VILLAGE OF COTTAGE GROVE NOTICE OF PUBLIC MEETING

VILLAGE BOARD OF TRUSTEES

Monday, November 21, 2016 6:30 p.m. Village Municipal Offices

221 E. Cottage Grove Rd

1. Call To Order
2. Determination Of Quorum And That The Agenda Was Properly Posted
3. Pledge Of Allegiance
4. PUBLIC APPEARANCES-Public's Opportunity To Speak About Any Subject That Is Not A Specific Agenda Item
5. Discuss And Consider The Minutes Of The Regular Village Board Meeting

   Documents:

   11-07-16 VB MINUTES.PDF

6. New Business
   a. Discuss and consider operator's license application for Larry J. Liegel

   Documents:

   OPERATORS LICENSE-LARRY LIEGEL.PDF

7. Unfinished Business
   a. Discuss and consider DaneCom agreement
8. Reports From Village Boards, Commissions & Committees

8.I. Utility Commission

Documents:

11 09 16 UTILITY.PDF

8.II. Community Development Authority
Discuss and consider advertisement for MADREP's annual 'Madison Area Economic Development Guide'

Documents:

11-14-2016 CDA AGENDA.PDF
VB_MADREP-AD_2016-11-15.PDF

8.III. Peer Court Steering Committee

Documents:

11-15-16 PEER COURT AGENDA.PDF

8.IV. Parks, Recreation & Forestry Committee

Documents:

11.16.16PARKS.PDF

8.V. Plan Commission

Discuss and consider the proposed General Development Plan submitted by Summit Credit Union for a 120,000 to 140,000 square foot corporate headquarters building.

Documents:

PLAN COMMISSION AGENDA NOVEMBER 17 2016.PDF
01 SCU HQ LTR INTENT GDP STEP 3 2016-11-10.PDF
02 CG EXIST SITE AERIAL PHOTO01.JPG
03 CG PROPOSED SITE AERIAL COMPOSITE.JPG
04 SCU HQ CG SITE PLAN 2016-10-21.PDF
CG_SUMMITPUD_GDP_PC_2016-11-08.PDF
CG_VAR_PC-SUMMITGDP_2016-11-18.PDF

8.VI. Deer-Grove EMS Commission

Documents:

11-17-2016 DGEMS COMMISSION AGENDA.PDF

9. Reports From Village Officers
   a. Troy Allen
   b. Kyle Broom
   c. Alex Jushchyshyn
   d. Jennifer Pickel
      i. Update of current activities involving the Monona Grove School District
   e. Harvey Potter
   f. John Williams
   g. Jack Henrich
   h. Attorney Lee Boushea
   i. Administrator Matt Giese
   j. Director of Planning and Development Erin Ruth

10. Communications And Miscellaneous Business
    a. Consider approval of vouchers
    b. Correspondence
    c. Future agenda items

    Documents:

    11-21-16 BILL LIST.PDF

11. Closed Session:

The Village of Cottage Grove Village Board will enter into Closed Session pursuant to Wisconsin State Statute §19.85(1)(e) deliberating or negotiating the purchase of public property, investing of public funds, conducting other specified business whenever competitive and/or bargaining reasons require a closed session; negotiate terms for

competitive and/or bargaining reasons require a closed session, negotiate terms for potential development in Commerce Park with Summit Credit Union and Landmark Corporation.

The Village of Cottage Grove Village Board will enter into Closed Session pursuant to Wisconsin State Statute §19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; Administrator's evaluation process

12. Reconvene Into Open Session And Possible Consideration Of Closed Session Items

13. Adjournment

This agenda has been prepared by Staff and approved by the Village President as Chair of the Village Board for use at the meeting as listed above. Any item on the agenda is subject to final action. Notice: Persons needing special accommodations should call 608-839-4704 at least 24 hours prior to the meeting. It is possible that members of and possibly a quorum of members of other governmental bodies may be in attendance at the above stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

VILLAGE OF COTTAGE GROVE
VILLAGE BOARD OF TRUSTEES
Monday, November 7, 2016

MINUTES

1. **Call to order**
   The November 7, 2016 regular meeting of the Village Board of Trustees was called to order at 6:30 p.m. by Village President Jack Henrich.
2. **Determination of quorum and that the agenda was properly posted.**
   It was determined that there was a quorum of members present and that the agenda was properly posted. Village Board members present were: Troy Allen, Jack Henrich, Alex Jushchyshyn, Jennifer Pickel, Harvey Potter, John Williams. Absent and excused was Kyle Broom. Staff present were Village Clerk Lisa Kalata, Administrator Matt Giese, Village Planner Erin Ruth, Village Treasurer Deb Winter, Director of Public Works and Utilities JJ Larson, and Village Attorney Leighton Boushae.
3. **Pledge of Allegiance.**
4. **PUBLIC APPEARANCES –** *Public's opportunity to speak about any subject that is not a specific agenda item.*
   Harvey Potter wanted to thank the Community of Cottage Grove for supporting the St. Jude charity drive at Stop-n-Go there was $1,600 raised from this community.
5. **Discuss and consider the minutes of the regular Village Board meeting of October 17, 2016 and October 24, 2016.**
   Motion by Allen to approve the minutes of the regular Village Board meeting of October 17, 2016, seconded by Potter. **Motion** carried with a voice vote of 6-0-0.
   Motion by Jushchyshyn to approve the minutes of the Village Board 2017 Budget Workshop of October 24, 2016, seconded by Allen. **Motion** carried with a voice vote of 6-0-0.
6. **Presentations to the Board**
   - **a.** Presentation by Monona State Bank regarding Christmas in the Grove
     Amy Bauer branch manager was present to explain the events planned for Christmas in the Grove. The event will be December 2nd and 3rd this year. The parade will be at 7:00 p.m. on Friday, with the Christmas tree lighting to follow.
7. **New Business**
   - **a.** Discuss and consider operator's license application for Kady Wolfe
     Motion by Pickel to approve the operator's license application for Kady Wolfe, seconded by Henrich. **Motion** carried with a voice vote of 6-0-0.
8. **Unfinished Business**
   - **a.** Discuss and consider DaneCom agreement
     Motion by Henrich to table item 8a. until the November 21, 2016 board meeting, seconded by Pickel. **Motion** carried with a voice vote of 6-0-0.
9. **Reports from Village Boards, Commissions & Committees**
   - **a.** Parks, Recreation & Forestry Committee
     Pickel reported that they met on October 19, 2016 and that the Eagle Scout project of Griff Haase is completed. Sean and Reese attend a conference and came back with great tips for the department. The Zombie run was a success. Reese was also voted 2016 Young Professional of the Year.
   - **b.** Deer-Grove EMS Committee
     Potter reported that the run fees are over the budgeted amount through September but they are still down over all from last year. They are working on a personnel handbook. The purchase agreements have been signed for the new ambulances. The discussion is still on going with Marshall Area for EMS services and Cambridge is now interested in EMS services also.
   - **c.** Law Enforcement Committee
     Henrich reported that there was not a quorum at the last meeting.
   - **d.** Plan Commission
     Henrich reported that the meeting was very interesting, Summit Credit Union presented the concept plan for a future building in Commerce Park. Ruth explained it will be a six store building with 120,000

DRAFT

square feet and will be their corporate headquarters for 250 employees. The Plan Commission was very responsive to the plan; it is a good project.

e. Public Works & Properties Committee
Jushchyshyn reported that MSA is still working on the final plan for the Seldal Plat project. There will be a joint meeting with Utility Commission on December 7, 2016 and the public hearing for the Seldal Plat project.

f. Emergency Government Committee
Allen reported that they had a mock table top exercise with Hydrite. It was a very detailed in depth four-hour training. The next meeting will not be until January 4, 2017.

10. Reports from Village Officers:

a. Troy Allen-Reminder to Vote
b. Kyle Broom-Absent
c. Alex Jushchyshyn-None
d. Jennifer Pickel
i. update of current activities involving the Monona Grove School District.
Shout out to a successful fall sport session, football is still in the playoffs, Cross Country went to state and Volleyball was successful as well. The Police Department handed out candy throughout the neighborhoods on Halloween, it was nice to see them out. The Gala for Monona Grove School District was a success as well, $13,000 was raised for school programs.
e. Harvey Potter- None
f. John Williams -The Police Department did a great job with directing traffic for the Girls on a Run 5-K event.
g. Jack Henrich- The Police Department, Matt and staff did a great job resolving a property issue this week. The staff has also done a great job with early voting.
h. Attorney Lee Boushea- At the Plan Commission meeting there were four trustees that attend as well. We do try to plan on this, but if you could call Lisa to let her know if you plan to attend a meeting that you are not part of the committee, we can get an agenda posted as well.
i. Administrator Matt Giese- I apologize that the meeting is not being recorded, we will get a notice on the website for the public.
j. Director of Planning and Development Erin Ruth- The first draft of the community videos from CGI have been reviewed and look good. The DOT will be holding public meetings on the I94 project on November 15, 2016 at the Southwest Regional office and November 26, 2016 in Poynette.
k. Chief Layber- Officer Jeffers handed out candy for Halloween and Chief Layber on their own time and expense. The department did alcohol compliance checks this past weekend and only one violation was cited.

11. Communications and Miscellaneous Business

a. Consider approval of vouchers
Motion by Pickel to approve the Village portion of the vouchers in the amount of $133,655.80, seconded by Allen. The check sequence goes from check #41310 to check #41396. **Motion** carried with a voice vote of 6-0-0.
b. Correspondence-None
c. Future agenda items
Dane Com

12. Closed Session: The Village of Cottage Grove Village Board will enter into Closed Session pursuant to Wisconsin State Statute §19.85(1)(e) deliberating or negotiating the purchase of public property, investing of public funds, conducting other specified business whenever competitive and/or bargaining reasons require a closed session; negotiate terms for potential development in Commerce Park with Summit Credit Union and Landmark Corporation.
Motion by Henrich to enter into closed session at 7:21 p.m., seconded by Pickel. Motion carried with a roll call vote of 6-0-0.

13. Reconvene into open session and possible consideration of closed session items.
Motion by Pickel to reconvene to open session at 8:12 p.m., seconded by Jushchyshyn. **Motion** carried with a roll call vote of 6-0-0. No action was taken at this time.

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14. Adjournment

Motion by Juschchyshyn to adjourn at 8:13 p.m., seconded by Allen. **Motion** carried with a voice vote of 6-0-0.

Lisa Kalata, Clerk
Village of Cottage Grove
Approved:

These minutes represent the general subject matter discussed in this meeting but do not reflect a verbatim documentation of the subjects and conversations that took place.

DRAFT

Lisa Kalata

From: Paul Matte
Sent: Wednesday, November 16, 2016 2:12 PM
To: Lisa Kalata
Cc: Daniel Layber
Subject: FW: Attached Image
Attachments: 3673_001.pdf

Larry Liegel is recommended.

Paul J. Matte
Detective
210 Progress Drive Suite #1
Cottage Grove, WI 53527
Office: (608) 839-4652
Dispatch: (608) 255-2345
Fax: (608) 839-4588
Email: pmatte@cottagegrovepolice.org
Web: www.cottagegrovepolice.org

From: Lisa Kalata
Sent: Thursday, November 10, 2016 11:54 AM
To: Paul Matte <pmatte@cottagegrovepolice.org>
Subject: FW: Attached Image

Paul,
Attached is an application for an Operator's License for 1855, if you could please do a background check?
Thanks and have a great day☺

Lisa Kalata

Village Clerk
Village of Cottage Grove
221 East Cottage Grove Rd
Cottage Grove, WI 53527
608.839.4704
Fax 608.839.4698
www.vi.cottagegrove.wi.gov

From: copier@village.cottage-grove.wi.us [mailto:copier@village.cottage-grove.wi.us]
Sent: Thursday, November 10, 2016 11:50 AM
To: Lisa Kalata <lkalata@village.cottage-grove.wi.us>
Subject: Attached Image

VILLAGE OF COTTAGE GROVE
OPERATORS LICENSE APPLICATION

New X

Renewal _____

Please complete all required information. This application must be answered completely and accurately before processing. A $25.00 license/application fee is required and must accompany this application. If you have not previously held an operators license in the Village of Cottage Grove a copy of the Responsible Beverage Servers Certificate must be attached. **All applicants are required to provide a copy of their Wisconsin Drivers License or I.D. Card. The annual licensing period is from July 1 through June 30.**

Full Name: LARRY J. LIEGEL
First / Middle / Last

Complete Address: 3508 MIDVALE DR #1 53546
Street Address / City/State/Zip Code

Phone Number (h): [redacted]

Drivers License Numb[redacted]

Previous Names: — Date of Birth [redacted]

List all previous addresses within the past 3 years:

Applicants must specify name, address and phone number of the establishment where they will be employed. Also the name of supervisor if we have any questions.

Name address & phone number of Establishment: 1555 SALOON + GRILL 218 S. MAIN ST

Name of Supervisor: DWIGHT HUSTON

Date and Location of Responsible Beverage Server Course 4/13/2015

You **must** complete all boxes: Any question answered **YES must** be explained on the back of this page in detail, with any appropriate documentation attached. You may attach additional pages if necessary.

