

**VILLAGE OF COTTAGE GROVE**

**NOTICE OF PUBLIC MEETING**

**VILLAGE BOARD OF TRUSTEES**

**Monday, September 19, 2016**

**6:30 p.m.**

**Village Municipal Offices  
221 E. Cottage Grove Road**

**AGENDA**

1. Call to order
2. Determination of quorum and that the agenda was properly posted.
3. Pledge of Allegiance.
4. **PUBLIC APPEARANCES** – *Public's opportunity to speak about any subject that is not a specific agenda item.*
5. **Discuss and consider the minutes of the regular Village Board meeting of August 29, 2016.**
6. **Presentations to the Board**
  - a. Presentation of award to Benjamin Anderson and Anthony Koratko for live saving and bravery.
  - b. Presentation by Ken Herdeman, Ehlers Investment Partners.
  - c. Presentation by Bob Powers, Colonial Club.
  - d. Presentation by Kyle Adams, Ruedebusch on TID #5.
7. **Unfinished Business**
  - a. Discuss and consider Deer-Grove EMS special event services/fees.
  - b. Discuss and consider requirement for fire hydrant at Rainbow Child Care Center.
  - c. Discuss and consider directing the EMS Commission Chair to create an anonymous survey regarding the proposed merger with Marshall EMS for distribution to all DGEMS members.
  - d. Discuss and consider 5-year Financial Management Plan.
8. **New Business**
  - a. Discuss and consider operator license applications for:
    - i. Albrey M. Nelson, Kwik Trip
    - ii. Jennifer J. Wentela, Kwik Trip
    - iii. Julianna R. Thomsen, Cenex Convenience Store
    - iv. Taylor A. Clary, Stop-n-Go #232
    - v. Marshall G. Haferman, Stop-n-Go #232
  - b. Discuss and consider award of Gaston Road watermain project base bid.
  - c. Discuss and consider date/time for Halloween trick-or-treating in the Village.
9. **Reports from Village Boards, Commissions & Committees**
  - a. Public Works & Properties Committee
  - b. Emergency Government Committee
  - c. Community Development Authority
    - i. Discuss and consider recommendation from CDA for proposal from UW Extension Center for Community and Economic Development for assistance with branding, economic analyses and market studies for Cottage Grove.
    - ii. Discuss and consider recommendation from CDA for proposal from Xceligent to provide commercial real estate mapping and data for the Village website.
  - d. Peer Court Steering Committee
  - e. Plan Commission

- i. Discuss and consider request for approval of an ETJ Certified Survey Map from Daniel Koppes to add 0.01 acres to an existing parcel located at 2165 Independence Circle in the Town of Sun Prairie.
- ii. Discuss and consider request for approval of an ETJ Certified Survey Map from the Kaltenberg Trust to add approximately 4.4 acres to an existing parcel located at 4989 County Highway TT in the Town of Sun Prairie.
- iii. Discuss and consider request for approval of a Certified Survey Map from Heinemann Rentals & Investments, LLC to add 0.36 acres to an existing parcel located at 4587 County Highway TT in the Town of Sun Prairie.
- f. Deer-Grove EMS Commission
- g. Flynn Hall Committee

#### **10. Reports from Village Officers:**

- a. Troy Allen
- b. Kyle Broom
- c. Alex Jushchyshyn
- d. Jennifer Pickel
  - i. Update of current activities involving the Monona Grove School District.
- e. Harvey Potter
- f. John Williams
- g. Jack Henrich
- h. Attorney Lee Boushea
  - i. Update on Dane Com
- i. Administrator Matt Giese
- j. Director of Planning and Development Erin Ruth
  - i. Update on WISDOT I-39/90/94 Study
- k. Parks and Recreation Director Sean Brusegar
  - i. Huston Park update

#### **11. Communications and Miscellaneous Business**

- a. Consider approval of vouchers
- b. Correspondence
- c. Future agenda items

#### **12. Adjournment**

This agenda has been prepared by Staff and approved by the Village President as Chair of the Village Board for use at the meeting as listed above. Any item on the agenda is subject to final action. Notice: Persons needing special accommodations should call 608-839-4704 at least 24 hours prior to the meeting. It is possible that members of and possibly a quorum of members of other governmental bodies may be in attendance at the above stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

VILLAGE OF COTTAGE GROVE  
VILLAGE BOARD OF TRUSTEES  
Monday, August 29, 2016

MINUTES

1. **Call to order**

The August 29, 2016 regular meeting of the Village Board of Trustees was called to order at 6:31 p.m. by Village President Jack Henrich.

2. **Determination of quorum and that the agenda was properly posted.**

It was determined that there was a quorum of members present and that the agenda was properly posted. Village Board members present were: Troy Allen, Jack Henrich, Alex Jushchyshyn, Jennifer Pickel, John Williams. Kyle Broom and Harvey Potter were absent and excused. Staff present were Village Clerk Lisa Kalata, Administrator Matt Giese, Police Chief Dan Layber, Director Parks, Recreation & Forestry Sean Brusegar, Village Planner Erin Ruth, Village Treasurer Deb Winter.

3. **Pledge of Allegiance.**

4. **PUBLIC APPEARANCES** – *Public's opportunity to speak about any subject that is not a specific agenda item.*  
None

5. **Discuss and consider the minutes of the regular Village Board meeting of August 15, 2016.**

**Motion** by Williams to approve the minutes of the regular Village Board meeting of August 15, seconded by Allen. **Motion** carried with a voice vote of 4-0-1 with Pickel abstaining.

6. **Presentations to the Board-None**

7. **Unfinished Business**

a. Discuss and consider Deer-Grove EMS special event services/fees.

**Motion** by Williams to table the Deer-Grove EMS special events services/fees at this time, seconded by Pickel. **Motion** carried with a voice vote of 5-0-0.

b. Discuss and consider requirement for fire hydrant at Rainbow Child Care Center.

After much discussion it moved to be tabled. **Motion** by Pickel to table requirement for fire hydrant at Rainbow Child Care Center until the next board meeting, seconded by Henrich. **Motion** carried with a voice vote of 5-0-0.

c. Discuss and consider approving Resolution 2016-06; A Resolution to make the Village of Cottage Grove a Dementia Friendly Community.

**Motion** by Henrich to approve Resolution 2016-06; A Resolution to make the Village of Cottage Grove a Dementia Friendly Community, seconded by Williams. **Motion** carried with a voice vote of 5-0-0.

8. **New Business**

a. Discuss and consider Sound Amplification Permit from Andy LeDuc of 309 Southing Grange for September 24, 2016.

**Motion** by Pickel to approve the Sound Amplification Permit for Andy LeDuc of 309 Southing Grange for September 24, 2016, seconded by Williams. **Motion** carried with a voice vote of 5-0-0.

9. **Reports from Village Boards, Commissions & Committees**

a. Deer Grove EMS Commission

i. Discuss and consider directing the EMS Commission Chair to create an anonymous survey regarding the proposed merger with Marshall EMS for distribution to all DGEMS members.

**Motion** by Pickel to table until there is more information available for the public, seconded by Jushchyshyn. **Motion** carried with a voice vote of 5-0-0.

b. Finance & Personnel Committee

i. Review draft of a Village 5-year Financial Management Plan.

Greg Johnson from Ehlers was present to explain the draft of the 5-year Financial Management Plan. The process is to provide a comprehensive financial management plan for the Village that would also help guide the budget process for the next 5 years.

ii. Discuss and consider providing general direction and guidelines for the 2017 budget.

Village Administrator, Matt Giese explained the current tax levy and how the increase in equalized value will help to keep the 2017 tax levy flat. **Motion** by Pickel to accept the recommendation of the Finance & Personnel committee to keep the village tax rate flat for 2017, seconded by Henrich. **Motion** carried with a voice vote of 5-0-0.

c. Flynn Hall Committee-No Report

d. Parks, Recreation & Forestry Committee

Pickel reported that 95% of the ash trees have been treated. Sean will be posting a video on the treatment process on the website. There are also tags on the trees that have been treated. The program guides are out for the fall and winter, and there are more adult fitness classes. Music in the Grove has been well attended this year, the last one for the season will be September 15, 2016 at Dublin Park. The committee meetings will be moving to the 3<sup>rd</sup> Wednesday of the month, but will remain at 5:00 p.m.

#### 10. Reports from Village Officers:

a. Troy Allen-None

b. Kyle Broom-Absent.

c. Alex Jushchyshyn-None

d. Jennifer Pickel-None

i. Update of current activities involving the Monona Grove School District.

The kids will be back in school this week and fall sports have begun. Good luck to all students and athletes.

e. Harvey Potter- Absent

f. John Williams -Joint Fire meeting is this Wednesday, August 31,2016.

g. Jack Henrich

i. Discuss and consider the appointment of Mike Hackel to the Utility Commission.

**Motion** by Henrich to appoint Mike Hackel to the Utility Commission, seconded by Jushchyshyn. **Motion** carried with a voice vote of 5-0-0.

h. Attorney Lee Boushea-Absent

i. Administrator Matt Giese

Clark Corp has given 90 days' notice that they will be leasing part of the Municipal Services Building for one more year. The website will be going live on September 6, 2016. The PSC will be hearing the water rate case on September 19, 2016. We did get the Gaston Road right away permit from the Town of Cottage Grove and the project is moving forward.

j. Director of Planning and Development Erin Ruth-None

#### 11. Communications and Miscellaneous Business

a. Consider approval of vouchers

**Motion** by Pickel to approve the Village portion of the vouchers in the amount of \$112,468.74, seconded by Jushchyshyn. The check sequence goes from check #41071 to check #41137. **Motion** carried with a voice vote of 5-0-0.

b. Correspondence-None

c. Future agenda items

EMS fee schedule

EMS survey

Hydrant at Rainbow Child Care Center

Dane Com

Presentation from Ken Herdeman from Ehlers

Update on TID#5 from Ruedebusch

12. **Closed Session – The Village of Cottage Grove Village Board will enter into Closed Session pursuant to Wisconsin State Statute §19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility – Recreation Supervisor**

**Motion** by Henrich to enter into closed session at 8:45 p.m., seconded by Pickel. **Motion** carried with a roll call vote of 5-0-0.

13. **Reconvene into open session and possible consideration of closed session items.**

**Motion** by Pickel to reconvene to open session at 9:05 p.m., seconded by Henrich. **Motion** carried with a roll call vote of 5-0-0. No action was taken at this time.

**14. Adjournment**

**Motion** by Williams to adjourn at 9:06 p.m., seconded by Pickel. **Motion** carried with a voice vote of 5-0-0.

**Lisa Kalata, Clerk**  
**Village of Cottage Grove**  
**Approved:**

**These minutes represent the general subject matter discussed in this meeting but do not reflect a verbatim documentation of the subjects and conversations that took place.**

DRAFT

b.c.



## **Village of Cottage Grove**

### **Year 2017 Budget Request**

**Bob Power, Executive Director  
Colonial Club Senior Activity Center  
301 Blankenheim Lane  
Sun Prairie, WI 53590**

**To:** Cottage Grove Village Board

**From:** Colonial Club Senior Activity Center  
Bob Power, Executive Director

**Date:** September 12, 2016

**Re:** Request for Municipal Support

On behalf of the Colonial Club Senior Activity Center, I respectfully submit the enclosed request for funding for 2017. As in past years, we appreciate the support you have given to the Colonial Club and hope you will look favorably on our request.

