHNSON, PAT					
6588	JOHNSON, PAT	6588-080420	REFUND REQUEST - TENNIS LESSONS CANCELE	100-46724-000	70.00
	Total JOHNSON, PAT:				70.00
JOURNAL COMMUNICATIONS INC					
5546	JOURNAL COMMUNICATIONS INC	101418	ADVERTISEMENT - MADISON REGION ECONOMIC	100-56700-270	2,975.00
	Total JOURNAL COMMUNICATIONS INC:				2,975.00
K & R CONCRETE INC					
6039	K & R CONCRETE INC	5065	CONCRETE APRON REPLACEMENT AROUND LION	410-57310-100	7,900.00
6039	K & R CONCRETE INC	5082	SIDEWALKS	100-53430-230	7,920.00
	Total K & R CONCRETE INC:				15,820.00
LANDMARK SERVICES COOPERATIVE					
3	LANDMARK SERVICES COOPERATIV	7090188	STREETS	100-53300-370	93.05
	Total LANDMARK SERVICES COOPERATIVE:				93.05
MADISON METRO SEWERAGE DIST					
37	MADISON METRO SEWERAGE DIST	IN000016384	2020 QTR 2 SEWER SERVICE	601-60822-222	200,007.91
	Total MADISON METRO SEWERAGE DIST:				200,007.91
MEINEKE COTTAGE GROVE #2474					
5772	MEINEKE COTTAGE GROVE #2474	30465	OIL CHANGE - SQUAD 20	100-52100-380	37.44
	Total MEINEKE COTTAGE GROVE #2474:				37.44
MID-AMERICAN RESEARCH CHEMICAL					
5137	MID-AMERICAN RESEARCH CHEMIC	0705831-IN	DISINFECTANT TOWELS	100-51520-700	578.78
	Total MID-AMERICAN RESEARCH CHEMICAL:				578.78

Vendor	Vendor Name	Invoice Number	Description	GL Account Number	Net Invoice Amount
NAPA AUTO PARTS					
167	NAPA AUTO PARTS	694913	SHOP TOWELS	100-53300-340	59.22
167	NAPA AUTO PARTS	694913	SHOP TOWELS	600-60935-340	19.74
167	NAPA AUTO PARTS	694913	SHOP TOWELS	601-60834-340	19.74
	Total NAPA AUTO PARTS:				98.70
NORTHERN BATTERY					
23	NORTHERN BATTERY	1890565	SCADA WATER/SEWER BACKUP BATTERIES	600-60920-340	69.73
23	NORTHERN BATTERY	1890565	SCADA WATER/SEWER BACKUP BATTERIES	601-60832-340	69.73
	Total NORTHERN BATTERY:				139.46
POMP'S TIRE SERVICE INC					
2813	POMP'S TIRE SERVICE INC	80217971	TURF TIRE, LABOR, & DISPOSAL FEE	100-53300-340	22.01
2813	POMP'S TIRE SERVICE INC	80217971	TURF TIRE, LABOR, & DISPOSAL FEE	600-60935-340	7.34
2813	POMP'S TIRE SERVICE INC	80217971	TURF TIRE, LABOR, & DISPOSAL FEE	601-60834-340	7.34
	Total POMP'S TIRE SERVICE INC:				36.69
POSTMASTER					
111	POSTMASTER	111-073120	POSTAGE - WATER & SEWER BILLS	601-60840-311	77.95
111	POSTMASTER	111-073120	POSTAGE - WATER & SEWER BILLS	600-60902-311	77.95
	Total POSTMASTER:				155.90
PROJECT ENTERTAINMENT LLC					
6612	PROJECT ENTERTAINMENT LLC	6825725	OUTDOOR MOVIE RENTAL EQUIPMENT DEPOSIT	100-55310-347	1,223.48
	Total PROJECT ENTERTAINMENT LLC:				1,223.48
PROTECTION TECHNOLOGIES					
5170	PROTECTION TECHNOLOGIES	21513	YEARLY SOFTWARE SUPPORT	100-52100-214	1,485.00
	Total PROTECTION TECHNOLOGIES:				1,485.00
QUILL CORP					
12	QUILL CORP	8747194	ABSENTEE BALLOT MAILING LABELS	100-51520-340	7.55
12	QUILL CORP	8747194	ABSENTEE BALLOT MAILING LABELS	600-60902-310	2.52
12	QUILL CORP	8747194	ABSENTEE BALLOT MAILING LABELS	601-60840-340	2.52
12	QUILL CORP	8747194	ABSENTEE BALLOT MAILING LABELS	100-51440-340	124.95
	Total QUILL CORP:				137.54
REGISTRATION FEE TRUST					
6384	REGISTRATION FEE TRUST	6384-080420	REPLACEMENT TITLE - 2006 STERLING TRUCK	100-53300-340	20.00
	Total REGISTRATION FEE TRUST:				20.00
RG HUSTON COMPANY INC					
371	RG HUSTON COMPANY INC	371-080420	PAY REQUEST #2 - VILAS ROAD BIKE PATH	410-57332-820	65,208.00
	Total RG HUSTON COMPANY INC:				65,208.00
SITE ONE LANDSCAPE SUPPLY LLC					
5523	SITE ONE LANDSCAPE SUPPLY LLC	102031020-001	EAB TREE INJECTION PLUGS	202-56110-340	480.50