1. **In the past 5 years, have you been arrested, convicted of or charged with any of the following:**
   - A. Illegal purchase, sale or providing alcoholic beverages. Yes ____ No X
   - B. Violation of closing hours at a licensed premises. Yes ____ No X
   - C. Operating a motor vehicle while under the influence of drugs and/or alcohol. Yes ____ No X
   - D. A violation of an alcohol beverage law, regulation or rule not specified above. Yes ____ No X
   - E. Disorderly conduct, criminal damage to property or obstructing an officer. Yes ____ No X
2. **Have you EVER been arrested, convicted of or charged with a Felony?** Yes ____ No X
3. **Have you held any type of alcohol beverage license in the last 3 years? If so, list type and location on the back of this page.** Yes ____ No X
4. **Do you presently have any overdue or outstanding forfeitures resulting from a violation of any county, state or local ordinance?** Yes ____ No X
5. **Have you ever had any alcohol beverage license revoked, suspended or not renewed?** Yes ____ No X

For Village Clerk's Use Only

Date Received 11/10/16

Fees Received 11/10/16

Receipt # 1.001239

Provisional # 1617-124

Background Completed

_____

Approved or Denied

Date Issued _____

License # _____

Legal Review if Denied

_____

Certification-Please Read Carefully!

I hereby certify that the information provided on this application is true and correct. **I understand that failure to provide all required information shall be grounds for denial of this alcohol beverage license.** I further understand that falsification of any information provided may be grounds for denial or revocation of this license. I fully understand all state and local laws and ordinances governing the sale of alcoholic beverages that apply to this application, and agree to abide by those laws.

I hereby authorize the Village of Cottage Grove to perform a criminal background and drivers license check.

Signature _____ Date 11-10-16

SERVER

Wisconsin Responsible Beverage Server Training

Larry Liegel

has met all training requirements and successfully completed the above course and/or exam.

Certification Number: SL61903

Date of Completion: 04/13/2015

Kelly Bailey

Authorized Signature

Diversys Learning, Inc.
1101 Arrow Point Drive, Suite 302
Cedar Park, TX 78613

VILLAGE OF COTTAGE GROVE **NOTICE OF PUBLIC MEETING**

UTILITY COMMISSION

Wednesday, November 9, 2016 5:00 p.m. Municipal Services Building
210 Progress Drive

AGENDA

1) Call to Order.

2) Determine that a quorum is present and that the agenda was properly posted.

3) Public Appearances – Public's opportunity to speak to Commission Members about any item that is not a specific agenda item.

4) Discuss DNR Response to Compliance Maintenance Annual Report (CMAR).

5) Engineer's Report.

6) Director's Report.

7) Approve vouchers for payment.

8) Approve the minutes of the October 12, 2016 meeting.

9) Set next meeting date.

10) Adjournment.

Notice: Persons needing special accommodations should call 839-4704 at least 24 hours prior to the meeting. It is possible that members of and possibly a quorum of members of other governmental bodies may be in attendance at the above stated meeting to gather information; no action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice.

VILLAGE OF COTTAGE GROVE ***NOTICE OF PUBLIC MEETING***

COMMUNITY DEVELOPMENT AUTHORITY

Monday, November 14, 2016 **5:30 P.M.** **Municipal Building**
221 E. Cottage Grove Rd.

AGENDA

1. Call to order

2. Determination of quorum and that the agenda was properly posted.

3. **PUBLIC APPEARANCES** – *Public's opportunity to speak about any subject that is not a specific agenda item.*

4. Discuss and consider approval of minutes of the September 12, 2016 CDA meeting.

5. Discuss and consider advertisement for MADREP's annual 'Madison Area Economic Development Guide.'

6. Review initial drafts of Village video project that have been prepared by CGI, Inc.

7. Update on WI DOT's I-39/90/94 Study.

8. Update on current and potential development in the Village.

9. Future agenda items.

10. Adjournment

This agenda has been prepared by Staff and approved by the Village President for use at the meeting as listed above. Any item on the agenda is subject to final action. Notice: Persons needing special accommodations should call 608-839-4704 at least 24 hours prior to the meeting. It is possible that members of and possibly a quorum of members of other governmental bodies may be in attendance at the above stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

STAFF REPORT

MEMO DATE:	November 15, 2016
MEETING DATE:	**NOVEMBER 21, 2016**
TO:	Village of Cottage Grove Board of Trustees
CC:	Matt Giese – Village Administrator Lee Boushea – Village Attorney
FROM:	Erin Ruth, AICP – Village Planning Director
RE:	**MADREP Business Guide Advertisement**

OVERVIEW

The Village of Cottage Grove has been presented with an opportunity to renew its advertisement in the 2017 version of the Madison Region Economic Partnership's (MADREP) annual business guide.

The 2016 version can be found online here: http://www.businessclimate.com/madison-economic-development-digital-magazine/

The printed version is widely distributed by MADREP throughout the Midwest and beyond. It is sent to site selection firms and copies are provided at conventions and trade shows.

A vertical 2/3 page ad costs $4,940 (a slight reduction from last year's price). The Village could pay for the ad from its cable fund.

At its November 14th meeting the CDA reviewed three design options (see attached), all based on last year's ad. After discussing the designs the CDA voted unanimously to recommend placing the ad, and using Option 3 with the following changes:

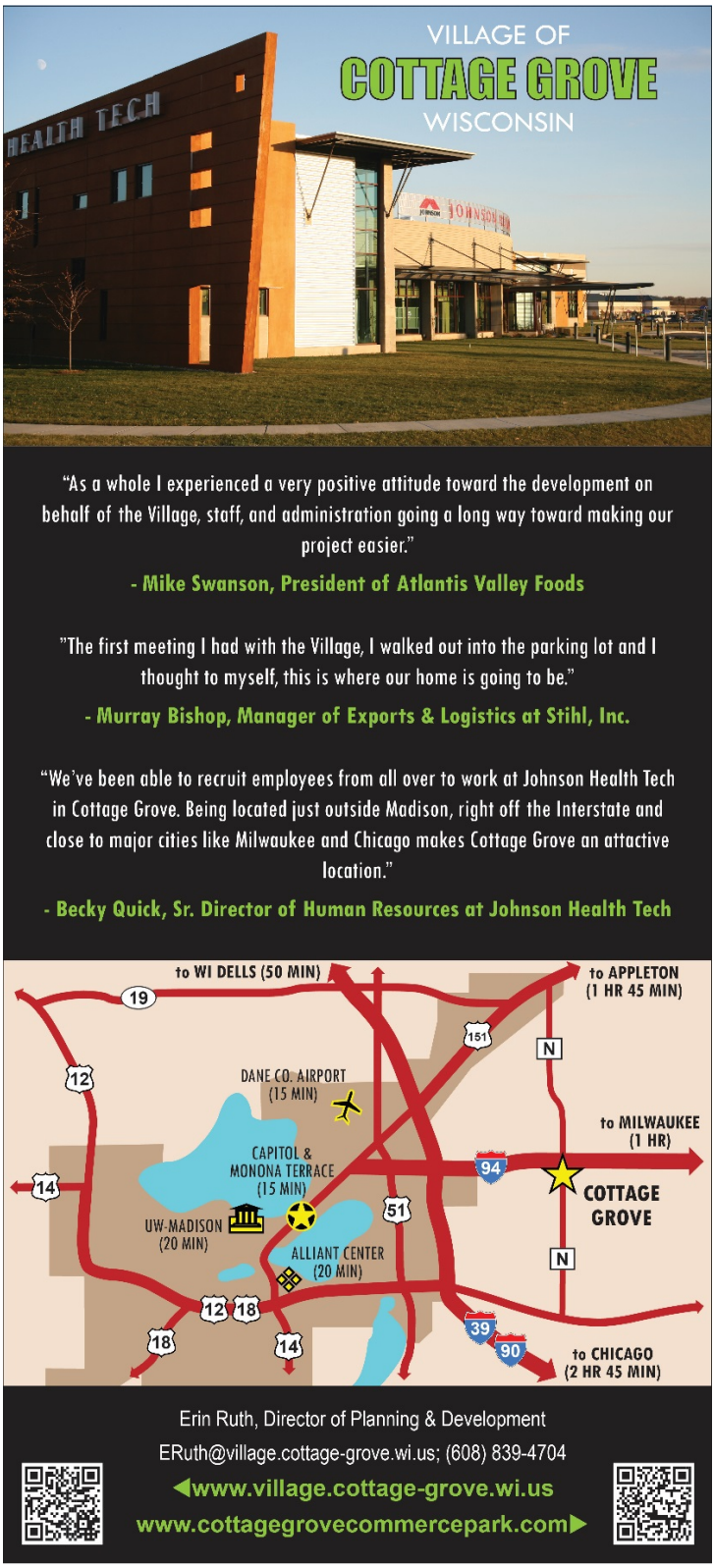
- Replace Stihl quote with Johnson Health Tech quote from Option 1
- Emphasize the Village on the map (larger star, larger font)

The resulting design is attached and labeled 'Recommended Option.'

STAFF RECOMMENDATION

Staff recommends approval of the Recommended Option, and placement of the ad in the MADREP Economic Development Guide using money from the Cable Fund.

OPTION 1


VILLAGE OF
COTTAGE GROVE
WISCONSIN
HEALTH TECH
JOHNSON
"As a whole I experienced a very positive attitude toward the development on behalf of the Village, staff, and administration going a long way toward making our project easier."
- Mike Swanson, President of Atlantis Valley Foods
"The first meeting I had with the Village, I walked out into the parking lot and I thought to myself, this is where our home is going to be."
- Murray Bishop, Manager of Exports & Logistics at Stihl, Inc.
"We've been able to recruit employees from all over to work at Johnson Health Tech in Cottage Grove. Being located just outside Madison, right off the Interstate and close to major cities like Milwaukee and Chicago makes Cottage Grove an attactive location."
- Becky Quick, Sr. Director of Human Resources at Johnson Health Tech
to WI DELLS (50 MIN)
to APPLETON (1 HR 45 MIN)
to MILWAUKEE (1 HR)
to CHICAGO (2 HR 45 MIN)
DANE CO. AIRPORT (15 MIN)
CAPITOL & MONONA TERRACE (15 MIN)
UW-MADISON (20 MIN)
ALLIANT CENTER (20 MIN)
COTTAGE GROVE
19
12
14
18
151
N
94
51
39
90
Erin Ruth, Director of Planning & Development
ERuth@village.cottage-grove.wi.us; (608) 839-4704
www.village.cottage-grove.wi.us
www.cottagegrovecommercepark.com

OPTION 2

VILLAGE OF
COTTAGE GROVE
WISCONSIN
HEALTH TECH
NEW PROJECTS IN COTTAGE GROVE
Summit Credit Union Corporate Headquarters - 120,000 sq. ft. (expected completion in 2018)
Atlantis Valley Foods Headquarters - 18,000 sq. ft. (2016)
Rainbow Child Care - 11,000 sq. ft. (2016)
Culver's - 5,000 sq. ft. (2016)
Midwest Stihl - 65,000 sq. ft. (2015)
summit CREDIT UNION
AtlantisValley FOODS, LLC
a Mike Swanson company
Rainbow CHILD CARE CENTER
STIHL
Culver's
to WI DELLS (50 MIN)
to APPLETON (1 HR 45 MIN)
to MILWAUKEE (1 HR)
to CHICAGO (2 HR 45 MIN)
DANE CO. AIRPORT (15 MIN)
CAPITOL & MONONA TERRACE (15 MIN)
UW-MADISON (20 MIN)
ALLIANT CENTER (20 MIN)
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94
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18
39
90
Erin Ruth, Director of Planning & Development
ERuth@village.cottage-grove.wi.us; (608) 839-4704
www.village.cottage-grove.wi.us
www.cottagegrovecommercepark.com

OPTION 3

NEW PROJECTS IN COTTAGE GROVE

Summit Credit Union Corporate Headquarters - 120,000 sq. ft. (expected completion in 2018)

Atlantis Valley Foods Headquarters - 18,000 sq. ft. (2016)

Rainbow Child Care - 11,000 sq. ft. (2016)

Culver's - 5,000 sq. ft. (2016)

Midwest Stihl - 65,000 sq. ft. (2015)

"As a whole I experienced a very positive attitude toward the development on behalf of the Village, staff, and administration going a long way toward making our project easier."

- Mike Swanson, President of Atlantis Valley Foods

"The first meeting I had with the Village, I walked out into the parking lot and I thought to myself, this is where our home is going to be."

- Murray Bishop, Manager of Exports & Logistics at Stihl, Inc.

Erin Ruth, Director of Planning & Development

ERuth@village.cottage-grove.wi.us; (608) 839-4704

◀www.village.cottage-grove.wi.us

www.cottagegrovecommercepark.com▶

RECOMMENDED OPTION

VILLAGE OF COTTAGE GROVE *NOTICE OF PUBLIC MEETING*

PEER COURT STEERING COMMITTEE

Tuesday, November 15, 2016 - 5:15 P.M.