The year of service for 2015 again shows a steady demand for services and support for older adults and their families. We continue to see an increase in supportive home care service; small increases in meals and case management and slight decreases in adult day care and transportation. With transportation, we were forced to park one of our buses because it was no longer safe to drive; consequently, we had one less vehicle to provide this service. This can also connect to adult day center clients who may not have transportation to our site.

**Total Colonial Club Service Report Comparison 2009-2015**

<b>Year</b>	<b>Case Management (hours)</b>	<b>Adult Day Care (hours)</b>	<b>Meals</b>	<b>Supportive Home Care (hours)</b>	<b>Transportation (miles)</b>
<b>2015</b>	<b>2,254</b>	<b>15,952</b>	<b>21,864</b>	<b>5,870</b>	<b>25,010</b>
<b>2014</b>	<b>2,258</b>	<b>16,887</b>	<b>21,379</b>	<b>5,197</b>	<b>26,109</b>
<b>2013</b>	<b>2,325</b>	<b>14,956</b>	<b>21,284</b>	<b>4,547</b>	<b>32,726</b>
<b>2012</b>	<b>2,669</b>	<b>15,648</b>	<b>21,234</b>	<b>3,756</b>	<b>31,346</b>
<b>2011</b>	<b>2,606</b>	<b>14,001</b>	<b>22,722</b>	<b>3,294</b>	<b>33,810</b>
<b>2010</b>	<b>2,353</b>	<b>13,534</b>	<b>22,727</b>	<b>2,983</b>	<b>35,335</b>
<b>2009</b>	<b>1,077</b>	<b>13,390</b>	<b>13,031</b>	<b>1,320</b>	<b>21,058</b>

In last year's request, we outlined several pressing capital improvement needs and our efforts to find funding for those projects. Here's an update:

- Restrooms – All six bathrooms need to be updated to meet ADA compliance. We are happy to report that a grant of \$87,931 was approved by the Dane County Community Development Block Grant committee. Bids are currently being submitted and we hope work will begin next month.
- Insulation – The CDBG grant will also help cover this project. Extra funds will be needed.
- Vehicles – Grants were submitted to replace two vehicles:

Bus -- The Madison Area Transportation Planning Board awarded us a grant of \$43,800 (or 80% of the total purchase cost) for a 2016 11-passenger, 2 wheelchair seats. The bus was just ordered this week and we expect delivery by December.

Minivan – The Madison Community Foundation awarded us a grant of \$30,000 and the Sun Prairie Rotary Club and District Rotary 6250 contributed \$5,000 each towards the purchase of a 2016 Dodge Caravan minivan that can accommodate up to two wheelchair passengers and 2 ambulatory passengers. Our new minivan:



All totaled these various projects were estimated to cost nearly \$215,000. We have raised just over \$170,000 in grants. With roughly \$45,000 to go, we launched a fundraising effort on April 1 to help bring this fundraising project to an end. A GoFundMe page brought in \$1,300, a booth at two events brought in just over \$500 and an individual donor mailing brought in over \$30,000, leaving us about \$14,000 short of our goal.

We worked very hard in 2015-2016 to raise money for our special projects and have been quite successful. In the meantime, we were also hoping our various grants that support the services we deliver to residents would remain at status quo. Unfortunately, the United Way of Dane County determined that our Adult Day Center funding did not meet their Agenda for Change and ceased funding. This is a loss of \$20,000 that was distributed in scholarships for individuals who could not afford the costs.

As we have in the past, we are requesting level funding for next year, but would encourage the Village of Cottage Grove to consider any additional increase for 2017.

**Programs, Services & Activities utilized by 52 Village of Cottage Grove residents**

<b>Benefits Received in Hours</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>
<b>Case Management</b>	<b>394</b>	<b>176</b>	<b>190</b>	<b>252</b>
<b>Adult Day Center</b>	<b>889</b>	<b>1,631</b>	<b>2,243</b>	<b>2885</b>
<b>Supportive Home Care/Respite Care</b>	<b>336</b>	<b>80</b>	<b>228</b>	<b>318</b>

<b>Benefits Received in Numbers</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>
<b>Information &amp; Referral</b>	<b>121</b>	<b>102</b>	<b>41</b>	<b>77</b>
<b>Meals @ Colonial Club</b>	<b>292</b>	<b>330</b>	<b>384</b>	<b>572</b>
<b>Meals Delivered</b>	<b>2,383</b>	<b>1,724</b>	<b>1,637</b>	<b>1500</b>

<b>Benefits Received in Miles</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>
<b>Transportation</b>	<b>6,447</b>	<b>6,267</b>	<b>7,001</b>	<b>7,660</b>

As you can see, we had increases in all service delivery areas except home delivered meals in the Village of Cottage Grove in 2015. In addition to providing case management in Cottage Grove, we would like to explore the idea of a starting a Cottage Grove-Colonial Club committee that would meet quarterly to discuss emerging needs, service gap areas and other pertinent information. We would like to have a representative from the Village Board on this committee.

<b>Total Received in 2016</b>	<b>\$12,000</b>
<b>Total Amount Requested for 2017</b>	<b>\$12,000</b>

T.b.

**BOUSHEA, SEGALL & KLIMINSKI**

**Attorneys at Law**  
2945 Triverton Pike Drive, Suite 101  
Madison, WI 53711  
Telephone (608) 221-0079  
Fax (608) 221-7335

Leighton W. Boushea

Sharon A. Segall

Karl L. Kliminski

TO: VILLAGE OF COTTAGE GROVE BOARD  
FROM: VILLAGE ATTORNEY LEIGHTON W. BOUSHEA  
DATE: SEPTEMBER 16, 2016  
RE: ITEM #7 - DISCUSS AND CONSIDER REQUIREMENT FOR FIRE  
HYDRANT AT RAINBOW CHILD CARE CENTER

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I've been asked to provide additional information regarding Old Business Item #7  
"Discuss and Consider Requirement for Fire Hydrant at Rainbow Child Care Center".

Generally the decision of a municipal body is considered final unless there has been a showing the decision was "... arbitrary and capricious in light of a failure to provide facts evidencing a change of circumstances."

Village Ordinance 325-112 (F) states that "Any and all variation between development and/or land use activity on the subject property and the approved site plan is a violation of this Chapter."  
Based upon this language I do not believe the Village Board can or should unilaterally change the approved site plan.

Instead, the applicant/developer should submit a request for a "Modification of an Approved Site Plan" pursuant to Village Ordinance 325-112 (F) which states "An approved site plan shall be revised and approved via the procedures of Section 325-112 B and C." (see attached copies)

Please let me know if you have any follow up questions.

Lee Boushea

Notice to Department of Natural Resources. The Plan Commission shall transmit a copy of each application for a conditional use for conservancy regulations in the shoreland-wetland, floodway, floodplain or flood-fringe to the Wisconsin Department of Natural Resources (DNR) for review and comment at least 10 days prior to any public hearings. Final action on the application shall not be taken for 30 days or until the DNR has made its recommendation, whichever comes first. A copy of all decisions relating to conditional uses for shoreland-wetland conservancy regulations or to floodland regulations shall be transmitted to the DNR within 10 days of the date of such decision.

- N. Land uses previously permitted now regulated as conditional uses. A use now regulated as a conditional use which was approved as a legal land use, either permitted by right or as a conditional use, prior to the effective date of this chapter shall be considered as a legal conforming land use so long as the previously approved conditions of use and site plan are followed. Any modification of the previously approved conditions of use or site plan shall require application and Village consideration under this article.
- O. Fees. One or more fees are required for this procedure. Refer to the Village Administrator.

### § 325-112 Site plan review and approval procedures.

- A. Purpose. The purpose of this article is to specify the requirements and procedures for the review and approval of site plan applications. The provisions of this article are designed to ensure that all proposed land use and development activity complies with the requirements of this chapter. Specifically, this article requires that the initiation of all development activity (including building permits, zoning certificates, occupancy permits for a change of use of an existing lot or structure where there is contemplated a site plan revision, clear cutting, grading or filling) require the approval of site, building and operational plans by the Village staff before the building, occupancy and zoning permits can be issued; except, however, that development activity associated with an approved final plat of subdivision or certified survey map for single-family and/or duplex dwelling units and development activity associated with the full and complete implementation of a project approved within the implementation phase of the planned unit development district is exempt from this requirement; however, a survey prepared and certified by a registered surveyor shall be prepared for any proposed development activity for such uses.
- B. Initiation of site plan procedure.  
[Amended 4-21-2014 by Ord. No. 03-2014]
  - (1) Initiation of request for approval of a site plan. Procedures for approval of a site plan shall be initiated by the owner(s) of the subject property or their legally authorized representative(s).
  - (2) Preapplication meeting. The petitioner is encouraged to first meet with the Zoning Administrator and other applicable Village staff to discuss preliminary concepts and plans for the development. Guidance will be provided to the petitioner on technical requirements and procedures, and a timetable for project review may be discussed.
- C. Application requirements. All applications for proposed site plans shall be approved as complete by the Zoning Administrator prior to the formal initiation of this procedure. The submittal of an application to the Zoning Administrator to initiate this procedure shall not occur until the Zoning Administrator has certified acceptance of the complete application. No placement of the application on any agenda, as an item to be acted upon, shall occur unless said certification has occurred. Said complete application shall be comprised of all of the following (The Zoning Administrator may waive any requirements deemed by the Administrator to be not applicable.):  
[Amended 4-21-2014 by Ord. No. 03-2014]
  - (1) Written description of the intended use describing in reasonable detail the:

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- (a) Existing zoning district(s) [and proposed zoning district(s) if different].
  - (b) Land use plan map designation(s).
  - (c) Description of existing environmental features.
  - (d) Current land uses present on the subject property.
  - (e) Proposed land uses for the subject property.
  - (f) Projected number of residents, employees and daily customers.
  - (g) Proposed amount of dwelling units, floor area, impervious surface area and landscape surface area and resulting site density, floor area ratio, impervious surface area ratio and landscape surface area ratio.
  - (h) Operational considerations relating to hours of operation, projected normal and peak water usage, sanitary sewer or septic loadings and traffic generation.
  - (i) Operational considerations relating to potential nuisance creation pertaining to noncompliance with the performance standards addressed in Article VI, including street access, traffic visibility, parking, loading, exterior storage, exterior lighting, vibration, noise, air pollution, odor, electromagnetic radiation, glare and heat, fire and explosion, toxic or noxious materials, waste materials, drainage and hazardous materials. If no such nuisances will be created (as indicated by complete and continuous compliance with the provisions of Article VI), then the statement "The proposed development shall comply with all requirements of Article VI" shall be provided.
  - (j) Exterior building and fencing materials.
  - (k) Possible future expansion and related implications for § 325-112C(1)(a) through (j) above.
  - (l) Any other information pertinent to adequate understanding by the Plan Commission of the intended use and its relation to nearby properties.
- (2) A small location map scalable at 11 inches by 17 inches showing the subject property, all properties within 300 feet and illustrating its relationship to the nearest street intersection. (A photocopy of the pertinent section of the Village's Official Zoning Map with the subject property clearly indicated shall suffice to meet this requirement.)
- (3) A property site plan drawing (and reduction scalable at 11 inches by 17 inches) which includes:
- (a) A title block which indicates the name, address and phone number(s) of the current property owner and/or agent(s) (developer, architect, engineer, planner) for the project.
  - (b) The date of the original plan and the latest date of revision to the plan.
  - (c) A North arrow and a graphic scale. Said scale shall not be smaller than one inch equals 100 feet.
  - (d) A legal description of the subject property.
  - (e) All property lines and existing and proposed right-of-way lines with bearings and dimensions clearly labeled.
  - (f) All existing and proposed easement lines and dimensions with a key provided and explained on the margins of the plan as to ownership and purpose.
  - (g) All required building setback lines.