Vendor	Vendor Name	Invoice Number	Description	GL Account Number	Net Invoice Amount
Total SITE ONE LANDSCAPE SUPPLY LLC:					480.50
STAFFORD ROSENBAUM LLP					
4428	STAFFORD ROSENBAUM LLP	1239983	GENERAL	100-51300-210	9,821.00
4428	STAFFORD ROSENBAUM LLP	1239984	DUE FROM GREYWOLF HOTEL	210-13895	962.50
4428	STAFFORD ROSENBAUM LLP	1239985	DUE FROM SHADY GROVE	210-13874	29.50
4428	STAFFORD ROSENBAUM LLP	1239986	GENERAL - COVID19	100-51300-210	339.50
4428	STAFFORD ROSENBAUM LLP	1239987	DUE FROM BRADT FARMS	210-13830	203.00
4428	STAFFORD ROSENBAUM LLP	1239988	DUE FROM HUSTON ENTERPRISE - HOTEL	210-13803	221.50
4428	STAFFORD ROSENBAUM LLP	1239989	TID #10 - USA AMENDMENT	510-57120-820	6,464.00
4428	STAFFORD ROSENBAUM LLP	1239990	DUE FROM KREUGER - MISC	210-13899	972.50
4428	STAFFORD ROSENBAUM LLP	1239992-40007	MUNICIPAL COURT	100-51200-210	1,627.50
Total STAFFORD ROSENBAUM LLP:					20,641.00
TOWN OF COTTAGE GROVE					
92	TOWN OF COTTAGE GROVE	2020024	SHARED SERVICES - JUNE 2020	100-52200-340	995.69
92	TOWN OF COTTAGE GROVE	2020024	SHARED SERVICES - JUNE 2020	100-52210-221	567.46
92	TOWN OF COTTAGE GROVE	2020024	SHARED SERVICES - JUNE 2020	100-52210-222	199.08
92	TOWN OF COTTAGE GROVE	2020024	SHARED SERVICES - JUNE 2020	100-52210-340	1,119.87
92	TOWN OF COTTAGE GROVE	2020024	SHARED SERVICES - JUNE 2020	100-52300-340	57.05
92	TOWN OF COTTAGE GROVE	2020024	SHARED SERVICES - JUNE 2020	100-53630-210	380.15
92	TOWN OF COTTAGE GROVE	2020024	SHARED SERVICES - JUNE 2020	100-51610-720	340.80
Total TOWN OF COTTAGE GROVE:					3,660.10
UNITYPOINT HEALTH HOSPITALS					
5657	UNITYPOINT HEALTH HOSPITALS	5657-080420	BLOOD DRAW: CASE #20-194754	100-52100-340	37.97
Total UNITYPOINT HEALTH HOSPITALS:					37.97
US CELLULAR					
594	US CELLULAR	383852402	AMI AT WATER TOWER	600-60902-340	30.65
594	US CELLULAR	384602236	POLICE DEPT MODEM	100-52100-214	205.59
Total US CELLULAR:					236.24
US POSTAL SERVICE					
2942	US POSTAL SERVICE	2942-080420	PREPOSTAGE ENVELOPES FOR VILLAGE COURT	100-51200-340	1.40
Total US POSTAL SERVICE:					1.40
VORTEX USA INC					
6609	VORTEX USA INC	DEP02	SPLASH PAD DEPOSIT #2	410-57330-821	71,969.73
Total VORTEX USA INC:					71,969.73
WOLF PAVING & EXCAVATING CO.					
635	WOLF PAVING & EXCAVATING CO.	67214	2020 MAINTENANCE - STREET PATCHING	100-53300-230	49,962.81
Total WOLF PAVING & EXCAVATING CO.:					49,962.81
ZORN COMPRESSOR & EQUIPMENT INC					
6452	ZORN COMPRESSOR & EQUIPMENT	297778-00	MSB AIR COMPRESSOR	100-51700-340	422.41
6452	ZORN COMPRESSOR & EQUIPMENT	297778-00	MSB AIR COMPRESSOR	600-60935-340	37.27
6452	ZORN COMPRESSOR & EQUIPMENT	297778-00	MSB AIR COMPRESSOR	601-60834-340	37.27