Municipal Building
221 E. Cottage Grove Rd.

AGENDA

1. Call to order.
2. Determine that a quorum is present and that the meeting was properly posted.
3. Public Appearances. Public's opportunity to speak to Committee Members about any subject that is not a specific agenda item.
4. Consider and approve minutes of July 19, 2016 and September 13, 2016.
5. Report from Briarpatch Youth Services.
6. Future agenda items.
7. Set next meeting date and time.
8. Adjournment.

Submitted by Kathleen Giese, Chair

It is possible that members of and a possible quorum of member of other governmental bodies of the municipalities may be in attendance at the above-stated meeting to gather information. No action will be taken by any other governmental body at the above-stated meeting other than the Cottage Grove Town and Village Boards.

Please Note: Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact the Village Clerk's Office at 839-4704.

PEER COURT STEERING COMMITTEE
Village of Cottage Grove
Minutes - September 13, 2016

In attendance: Mark Hepfinger, Gwen Jordon from Briarpatch Youth Services, Police Chief Daniel Layber, Kathleen Giese
Absent: Harvey Potter

1. Chair Giese called the meeting to order at 5:18 p.m. when a quorum was present.

2. A quorum was present.

3. There were no public appearances.

4. July 19, 2016 Meeting Minutes were not available and will be considered at the next meeting.

5. Gwen Jordon from Briarpatch Youth Services discussed the attached report.

6. Future agenda items include the standard items.

7. The next meeting is Tuesday, November 15, 2016, at 5:15 p.m.

8. Motion by Hepfinger, second by Giese to adjourn. Motion passed. Meeting adjourned at 5:26 p.m.

Respectfully submitted,
Kathleen Giese, Chair

Attachment

Cottage Grove Youth Peer Court Monthly Reports

January – September 2016

M/F	Age	Offense	Agreement Activities	Due Date	Open/Closed	Outcome
January						
M	12(DO)	Poss. Of THC	*2 work teams at Briarpatch *1 pg. apology/appreciation to dad *Poster (How drugs can affect your Life	04/07/2016	Closed	S
M	13(JS)	Disorderly Conduct	*2 Jury Duty *1 pg. how you can handle your self When angry *List of 15 things to do differently	04/07/2016	Closed	S
M	17(AD)	Exceeding Speed Zones	*12 hour's community service *1 pg. apology to police *1 ½ pg. research for rules of the road	04/07/2016	Closed	S
February						
M	17(MK)	Exceeding Speed Z	*2 Jury Duty *9 hours' Community Service *List of 20 things to do legally *1 ½ pg. research paper of the affects Of speeding-dangers	05/04/2016	Closed	S

March

M	17(JCP)	Underage Drinking	*2 Jury Duty *1 ½ pg. about the effects of alcohol And driving while drinking *List of 15 things to do legally than drink To have fun	06/03/2016	Closed	S
M	13(MO)	Disorderly Conduct	*2 Jury Duty *1 pg. apology to school for behavior And involving the police *List of 15 different ways to deal with Your anger	06/03/2016	Open	
M	16(JN)	Poss. Drug Para	*9 hours of Community Service *1 open AA meeting and do 1 pg. Reflection. *Spend day w/mom and show proof	06/03/2016	Closed	S
F	18(CRJ)	Exceeding Speed Z.	*2 Jury Duty *1 ½ pg. on why speeding is dangerous *Poster-On Time Management	06/03/2016	Closed	S
F	15(DC)	Underage Drinking	*1 ½ pg. research on the negative Affects' of alcohol *Job search and show proof=9 total *1 pg. how to gain trust and get freedom Back from your mom	06/03/2016	Closed	S
M	16(AS)	Underage Drinking	*2 Jury Duty *1 ½ pg. on how to rebuild trust and Your relationship with your aunt/uncle *List of 15 things different ways to Handle peer pressure	06/03/2016	Closed	S

April

M	17(MD)	Inattentive Driving	*2 Jury Duty *1 pg. apology/appreciate pants *1 ½ pg. on the dangers of Inattentive Driving and do a poster	07/13/2016	Closed	S
F	16(MB)	Underage Drinking	*2 Jury Duty *1 pg. apology/appreciation letter to Parents *1 ½ pg. on the dangers of underage Drinking	07/07/2016	Closed	S
F	17(HS)	Underage Drinking	*2 Jury Duty *1 pg. paper on how to use your parents As a support system *Job search, 3x a month and show proof	07/13/2016	Closed	S
M	18(LB)	Underage Drinking	*6 hour's community service *1 ½ pg. on the dangers of underage Drinking *1 pg. apology to police for behavior	07/07/2016	Closed	S
F	15(JS)	Underage Drinking	*Interview a person who been affected By alcohol and do 1 pg. reflection *1 pg. apology/appreciation to parents * 2 work teams at Briarpatch	07/07/2016	Closed	S
M	18(TK)	Underage Drinking	*1 open AA meeting and do 1 ½ pg. Reflection *6 hour's community service *Interview a person affected by Alcohol and do 1 pg. reflection	07/07/2016	Open	

M	13(JS)	Disorderly Conduct	*1 Jury Duty *1 work team at Briarpatch *List of 15 things to do differently Than to fight *1/2 pg. apology/appreciation to mom	07/13/2016	Closed	S

May

M	12(KM)	Disorderly Conduct	*Apology to school and mom *Write short and long term goals And how you will meet them *Poster on how you can control Your anger	08/05/2016	Closed	S
M	17(NS)	Underage Drinking	*1 ½ pg. on laws of drinking and Smoking in the U.S. *1 open AA meeting and 1 pg. reflection *2 work teams at Briarpatch	08/05/2016	Closed	S
M	15(JI)	Underage Drinking	*1 pg. on how he is going to respect Parents/follow rules and why it's Important *1 open AA meeting and do 1 pg. reflection *Job search 3x and show proof	08/05/2016	Closed	S

June

M	18(CMH)	Exceeding Speed Zones	*2 Jury Duty *1 ½ pg. rules of the road and why speed Limits in place *Poster reflecting paper and present to Jurys	09/02/20116	Open	
M	17(GF)	Possession of THC	*1 pg. apology/appreciation to mom *2 work teams at Briarpatch from 1-6 *Attend 1 open NA meeting and write 1 pg. reflection paper	09/02/2016	Closed	S
F	16(CMD)	Fail/Stop at Stop Sign	*2 Jury Duty *3 hour's community service *1 pg. essay of dangers of not stopping At stop sign/being outside late at night	09/02/2016	Closed	S
F	16(KF)	Exceeding Speed Zones	*2 Jury Duty *9 hour's community service *1 ½ pg. on the importance of speed limits	09/02/2016	Closed	S
M	16(PI)	Carry or Display Facsimile Firearm	*12 hour's community service *1 pg. research about being charged As an adult with a gun *Poster-Non-Violence on guns	09/22/2016	Closed	S
M	15(JZ)	Carry or Display Facsimile Firearm	*9 hour's community service *1 ½ pg. on the dangers of playing With guns and what would you be charge With as an adult *List of 15 things to do legally	09/22/2016	Open	

July

M	16(Ak)	Carry or Display Facsimile Firearm	*2 Jury Duty *1 ½ pg. on the rules of GDL and why Put in place *Clean in and out both parents vehicles Cars and show proof	10/07/2016	Open	
M	15(RH)	Carry or Display Facsimile Firearm	*2 Jury Duty *1 pg. apology/appreciation to parents *Sports Equipment Drive /show proof	10/07/2016	Open	
M	15(HB)	Carry or Display Facsimile Firearm	*6 hours community service *Job search 3x a month and show proof *Find an article about firearm and police And do 1 ½ pg. reflection paper	10/07/2016	Open	
M	16(NRG)	Driving wrong way on Divided Highway	*2 Jury Duty *3 hours community service *Research driving points for yourself And education Peer Court on how the Points system work	10/07/2016	Open	
M	18(KP)	Exceeding Speed Zones	*6 hour's community service *1 pg. why it's important to follow the Law in general *Meet w/officer and interview, do reflection paper	10/07/2016	Closed	Other

August

M	16(NV)	Fail to Yield at a stop	*2 Jury Duty *Research the point system *1 pg. on the rules and laws on the road *Job search and show proof	11/04/2016	Open
M	14(CS)	Possession of THC	*1 Jury Duty *1 ½ pg. research on the negative effects Of THC *1 pg. apology/appreciation to mother	11/04/2016	Open
F	17(JB)	Possession of THC Drug Para.	*6 hour's community service *2 Jury Duty *1 ½ pg. of the negative effects of THC *Attend 1 open NA and do I pg. reflection *1 pg. apology/appreciation to parents *List of 15 things to do difficulty	11/04/2016	Open

September

F	18(AF)	Underage Drinking	*1 ½ pg. research on the effects of Alcohol on teens *Create a poster/paper and present to High school class and write 1 pg. reflection	12/1/2016	Open

Summary for Cottage Grove for YTD 2016:

Cases Referred:	26	Male
	10	Female
Average Age:	16	
Cases Open:	13	

Please Note: Some defendants had more than one ticket.
Each ticket is counted as a case.

Volunteers – As of now we have a total of 5 consistent volunteer.
If you know of anyone who is interested, we always have room! Hopefully there will be future Jury Duty members that continue to be volunteers also.

Additional Comments:

Number of referrals for Cottage Grove have doubled from last year at this time. ☺

Referrals to all Youth Peer Courts in 2016:

	Cases Referred	Cases Seen
Allied Drive	23	22
Cottage Grove	36	34
Oregon	11	11
Rimrock	26	24
Sun Prairie	23	22
Trinity	26	25
Total for 2016 YTD	145	138

VILLAGE OF COTTAGE GROVE ***NOTICE OF PUBLIC MEETING***

Village of Cottage Grove

PARKS, RECREATION and FORESTRY COMMITTEE

Wednesday, November 16, 2016 **6:30 P.M.** **Municipal Services Building**
****note day and time change**** **210 Progress Drive**

AGENDA

1. Call to order.
2. Roll call and confirm that the meeting was properly posted.
3. **Public appearances**: Public's opportunity to speak about any subject that is not a specific agenda item.
4. Forestry Report.
5. Budget Update.
6. Discuss and consider Town of Cottage Grove fees for rec programs.
7. Discuss and consider Parks & Open Space Plan.
8. Discuss and consider the Capitol Equipment Plan Changes.
9. Parks and Recreation Directors Report.
10. Approve the minutes of the October 19, 2016 meeting.
11. Future Agenda Items
12. Adjournment. The PRF Committee will adjourn no later then 9:30 p.m. Any agenda item not considered or remaining shall be forwarded to the next committee meeting.

Notice:

1. Persons needing special accommodations should call 839-4704 at least 24 hours prior to the meeting.
2. It is possible that members of and possibly a quorum of members of other governmental bodies may be in attendance at the above stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.
3. Any item on the agenda is subject to final action.

Village of Cottage Grove Notice of Public Meeting

PLAN COMMISSION

Thursday, November 17, 2016 6:30 P.M. Village Hall
221 E Cottage Grove Rd.

AGENDA

1. Call to order

2. Determination of quorum and that the agenda was properly posted

3. Pledge of Allegiance

4. PUBLIC APPEARANCES-Public's opportunity to speak about any subject that is not a specific agenda item

5. Discuss and consider the minutes from the October 27, 2016 Plan Commission meeting

6. PUBLIC HEARING: opportunity for public to provide input regarding proposed General Development Plan submitted by Summit Credit Union for a 120,000 to 140,000 square foot corporate headquarters building.

7. Discuss and consider the proposed General Development Plan submitted by Summit Credit Union for a 120,000 to 140,000 square foot corporate headquarters building.

8. Presentation of concept plan for proposed Shady Grove subdivision.

9. Presentation of concept plan for proposed Helgeland property subdivision.

10. Presentation by Madison United Rugby Club.

11. Comments from commission members

12. Future agenda items

13. Adjournment

This agenda has been prepared by Staff and approved by the Village President as Chair of the Plan Commission for use at the meeting as listed above. Any item on the agenda is subject to final action. Notice: Persons needing special accommodations should call 608-839-4704 at least 24 hours prior to the meeting. It is possible that members of and possibly a quorum of members of other governmental bodies may be in attendance at the above stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

STRANG

6411 MINERAL POINT ROAD
MADISON, WI 53705-4395

T/ 608 276 9200
F/ 608 276 9204

Thursday, November 10, 2016

Mr. Erin Ruth
Director of Planning and Development
Village of Cottage Grove
221 E. Cottage Grove Road
Cottage Grove WI 53527

RE: Letter of Intent
PUD – GDP
Summit Credit Union Headquarters
Lots 122511, 122801, 124061, 125681
Commerce Business Park
South East Corner of County N and Interstate 94
Cottage Grove WI

Dear Mr. Ruth,

Please accept the following information as an application for rezoning property located at Lots 122511, 122801, 124061, 125681, Commerce Business Park, South East Corner of County N and Interstate 94, Cottage Grove WI (the "Property"). The Property is currently zoned Planned Office (PO) and as discussed in recent months with the Village of Cottage Grove (the "Village"), our request at this time is to rezone the Property to PUD, Planned Unit Development. The requested zoning change will accommodate the proposed Summit Credit Union Headquarters described herein. We respectfully request that this application and attachments be considered by Village staff, Village Plan Commission, and Village Board for approval of the General Development Plan.