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- (h) All existing and proposed buildings, structures and paved areas, including building entrances, walks, drives, decks, patios, fences, walls and utility and drainage systems, connections and fixtures.
- (i) The location and dimension (cross section and entry throat) of all access points onto public streets.
- (j) The location and dimension of all on-site parking (and off-site parking provisions if they are to be employed), including a summary of the number of parking stalls provided versus required by this chapter.
- (k) The location and dimension of all loading and service areas on the subject property and labels indicating the dimension of such areas.
- (l) The location of all outdoor storage areas and the design of all screening devices.
- (m) The location, type, height, size and lighting of all signage on the subject property.
- (n) The location, height, design/type, illumination power and orientation of all exterior lighting on the subject property, including the clear demonstration of compliance with a limit of 1.0 footcandles at nonresidential property lines and 0.5 footcandles at residential property lines.
- (o) The location and type of any permanently protected green space areas.
- (p) The location of existing and proposed drainage facilities.
- (q) In the legend, data for the subject property:
  - [1] Lot area;
  - [2] Floor area;
  - [3] Floor area ratio (b/a);
  - [4] Impervious surface area;
  - [5] Impervious surface ratio (d/a); and
  - [6] Building height.
- (4) A detailed landscaping plan of the subject property, at the same scale as the main plan (and reduction scalable at 11 inches by 17 inches), showing the location of all required bufferyard and landscaping areas and existing and proposed landscape point fencing and berm options for meeting said requirements. The landscaping plan shall demonstrate complete compliance with the requirements of Village landscaping requirements. (NOTE: the individual plant locations and species, fencing types and heights and berm heights need to be provided.)
- (5) A grading and erosion control plan at the same scale as the main plan (and reduction scalable at 11 inches by 17 inches) showing existing and proposed grades, including retention walls and related devices, and erosion control measures per Wisconsin Administrative Code, COMM Chapter 21, Uniform Dwelling Code, and Chapter 65, Commercial Construction.
- (6) Elevation drawings of proposed buildings or proposed remodeling of existing buildings showing finished exterior treatment shall also be submitted, with adequate labels provided to clearly depict exterior materials, texture, color and overall appearance. Perspective renderings of the proposed project and/or photos of similar structures may be submitted, but not in lieu of adequate drawings showing the actual intended appearance of the buildings.
- (7)

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A certified survey may be required by the Zoning Administrator in instances where he determines compliance with setback requirements may be difficult. The survey shall be prepared by a registered land surveyor and shall depict property lines and proposed buildings, structures and paved areas.

**(8)** A detailed site analysis per the following submission and review process:

**(a)** Purpose. The detailed site analysis required by this article is designed to provide the clear identification of permanently protected green space areas on a site which is proposed for development. The detailed survey work required to identify these areas accurately on a map is not required prior to the initiation of development concept plans for an area. A detailed site analysis shall be performed in conjunction with required land division documents or development site plans for any and all properties containing permanently protected natural resource areas as defined by required protected areas under state or federal regulations, plus all environmental corridor components and areas identified by the Village's Comprehensive Master Plan and/or by the Capital Area Regional Planning Commission.

**(b)** Description. The detailed site analysis shall be shown on a map of the subject property which depicts the location of all protected natural resource areas, as defined by the provisions of this article, and as located by an on-site survey. The detailed site analysis shall meet the following requirements:

**[1]** Scale. A minimum scale of one inch equals 200 feet shall be used.

**[2]** Topography. Topographic information is not required for any property that does not contain steep slopes (as designated on the Official Zoning Map). For such properties, topographic information with a minimum contour interval of two feet is required.

**[3]** Specific natural resources areas. All natural resource areas which require protection under state or federal law and all components of the environmental corridors identified on the Village Plan shall be accurately outlined and clearly labeled. Particular care as to clarity shall be taken in areas where different resource types overlap with one another.

**[4]** Development pads.

**[a]** All site disruption (including selective cutting) proposed to occur within permanently protected natural resource areas shall be limited to development pads. Development pads shall be depicted on the detailed site analysis map, site plans required for development permits and the recorded plat of subdivision or certified survey map.

**[b]** Beyond visible damage to natural resources, vegetation, soil and drainage patterns, site disruption activities shall not compact soil covering tree roots or otherwise damage trees beyond the area from which trees are to be removed. All trees with calipers exceeding three inches, whose canopies are located adjacent to disturbed areas, which die within a period of five years following site disruption, shall be replaced by the property owner with a three-inch caliper tree of the same type (canopy or understory). Therefore, care shall be taken to ensure that equipment and actions associated with permitted site disruption activities are limited to the area in which they are permitted. Property owners are advised to consider addressing this replacement requirement in written agreements with their contractor(s). The use of snow fences and other barriers to outline development pads during disruption activity is strongly recommended to limit the extent of inadvertent compaction or other disturbance of earth and collision damage to vegetation intended for protection. Such barriers should be placed no closer to protected trees than a point on the ground directly under their outer canopy edge.

- [5] Mitigation areas. All mitigation areas related to the provisions of this chapter shall be depicted on the detailed site analysis map with notations provided which describe the mitigation techniques employed.
- (c) Required procedure for submission and review of detailed site analysis.
- [1] Required timing of submission. The detailed site analysis map shall be submitted to the Zoning Administrator for initial review prior to, or concurrently with, the submission of the preliminary plat of subdivision or the certified survey map; or if the proposed development does not involve a land division, then submittal is required as an attachment to a required site plan. A concept plan of the proposed development may be submitted prior to the submission of the detailed site analysis map, however, in no way does the acceptance and/or general approval of the concept plan indicate the approval of natural resource feature locations. A detailed site analysis map prepared for the subject property that has been previously approved by Village staff may be submitted for any subsequent development activity on the site. However, modifications to such a previously approved map will be required if the analysis is no longer accurate for the subject property.
- [2] Review by Village staff. Village staff shall review the submitted detailed site analysis map for general compliance with the following data sources:
- [a] The Official Zoning Map;
  - [b] Applicable USGS 7.5 minute topographic maps for the Village of Cottage Grove and its environs;
  - [c] Air photos of the subject property;
  - [d] USGS Quads and other sources of topographic information;
  - [e] Applicable FEMA and related floodplain maps;
  - [f] Applicable federal and state wetland inventory maps;
  - [g] (The Village of Cottage Grove Comprehensive Master Plan; and
  - [h] Site visits. The Zoning Administrator shall provide the petitioner with a written evaluation of the submitted detailed site analysis map which shall indicate the acceptance by Village staff; or the need for further analysis work, discussion with the petitioner and/or staff-recognized experts or a joint site visit.
- [3] Modification of detailed site analysis map. If necessary, as determined by Village staff, revised detailed site analysis maps shall be prepared and submitted for review by Village staff until a version is deemed acceptable. Staff review of the detailed site analysis map may be appealed to the Zoning Board of Appeals as a matter of ordinance interpretation.
- [4] Acceptance of detailed site analysis map. Upon notification of acceptance by Village staff (or, in case of appeal, by determination of the Zoning Board of Appeals), the petitioner may proceed with the submittal of necessary development documents.
- (d) Integration of detailed site analysis information with required development and/or land division documents. Information contained on the detailed site analysis map relating to the boundaries of permanently protected green space areas (including natural resource protection areas, other permanently protected green space areas and required mitigation areas) shall be clearly depicted on any and all site plans required as a precondition for application for any development permit (such as a building permit) and on any proposed plat of subdivision or certified survey map.

**D. Review of complete application by Plan Commission and Village Board.**  
[Amended 4-21-2014 by Ord. No. 03-2014]

- (1)** The Plan Commission, in its consideration of the submitted complete application, shall take into account the basic intent of this chapter to ensure attractive, efficient and appropriate development of land in the community and to ensure particularly that every reasonable step has been taken to avoid depreciating effects on surrounding property and the natural environment. Beyond protection of the public health, safety and welfare, this article shall enable the Plan Commission to consider factors related to community aesthetics, urban design and architectural consistency within the community. If the Plan Commission acts to approve or approve with conditions, the proposal shall be forwarded to the Village Board for final approval. The Plan Commission and Village Board, in reviewing the application, may require such additional measures and/or modifications to any or all elements of the site plan as described in the application submittal required per § 325-112C(1) through (8) as it deems necessary to accomplish this objective. If such additional measures and/or modifications are required, the Plan Commission and Village Board may withhold approval of the site plan until revisions depicting such additional measures and/or modifications are submitted to the satisfaction of the Plan Commission and Village Board; or may approve the application subject to the provision of a revised application reflecting the direction of the Plan Commission and Village Board to the satisfaction of the Zoning Administrator. Such amended plans and conditions applicable to the proposed use shall be made a part of the official record, and development activity on the subject property may not proceed until the revised application has been approved by one of the two above procedures as directed by the Plan Commission or Village Board, or per Subsection F(1) below.
- (2)** In reviewing said application, the Plan Commission and Village Board, or the Zoning Administrator per Subsection F(1) below, shall make findings on each of the following criteria to determine whether the submitted site plan shall be approved, approved with modification or denied:

  - (a)** All standards of this chapter and other applicable Village, state and federal regulations are met;
  - (b)** The public health and safety is not endangered;
  - (c)** Adequate public facilities and utilities are provided;
  - (d)** Adequate control of stormwater and erosion are provided and the disruption of existing topography, drainage patterns and vegetative cover is maintained insofar as is practical;
  - (e)** Appropriate traffic control and parking are provided;
  - (f)** Appropriate landscaping and open space areas are provided;
  - (g)** The appearance of structures maintains a consistency of design, materials, colors and arrangement with nearby properties of similar use, which comply with the general architectural guidelines provided in § 325-112D(2)(g)[1] through [5] below:

    - [1]** Exterior construction materials shall be of high quality.
    - [2]** Exterior building design or appearance shall not be of such unorthodox or abnormal character in relation to its surroundings as to be unsightly or offensive to generally accepted taste and community standards.
    - [3]** Exterior building design or appearance shall not be so identical with nearby buildings so as to create excessive monotony or drabness. A minimum of five basic home styles shall be provided in each residential subdivision.

**[4]**

Exterior building design or appearance shall not be constructed or faced with an exterior material which is aesthetically incompatible with other nearby buildings or which presents an unattractive appearance to the public and from surrounding properties.

[5] Exterior building, sign and lighting design or appearance shall not be sited on the property in a manner that would unnecessarily destroy or substantially damage the natural beauty of the area.