Vendor	Vendor Name	Invoice Number	Description	GL Account Number	Net Invoice Amount
Total ZORN COMPRESSOR & EQUIPMENT INC:					496.95
Grand Totals:					494,155.33

Village -	$ 279,657.47
Water & Sewer -	$ 214,497.86
Total Invoices -	$ 494,155.33

VILLAGE OF COTTAGE GROVE
221 E. Cottage Grove Road Cottage Grove, WI 53527

July 31, 2020

Understanding Your Village Property Assessment Following Revaluation

We understand and empathize with you regarding the initial frustration or shock that may come from receiving a notice of increased property assessment. It is our hope that after we explain the context of how your increased assessment may impact you, that we hopefully calm any potential anxiety this caused during these already uncertain times.

For the 2020 tax assessment year, the Village of Cottage Grove has undergone a revaluation of all taxable property under Wisconsin Statutes 70.05.

Wisconsin laws require periodic revaluations to keep assessment levels at or very near actual market values. The village's last revaluation was 2008. Since the last revaluation in 2008, the Village of Cottage Grove assessment equity and uniformity have gradually eroded until they were out of compliance with the law's requirements. Since the last revaluation, values have been affected by changes in: supply and demand, interest rates, style preferences, component preferences, and many other economic and social factors. These changes resulted in assessments that no longer represented actual market value sales. **This revaluation has reestablished equitable and uniform values for all properties in the Village of Cottage Grove as of January 1, 2020.**

The market update (revaluation) will not have any effect on the total dollar amount of taxes collected by the Village of Cottage Grove. However, the review will re-distribute the tax burden in an equitable fashion according to the current market value of each property in the Village. The purpose for this is to ensure that all property owners in the Village are paying their fair share of taxes.

The Village-wide tax levy (total taxes collected) is capped by state law and cannot be increased simply due to a revaluation. Following a revaluation, the property tax burden is redistributed based on all properties being assessed at current market values. This means you will not automatically pay more in property taxes purely due to a higher assessment. The differences in taxes paid by property owners is the result of assessments that changed more or less than the average increase Village-wide. The average assessment increase in the Village is 23.71%. If your assessment increase is "average", you can expect to pay about the same amount towards property taxes as you did the previous year, provided the various taxing jurisdictions maintain their respective tax levies at existing amounts. In other words, if your assessment increase is "average", then any increase in taxes paid will NOT be due to your assessment, but rather the Village, School District, Madison College, or County increasing its tax levy (budget). The exact amount of your property tax bill will not be known until December and will be based upon the tax levy established by the various taxing jurisdictions (i.e. Village, School District, etc.).

VILLAGE OF COTTAGE GROVE
221 E. Cottage Grove Road Cottage Grove, WI 53527

There are multiple opportunities over the next couple months to potentially have your assessment changed if you disagree with the assessment you were noticed with. The first step is to contact one of our Assessors at **Associated Appraisal (920.749.1995)**. This process is called "Open Book", and it is planned to take place on **August 18th**. When talking with the Assessor, share any evidence you have gathered that could portray a different market value. Ask the Assessor questions that will help you understand how your assessment was determined. This informal discussion can often resolve a problem without the need for a formal hearing at the Board of Review (step 2).

If you remain in disagreement with your assessment following Open Book, you may request a formal hearing, which is held by the Board of Review. The Village's Board of Review is set for **September 24th**. In order to have your case heard by the Board of Review, you must file an intent to appeal with the Village Clerk no later than 48 hours before the Board of Review meeting date.

What is the Board of Review? It is a quasi-judicial (i.e. court-like) body whose members are Village citizens. Its function is to decide the validity of the facts presented before it relative to the value of property. You or your representative must provide testimony to the Board as to your objection to your assessment and prove that your property is inequitably assessed when compared to the general level of assessment within the Village

The new value of your property is based on an analysis of what properties like yours are selling for in your neighborhood. Remember, the best evidence of value is a conventional arms-length sale of your property. The next best evidence is the conventional sale of a comparable property. If there is no recent sale of your property or a comparable property, then you should present evidence that indicates the value of your property. This could include, but is not limited to the cost, income, recent appraisal, amount of insurance, and sales of adjacent or nearby similar property. For your assessment to be changed, you must show that your property would not sell near the assessed value or that a mistake was made in the valuation of your property. A mistake would be something like showing a fireplace when you don't have one or indicating a second bathroom when only one exists.

If you're interested in reading or learning more about property assessments, the following is a link to the Wisconsin Department of Revenues Guide for Property Owners. https://www.revenue.wi.gov/DOR%20Publications/pb060.pdf