ARCHITECTURE
ENGINEERING
INTERIOR DESIGN

Supporting Information:

1. Location Map
2. Project Themes / Images
3. General Development Plan (See Site Plan)
4. Conceptual Landscaping Plan (See Site Plan)
5. Signage Concepts (See Perspective Renderings)

Project Name: Summit Credit Union Headquarters
Lots 122511, 122801, 124061, 125681
Commerce Business Park
South East Corner of County N and Interstate 94
Cottage Grove WI

Applicant/Developer: Summit Credit Union
Jeremy Eppler
4800 American Parkway
Madison, WI 53718

Phone: 608-354-0820
E-Mail: Jeremy.Eppler@summitcreditunion.com

Architect:

Strang, Inc.
Peter Tan
6411 Mineral Point Road
Madison WI 53705
Phone: 608-276-9200
E-Mail: ptan@strang-inc.com

Project Location Map

The Property is located located at the South East Corner of County N and Interstate 94, Cottage Grove. The Property area includes approximately 11 acres and is bounded by I-94 on the north, County N on the west, retail and Johnson Health Tech on the south and a single family home and vacant land to the east. Attached is a location map of the subject property and its vicinity at 11x17 inches.

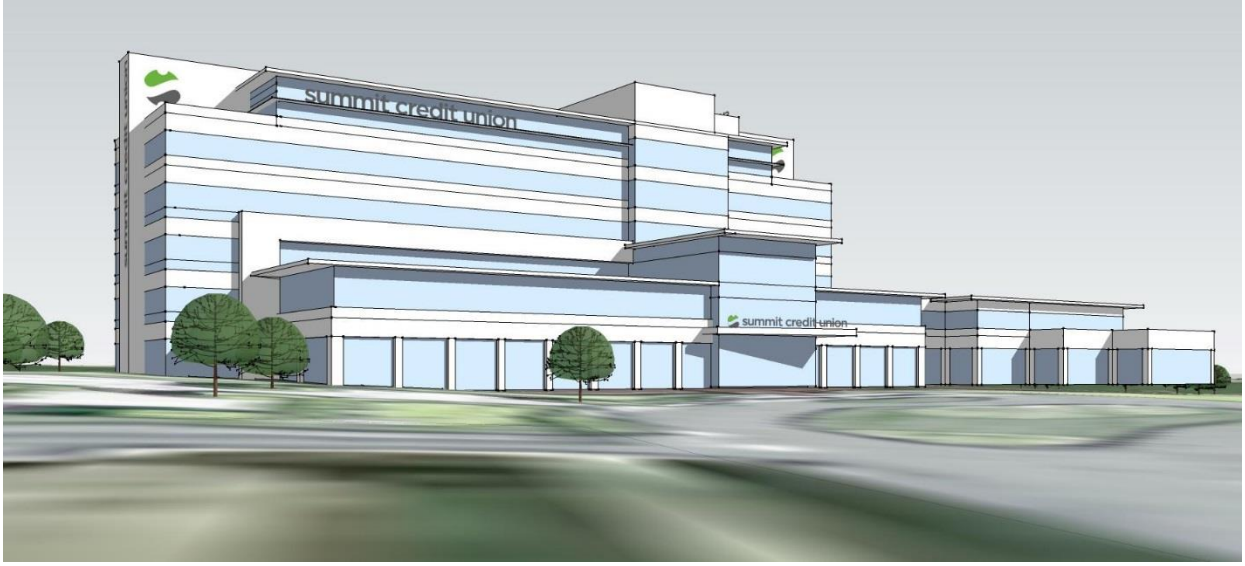
General Project Themes and Images

The proposed development consists of a 6 story 120,000-140,000 sf corporate headquarters building for Summit Credit Union. The following perspective drawings are included only to provide an idea of the overall massing, general orientation and signage design concept for the building. The actual building has yet to be designed, and the specific design will be submitted for approval at the Precise Implementation Plan phase of this project. The massing of the building steps to create roof terraces that provide outdoor seating and breakout areas for the occupants.

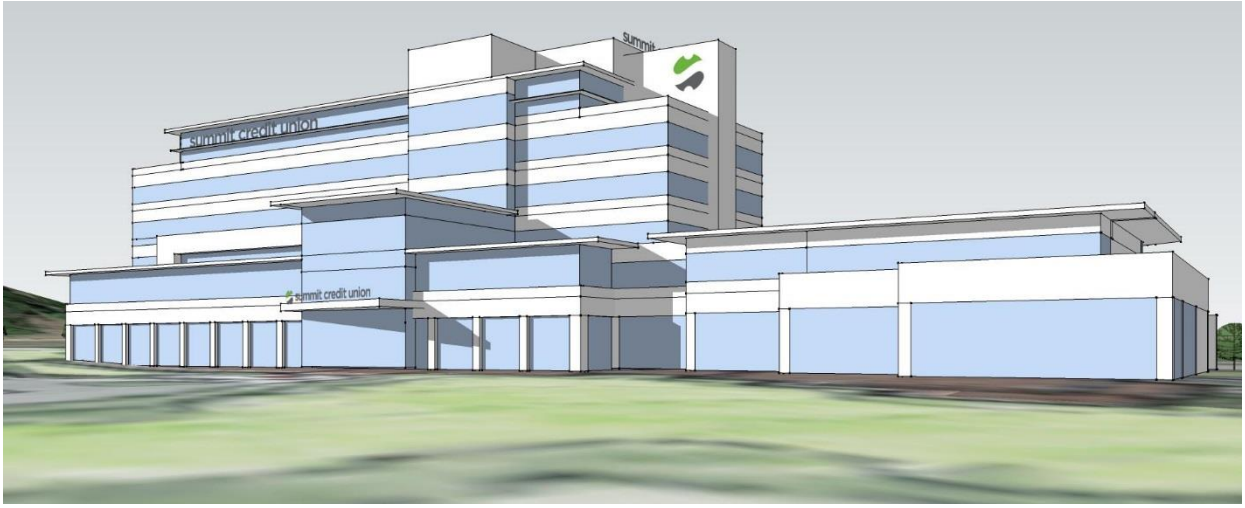
Northeast View

Northwest View

Southwest View



South View



Southeast View

Architecture and Materials

The following photographs are included only to provide an idea of the architecture and materials that are being considered for the building. The actual building has yet to be designed, and the specific design will be submitted for approval at the Precise Implementation Plan phase of this project.

A combination of brick, metal panels and aluminum storefront windows

A combination of brick, metal panels, aluminum storefront windows with a base of cast stone.

Cast Stone used for base and accents

Fabric Banners and Sunshades Add Color and Interest to the Facility (Summit Branch, West Allis)

(Summit Branch, Yellowstone Drive, Madison)

General Mix of Land Uses

Potential land uses and building amenities include administrative offices, a credit union branch with drive-up tellers, on-site daycare for employees, training rooms and wellness facilities. The project includes approximately 90 underground parking stalls beneath the building and approximately 400 surface stalls. Potential site amenities include walking paths, outdoor active recreation areas including sand volleyball courts. The potential future development of the site includes more office facilities for Summit Credit Union and the associated parking. The approximate location of the building and parking is shown on the Site Plan.

Approximate Nonresidential Intensities

The proposed approximate nonresidential intensity at full build-out is:

- Floor Area Ratio (FAR): 0.45 (PO district maximum: 0.3)
- Landscape surface area ratio: Minimum 25% (PO district minimum 25%)

The total floor area for non-residential space is approximately 140,000 square feet for phase 1 and approximately 90,000 square feet for phase 2, totaling 230,000 sf. The floor area ratio is calculated by dividing 230,000 square feet by 513,000 square feet which equals 0.45.

General treatment of natural features

The natural topography of the site slopes from west to east, with an existing regional stormwater management pond immediately to the east. The design of the site plan takes the topography into consideration with infiltration basins that are 10% of the roof area and having the regional pond handle the stormwater rate control. The outdoor active recreation area is located to the south of the building in to take advantage of the site's solar orientation.

General relationship to nearby properties, streets, utilities, and facilities

The proposed development will have appropriate size, scale and design as it relates to nearby properties. The six story office tower is located on the north end of the site next to Interstate 94, and is appropriately scaled to the highway. The building steps down towards the south and east, relating to the scale of the buildings in its context. The loading/receiving/dumpster area is located on the east side of the building and is carefully screened to minimize its visual impact. The access drive to the underground parking is also located on the east side of the building, to take advantage of the lower elevation of the topography of the east end of the site.

The overall development will be well-connected to the traffic corridors in Cottage Grove, being located at the intersection of County N and I-94. We are designing two access points for regular use, one on the turnaround at the north end of Landmark Drive and the other on East Gaston Road as illustrated on the preliminary site plan.

Sewer and water utilities are already present in Landmark Drive up to the property line. There is an existing stormwater pond east of the site.

General relationship of project to the Comprehensive Master Plan

The Comprehensive Master Plan shows uses that are similar to the uses proposed for this site. The architecture and materials proposed are consistent with the policies in the Comprehensive Master Plan.

Why PUD zoning is proposed

PUD zoning is proposed for this development site because the some of the improvements would not be permitted under the PO zoning district. The proposed building is 6 stories high while the maximum number of floors in the PO district is 4. The proposed building is approximately 90' high, while the maximum building height in the PO district is 45'. The shade trees proposed in the parking areas consists of crabapples, which are 15'-18' tall and 12' high.

Zoning standards of the most comparable zoning district

The most appropriate underlying zoning district for this development is the Planned Office (PO) District. Below is a table that illustrates PO requirements and proposed development characteristics.

Zoning Standards	**PO**	**Proposed Development**
Land use	Office	Office
Floor Area Ratio (FAR)	0.3	0.45 (including future bldg.)
Min. landscape surface ratio	25%	25%
Building front or street setback	25 feet	20 feet
Building side setback	10 feet	220 feet
Building rear setback	30 feet	140 feet
Paved surface setback: side/rear	5'	5'
Paved surface setback: street	10'	10'
Max. height / floors	45 feet / 4 floors	90 feet / 6 floors
Off street parking spaces	3.33 stalls/K	3.5 stalls/K

General Conceptual Landscape Plan

The General Conceptual Landscape Plan is depicted in the attached Site Plan. Landscaped active recreation areas with walking paths are proposed. The parking areas are landscaped with low deciduous trees, 18' tall, being crabapples or equivalent species.

Conceptual signage plan

The perspective renderings included in this submittal illustrate the conceptual signage plan. Signage proposed for the building has been designed to be in scale with its massing and its context next to the Interstate Highway. The signage proposed is professionally designed and internally lit, reflecting the brand and image of Summit Credit Union.

Internally lit wall signs and above roof signs (Summit branch, West Allis)

Internally lit signage at the top of the building (University Square, Madison)

Written justification for the proposed planned unit development

Planned unit development zoning is appropriate for this site because it will allow the creation of a signature development at this prominent gateway to the Cottage Grove Community. The project as designed is of a

scale and character that sits well within its context, and will be a positive addition to the public realm. The proposed development and anticipated densities appear to fit within the Village's long term planning efforts and the requested PUD zoning is consistent with Village staff recommendations.

If there are any questions on the above information or explanations please feel free to contact me. Thank you very much for your assistance with this zoning application.

Sincerely,

STRANG, INC.

Peter Tan, AIA, NCARB, LEED AP
Executive Vice President/Chief Design Officer

STRANG INC.
6411 MINERAL POINT ROAD
MADISON, WI 53705-4395
T/ 608 276 9200
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WWW.STRANG-INC.COM

94
94
94
94
Gaston Cir
Gaston Cir

94
94

I-94 RAMP
PARKING
1400 STALLS
PATHS
LOADING
TO UNDERGROUND PARKING
OFFICE
120K SF 6 STORIES
90 STALLS BELOW
TRAINING
WELLNESS
WALKING PATHS
ACTIVE RECREATION
DROP OFF
PARCEL 1
FUTURE EXPANSION
C.T.H. N
LANDMARK DRIVE
EAST GASTON ROAD
SUMMIT CREDIT UNION
HEADQUARTERS
SITE PLAN 10/21/2016
0
100
200
©2016 STRANG
north
SCALE IN FEET
40'
0
40'

PLANNING STAFF REPORT

MEMO DATE: November 14, 2016
MTG. DATE: **PLAN COMMISSION: NOVEMBER 17, 2016**
ARCHITECTURAL REVIEW COMMITTEE: NOVEMBER 16, 2016

TO: Village of Cottage Grove Plan Commission
Architectural Review Committee
CC: Village of Cottage Grove Board of Trustees
Matt Giese – Village Administrator
Deb Winter – Village Clerk/Treasurer
Lee Boushea – Village Attorney
Michael Maloney – Village Engineer
FROM: Erin Ruth, AICP – Village Planning Director

RE: **Summit Credit Union Headquarters – General Development Plan**

BACKGROUND

Property Owner:	Currently Landmark Cooperative, to be purchased by Summit Credit Union
Location:	Parcels #071104122511, #071104122801, #071104124061, and #071104125681
Area:	11.6 acres
Agent:	Jeremy Eppler – Summit Credit Union Peter Tan - Strang
Existing Zoning:	PO, Planned Office
Proposed Zoning:	PUD, Planned Unit Development
Future Land Use Plan:	Planned Business

OVERVIEW

Summit Credit Union is proposing to construct a six story office building totaling 120,000 to 140,000 square feet to consolidate its corporate operations into one headquarters building. The building is proposed to occupy 11 acres currently owned by the Landmark Cooperative, located at the north end of Landmark Drive. Summit anticipates over 200 employees to

occupy the building upon opening. The initial phase would include approximately 400 surface parking spaces and 90 underground spaces.