- E. Initiation of land use or development activity. Except with the written permission of the Zoning Administrator, absolutely no land use or development activity, including site clearing, grubbing or grading, shall occur on the subject property prior to the approval of the required site plan. Any such activity prior to such approval shall be a violation of this chapter and shall be subject to all applicable enforcement mechanisms and penalties.
- F. Modification of an approved site plan. Any and all variation between development and/or land use activity on the subject property and the approved site plan is a violation of this chapter. An approved site plan shall be revised and approved via the procedures of § 325-112B and C above, except under conditions described by Subsection F(1) below, so as to clearly and completely depict any and all proposed modifications to the previously approved site plan, prior to the initiation of said modifications.  
[Amended 4-21-2014 by Ord. No. 03-2014]
- (1) Minor site plan amendment. A proposed amendment to an approved site plan, which has a projected cost less than 10% of the assessed value of the property and not exceeding \$150,000, shall be deemed a minor site plan amendment and may be approved by the Zoning Administrator without Plan Commission and Village Board approval. Such projects are subject to all of the application and submittal requirements, and approval criteria of this section. Proposed amendments that potentially affect traffic patterns in a public right-of-way or which have the potential to negatively impact adjacent properties shall be referred to the Plan Commission and Village Board for approval, regardless of project cost. The Zoning Administrator withholds the authority to designate any project for Plan Commission and Village Board approval as described in Subsection D.
- G. Sunset clause. All buildings on an approved site plan not fully developed within two years of final Village Board approval shall expire, and all other portions of a project on an approved site plan not fully developed within a period of five years of final Village Board approval shall expire, and no additional site plan development shall be permitted on undeveloped portions of the subject property without reapproval via the process described in this section. The Village Board may extend this period, as requested per the applicant, through the conditional use process following a public hearing.  
[Amended 4-21-2014 by Ord. No. 03-2014]
- H. Fee. A fee is required for this procedure. Refer to the Village Administrator.

### § 325-113 Variances.

Requests for a variance from the requirements of this chapter must be made to the Village of Cottage Grove Zoning Board of Appeals, in accordance with § 325-114 of this chapter, Chapter 12, Boards, Committees and Commissions, § 12-7, of the Village of Cottage Grove Municipal Code and s. 62.23(7)(e), Wis. Stats.

### § 325-114 Zoning Board of Appeals.

The creation, membership, duties and responsibilities of the Zoning Board of Appeals are found in Chapter 12, Boards, Committees and Commissions, § 12-7, of the Municipal Code of the Village of Cottage Grove, Wisconsin.

7.d.



## VILLAGE OF COTTAGE GROVE

Lisa Kalata, Village Clerk

Reminder to please bring 5-year Financial Management Plan information from last meeting. Greg Johnson from Ehlers will have extra copies at the meeting.

8a,

**Lisa Kalata**

---

**From:** Paul Matte  
**Sent:** Wednesday, August 31, 2016 10:04 AM  
**To:** Lisa Kalata  
**Subject:** FW: Attached Image  
**Attachments:** 3483\_001.pdf

Jennifer Wentela is recommended

Albrey Nelson is recommended



**Paul J. Matte**  
*Detective*  
210 Progress Drive Suite #1  
Cottage Grove, WI 53527  
Office: (608) 839-4652  
Dispatch: (608) 255-2345  
Fax: (608) 839-4588  
Email: [pmatte@cottagegrovepolice.org](mailto:pmatte@cottagegrovepolice.org)  
Web: [www.cottagegrovepolice.org](http://www.cottagegrovepolice.org)

**From:** Lisa Kalata  
**Sent:** Tuesday, August 30, 2016 1:05 PM  
**To:** Paul Matte <[pmatte@cottagegrovepolice.org](mailto:pmatte@cottagegrovepolice.org)>  
**Subject:** FW: Attached Image

Paul,  
Attached are two operator's license for Kwik Trip, they are new applicants.  
Thanks and have a great day☺

*Lisa Kalata*  
Village Clerk  
Village of Cottage Grove  
221 East Cottage Grove Rd  
Cottage Grove, WI 53527  
608.839.4704  
Fax 608.839.4698  
[www.vi.cottagegrove.wi.gov](http://www.vi.cottagegrove.wi.gov)

**From:** [copier@village.cottage-grove.wi.us](mailto:copier@village.cottage-grove.wi.us) [mailto:[copier@village.cottage-grove.wi.us](mailto:copier@village.cottage-grove.wi.us)]  
**Sent:** Tuesday, August 30, 2016 1:08 PM  
**To:** Lisa Kalata <[lkalata@village.cottage-grove.wi.us](mailto:lkalata@village.cottage-grove.wi.us)>  
**Subject:** Attached Image



# VILLAGE OF COTTAGE GROVE OPERATORS LICENSE APPLICATION

New 

Renewal \_\_\_\_\_

Please complete all required information. This application must be answered completely and accurately before processing. A \$25.00 license/application fee is required and must accompany this application. If you have not previously held an operators license in the Village of Cottage Grove a copy of the Responsible Beverage Servers Certificate must be attached. **All applicants are required to provide a copy of their Wisconsin Drivers License or I.D. Card. The annual licensing period is from July 1 through June 30.**

Full Name: Albrey Marie Nelson  
First Middle LastComplete Address: 229 Coach House Dr Madison WI, 53714  
Street Address City/State/Zip CodePhone Number (h) [REDACTED] (w) \_\_\_\_\_Drivers License Number [REDACTED]Previous Names: Kline Date of Birth [REDACTED]

Applicants must specify name, address and phone number of the establishment where they will be employed. Also the name of supervisor if we have any questions.

Name address & phone number of Establishment: Kwik Trip  
1601 Landmark Dr  
Cottage Grove, WI 53527Name of Supervisor: Marc Wynne**List all previous addresses within the past 3 years:**1368 Wilson St Onalaska WI 54650  
300 W. Oak St. Cottage Grove, WI 53527Date and Location of Responsible Beverage Server Course  
Learn to Serve

You **must** complete all boxes: Any question answered **YES** must be explained on the back of this page in detail, with any appropriate documentation attached. You may attach additional pages if necessary.

- In the past 5 years, have you been arrested, convicted of or charged with any of the following:
 

A. Illegal purchase, sale or providing alcoholic beverages.	Yes _____	No <input checked="" type="checkbox"/>
B. Violation of closing hours at a licensed premises.	Yes _____	No <input checked="" type="checkbox"/>
C. Operating a motor vehicle while under the influence of drugs and/or alcohol.	Yes _____	No <input checked="" type="checkbox"/>
D. A violation of an alcohol beverage law, regulation or rule not specified above.	Yes _____	No <input checked="" type="checkbox"/>
E. Disorderly conduct, criminal damage to property or obstructing an officer.	Yes _____	No <input checked="" type="checkbox"/>
- Have you **EVER** been arrested, convicted of or charged with a Felony? Yes \_\_\_\_\_ No
- Have you held any type of alcohol beverage license in the last 3 years? If so, list type and location on the back of this page. Yes \_\_\_\_\_ No
- Do you presently have any overdue or outstanding forfeitures resulting from a violation of any county, state or local ordinance? Yes \_\_\_\_\_ No
- Have you ever had any alcohol beverage license revoked, suspended or not renewed? Yes \_\_\_\_\_ No

For Village Clerk's Use Only

Date Received 8/26/16Fees Received \$25.00Receipt # 3040890

Provisional # \_\_\_\_\_

Background Completed

8/31/16

Approved or Denied

Date Issued \_\_\_\_\_

License # \_\_\_\_\_

Legal Review if Denied

**Certification-Please Read Carefully!**

I hereby certify that the information provided on this application is true and correct. I understand that failure to provide all required information shall be grounds for denial of this alcohol beverage license. I further understand that falsification of any information provided may be grounds for denial or revocation of this license. I fully understand all state and local laws and ordinances governing the sale of alcoholic beverages that apply to this application, and agree to abide by those laws.

I hereby authorize the Village of Cottage Grove to perform a criminal background and drivers license check.

Signature Albrey M. Nelson Date August 25, 2016

## Lisa Kalata

---

**From:** Paul Matte  
**Sent:** Wednesday, August 31, 2016 10:04 AM  
**To:** Lisa Kalata  
**Subject:** FW: Attached Image  
**Attachments:** 3483\_001.pdf

Jennifer Wentela is recommended

Albrey Nelson is recommended



**Paul J. Matte**  
*Detective*  
210 Progress Drive Suite #1  
Cottage Grove, WI 53527  
Office: (608) 839-4652  
Dispatch: (608) 255-2345  
Fax: (608) 839-4588  
Email: [pmatte@cottagegrovepolice.org](mailto:pmatte@cottagegrovepolice.org)  
Web: [www.cottagegrovepolice.org](http://www.cottagegrovepolice.org)

**From:** Lisa Kalata  
**Sent:** Tuesday, August 30, 2016 1:05 PM  
**To:** Paul Matte <[pmatte@cottagegrovepolice.org](mailto:pmatte@cottagegrovepolice.org)>  
**Subject:** FW: Attached Image

Paul,  
Attached are two operator's license for Kwik Trip, they are new applicants.  
Thanks and have a great day☺

*Lisa Kalata*

Village Clerk  
Village of Cottage Grove  
221 East Cottage Grove Rd  
Cottage Grove, WI 53527  
608.839.4704  
Fax 608.839.4698  
[www.vi.cottagegrove.wi.gov](http://www.vi.cottagegrove.wi.gov)

**From:** [copier@village.cottage-grove.wi.us](mailto:copier@village.cottage-grove.wi.us) [<mailto:copier@village.cottage-grove.wi.us>]  
**Sent:** Tuesday, August 30, 2016 1:08 PM  
**To:** Lisa Kalata <[lkalata@village.cottage-grove.wi.us](mailto:lkalata@village.cottage-grove.wi.us)>  
**Subject:** Attached Image



# VILLAGE OF COTTAGE GROVE OPERATORS LICENSE APPLICATION

New    
Renewal \_\_\_\_\_

Please complete all required information. This application must be answered completely and accurately before processing. A \$25.00 license/application fee is required and must accompany this application. If you have not previously held an operators license in the Village of Cottage Grove a copy of the Responsible Beverage Servers Certificate must be attached. **All applicants are required to provide a copy of their Wisconsin Drivers License or I.D. Card. The annual licensing period is from July 1 through June 30.**

Full Name: Jennifer Joyce Wentzela  
First Middle Last

Complete Address: 316 Kristi Lane Stoughton/WI/53589  
Street Address City/State/Zip Code

Phone Number (h) [REDACTED] (w) [REDACTED]

Drivers License Number [REDACTED]

Previous Names: Jennifer Kuntz Date of Birth 3/15/1970

Applicants must specify name, address and phone number of the establishment where they will be employed. Also the name of supervisor if we have any questions.

Name address & phone number of Establishment: Kwik Trip  
1601 Landmark Dr  
Cottage Grove, WI 53527

Name of Supervisor: Marc Wynne

Date and Location of Responsible Beverage Server Course Learn to Serve

List all previous addresses within the past 3 years:

- 2718 Tareyton Circle Stoughton, WI 53589
- 8 Broadway Edgerton WI, 53534

You **must** complete all boxes: Any question answered **YES** must be explained on the back of this page in detail, with any appropriate documentation attached. You may attach additional pages if necessary.