Furthermore, in a change from the concept plan submittal, Summit is now considering the incorporation of a drive-through banking facility on the site. A drive-through is typically a conditional use within the current Planned Office district. At this time, Summit is requesting approval of the use as part of the PUD approval. If Summit ultimately decides to incorporate the facility, the final design will be reviewed as part of the Precise Implementation Plan.

COMPREHENSIVE PLAN CONSISTENCY

The proposed land use is consistent with the description of the Planned Business district in the Comprehensive Plan. Many elements in the plan refer to the importance of high quality buildings at gateway areas such as the Highway N interchange. The concept presented shows tremendous potential to positively redefine the entrance to the Village, with a memorable, landmark building.

Adding approximately 250 jobs initially (with the potential for additional growth) fulfills key goals of the Comprehensive Plan's Economic Development chapter. This added employment base can be expected to have positive ripple effects throughout the Village's local economy. In addition, the building will include a training center that will be utilized by Summit employees from throughout southern Wisconsin. These visitors will again have a positive economic impact.

Finally, Summit is a well-established Wisconsin company with a track record of devoted community service throughout the Madison region. The local branch on Cottage Grove Road in Madison is already a very active member of the Cottage Grove Chamber of Commerce.

ZONING CONSISTENCY

As mentioned above, the applicant is seeking the project's approval as a Planned Unit Development. This will allow the project to transcend certain limitations imposed by the current Planned Office zoning.

Building Height
The primary limitation that the proposed project exceeds is the building's height and number of floors. The Planned Office district has limits of 4 stories or 45 feet. The proposed project has 6 stories and is approximately 90 feet tall.

While this may seem at first glance to be a large discrepancy, staff enthusiastically supports the proposed building's massing and height, for the following reasons:

- Because the proposed project is spread out over four existing lots, the building can be placed far enough away from existing buildings that no negative impacts on those buildings is anticipated.

- The scale and height of the building, along with Summit's name recognition and the expected architectural quality, should help to redefine the perception of the Village within the Madison area in a way that a smaller, more subtle building (and therefore a building that is less visible from I-94) might not.
- Stacking the initial phase vertically leaves substantial space on the site for future expansion needs. A lower building with a larger footprint might limit those expansion opportunities.
- Sale of the four Landmark parcels has been hindered by the presence of a large amount of decades old concrete road construction debris that is buried under the site. The debris must be removed to provide a solid base for building foundations. The cost of removal has been prohibitive for smaller projects that have looked at the site in the past. However, a project of this scale can more readily absorb the removal costs and the tax revenue generated by such a large project could make Village TIF assistance for the removal more feasible.
- The Cottage Grove Fire Department has seen the initial concept and they have no concerns about the proposed height.
- The property is outside of the height limits established by the Village's agreement with Blackhawk Airfield, and by comparison, the proposed building will be much lower than the height of the new water tower located on top of the hill across Highway N. Therefore, obstruction of the airfield runway is not a concern.

Floor Area Ratio

It is possible that construction of the 90,000 square foot future expansion may cause the project to exceed the maximum floor area ratio (FAR) regulated by the Planned Office district. However, much of the excess floor area is derived from the building heights. Even after full build-out, nearly half of the site is expected to remain as green space, which is well over the minimum 25% that is required. Staff would not object to a project that ultimately exceeds the maximum FAR given the already noted positives of the project.

Building Signage

Until final dimensions are determined for the building and the proposed signage, it is not clear if the proposal exceeds size limitations imposed by the Village's Sign Ordinance. However, the conceptual signage shown on the building perspectives appears to be appropriately scaled relative to the building. Staff would support signage similar to that shown in the concepts, regardless of whether it exceeds the limits of the ordinance.

Landscaping

Much like signage, it is too early in the process to add up landscaping points to determine compliance with the ordinance. However, it is Summit's preference to have smaller trees in the parking lot to limit blocking sight lines to the building from the freeway. Staff agrees that it is important to maximize the building's visibility, for reasons already presented. Staff recommends that IF the proposed parking lot trees result in a deficiency of landscaping points, either an exception should be granted and/or additional points may be provided elsewhere on the site.

COMMERCE PARK COVENANTS CONSISTENCY

The proposed project is subject to the covenants of the Cottage Grove Commerce Park. Typically ARC approval occurs in conjunction with final site plan approval. In this case, the project is being approved as a Planned Unit Development which involves a two-step approval process, a General Development Plan and a Precise Implementation Plan. The Plan Commission and Board are obligated by the Village Ordinance to approve both steps. The ARC is required to provide one final approval, in this case at the time of the Precise Implementation Plan. The ARC is being asked to review the General Development Plan now to familiarize them with the project and to gain their insights prior to the applicant's full building design process.

The proposed land use(s) are permitted per Article II of the Commerce Park Covenants.

Article III contains the regulations for office uses within the Planned Office or Planned Business areas. Per III) C) 1), "all facades shall be of brick, stone, architectural concrete panels and glass." The applicant is proposing that the building facades shall be comprised of brick, metal panels, cast stone, and glass accented with colorful banners and integrated signage. These materials meet the requirements of the covenants.

III) C) 1) also states that "no more than 30%, by area, of the façade of the building may be glass." However, this building will be unique within the park given its size (six stories) and location (directly adjacent to both I-94 and Highway N). A structure of this size would likely benefit from the lightness and transparency that additional glass would provide. Staff strongly suggests that the ARC grant an exception to the 30% maximum at this time to allow the architectural team freedom to provide a high quality design that fits the site. While final building elevations are yet to be designed, the ratio suggested by the massing studies and architectural examples would appear to be appropriate for the site.

The applicant intends to hide rooftop units within a penthouse or behind full screening.

Finally, section IV discusses signage and states there is a 200 square foot maximum size. However, most buildings in the park require signage that is only visible from adjacent local streets where people are closer to the buildings and moving at slower speeds. The Summit building requires signage that is visible from I-94, where motorists are further away and moving at high speeds. As demonstrated in the massing studies provided, the signage appears to be well integrated with the design of the building, and it is proportionate with the scale of the building. Staff strongly suggests that the ARC grant an exception to the 200 square foot maximum signage size.

STAFF RECOMMENDATION

Staff recommends approval of the General Development Plan submitted by Summit Credit Union, including the following exceptions or potential exceptions to the underlying Planned Office Zoning:

1. The building height shall be permitted to exceed the 45 foot and 4 story maximum allowed per the PO zoning district.
2. Given the additional height of the building, a floor area ratio above the maximum allowed per the PO zoning district shall be permitted.
3. Signage may be scaled so as to be proportionate to the building and highly visible from the freeway. In doing so, the size of the signage may exceed the maximum allowed per the sign ordinance and the Commerce Park covenants.
4. The drive up teller lanes shall be permitted as a part of the PUD without additional approval as a conditional use. Final location and impact on vehicular circulation shall be reviewed as part of the Precise Implementation Plan.
5. The applicant, in the final building elevation design, shall be allowed to exceed the 30% maximum for glazing on the façade. It is anticipated that additional glazing, consistent with that suggested by the GDP submittal, will benefit the architectural quality of the building.

VILLAGE ACTION REPORT

PROJECT: Summit Credit Union – Planned Unit Development

APPLICANT: Jeremy Eppler, Summit Credit Union
PROJECT LOCATION: North end of Landmark Drive
REPORT DATE: November 18, 2016

PROJECT DESCRIPTION: Summit Credit Union is proposing to construct a six story office building totaling 120,000 to 140,000 square feet to consolidate its corporate operations into one headquarters building. The building is proposed to occupy 11 acres currently owned by the Landmark Cooperative, located at the north end of Landmark Drive (parcels #071104122511, #071104122801, #071104124061, and #071104125681). Summit anticipates over 200 employees to occupy the building upon opening. The initial phase would include approximately 400 surface parking spaces and 90 underground spaces.

PLAN COMMISSION MEETING: October 27, 2016

STAFF REPORT PROVIDED BY: _X_ Planner, ___ Engineer, ___ Public Works

Presentation of concept plan only – no formal action taken by the Plan Commission.

APPLICANT COMMENTS:

- (Peter Tan – Architect, Strang) – provided a power point presentation of concept site plans and perspective views. He also displayed images of other Summit buildings and Strang designs to provide examples of potential materials and design motifs. Tan explained that they are applying for a PUD due to certain requested exceptions from the current Planned Office zoning, including the building height, size of the signage, the floor area ratio, and height of the trees.
- (Rebecca Gerothanes – Sr. VP Operations, Summit Credit Union) – available for questions.

PLAN COMMISSION COMMENTS:

- (Mick Conrad) – How visible will the loading dock be from the freeway? He doesn't want that to be the first thing you see coming into the Village. Tan responded that the dock is screened with a wall and is on a lower portion of the site. Tan added that he and Summit don't want the dock to be prominent either. Henrich stated that most people will likely focus on the tower and signage as opposed to the dock. Gerothanes added that the dock will be used infrequently.
- (Kyle Broom) – Asked if staff had any concerns about the building's height. Ruth stated that staff approved of the building height for the following reasons: 1) the building is beyond the limits of the airspace required in the Village's agreement with Blackhawk Airfield and it's much lower than the top of the water tower across the street, 2) the CGFD has reviewed the concept and has no objection to the height, 3) by stacking the floors higher more of the site is kept open for green space and future expansion, and

4) the additional height will provide the building with greater potential to become a landmark building at the gateway to the Village.

- (Mick Conrad) – Will there be other users in the building that will also require their own signage? Gerothanes responded that Summit will be the only building occupant.
- (Jon Russell) – Asked if the 250 employees represent new jobs or relocated jobs. Gerothanes responded that the 250 employees will be relocated to Cottage Grove from other locations such as Madison, Sun Prairie, and Waunakee. Summit has experienced high levels of growth in recent years, which is expected to continue. In addition, the training center will bring employees in from branches throughout southern Wisconsin.

PUBLIC COMMENTS:

- (Mike Millage – CG Chamber of Commerce President) – noted that Summit is already a very active chamber member. He's very excited about the project and it will be great to have Summit in the community.

STAFF COMMENTS:

- (Bruce Boxrucker – Chief, CGFD) – noted that he had attended the meeting with Tan and staff. He is satisfied with the design.
- (Mike Maloney – Village Engineer) – noted the presence of landscaping that had been planted on the Village's stormwater management outlot immediately east of the Summit site.
- (Erin Ruth – Village Planner) – see staff report, and as noted above.

<u>ARCHITECTURAL REVIEW COMMITTEE MEETING</u>: November 16, 2016

STAFF REPORT PROVIDED BY: _X_ Planner, ___ Engineer, ___ Public Works

MOTION: by Hackel (1st), Broom (2nd)

General Development Plan was <u>APPROVED</u> with the following conditions:

1. The building height shall be permitted to exceed the 45 foot and 4 story maximum allowed per the PO zoning district.
2. Given the additional height of the building, a floor area ratio above the maximum allowed per the PO zoning district shall be permitted.
3. Signage may be scaled so as to be proportional to the building and highly visible from the freeway. In doing so the size of the signage may exceed the maximum allowed per the sign ordinance and the Commerce Park covenants.
4. The drive up teller lanes shall be permitted as a part of the PUD without additional approval as a conditional use. Final location and impact on vehicular circulation shall be reviewed as part of the Precise Implementation Plan.
5. The applicant, in the final building elevation design, shall be allowed to exceed the 30% maximum for glazing on the façade. It is anticipated that additional glazing, consistent with that suggested by the GDP submittal, will benefit the architectural quality of the building.
6. The front setback may be reduced from the 25' feet required by the PO district.

VOTE: _3_ Aye, _0_ Nay, _0_ Abstain

APPLICANT COMMENTS:

- (Peter Tan – Architect, Strang) – provided a power point presentation of GDP site plans and perspective views. He also displayed images of other Summit buildings and Strang designs to provide examples of potential materials and design motifs. Tan explained that they are applying for a PUD due to certain requested exceptions from the current Planned Office zoning, including the building height, size of the signage, the floor area ratio, and height of the trees.
- (Jeremy Eppler – VP of Risk Management and Facilities, Summit Credit Union) – available for questions.

ARC COMMENTS:

- (Kyle Broom) – Is the height acceptable relative to the airport? Ruth responded that it is. The Village has an agreement with the airport that defines an area where heights are restricted. This site is beyond the area covered by the agreement.
- (Mike Hackel) – Will the open roof terraces be enclosed with solid parapets or open railings? How visible will activity on the terraces be? Tan responded that final decisions have not been made, but it will likely vary by location. Tan felt that the activity would enhance rather than detract from the design. Ruth asked if landscaping would be incorporated on the terraces, as that might help to visually organize the spaces. Tan responded that landscaping on the terraces was likely.
- (Kyle Broom) – Overall the building looks good. He is in favor of providing flexibility in the signage design and size. He noted that the banners incorporated in the recently built Summit branch in Stoughton look good.
- (Mike Hackel) – Agreed the banners look good. Asked if they would occur closer to the ground level? Tan confirmed that they would be closer to the ground, primarily around and above the main entry.
- (Mike Hackel) – Had some concerns about vehicle circulation related to the potential branch and drive-through, but he agreed the details could be worked out in the Precise Implementation Plan. He also wanted to make sure that the drive-through canopy is well integrated with the rest of the building. Eppler and Tan agreed.
- (Kyle Broom) – Is the Ghidorzi Building still an option for a branch? Eppler replied that it is. They don't have a final decision on whether to include a branch or not, but they want to discuss it now to keep the option on the table.
- (Mike Hackel) – Inquired about the Commerce Park sign located north of the site? Will it detract from the building? Will it need to be moved? Tan replied he liked the look of the sign and he didn't think it would be an issue.

PUBLIC COMMENTS:

- None present.

STAFF COMMENTS:

- (Erin Ruth – Village Planner) – see staff report, and as noted above.

PLAN COMMISSION MEETING: November 17, 2016

STAFF REPORT PROVIDED BY: _X_ Planner, ___ Engineer, ___ Public Works

MOTION: by Henrich (1st), Conrad (2nd)

General Development Plan was APPROVED with the following conditions:

1. The building height shall be permitted to exceed the 45 foot and 4 story maximum allowed per the PO zoning district.
2. Given the additional height of the building, a floor area ratio above the maximum allowed per the PO zoning district shall be permitted.
3. Signage may be scaled so as to be proportional to the building and highly visible from the freeway. In doing so the size of the signage may exceed the maximum allowed per the sign ordinance and the Commerce Park covenants.
4. The drive up teller lanes shall be permitted as a part of the PUD without additional approval as a conditional use. Final location and impact on vehicular circulation shall be reviewed as part of the Precise Implementation Plan.
5. The applicant, in the final building elevation design, shall be allowed to exceed the 30% maximum for glazing on the façade. It is anticipated that additional glazing, consistent with that suggested by the GDP submittal, will benefit the architectural quality of the building.
6. The front setback may be reduced from the 25' feet required by the PO district.

VOTE: _7_ Aye, _0_ Nay, _0_ Abstain

APPLICANT COMMENTS:

- (Peter Tan – Architect, Strang) – provided a power point presentation of GDP site plans and perspective views. He also displayed images of other Summit buildings and Strang designs to provide examples of potential materials and design motifs. Tan explained that they are applying for a PUD due to certain requested exceptions from the current Planned Office zoning, including the building height, size of the signage, the floor area ratio, and height of the trees.
- (Jeremy Eppler – VP of Risk Management and Facilities, Summit Credit Union) – available for questions.

PUBLIC HEARING COMMENTS:

- (Tom & Ginnie Olson, 2454 Gaston Road) – not opposed to the project but concerned about factors that might affect them as neighbors. Shared concerns about parking on Gaston Road, especially in combination with semis entering the eastern driveway. Semis to Johnson Health Tech often miss the driveway and struggle to get turned around on Gaston Road. Olson asked if eastern driveway would be lower than existing berm. Tan replied that he believed it would be lower, and Maloney noted that trees on the berm were planted in 2003. Olson asked about lighting. Tan indicated that dark sky fixtures would be used, and Ruth noted that a photometric study would be required with the PIP submittal. Olson asked how the future development area would be treated. Tan responded it would likely be left as it is. Olson asked if the facility would be used at night. Eppler replied that some training would occur at night, but likely would end no later than 8:00 p.m.

- (Dean Kalmerton, 2448 Gaston Road) – asked if parking could be controlled around the eastern driveway to avoid conflicts with semis entering and parked cars. Maloney responded that this has been done in other places in the park, and the issue could be reviewed by public works.

PUBLIC COMMENTS SUBMITTED OUTSIDE OF HEARING:

- (Mark McDonnell, resident – left voicemail Friday, 11/18 at 6:30 a.m.) – stated that he believes the Summit project is a "bad idea for Cottage Grove" and "terrible for the area." He felt traffic would be affected and the project would jeopardize the small town feel of Cottage Grove.

PLAN COMMISSION COMMENTS:

- (Kyle Broom) – Noted the eastern driveway was very long and straight. He wondered if elements should be added to control speed. Tan said they would review the issue prior to submitting the PIP.
- (Mick Conrad) – asked where the sunshades are planned? Tan replied they would be on the first and second floor around the entry. Conrad asked if the banners were considered signs under the ordinance. Ruth replied that he did not consider them to be signs as they do not include text or logos. Conrad asked if the 90' height included the mechanical penthouse. Tan replied that it did not, the height would be approximately 105' including the penthouse.
- (Fred Schultz) – noted that a customer branch was not part of the concept plan. Eppler confirmed that it was not. They have not decided if one will be included or not, but they would like to keep the option open.
- (Mick Conrad) – asked where the drive-through lanes would occur. Tan replied most likely, if they are implemented, they would occur on the west side of the building.

STAFF COMMENTS:

- (Mike Maloney – Village Engineer) – as noted above.
- (Erin Ruth – Village Planner) – see staff report, and as noted above.

DEER-GROVE EMS COMMISSION MEETING
Deerfield Village Hall
4 N. Main Street, Deerfield, WI 53531
Thursday, November 17, 2016 6:30 PM

AGENDA

1. Call to Order.
2. Public Appearances: The public's opportunity to speak to the commission about any item not on the agenda.
3. Approval of minutes from previous meeting(s).
4. Discuss and Consider approval of October Financial Reports.
5. Discuss and Consider approval of Bills for Budgeted/Approved Expenses.
6. Discuss and Consider approval of Write Offs and Aging of Accounts.
7. Staff Report.
8. Correspondence.
9. Discuss and consider submitted AFG grant.
10. Update on DGEMS and MAEMS regionalization discussions.
11. Discuss and consider RFP for Consolidation Implementation Advisor.
12. Discuss and consider offering contracted EMS services.
13. Discuss and consider revising special event fees.
14. Discuss and consider a Resolution to adopt revisions to the Personnel Handbook.
15. Update on DaneCom implementation.
16. Discuss resolution of retroactive WRS payment issue.
17. Discuss and consider approval of a letter of engagement with Johnson Block and Company for the 2016 audit of DGEMS financial statements.
18. Discuss and consider process for Chief's annual review.
19. Set next commission meeting date and location.
20. Agenda items for next commission meeting.
21. Adjournment.

****ANY ITEM IS SUBJECT FOR ACTION****

By: Harvey Potter, Chairperson Submitted November11, 2016

It is possible that members of and a possible quorum of members of other governmental bodies of the municipalities may be in attendance at the above-stated meeting to gather information; no action will be taken by any other governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

Please Note: Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact the Deer-Grove EMS Chief at 608-839-5655

Vendor	Vendor Name	Invoice Number	Description	Net Invoice Amount
ALLIANT ENERGY/WP&L				
31	ALLIANT ENERGY/WP&L	31-112216	0627540000 LANDMARK DR STREET LIGHTS	395.54
31	ALLIANT ENERGY/WP&L	31-112216	1670310000 1507 LANDMARK DR WELL #4	1,651.67
31	ALLIANT ENERGY/WP&L	31-112216	1960850000 DONNA ST WELL #2	1,487.26
31	ALLIANT ENERGY/WP&L	31-112216	2222530000 4195 VILAS RD LOT LIGHTS	42.82
31	ALLIANT ENERGY/WP&L	31-112216	4153410000 110 S MAIN ST	522.35
31	ALLIANT ENERGY/WP&L	31-112216	5067730000 4195 VILAS RD LIFT STATION	1,167.01
31	ALLIANT ENERGY/WP&L	31-112216	5282160000 HWY N STOP LIGHT	29.97
31	ALLIANT ENERGY/WP&L	31-112216	6101720000 4720 GASTON CIR WATER TOWER	69.83
31	ALLIANT ENERGY/WP&L	31-112216	6397100000 4062 HWY N TRAFFIC LIGHTS	12.87
31	ALLIANT ENERGY/WP&L	31-112216	7255110000 221 E COTTAGE GROVE RD	251.92
31	ALLIANT ENERGY/WP&L	31-112216	7255110000 221 E COTTAGE GROVE RD	83.98
31	ALLIANT ENERGY/WP&L	31-112216	7255110000 221 E COTTAGE GROVE RD	83.98
31	ALLIANT ENERGY/WP&L	31-112216	8469260000 225 BONNIE RD	85.88
31	ALLIANT ENERGY/WP&L	31-112216	8469260000 225 BONNIE RD	28.62
31	ALLIANT ENERGY/WP&L	31-112216	8469260000 225 BONNIE RD	28.62
31	ALLIANT ENERGY/WP&L	31-112216	9204600000 COMMERCE PKWY LIFT STATION	150.20
31	ALLIANT ENERGY/WP&L	31-112216	9615510000 801 DAMASCUS TRL TRAFFIC LIGHT	40.03
31	ALLIANT ENERGY/WP&L	31-112216	9829150000 1000 DAMASCUS TRL PRV STATION	23.36
31	ALLIANT ENERGY/WP&L	31-112216	9892110000 DUBLIN CIR SHELTER	18.79
	Total ALLIANT ENERGY/WP&L:			6,174.70
ALSCO				
1462	ALSCO	IMIL1136533	MATS @ MUNICIPAL SERVICES BLDG	37.02
1462	ALSCO	IMIL1136533	MATS @ MUNICIPAL SERVICES BLDG	3.27
1462	ALSCO	IMIL1136533	MATS @ MUNICIPAL SERVICES BLDG	3.27
1462	ALSCO	IMIL1136534	MATS & UNIFORMS	6.36
1462	ALSCO	IMIL1136534	MATS & UNIFORMS	28.87
1462	ALSCO	IMIL1136534	MATS & UNIFORMS	10.19
1462	ALSCO	IMIL1136534	MATS & UNIFORMS	10.19
1462	ALSCO	IMIL1136535	MATS @ VLG HALL	18.62
1462	ALSCO	IMIL1136535	MATS @ VLG HALL	6.21
1462	ALSCO	IMIL1136535	MATS @ VLG HALL	6.21
1462	ALSCO	IMIL1139097	MATS @ MUNICIPAL SERVICES BLDG	37.02
1462	ALSCO	IMIL1139097	MATS @ MUNICIPAL SERVICES BLDG	3.27
1462	ALSCO	IMIL1139097	MATS @ MUNICIPAL SERVICES BLDG	3.27
1462	ALSCO	IMIL1139098	MATS & UNIFORMS	6.36
1462	ALSCO	IMIL1139098	MATS & UNIFORMS	28.87
1462	ALSCO	IMIL1139098	MATS & UNIFORMS	10.19
1462	ALSCO	IMIL1139098	MATS & UNIFORMS	10.19
1462	ALSCO	IMIL1139099	MATS @ VLG HALL	18.62
1462	ALSCO	IMIL1139099	MATS @ VLG HALL	6.21
1462	ALSCO	IMIL1139099	MATS @ VLG HALL	6.21
	Total ALSCO:			260.42
AMERICAN PUBLIC WORKS ASSOC				
582	AMERICAN PUBLIC WORKS ASSOC	582-112216	APW PWE PROGRAM RENEWAL	30.00
582	AMERICAN PUBLIC WORKS ASSOC	582-112216	APW PWE PROGRAM RENEWAL	10.00
582	AMERICAN PUBLIC WORKS ASSOC	582-112216	APW PWE PROGRAM RENEWAL	10.00
	Total AMERICAN PUBLIC WORKS ASSOC:			50.00
ASSOC APPRAISAL CONSULTANT INC				
90	ASSOC APPRAISAL CONSULTANT INC	122766	PROF SERVICES - NOVEMBER	1,145.83
90	ASSOC APPRAISAL CONSULTANT INC	122766	MISC SUPPLIES	23.00