- In the past 5 years, have you been arrested, convicted of or charged with any of the following:  
A. Illegal purchase, sale or providing alcoholic beverages. Yes \_\_\_ No   
B. Violation of closing hours at a licensed premises. Yes \_\_\_ No   
C. Operating a motor vehicle while under the influence of drugs and/or alcohol. Yes \_\_\_ No   
D. A violation of an alcohol beverage law, regulation or rule not specified above. Yes \_\_\_ No   
E. Disorderly conduct, criminal damage to property or obstructing an officer. Yes \_\_\_ No   
2. Have you EVER been arrested, convicted of or charged with a Felony? Yes \_\_\_ No   
3. Have you held any type of alcohol beverage license in the last 3 years? If so, list type and location on the back of this page. Yes \_\_\_ No   
4. Do you presently have any overdue or outstanding forfeitures resulting from a violation of any county, state or local ordinance? Yes \_\_\_ No   
5. Have you ever had any alcohol beverage license revoked, suspended or not renewed? Yes \_\_\_ No

For Village Clerk's Use Only

Date Received 8/26/16

Fees Received \$25.00

Receipt # 3.040890

Provisional # \_\_\_\_\_

Background Completed

8/31/16

Approved or Denied

Date Issued \_\_\_\_\_

License # \_\_\_\_\_

Legal Review if Denied

**Certification-Please Read Carefully!**

I hereby certify that the information provided on this application is true and correct. I understand that failure to provide all required information shall be grounds for denial of this alcohol beverage license. I further understand that falsification of any information provided may be grounds for denial or revocation of this license. I fully understand all state and local laws and ordinances governing the sale of alcoholic beverages that apply to this application, and agree to abide by those laws.

I hereby authorize the Village of Cottage Grove to perform a criminal background and drivers license check.

Signature [Signature] Date 8/25/2016

## Lisa Kalata

---

**From:** Paul Matte  
**Sent:** Wednesday, August 31, 2016 10:05 AM  
**To:** Lisa Kalata  
**Subject:** FW: Attached Image  
**Attachments:** 3484\_001.pdf

Julianna Thomsen is recommended.



**Paul J. Matte**  
*Detective*  
210 Progress Drive Suite #1  
Cottage Grove, WI 53527  
Office: (608) 839-4652  
Dispatch: (608) 255-2345  
Fax: (608) 839-4588  
Email: [pmatte@cottagegrovepolice.org](mailto:pmatte@cottagegrovepolice.org)  
Web: [www.cottagegrovepolice.org](http://www.cottagegrovepolice.org)

**From:** Lisa Kalata  
**Sent:** Tuesday, August 30, 2016 1:05 PM  
**To:** Paul Matte <[pmatte@cottagegrovepolice.org](mailto:pmatte@cottagegrovepolice.org)>  
**Subject:** FW: Attached Image

Paul,  
Attached is an operator's license application for Landmark, this is a new applicant.  
Thank you!

*Lisa Kalata*

Village Clerk  
Village of Cottage Grove  
221 East Cottage Grove Rd  
Cottage Grove, WI 53527  
608.839.4704  
Fax 608.839.4698  
[www.vi.cottagegrove.wi.gov](http://www.vi.cottagegrove.wi.gov)

**From:** [copier@village.cottage-grove.wi.us](mailto:copier@village.cottage-grove.wi.us) [mailto:[copier@village.cottage-grove.wi.us](mailto:copier@village.cottage-grove.wi.us)]  
**Sent:** Tuesday, August 30, 2016 1:09 PM  
**To:** Lisa Kalata <[lkalata@village.cottage-grove.wi.us](mailto:lkalata@village.cottage-grove.wi.us)>  
**Subject:** Attached Image



# VILLAGE OF COTTAGE GROVE OPERATORS LICENSE APPLICATION

New    
Renewal \_\_\_\_\_

Please complete all required information. This application must be answered completely and accurately before processing. A \$25.00 license/application fee is required and must accompany this application. If you have not previously held an operators license in the Village of Cottage Grove a copy of the Responsible Beverage Servers Certificate must be attached. **All applicants are required to provide a copy of their Wisconsin Drivers License or I.D. Card. The annual licensing period is from July 1 through June 30.**

Full Name: Julianna Rae Thomseh  
First Middle Last

Complete Address: 2226 Appalosa Ln Cottage Grove, WI 53527  
Street Address City/State/Zip Code

Phone Number (h) [REDACTED] (w) [REDACTED]

Drivers License Number [REDACTED]

Previous Names: Julianna Rae Kroetz Date of Birth: 3/12/1970

Applicants must specify name, address and phone number of the establishment where they will be employed. Also the name of supervisor if we have any questions.

Name address & phone number of Establishment:

207 W Cottage Grove Rd  
Cottage Grove WI 608-819-3128

Name of Supervisor: John Halversleben

Date and Location of Responsible Beverage Server Course  
8-24-16

List all previous addresses within the past 3 years:

You must complete all boxes: Any question answered **YES** must be explained on the back of this page in detail, with any appropriate documentation attached. You may attach additional pages if necessary.

- In the past 5 years, have you been arrested, convicted of or charged with any of the following:
 

A. Illegal purchase, sale or providing alcoholic beverages.	Yes	___	No	<input checked="" type="checkbox"/>
B. Violation of closing hours at a licensed premises.	Yes	___	No	<input checked="" type="checkbox"/>
C. Operating a motor vehicle while under the influence of drugs and/or alcohol.	Yes	___	No	<input checked="" type="checkbox"/>
D. A violation of an alcohol beverage law, regulation or rule not specified above.	Yes	___	No	<input checked="" type="checkbox"/>
E. Disorderly conduct, criminal damage to property or obstructing an officer.	Yes	___	No	<input checked="" type="checkbox"/>
- Have you EVER been arrested, convicted of or charged with a Felony? Yes \_\_\_ No
- Have you held any type of alcohol beverage license in the last 3 years? If so, list type and location on the back of this page. Yes \_\_\_ No
- Do you presently have any overdue or outstanding forfeitures resulting from a violation of any county, state or local ordinance? Yes \_\_\_ No
- Have you ever had any alcohol beverage license revoked, suspended or not renewed? Yes \_\_\_ No

For Village Clerk's Use Only

Date Received 8/24/16

Fees Received 25.00

Receipt # \_\_\_\_\_

Provisional # 1417-6P

Background Completed 8/31/16

Approved or Denied

Date Issued \_\_\_\_\_

License # \_\_\_\_\_

Legal Review if Denied \_\_\_\_\_

### Certification-Please Read Carefully!

I hereby certify that the information provided on this application is true and correct. I understand that failure to provide all required information shall be grounds for denial of this alcohol beverage license. I further understand that falsification of any information provided may be grounds for denial or revocation of this license. I fully understand all state and local laws and ordinances governing the sale of alcoholic beverages that apply to this application, and agree to abide by those laws.

I hereby authorize the Village of Cottage Grove to perform a criminal background and drivers license check.

Signature Julianna Rae Thomseh Date 8/24/16

## Lisa Kalata

---

**From:** Paul Matte  
**Sent:** Monday, September 12, 2016 3:28 PM  
**To:** Lisa Kalata  
**Subject:** FW: Attached Image  
**Attachments:** 3507\_001.pdf

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

Taylor is now recommended. However I am supposed to note that on his application he stated "No" for question 1 D. He was guilty of an underage alcohol citation in 2013. While this does not disqualify him from being recommended per Village guidelines; the board members have asked that I note it in my recommendation response.

Paul



**Paul J. Matte**  
*Detective*  
210 Progress Drive Suite #1  
Cottage Grove, WI 53527  
Office: (608) 839-4652  
Dispatch: (608) 255-2345  
Fax: (608) 839-4588  
Email: [pmatte@cottagegrovepolice.org](mailto:pmatte@cottagegrovepolice.org)  
Web: [www.cottagegrovepolice.org](http://www.cottagegrovepolice.org)

**From:** Lisa Kalata  
**Sent:** Wednesday, September 07, 2016 11:38 AM  
**To:** Paul Matte <[pmatte@cottagegrovepolice.org](mailto:pmatte@cottagegrovepolice.org)>  
**Subject:** RE: Attached Image

Paul,  
Taylor is reapplying, the email below was from earlier this year. I have attached the new application for you.  
Thank you!

*Lisa Kalata*

Village Clerk  
Village of Cottage Grove  
221 East Cottage Grove Rd  
Cottage Grove, WI 53527  
608.839.4704  
Fax 608.839.4698  
[www.vi.cottagegrove.wi.gov](http://www.vi.cottagegrove.wi.gov)

**From:** Paul Matte  
**Sent:** Wednesday, June 22, 2016 9:33 AM  
**To:** Lisa Kalata <[lkalata@village.cottage-grove.wi.us](mailto:lkalata@village.cottage-grove.wi.us)>  
**Subject:** FW: Attached Image

Taylor Clary is NOT recommended. He was convicted of 1<sup>st</sup> offense OWI on 08/13/15 which is still less than 1 year ago. Which is grounds for denial according to Section 3 of the guidelines.



**Paul J. Matte**  
*Detective*  
210 Progress Drive Suite #1  
Cottage Grove, WI 53527  
Office: (608) 839-4652  
Dispatch: (608) 255-2345  
Fax: (608) 839-4588  
Email: [pmatte@cottagegrovepolice.org](mailto:pmatte@cottagegrovepolice.org)  
Web: [www.cottagegrovepolice.org](http://www.cottagegrovepolice.org)

**From:** Lisa Kalata  
**Sent:** Tuesday, June 21, 2016 12:17 PM  
**To:** Paul Matte <[pmatte@cottagegrovepolice.org](mailto:pmatte@cottagegrovepolice.org)>  
**Subject:** FW: Attached Image

Paul,  
Attached is a new operator's license for Stop-n-Go.  
Thank you,

*Lisa Kalata*

Village Clerk  
Village of Cottage Grove  
221 East Cottage Grove Rd  
Cottage Grove, WI 53527  
608.839.4704  
Fax 608.839.4698  
[www.vi.cottagegrove.wi.gov](http://www.vi.cottagegrove.wi.gov)

**From:** [copier@village.cottage-grove.wi.us](mailto:copier@village.cottage-grove.wi.us) [mailto:[copier@village.cottage-grove.wi.us](mailto:copier@village.cottage-grove.wi.us)]  
**Sent:** Tuesday, June 21, 2016 12:21 PM  
**To:** Lisa Kalata <[lkalata@village.cottage-grove.wi.us](mailto:lkalata@village.cottage-grove.wi.us)>  
**Subject:** Attached Image



# VILLAGE OF COTTAGE GROVE OPERATORS LICENSE APPLICATION

New \_\_\_\_\_  
Renewal \_\_\_\_\_

Please complete all required information. This application must be answered completely and accurately before processing. A \$25.00 license/application fee is required and must accompany this application. If you have not previously held an operators license in the Village of Cottage Grove a copy of the Responsible Beverage Servers Certificate must be attached. All applicants are required to provide a copy of their Wisconsin Drivers License or I.D. Card. The annual licensing period is from July 1 through June 30.

Full Name: Taylor A Clary  
First Middle Last

Complete Address:  
108 Maria Ln Cottage Grove WI 53527  
Street Address City/State/Zip Code

Phone Number (h) \_\_\_\_\_ (w) 608-598-0007

Drivers License Number [REDACTED]

Previous Names: \_\_\_\_\_ Date of Birth [REDACTED]

Applicants must specify name, address and phone number of the establishment where they will be employed. Also the name of supervisor if we have any questions.

Name address & phone number of Establishment:  
11008 N. Windsor Ave

839-3154

Name of Supervisor:  
Don Miller

Date and Location of Responsible Beverage Server Course  
6/6/16

List all previous addresses within the past 3 years:  
 \_\_\_\_\_  
 \_\_\_\_\_

You **must** complete all boxes: Any question answered **YES** must be explained on the back of this page in detail, with any appropriate documentation attached. You may attach additional pages if necessary.

- In the past 5 years, have you been arrested, convicted of or charged with any of the following:
 

A. Illegal purchase, sale or providing alcoholic beverages.	Yes _____	No <input checked="" type="checkbox"/>
B. Violation of closing hours at a licensed premises.	Yes _____	No <input checked="" type="checkbox"/>
C. Operating a motor vehicle while under the influence of drugs and/or alcohol.	Yes <input checked="" type="checkbox"/>	No _____
D. A violation of an alcohol beverage law, regulation or rule not specified above.	Yes _____	No <input checked="" type="checkbox"/>
E. Disorderly conduct, criminal damage to property or obstructing an officer.	Yes _____	No <input checked="" type="checkbox"/>
- Have you EVER been arrested, convicted of or charged with a Felony? Yes \_\_\_\_\_ No
- Have you held any type of alcohol beverage license in the last 3 years? If so, list type and location on the back of this page. Yes \_\_\_\_\_ No
- Do you presently have any overdue or outstanding forfeitures resulting from a violation of any county, state or local ordinance? Yes \_\_\_\_\_ No
- Have you ever had any alcohol beverage license revoked, suspended or not renewed? Yes \_\_\_\_\_ No

For Village Clerk's Use Only

Date Received 9/7/16

Fees Received \$25.00

Receipt # 3.040932

Provisional # 1617-7P

Background Completed 9/12/16

Approved or Denied

Date Issued \_\_\_\_\_

License # \_\_\_\_\_

Legal Review if Denied \_\_\_\_\_

### Certification-Please Read Carefully!

I hereby certify that the information provided on this application is true and correct. I understand that failure to provide all required information shall be grounds for denial of this alcohol beverage license. I further understand that falsification of any information provided may be grounds for denial or revocation of this license. I fully understand all state and local laws and ordinances governing the sale of alcoholic beverages that apply to this application, and agree to abide by those laws.

I hereby authorize the Village of Cottage Grove to perform a criminal background and drivers license check.

Signature [Signature] Date 9-06-2016

## Lisa Kalata

---

**From:** Paul Matte  
**Sent:** Monday, September 12, 2016 3:57 PM  
**To:** Lisa Kalata  
**Subject:** FW: Attached Image  
**Attachments:** 3519\_001.pdf

Marshall Haferman is recommended.



**Paul J. Matte**  
*Detective*  
210 Progress Drive Suite #1  
Cottage Grove, WI 53527  
Office: (608) 839-4652  
Dispatch: (608) 255-2345  
Fax: (608) 839-4588  
Email: [pmatte@cottagegrovepolice.org](mailto:pmatte@cottagegrovepolice.org)  
Web: [www.cottagegrovepolice.org](http://www.cottagegrovepolice.org)

**From:** Lisa Kalata  
**Sent:** Friday, September 09, 2016 2:00 PM  
**To:** Paul Matte <[pmatte@cottagegrovepolice.org](mailto:pmatte@cottagegrovepolice.org)>  
**Subject:** FW: Attached Image

Paul,  
Attached is an application for an Operator's License.  
Thanks!

*Lisa Kalata*

Village Clerk  
Village of Cottage Grove  
221 East Cottage Grove Rd  
Cottage Grove, WI 53527  
608.839.4704  
Fax 608.839.4698  
[www.vi.cottagegrove.wi.gov](http://www.vi.cottagegrove.wi.gov)

**From:** [copier@village.cottage-grove.wi.us](mailto:copier@village.cottage-grove.wi.us) [mailto:[copier@village.cottage-grove.wi.us](mailto:copier@village.cottage-grove.wi.us)]  
**Sent:** Friday, September 09, 2016 2:04 PM  
**To:** Lisa Kalata <[lkalata@village.cottage-grove.wi.us](mailto:lkalata@village.cottage-grove.wi.us)>  
**Subject:** Attached Image



# VILLAGE OF COTTAGE GROVE OPERATORS LICENSE APPLICATION

New  Renewal

Please complete all required information. This application must be answered completely and accurately before processing. A \$25.00 license/application fee is required and must accompany this application. If you have not previously held an operators license in the Village of Cottage Grove a copy of the Responsible Beverage Servers Certificate must be attached. All applicants are required to provide a copy of their Wisconsin Drivers License or I.D. Card. The annual licensing period is from July 1 through June 30.

Full Name: Marshall G. Haferkamp  
First Middle Last

Complete Address: 731 Crawford Dr. Unit B Sun Prairie WI 53527  
Street Address City/State/Zip Code

Phone Number (h) [redacted] (w) [redacted]

Drivers License Number [redacted]

Previous Names: NA Date of Birth [redacted]

Applicants must specify name, address and phone number of the establishment where they will be employed. Also the name of supervisor if we have any questions.

Name address & phone number of Establishment:

Stop-N-Go

1100N. Windsor Ave

Name of Supervisor: 608-839-3154

Jan Miller

Date and Location of Responsible Beverage Server Course

9/8/16 360 training

List all previous addresses within the past 3 years:

You must complete all boxes: Any question answered YES must be explained on the back of this page in detail, with any appropriate documentation attached. You may attach additional pages if necessary.

- In the past 5 years, have you been arrested, convicted of or charged with any of the following:
  - A. Illegal purchase, sale or providing alcoholic beverages. Yes \_\_\_ No
  - B. Violation of closing hours at a licensed premises. Yes \_\_\_ No
  - C. Operating a motor vehicle while under the influence of drugs and/or alcohol. Yes  No \_\_\_
  - D. A violation of an alcohol beverage law, regulation or rule not specified above. Yes \_\_\_ No
  - E. Disorderly conduct, criminal damage to property or obstructing an officer. Yes \_\_\_ No
- Have you EVER been arrested, convicted of or charged with a Felony? Yes \_\_\_ No
- Have you held any type of alcohol beverage license in the last 3 years? If so, list type and location on the back of this page. Yes \_\_\_ No
- Do you presently have any overdue or outstanding forfeitures resulting from a violation of any county, state or local ordinance? Yes \_\_\_ No
- Have you ever had any alcohol beverage license revoked, suspended or not renewed? Yes \_\_\_ No

For Village Clerk's Use Only

Date Received 9/9/16

Fees Received 25.00

Receipt # 1001188

Provisional # 1617-8P

Background Completed

9/12/16

Approved or Denied

Date Issued \_\_\_\_\_

License # \_\_\_\_\_

Legal Review if Denied \_\_\_\_\_

Certification-Please Read Carefully!

I hereby certify that the information provided on this application is true and correct. I understand that failure to provide all required information shall be grounds for denial of this alcohol beverage license. I further understand that falsification of any information provided may be grounds for denial or revocation of this license. I fully understand all state and local laws and ordinances governing the sale of alcoholic beverages that apply to this application, and agree to abide by those laws.

I hereby authorize the Village of Cottage Grove to perform a criminal background and drivers license check.

Signature [Signature] Date 9-9-2016

8.b.

**Deb Winter**

---

**From:** Mike Maloney <mmaloney@msa-ps.com>  
**Sent:** Friday, September 16, 2016 3:08 PM  
**To:** Matt Giese; Deb Winter; Leighton W. Boushea  
**Subject:** Award of Gaston Road Watermain

Village Board,

We have reviewed the bids from several contractors. We recommend the award be made to R.G. Huston, the low responsible bidder. The award by the Village for the base bid is, \$793,842.25.

The Town of Cottage Grove is considering alternatives number 1 and 2. Should the Town approve one or both alternatives, R.G. Huston remains the low bidder.

Sincerely,

Mike Maloney, P.E.

Sent from my Verizon 4G LTE smartphone

Village of Cottage Grove Gaston Road Watermain Extension (#4283169)  
 Owner: Village of Cottage Grove  
 Solicitor: MSA Professional Services - Madison  
 09/15/2016 11:00 AM CDT