Vendor	Vendor Name	Invoice Number	Description	Net Invoice Amount
90	ASSOC APPRAISAL CONSULTANT INC	122766	INTERNET POSTING	36.08
	Total ASSOC APPRAISAL CONSULTANT INC:			1,204.91
AXLEY BRYNELSON LLP				
366	AXLEY BRYNELSON LLP	677110	CORRESPONDENCE WITH CHIEF LAYBER	115.00
	Total AXLEY BRYNELSON LLP:			115.00
BAYCOM INC				
1224	BAYCOM INC	EQUIPINV_005015	SQUAD VIDEO - ARBITRATOR	185.00
	Total BAYCOM INC:			185.00
BRATLAND, PAUL				
2012	BRATLAND, PAUL	2012-112216	ELECTION TRAINING 10/19 - 3 HRS X $8	24.00
2012	BRATLAND, PAUL	2012-112216	GENERAL ELECTION 11/8 - 17.5 HRS X $8	140.00
	Total BRATLAND, PAUL:			164.00
BROOKS TRACTOR INC				
181	BROOKS TRACTOR INC	S63211	FILTERS	33.26
181	BROOKS TRACTOR INC	S63211	FILTERS	11.09
181	BROOKS TRACTOR INC	S63211	FILTERS	11.09
	Total BROOKS TRACTOR INC:			55.44
CAPITAL NEWSPAPERS				
4818	CAPITAL NEWSPAPERS	1411058	LEGAL NOTICES	246.16
	Total CAPITAL NEWSPAPERS:			246.16
CARD SERVICE CENTER				
30	CARD SERVICE CENTER	30-112216P&R	BASKETBALLS	78.08
30	CARD SERVICE CENTER	30-112216P&R	FUEL	44.50
30	CARD SERVICE CENTER	30-112216P&R	SILAGE COVER	369.99
30	CARD SERVICE CENTER	30-112216P&R	HOTEL @ CONFERENCE	402.00
30	CARD SERVICE CENTER	30-112216P&R	HOTEL @ CONFERENCE	389.45
30	CARD SERVICE CENTER	30-112216P&R	HOTEL @ CONFERENCE	389.45
30	CARD SERVICE CENTER	30-112216PD	MEALS @ TRAINING	107.15
30	CARD SERVICE CENTER	30-112216PD	HOTEL @ CONFERENCE -- LAYBER	961.57
30	CARD SERVICE CENTER	30-112216PD	HOTEL @ CONFERENCE - WAGNER	130.07
30	CARD SERVICE CENTER	30-112216PD	WEBSITE MAINTENANCE	17.50
30	CARD SERVICE CENTER	30-112216PD	BATTERIES, DVD'S, DVD SLEEVES, HAND SANITIZER	89.92
30	CARD SERVICE CENTER	30-112216PD	PENS & TONER	130.37
30	CARD SERVICE CENTER	30-112216PD	FUEL	35.10
30	CARD SERVICE CENTER	30-112216PD	TIRES (4)	655.38
30	CARD SERVICE CENTER	30-112216PW	POSTAGE	5.64
30	CARD SERVICE CENTER	30-112216PW	POSTAGE	1.88
30	CARD SERVICE CENTER	30-112216PW	POSTAGE	1.88
30	CARD SERVICE CENTER	30-112216PW	FUEL	30.24
30	CARD SERVICE CENTER	30-112216PW	FUEL	10.08
30	CARD SERVICE CENTER	30-112216PW	FUEL	10.08
30	CARD SERVICE CENTER	30-112216PW	SHOP TOWELS	35.82
30	CARD SERVICE CENTER	30-112216PW	SHOP TOWELS	11.94
30	CARD SERVICE CENTER	30-112216PW	SHOP TOWELS	11.94
30	CARD SERVICE CENTER	30-112216PW	APWA CONFERENCE FEE - LARSON	150.00

Vendor	Vendor Name	Invoice Number	Description	Net Invoice Amount
30	CARD SERVICE CENTER	30-112216PW	APWA CONFERENCE FEE - LARSON	50.00
30	CARD SERVICE CENTER	30-112216PW	APWA CONFERENCE FEE - LARSON	50.00
30	CARD SERVICE CENTER	30-112216PW	AWWA MEMBERSHIP - LARSON	45.00
30	CARD SERVICE CENTER	30-112216PW	AWWA MEMBERSHIP - LARSON	45.00
30	CARD SERVICE CENTER	30-112216PW	BATTERIES - EMERGENCY LIGHTS @ VLG HALL	120.29
30	CARD SERVICE CENTER	30-112216PW	BATTERIES - EMERGENCY LIGHTS @ VLG HALL	40.10
30	CARD SERVICE CENTER	30-112216PW	BATTERIES - EMERGENCY LIGHTS @ VLG HALL	40.10
30	CARD SERVICE CENTER	30-112216PW	COPY PAPER & NOTEPADS	46.67
30	CARD SERVICE CENTER	30-112216PW	COPY PAPER & NOTEPADS	15.55
30	CARD SERVICE CENTER	30-112216PW	COPY PAPER & NOTEPADS	15.55
	Total CARD SERVICE CENTER:			4,538.29
CHARTER COMMUNICATIONS				
2421	CHARTER COMMUNICATIONS	2421-112216PHON	PHONE @ MUNICIPAL SERVICES BLDG	157.71
2421	CHARTER COMMUNICATIONS	2421-112216PHON	PHONE @ MUNICIPAL SERVICES BLDG	13.92
2421	CHARTER COMMUNICATIONS	2421-112216PHON	PHONE @ MUNICIPAL SERVICES BLDG	13.92
	Total CHARTER COMMUNICATIONS:			185.55
CONKLIN, EILEEN B				
3076	CONKLIN, EILEEN B	3076-112216	GENERAL ELECTION 11/8 - 17.5 HRS X $7.50	131.25
	Total CONKLIN, EILEEN B:			131.25
CRYSTAL CLEANERS INC				
5220	CRYSTAL CLEANERS INC	17880	DPW OFFICE CLEANING - OCTOBER	129.60
5220	CRYSTAL CLEANERS INC	17880	DPW OFFICE CLEANING - OCTOBER	25.20
5220	CRYSTAL CLEANERS INC	17880	DPW OFFICE CLEANING - OCTOBER	25.20
5220	CRYSTAL CLEANERS INC	17881	PD OFFICE CLEANING - OCTOBER	310.40
5220	CRYSTAL CLEANERS INC	17882	VILLAGE HALL CLEANING - OCTOBER	214.00
	Total CRYSTAL CLEANERS INC:			704.40
DANE CO TREASURER				
195	DANE CO TREASURER	29670	OFFICER KORATKO CARDS	29.00
87	DANE CO TREASURER	87-112216	DOG TAG #26681	8.75
	Total DANE CO TREASURER:			37.75
DANE COUNTY LANDFILL				
5615	DANE COUNTY LANDFILL	5615-112216	WOOD CHIPS, BRUSH, STREET SWEEPING	397.50
	Total DANE COUNTY LANDFILL:			397.50
DEERFIELD PISTOL CENTER				
5760	DEERFIELD PISTOL CENTER	3816	HANDCUFFS	29.95
5760	DEERFIELD PISTOL CENTER	3817	RADIO POUCH	38.95
5760	DEERFIELD PISTOL CENTER	4293	RIFLE SLINGS (2)	65.90
	Total DEERFIELD PISTOL CENTER:			134.80
DIESEL FORWARD				
5223	DIESEL FORWARD	00734763	STREET SWEEPER SERVICE CALL	764.92
	Total DIESEL FORWARD:			764.92

Vendor	Vendor Name	Invoice Number	Description	Net Invoice Amount
DVORAK PUMPING LLC				
245	DVORAK PUMPING LLC	5318	PUMP OUT 110 S MAIN ST LIFT STATION	506.25
	Total DVORAK PUMPING LLC:			506.25
FJELSTAD, WENDY J				
4343	FJELSTAD, WENDY J	4343-112216	ELECTION TRAINING 10/19 - 3 HRS X $7.50	22.50
	Total FJELSTAD, WENDY J:			22.50
FRONTIER				
3912	FRONTIER	3912-112216	608-839-4704 VILLAGE HALL	145.37
3912	FRONTIER	3912-112216	608-839-4704 VILLAGE HALL	48.45
3912	FRONTIER	3912-112216	608-839-4704 VILLAGE HALL	48.45
3912	FRONTIER	3912-112216	608-839-8064 CLERK OF COURT	49.58
3912	FRONTIER	3912-112216	608-839-1603 FAX & SCADA SYSTEM	40.67
3912	FRONTIER	3912-112216	608-839-1603 FAX & SCADA SYSTEM	40.67
3912	FRONTIER	3912-112216	608-839-1603 FAX & SCADA SYSTEM	27.11
3912	FRONTIER	3912-112216	608-839-1603 FAX & SCADA SYSTEM	27.10
3912	FRONTIER	3912-112216	608-839-4588 EMERGENCY PHONE	59.83
	Total FRONTIER:			487.23
GENERAL COMMUNICATIONS				
29	GENERAL COMMUNICATIONS	232598	ANTENNA CONNECTOR	122.80
	Total GENERAL COMMUNICATIONS:			122.80
GIBBONS, ALLISON				
5765	GIBBONS, ALLISON	5765-112216	SMART START SOCCER - 4 HRS X $8	32.00
	Total GIBBONS, ALLISON:			32.00
GROSKREUTZ, MARTY				
937	GROSKREUTZ, MARTY	937-112216	WORK BOOTS REIMBURSEMENT	75.00
937	GROSKREUTZ, MARTY	937-112216	WORK BOOTS REIMBURSEMENT	25.00
937	GROSKREUTZ, MARTY	937-112216	WORK BOOTS REIMBURSEMENT	25.00
	Total GROSKREUTZ, MARTY:			125.00
GUNDLACH, KATHRYN				
2642	GUNDLACH, KATHRYN	2642-112216	ELECTION TRAINING 10/19 - 3 HRS X $7.50	22.50
2642	GUNDLACH, KATHRYN	2642-112216	GENERAL ELECTION 11/8 - 7.5 HRS X $7.50	56.25
	Total GUNDLACH, KATHRYN:			78.75
HACKEL, JILL				
5639	HACKEL, JILL	5639-112216	ADULT FITNESS - 19 HRS X $20	380.00
	Total HACKEL, JILL:			380.00
HANSON PEST MANAGEMENT				
5318	HANSON PEST MANAGEMENT	5318-112216	PEST CONTROL @ MSB	63.74
5318	HANSON PEST MANAGEMENT	5318-112216	PEST CONTROL @ MSB	5.63
5318	HANSON PEST MANAGEMENT	5318-112216	PEST CONTROL @ MSB	5.63

Vendor	Vendor Name	Invoice Number	Description	Net Invoice Amount
Total HANSON PEST MANAGEMENT:				75.00
HD SUPPLY WATERWORKS LTD				
1463	HD SUPPLY WATERWORKS LTD	G194630	MXU'S (200)	20,000.00
1463	HD SUPPLY WATERWORKS LTD	G346514	3/4S IPERL (40)	4,600.00
1463	HD SUPPLY WATERWORKS LTD	G346514	5/8X3/4 MTR CPLG (25)	248.75
1463	HD SUPPLY WATERWORKS LTD	G346514	3/4X1/8 THK RUBBER MTR WASHER (100)	20.00
Total HD SUPPLY WATERWORKS LTD:				24,868.75
HESSLING, NORMA J				
2920	HESSLING, NORMA J	2920-112216	ELECTION TRAINING 10/19 - 3 HRS X $8	24.00
2920	HESSLING, NORMA J	2920-112216	PRE-ELECTION WORK - 35 HRS X $8	264.00
2920	HESSLING, NORMA J	2920-112216	GENERAL ELECTION 11/8 - 17.5 HRS X $8	140.00
Total HESSLING, NORMA J:				428.00
HESSLING, WILLIAM E				
3043	HESSLING, WILLIAM E	3043-112216	ELECTION TRAINING 10/19 - 3 HRS X $7.50	22.50
3043	HESSLING, WILLIAM E	3043-112216	GENEERAL ELECTION 11/8 - 17.5 HRS X $7.50	131.25
Total HESSLING, WILLIAM E:				153.75
HJ PERTZBORN				
1622	HJ PERTZBORN	193589	ANNUAL SPRINKLER/DC BACKFLOW INSPECTION	174.24
1622	HJ PERTZBORN	193589	ANNUAL SPRINKLER/DC BACKFLOW INSPECTION	15.38
1622	HJ PERTZBORN	193589	ANNUAL SPRINKLER/DC BACKFLOW INSPECTION	15.38
1622	HJ PERTZBORN	193589	ANNUAL RP BACKFLOW TEST & STATE TESTING FEES	500.00
1622	HJ PERTZBORN	193964	ANNUAL INSPECTION @ LIFT STATIONS	500.00
Total HJ PERTZBORN:				1,205.00
JEFFERS, CONNIE J				
5618	JEFFERS, CONNIE J	5618-112216	ELECTION TRAINING 10/19 - 3 HRS X $7.50	22.50
5618	JEFFERS, CONNIE J	5618-112216	GENERAL ELECTION 11/8 - 17.5 HRS X $7.50	131.25
Total JEFFERS, CONNIE J:				153.75
KALATA, LISA				
5738	KALATA, LISA	5738-112216	ELECTION SUPPLIES	15.44
5738	KALATA, LISA	5738-112216	MILEAGE & PARKING - DANE CO CLERK'S OFC 11/9	14.50
Total KALATA, LISA:				29.94
KALISH, BEVERLY A				
4290	KALISH, BEVERLY A	4290-112216	ELECTION TRAINING 10/19 - 3 HRS X $8	24.00
4290	KALISH, BEVERLY A	4290-112216	PRE-ELECTION WORK - 36.5 HRS X $8	292.00
4290	KALISH, BEVERLY A	4290-112216	GENERAL ELECTION 11/8 - 17.5 HRS X $8	140.00
Total KALISH, BEVERLY A:				456.00
KLOSKEY, JENNIFER				
4154	KLOSKEY, JENNIFER	4154-112216	SUPER HERO TUMBLING FALL 16	130.00
4154	KLOSKEY, JENNIFER	4154-112216	INTRO TO TUMBLING FALL 16	140.00