Section Title	Item Code	Item Description	UoM	Quantity	R.G. Huston Company, Inc.		A-1 Excavating Inc.		Capitol Underground, Inc.		Homburg Contractors		Advance Construction Inc.		MJ Construction, Inc.		Iverson Construction, LLC	
					Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension
GENERAL																		
	1	Mobilization/Bonds/Insurance	LS	1	\$10,100.00	\$10,100.00	\$25,200.00	\$25,200.00	\$45,000.00	\$45,000.00	\$65,000.00	\$65,000.00	\$36,000.00	\$36,000.00	\$15,000.00	\$15,000.00	\$47,750.00	\$47,750.00
	2	Traffic Control	LS	1	\$3,964.00	\$3,964.00	\$9,000.00	\$9,000.00	\$6,090.00	\$6,090.00	\$5,000.00	\$5,000.00	\$25,000.00	\$25,000.00	\$4,000.00	\$4,000.00	\$6,400.00	\$6,400.00
	3	Utility Line Opening (U.L.O.)	EA	25	\$387.00	\$9,675.00	\$215.00	\$5,375.00	\$600.00	\$15,000.00	\$350.00	\$8,750.00	\$700.00	\$17,500.00	\$1,000.00	\$25,000.00	\$675.00	\$16,875.00
REMOVALS																		
	4	Clearing and Grubbing	LS	1	\$1,500.00	\$1,500.00	\$1,200.00	\$1,200.00	\$3,000.00	\$3,000.00	\$600.00	\$600.00	\$8,000.00	\$8,000.00	\$5,000.00	\$5,000.00	\$3,565.00	\$3,565.00
	5	Sawcut	LF	6800	\$1.00	\$6,800.00	\$2.00	\$13,600.00	\$1.05	\$7,140.00	\$1.50	\$10,200.00	\$1.11	\$7,548.00	\$1.00	\$6,800.00	\$1.25	\$8,500.00
	6	Remove Existing Pavement	SY	7150	\$1.05	\$7,507.50	\$1.00	\$7,150.00	\$2.20	\$15,730.00	\$1.50	\$10,725.00	\$4.70	\$33,605.00	\$4.00	\$28,600.00	\$1.85	\$13,227.50
	7	Remove Existing CMP Culvert	LF	105	\$11.10	\$1,165.50	\$10.00	\$1,050.00	\$21.00	\$2,205.00	\$15.00	\$1,575.00	\$12.00	\$1,260.00	\$5.00	\$525.00	\$15.00	\$1,575.00
EARTHWORK																		
	8	Salvage Topsoil	LS	1	\$17,080.00	\$17,080.00	\$16,000.00	\$16,000.00	\$28,000.00	\$28,000.00	\$17,000.00	\$17,000.00	\$15,000.00	\$15,000.00	\$20,000.00	\$20,000.00	\$11,565.00	\$11,565.00
	9	Unclassified Excavation	LS	1	\$48,620.00	\$48,620.00	\$25,000.00	\$25,000.00	\$40,300.00	\$40,300.00	\$40,000.00	\$40,000.00	\$75,000.00	\$75,000.00	\$15,000.00	\$15,000.00	\$37,895.00	\$37,895.00
ROAD CONSTRUCTION																		
	10	Excavation Below Subgrade (EBS)	CY	370	\$10.00	\$3,700.00	\$10.00	\$3,700.00	\$14.00	\$5,180.00	\$15.00	\$5,550.00	\$10.00	\$3,700.00	\$22.00	\$8,140.00	\$11.80	\$4,366.00
	11	Breaker Run for EBS	CY	370	\$20.00	\$7,400.00	\$31.00	\$11,470.00	\$20.00	\$7,400.00	\$30.00	\$11,100.00	\$20.00	\$7,400.00	\$18.00	\$6,660.00	\$21.50	\$7,955.00
	12	Crushed Aggregate Base Course	TON	5950	\$12.50	\$74,375.00	\$13.00	\$77,350.00	\$12.50	\$74,375.00	\$14.00	\$83,300.00	\$12.50	\$74,375.00	\$16.00	\$95,200.00	\$12.80	\$76,160.00
	13	Asphaltic Concrete Binder Pavement	TON	925	\$65.25	\$60,356.25	\$66.00	\$61,050.00	\$68.51	\$63,371.75	\$68.00	\$62,900.00	\$65.25	\$60,356.25	\$66.00	\$61,050.00	\$72.10	\$66,692.50
	14	Asphaltic Concrete Surface Pavement	TON	720	\$65.25	\$46,980.00	\$66.00	\$47,520.00	\$68.51	\$49,327.20	\$68.00	\$48,960.00	\$65.25	\$46,980.00	\$66.00	\$47,520.00	\$72.10	\$51,912.00
	15	Pavement Markings	LF	5700	\$0.95	\$5,415.00	\$1.00	\$5,700.00	\$1.00	\$5,700.00	\$1.00	\$5,700.00	\$0.95	\$5,415.00	\$1.00	\$5,700.00	\$1.20	\$6,840.00
	16	Crushed Aggregate Base Driveway	SY	220	\$10.00	\$2,200.00	\$10.20	\$2,244.00	\$10.00	\$2,200.00	\$12.00	\$2,640.00	\$8.00	\$1,760.00	\$20.00	\$4,400.00	\$9.20	\$2,024.00
	17	2-Foot Wide Gravel Shoulder	TON	280	\$13.90	\$3,892.00	\$20.00	\$5,600.00	\$11.00	\$3,080.00	\$30.00	\$8,400.00	\$29.45	\$8,246.00	\$300.00	\$84,000.00	\$16.75	\$4,690.00
	18	C.M.P. Culvert with Apron Endwalls (12-Inch I.D.)	LF	105	\$40.00	\$4,200.00	\$30.00	\$3,150.00	\$50.00	\$5,250.00	\$48.00	\$5,040.00	\$50.00	\$5,250.00	\$25.00	\$2,625.00	\$52.15	\$5,475.75
WATER MAIN																		
	19	16-Inch C-905 Water Main	LF	5600	\$42.10	\$235,760.00	\$42.00	\$235,200.00	\$49.75	\$278,600.00	\$60.00	\$336,000.00	\$73.00	\$408,800.00	\$60.00	\$336,000.00	\$92.60	\$518,560.00
	20	12-Inch C-900 Water Main	LF	2700	\$31.40	\$84,780.00	\$29.00	\$78,300.00	\$34.00	\$91,800.00	\$40.00	\$108,000.00	\$46.00	\$124,200.00	\$45.00	\$121,500.00	\$56.80	\$153,360.00
	21	6-Inch C-900 Water Main	LF	170	\$26.80	\$4,556.00	\$24.00	\$4,080.00	\$36.00	\$6,120.00	\$65.00	\$11,050.00	\$59.00	\$10,030.00	\$95.00	\$16,150.00	\$80.40	\$13,668.00
	22	16-Inch Butterfly Valve & Box	EA	5	\$3,460.00	\$17,300.00	\$3,175.00	\$15,875.00	\$3,511.00	\$17,555.00	\$4,400.00	\$22,000.00	\$2,950.00	\$14,750.00	\$3,500.00	\$17,500.00	\$4,275.00	\$21,375.00
	23	12-Inch Gate Valve & Box	EA	3	\$2,840.00	\$8,520.00	\$2,440.00	\$7,320.00	\$3,586.00	\$12,758.00	\$4,000.00	\$12,000.00	\$2,266.00	\$6,798.00	\$3,000.00	\$9,000.00	\$3,485.00	\$10,455.00
	24	6-Inch Gate Valve & Box	EA	9	\$1,270.00	\$11,430.00	\$1,100.00	\$9,900.00	\$1,534.00	\$13,806.00	\$1,850.00	\$16,650.00	\$975.00	\$6,775.00	\$1,500.00	\$13,500.00	\$1,365.00	\$12,285.00
	25	16-Inch x 12-Inch Ductile Iron Reducer	EA	1	\$1,170.00	\$1,170.00	\$1,050.00	\$1,050.00	\$1,340.00	\$1,340.00	\$1,550.00	\$1,550.00	\$850.00	\$850.00	\$1,200.00	\$1,200.00	\$1,100.00	\$1,100.00
	26	16-Inch x 6-Inch Ductile Iron Tee	EA	6	\$1,565.00	\$9,390.00	\$1,605.00	\$9,630.00	\$1,930.00	\$11,580.00	\$2,300.00	\$13,800.00	\$1,400.00	\$8,400.00	\$1,700.00	\$10,200.00	\$1,750.00	\$10,500.00
	27	12-Inch x 6-Inch Ductile Iron Tee	EA	3	\$875.00	\$2,625.00	\$930.00	\$2,790.00	\$1,135.00	\$3,405.00	\$1,200.00	\$3,600.00	\$700.00	\$2,100.00	\$825.00	\$2,475.00	\$850.00	\$2,550.00
	28	12-Inch x 12-Inch Ductile Iron Tee	EA	1	\$1,080.00	\$1,080.00	\$1,160.00	\$1,160.00	\$1,200.00	\$1,200.00	\$1,450.00	\$1,450.00	\$915.00	\$915.00	\$1,100.00	\$1,100.00	\$1,100.00	\$1,100.00
	29	12-Inch Ductile Iron Cap	EA	1	\$425.00	\$425.00	\$420.00	\$420.00	\$460.00	\$460.00	\$500.00	\$500.00	\$295.00	\$295.00	\$325.00	\$325.00	\$365.00	\$365.00
	30	16-Inch Ductile Iron 22.5 Bend	EA	2	\$1,325.00	\$2,650.00	\$1,300.00	\$2,600.00	\$1,500.00	\$3,000.00	\$1,850.00	\$3,700.00	\$1,170.00	\$2,340.00	\$1,400.00	\$2,800.00	\$1,465.00	\$2,930.00
	31	12-Inch Ductile Iron 11.25 Bend	EA	3	\$705.00	\$2,115.00	\$1.00	\$3.00	\$698.00	\$2,094.00	\$800.00	\$2,400.00	\$530.00	\$1,590.00	\$1,500.00	\$4,500.00	\$675.00	\$2,025.00
	32	12-Inch Ductile Iron 22.5 Bend	EA	2	\$705.00	\$1,410.00	\$680.00	\$1,360.00	\$698.00	\$1,396.00	\$825.00	\$1,650.00	\$550.00	\$1,100.00	\$625.00	\$1,250.00	\$675.00	\$1,350.00
	33	Hydrant	EA	9	\$3,015.00	\$27,135.00	\$3,190.00	\$28,710.00	\$3,600.00	\$32,400.00	\$4,400.00	\$39,600.00	\$3,700.00	\$33,300.00	\$4,000.00	\$36,000.00	\$4,290.00	\$38,610.00
	34	Water Main Trench Backfill	TF	500	\$10.00	\$5,000.00	\$21.00	\$10,500.00	\$29.00	\$14,500.00	\$20.00	\$10,000.00	\$30.00	\$15,000.00	\$60.00	\$30,000.00	\$10.00	\$5,000.00
	35	Insulation (2-Inch Thick)	SF	224	\$3.00	\$672.00	\$3.00	\$672.00	\$3.45	\$772.80	\$4.00	\$896.00	\$2.50	\$560.00	\$5.00	\$1,120.00	\$3.40	\$761.60
	36	Connect to Existing Water Main	EA	2	\$1,375.00	\$2,750.00	\$1,345.00	\$3,700.00	\$1,345.00	\$2,690.00	\$1,500.00	\$3,000.00	\$2,750.00	\$5,500.00	\$13,500.00	\$27,000.00	\$1,500.00	\$3,000.00
	37	Hydrant and Valve Box Marking Posts	EA	4	\$365.00	\$1,460.00	\$160.00	\$640.00	\$490.00	\$1,960.00	\$325.00	\$1,300.00	\$30.00	\$120.00	\$100.00	\$400.00	\$235.00	\$940.00
	38	Utility Pipe Jacking	LF	40	\$540.00	\$21,600.00	\$830.00	\$33,200.00	\$900.00	\$36,000.00	\$1,150.00	\$46,000.00	\$650.00	\$26,000.00	\$1,700.00	\$68,000.00	\$1,205.00	\$48,200.00
	39	1 Inch Copper Water Service	LF	220	\$50.00	\$11,000.00	\$47.00	\$10,340.00	\$42.00	\$9,240.00	\$50.00	\$11,000.00	\$65.00	\$14,300.00	\$90.00	\$19,800.00	\$68.50	\$15,070.00
EROSION CONTROL & RESTORATION																		
	40	Topsoil, Seed, Fertilizer and Mulch	SY	2450	\$1.60	\$3,920.00	\$0.70	\$1,715.00	\$3.49	\$8,550.50	\$2.30	\$5,635.00	\$4.25	\$10,412.50	\$6.50	\$15,925.00	\$2.40	\$5,880.00
	41	Topsoil, Seed, Fertilizer and Erosion Mat	SY	6300	\$1.80	\$11,340.00	\$1.80	\$11,340.00	\$3.63	\$22,869.00	\$2.50	\$15,750.00	\$4.50	\$28,350.00	\$7.50	\$47,250.00	\$3.70	\$23,310.00
	42	Farm Field Restoration	SY	14800	\$0.48	\$7,104.00	\$0.50	\$7,400.00	\$1.04	\$15,392.00	\$0.50	\$7,400.00	\$1.25	\$18,500.00	\$0.50	\$7,400.00	\$1.50	\$22,200.00
	43	Rip Rap	CY	15	\$48.00	\$720.00	\$90.00	\$1,350.00	\$80.00	\$1,200.00	\$100.00	\$1,500.00	\$85.00	\$1,275.00	\$45.00	\$675.00	\$65.00	\$975.00
	44	Stone Tracking Pad	EA	2	\$1,500.00	\$3,000.00	\$550.00	\$1,100.00	\$1,140.00	\$2,280.00	\$1,600.00	\$3,200.00	\$1,300.00	\$2,600.00	\$2,500.00	\$5,000.00	\$925.00	\$1,850.00
Base Bid Total:						\$793,842.25		\$801,714.00		\$969,317.25		\$1,072,071.00		\$1,179,255.75		\$1,231,290.00		\$1,290,887.35
BID ALTERNATE NO. 1																		
	45	Pavement Milling	SY	6680	\$2.90	\$19,372.00	\$3.00	\$20,040.00	\$3.05	\$20,374.00	\$3.00	\$20,040.00	\$2.90	\$19,372.00	\$3.00	\$20,040.00	\$3.20	\$21,376.00
	46	Asphaltic Concrete Surface Pavement	TON	960	\$65.25	\$62,640.00	\$66.00	\$63,360.00	\$68.50	\$65,760.00	\$72.00	\$69,120.00	\$65.25	\$62,640.00	\$66.00	\$63,360.00	\$71.80	\$68,928.00
TOTAL BID ALTERNATE NO. 1						\$82,012.00		\$83,400.00		\$86,134.00		\$89,160.00		\$82,012.00		\$83,400.00		\$90,304.00
BID ALTERNATE NO. 2																		
	47	2-Year Centerline Joint Warranty	LS	1	\$25,500.00	\$25,500.00	\$26,000.00	\$26,000.00	\$26,775.00	\$26,775.00	\$28,000.00	\$28,000.00	\$25,500.00	\$25,500.00	\$26,000.00	\$26,000.00	\$29,585.00	\$29,585.00