Vendor	Vendor Name	Invoice Number	Description	Net Invoice Amount
Total KLOSKEY, JENNIFER:				270.00
KNOTT, MARTHA				
3083	KNOTT, MARTHA	3083-112216	ELECTION TRAINING 10/19 - 3 HRS X $7.50	22.50
3083	KNOTT, MARTHA	3083-112216	GENERAL ELECTION 11/8 - 17.5 HRS X $7.50	131.25
Total KNOTT, MARTHA:				153.75
KRYSIAK, GLORIA J				
4291	KRYSIAK, GLORIA J	4291-112216	ELECTION TRAINING 10/19 - 3 HRS X $7.50	22.50
4291	KRYSIAK, GLORIA J	4291-112216	GENERAL ELECTION 11/8 - 7.5 HRS X $7.50	56.25
Total KRYSIAK, GLORIA J:				78.75
LABUDA, KATHRYN				
2162	LABUDA, KATHRYN	2162-112216	ELECTION TRAINING 10/19 - 3 HRS X $7.50	22.50
2162	LABUDA, KATHRYN	2162-112216	GENERAL ELECTION 11/8 - 17.5 HRS X $7.50	131.25
Total LABUDA, KATHRYN:				153.75
LAKESIDE INTERNATIONAL LLC				
4261	LAKESIDE INTERNATIONAL LLC	8098418	REPAIRS TO INTERNATIONAL 7400	113.62
4261	LAKESIDE INTERNATIONAL LLC	8098418	REPAIRS TO INTERNATIONAL 7400	37.88
4261	LAKESIDE INTERNATIONAL LLC	8098418	REPAIRS TO INTERNATIONAL 7400	37.88
4261	LAKESIDE INTERNATIONAL LLC	8115119P	KT SEAL KIT (3)	31.67
4261	LAKESIDE INTERNATIONAL LLC	8115119P	KT SEAL KIT (3)	10.55
4261	LAKESIDE INTERNATIONAL LLC	8115119P	KT SEAL KIT (3)	10.55
Total LAKESIDE INTERNATIONAL LLC:				242.15
LANDMARK SERVICES COOPERATIVE				
3	LANDMARK SERVICES COOPERATIVE	3-112216PD	FUEL - POLICE	970.66
3	LANDMARK SERVICES COOPERATIVE	3-112216PW	SODIUM BICARB BAGGED	17.77
3	LANDMARK SERVICES COOPERATIVE	3-112216PW	SODIUM BICARB BAGGED	5.92
3	LANDMARK SERVICES COOPERATIVE	3-112216PW	SODIUM BICARB BAGGED	5.92
3	LANDMARK SERVICES COOPERATIVE	3-112216PW	DIESEL ADDITIVE	5.98
3	LANDMARK SERVICES COOPERATIVE	3-112216PW	DIESEL ADDITIVE	2.00
3	LANDMARK SERVICES COOPERATIVE	3-112216PW	DIESEL ADDITIVE	2.00
3	LANDMARK SERVICES COOPERATIVE	3-112216PW	FUEL - PARKS	114.21
3	LANDMARK SERVICES COOPERATIVE	3-112216PW	FUEL - PUBLIC WORKS	1,101.51
3	LANDMARK SERVICES COOPERATIVE	3-112216PW	FUEL - PUBLIC WORKS	367.17
3	LANDMARK SERVICES COOPERATIVE	3-112216PW	FUEL - PUBLIC WORKS	367.17
Total LANDMARK SERVICES COOPERATIVE:				2,960.31
LAYBER, DAN				
5766	LAYBER, DAN	5766-112216	ALCOHOL COMPLIANCE CHECKS REIMBURSEMENT	40.00
Total LAYBER, DAN:				40.00
LW ALLEN LLC				
294	LW ALLEN LLC	102183	REPAIRS @ 110 S MAIN ST LIFT STATION	348.75
294	LW ALLEN LLC	102223	REPLACE BASE & PROCESSOR @ WELL #2	1,948.84
294	LW ALLEN LLC	102234	REPLACE SOLID STATE RELAY @ WELL #4	206.40

Vendor	Vendor Name	Invoice Number	Description	Net Invoice Amount
Total LW ALLEN LLC:				2,503.99
MABIE, RONALD				
347	MABIE, RONALD	347-112216	ELECTION TRAINING 10/19 - 3 HRS X $7.50	22.50
347	MABIE, RONALD	347-112216	GENERAL ELECTION 11/8 - 10 HRS X $7.50	75.00
Total MABIE, RONALD:				97.50
OAKLEY, JANET				
5053	OAKLEY, JANET	5053-112216	ELECTION TRAINING 10/19 - 3 HRS X $7.50	22.50
5053	OAKLEY, JANET	5053-112216	GENERAL ELECTION 11/8 - 9.5 HRS X $7.50	71.25
Total OAKLEY, JANET:				93.75
OAKLEY, JIMMIE				
5054	OAKLEY, JIMMIE	5054-112216	ELECTION TRAINING 10/19 - 3 HRS X $7.50	22.50
5054	OAKLEY, JIMMIE	5054-112216	GENERAL ELECTION 11/8 - 10.5 HRS X $7.50	78.75
Total OAKLEY, JIMMIE:				101.25
OKESON, BRIANNA				
5043	OKESON, BRIANNA	5043-112216	SUPER HERO TUMBLING FALL 16	130.00
5043	OKESON, BRIANNA	5043-112216	INTRO TO TUMBLING FALL 16	140.00
Total OKESON, BRIANNA:				270.00
PARKER, TERRY				
5619	PARKER, TERRY	5619-112216	ELECTION TRAINING 10/19 - 3 HRS X $7.50	22.50
5619	PARKER, TERRY	5619-112216	GENERAL ELECTION 11/8 - 9 HRS X $7.50	67.50
Total PARKER, TERRY:				90.00
PELLITTERI WASTE SYSTEMS				
2506	PELLITTERI WASTE SYSTEMS	6AX02603	DATA SHRED	33.14
Total PELLITTERI WASTE SYSTEMS:				33.14
PIGGLY WIGGLY				
382	PIGGLY WIGGLY	382-112216	ELECTION SUPPLIES	39.30
Total PIGGLY WIGGLY:				39.30
POMP'S TIRE SERVICE INC				
2813	POMP'S TIRE SERVICE INC	80115175	TIRES	292.44
2813	POMP'S TIRE SERVICE INC	80115175	TIRES	97.48
2813	POMP'S TIRE SERVICE INC	80115175	TIRES	97.48
2813	POMP'S TIRE SERVICE INC	80115421	TIRES	298.36
2813	POMP'S TIRE SERVICE INC	80115421	TIRES	99.46
2813	POMP'S TIRE SERVICE INC	80115421	TIRES	99.46
Total POMP'S TIRE SERVICE INC:				984.68
POTTER, HARVEY				
3973	POTTER, HARVEY	3973-112216	ELECTION TRAINING 10/19 - 3 HRS X $7.50	22.50
3973	POTTER, HARVEY	3973-112216	GENERAL ELECTION 11/8 - 10 HRS X $7.50	75.00

Vendor	Vendor Name	Invoice Number	Description	Net Invoice Amount
	Total POTTER, HARVEY:			97.50
ROBERTS, BEVERLY J				
4293	ROBERTS, BEVERLY J	4293-112216	ELECTION TRAINING 10/19 - 3 HRS X $7.50	22.50
4293	ROBERTS, BEVERLY J	4293-112216	GENERAL ELECTION 11/8 - 17.5 HRS X $7.50	131.25
	Total ROBERTS, BEVERLY J:			153.75
RUSSELL, JON				
2897	RUSSELL, JON	2897-112216	ELECTION TRAINING 10/19 - 3 HRS X $7.50	22.50
2897	RUSSELL, JON	2897-112216	GENERAL ELECTION 11/8 - 7 HRS X $7.50	52.50
	Total RUSSELL, JON:			75.00
SKALA PHOTOGRAPHY				
5367	SKALA PHOTOGRAPHY	3036	2 REPLACEMENT ID CARDS	10.00
	Total SKALA PHOTOGRAPHY:			10.00
SUBWAY				
5049	SUBWAY	5049-112216	POLL WORKERS LUNCH	70.00
	Total SUBWAY:			70.00
TENNANT, BONNIE J				
5723	TENNANT, BONNIE J	5723-112216	ELECTION TRAINING 10/19 - 3 HRS X $7.50	22.50
5723	TENNANT, BONNIE J	5723-112216	GENERAL ELECTION 11/8 - 7.5 HRS X $7.50	56.25
	Total TENNANT, BONNIE J:			78.75
TOWN OF COTTAGE GROVE				
92	TOWN OF COTTAGE GROVE	2016030	FIRE DEPT EXPENSES	3,930.68
92	TOWN OF COTTAGE GROVE	2016030	EMERGENCY BLDG - UTILTIES/MAINTENANCE	519.10
92	TOWN OF COTTAGE GROVE	2016030	EMERGENCY BLDG - UTILTIES/MAINTENANCE	128.46
92	TOWN OF COTTAGE GROVE	2016030	EMERGENCY GOVT EXPENSES	17.92
92	TOWN OF COTTAGE GROVE	2016030	NATVIG LANDFILL EXPENSES	1,817.50
	Total TOWN OF COTTAGE GROVE:			6,413.66
US CELLULAR				
594	US CELLULAR	0161153305	CELL PHONE CHARGES - PUBLIC WORKS	99.49
594	US CELLULAR	0161153305	CELL PHONE CHARGES - PUBLIC WORKS	33.16
594	US CELLULAR	0161153305	CELL PHONE CHARGES - PUBLIC WORKS	33.16
594	US CELLULAR	0161153305	CELL PHONE CHARGES - PARKS	138.05
594	US CELLULAR	0161322970	CELL PHONE CHARGES - POLICE DEPT	216.95
	Total US CELLULAR:			520.81
VILLAGE OF MAPLE BLUFF				
5030	VILLAGE OF MAPLE BLUFF	2016-31	WPRA CONFERENCE ROOM SPLIT 11/1-11/4	268.50
	Total VILLAGE OF MAPLE BLUFF:			268.50
VINEY'S PARTS & SERVICE INC				
2624	VINEY'S PARTS & SERVICE INC	12541	OIL CHANGE	35.89
2624	VINEY'S PARTS & SERVICE INC	12547	OIL CHANGE & TIRE ROTATION	45.89

Vendor	Vendor Name	Invoice Number	Description	Net Invoice Amount
	Total VINEY'S PARTS & SERVICE INC:			81.78
WELLS FARGO FINANCIAL LEASING				
5024	WELLS FARGO FINANCIAL LEASING	503501330	COPIER LEASE	156.58
	Total WELLS FARGO FINANCIAL LEASING:			156.58
WI DEPT OF AGRICULTURE				
2939	WI DEPT OF AGRICULTURE	2939-112216	PESTICIDE APPLICATOR LICENSE - JAMES ROTHMAN	51.20
	Total WI DEPT OF AGRICULTURE:			51.20
WOLF PAVING & EXCAVATING CO.				
635	WOLF PAVING & EXCAVATING CO.	57523	COMMERCIAL 9.5MM - CONNIE ST MAIN LEAK REPAIR	317.44
	Total WOLF PAVING & EXCAVATING CO.:			317.44
WOLLIN, DEANNA L				
4294	WOLLIN, DEANNA L	4294-112216	ELECTION TRAINING 10/19 - 3 HRS X $7.50	22.50
4294	WOLLIN, DEANNA L	4294-112216	GENERAL ELECTION 11/8 - 9.75 HRS X $7.50	73.13
	Total WOLLIN, DEANNA L:			95.63
	Grand Totals:			60,977.73

VILLAGE PORTION $24,343.03

WATER & SEWER PORTION $36,634.70

TOTAL INVOICES $60,977.73