**Deb Winter**

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**From:** Lisa Kalata  
**Sent:** Thursday, September 15, 2016 11:49 AM  
**To:** Deb Winter  
**Subject:** FW: Draft Agenda

*Lisa Kalata*

Village Clerk  
Village of Cottage Grove  
221 East Cottage Grove Rd  
Cottage Grove, WI 53527  
608.839.4704  
Fax 608.839.4698  
www.vi.cottagegrove.wi.gov

---

**From:** Kyle Broom  
**Sent:** Thursday, September 15, 2016 11:48 AM  
**To:** Lisa Kalata <lkalata@village.cottage-grove.wi.us>; Matt Giese <mgiese@village.cottage-grove.wi.us>  
**Subject:** Re: Draft Agenda

Hey guys - not sure when trick-or-treating is this year - but I thought this would be a topic we can add this upcoming agenda. Alex has seconded this.

Halloween lands on a Monday this year. I've had conversations with a few other residents in the village and they have a couple ideas that I think are worth talking about.

\*switching trick-or-treating to Sat or Sun – some other municipalities do this, some during the day and some at night

\*shortening the official trick-or-treat time – (they feel 4:30-8 is a pretty long time)

I/we don't know what the best option is for CG, but we thought it was worth talking about since we'll have a few years here where it will fall on a week night.

Thank you, Kyle Broom

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**From:** Lisa Kalata  
**Sent:** Wednesday, September 14, 2016 1:34:52 PM  
**To:** Matt Giese; Lee Boushea ([lboushea@bsklawfirm.com](mailto:lboushea@bsklawfirm.com))  
**Subject:** Draft Agenda

Good Afternoon,  
Attached is a draft agenda for the upcoming Village Board meeting on September 19, 2016. If you have any questions, please let me know.  
Thank you!

*Lisa Kalata*

Village Clerk  
Village of Cottage Grove  
221 East Cottage Grove Rd

**VILLAGE OF COTTAGE GROVE  
BOARD OF TRUSTEES  
Monday, September 19, 2011**

**MINUTES**

**1. Call to Order**

The September 19, 2011 regular meeting of the Village Board of Trustees was called to order at 6:30 p.m. by Village President Diane Wiedenbeck.

**2. Roll Call and confirm that the meeting was properly posted**

It was determined that a quorum of members was present and that the agenda had been properly posted. Roll call was taken. Village Board members present: Trustees Ken Dahl, Jennifer Pickel, Dave Viken, Jeff Weigand, Micah Zielke and Village President Diane Wiedenbeck. Trustee Paula Severson was absent and excused. Staff present: Clerk Treasurer Deb Winter, Administrator Matt Giese, Village Engineer Mike Maloney, Village Planner Erin Ruth and Village Attorney Leighton Boushea. There were four citizens in attendance.

**3. Pledge of Allegiance**

**4. Public Appearances – *Public's opportunity to speak on any item that is not a specific agenda item.***  
None

**5. Discuss and consider the minutes of August 29, 2011**

**Motion** by Pickel to approve the minutes of August 29, 2011 with noted corrections, seconded by Wiedenbeck.

**Motion** carried with a voice vote of 5-0-1 with Viken abstaining.

**6. Unfinished Business**

**7. New Business**

**a. Presentation from Madison Metropolitan Sewerage District on chlorides and salts.**

**b. Discuss and consider dates for the 2012 budget workshop.**

**Motion** by Wiedenbeck to hold the 2012 budget workshop on Wednesday, October 26, 2011 at 6:00 p.m. with Thursday, October 27, 2011 at 6:00 p.m. as the overflow night if needed, seconded by Pickel.

**Motion** carried with a voice vote of 6-0-0.

**c. Discuss and consider the operator license from Christopher Kehl; Kwik Trip.**

**Motion** by Zielke to approve the operator license for Christopher Kehl; Kwik Trip, seconded by Weigand. **Motion** carried with a voice vote of 6-0-0.

**d. Discuss and consider permanent time and date for Village's Trick N' Treating.**

**Motion** by Pickel to make the official Village Trick or Treating time to be on October 31<sup>st</sup> and go from 4:30 p.m. to 8:00 p.m., seconded by Zielke. **Motion** carried with a voice vote of 6-0-0.

**e. Discuss and consider adoption of Employee Discipline and Grievance Policy pursuant to 2011 Wisconsin Act 10.**

**Motion** by Pickel to approve the Employee Discipline and Grievance Policy pursuant to 2011 Wisconsin Act 10 and to note that this policy will amend Chapters 10 and 11 in the current Employee Handbook, seconded by Wiedenbeck. **Motion** carried with a voice vote of 6-0-0.

**8. Reports from Village Boards, Commissions & Committees**

**a. EMS Commission**

**b. Parks, Recreation and Forestry Committee**

**i. Discuss and consider recommendation by the Parks, Recreation and Forestry Committee to become a part of the "Little Free Library" program with the condition that the proposed start-up costs and materials be donated and/or sponsored by an outside organization.**

**Motion** by Wiedenbeck to approve the recommendation by the Parks, Recreation and Forestry Committee to become a part of the "Little Free Library" program with the condition that the proposed start-up costs and materials be donated and/or sponsored by an outside organization, seconded by Dahl. **Motion** carried with a voice vote of 6-0-0.

**c. Personnel Committee**

**i. Discuss and consider recommendation from Personnel Committee to give a 3% raise starting January 1, 2012 to all non union employees.**

q.a.

VILLAGE OF COTTAGE GROVE

NOTICE OF PUBLIC MEETING

**PUBLIC WORKS &  
PROPERTIES COMMITTEE**

Tuesday, September 6, 2016  
6:00 PM

Municipal Services Building  
210 Progress Drive

**AGENDA**

- 1) **Call Meeting to Order**
- 2) **Quorum and roll call**
- 3) **Public Appearances** – Public’s opportunity to speak about any subject that is not a specific agenda item.
- 4) **Old Business**
  - a. **Discuss Sidewalk policy.**
- 5) **New Business**
  - a. **Discuss and consider using salt funds for the purchase of Public Works staff computers and safety jackets.**
  - b. **Status update on MSA building assessments; MSB, Bonnie Rd & Village Hall.**
  - c. **Discuss and consider proposed Public Works budget for 2017.**
- 6) **Engineer’s report**
- 7) **Director’s report**
- 8) **Approve the minutes of the August 2, 2016 meeting**
- 9) **Set tentative date for next meeting**
- 10) **Future Agenda Items**
- 11) **Adjournment**

The Public Works/Properties Committee will adjourn no later than 9:30 p.m. Any agenda item not considered or remaining shall be forwarded to the next committee meeting.

Notice:

1. Persons needing special accommodations should call 839-4704 at least 24 hours prior to the meeting.
2. It is possible that members of and possibly a quorum of members of other governmental bodies may be in attendance at the above stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.
3. Any item on the agenda is subject to final action.

9. b.

# EMERGENCY GOVERNMENT COMMITTEE

## NOTICE OF PUBLIC MEETING

Wednesday, September 7, 2016

6:30 pm

Emergency Services Building  
4030 County Road N  
Cottage Grove, WI

1. Determine that a quorum is present and that the meeting was properly posted.
2. Call to Order
3. Public Appearances – public`s opportunity to speak about any subject that is not a specific agenda item
4. Discuss and consider approval of prior meetings minutes
5. Look to update hazmat books
6. Reports from Department Representatives and Committee Members:
  - a) Cottage Grove Police Department
  - b) Cottage Grove Fire Department
  - c) Deer-Grove EMS
  - d) Monona Grove Schools
  - e) Landmark
  - f) Hydrite Chemical
  - g) Committee Members
7. Future Agenda Items
8. Date and Time of next meeting
9. Adjournment

### **ALL AGENDA ITEMS ARE SUBJECT TO ACTION**

Respectfully submitted by Troy Allen, Cottage Grove Village Trustee

Notice: Persons needing special accommodations should call 839-5021 at least 24 hours prior to the meeting. It is possible that members of and possibly a quorum of members of other governmental bodies may be in attendance at the above stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

a.c.

**VILLAGE OF COTTAGE GROVE**

**NOTICE OF PUBLIC MEETING**

**COMMUNITY DEVELOPMENT AUTHORITY**

**Monday, September 12, 2016**

**5:30 P.M.**

**Municipal Building  
221 E. Cottage Grove Rd.**

**AGENDA**

1. Call to order
2. Determination of quorum and that the agenda was properly posted.
3. **PUBLIC APPEARANCES** – *Public's opportunity to speak about any subject that is not a specific agenda item.*
4. Discuss and consider approval of minutes of the July 11, 2016 CDA meeting.
5. Presentation by James Bertolli from Xceligent regarding proposal to provide commercial real estate mapping and data for the Village website.
6. Discuss and consider proposal from Xceligent to provide commercial real estate mapping and data for the Village website.
7. Update from Chamber of Commerce President Mike Millage regarding proposal from UW Extension Center for Community and Economic Development for assistance with branding, economic analyses, and market studies for Cottage Grove.
8. Discuss and consider recommendation regarding Village participation in proposed UW-Extension branding project.
9. Continue discussion of future TIF districts.
10. Future agenda items.
11. Adjournment

This agenda has been prepared by Staff and approved by the Village President for use at the meeting as listed above. Any item on the agenda is subject to final action. Notice: Persons needing special accommodations should call 608-839-4704 at least 24 hours prior to the meeting. It is possible that members of and possibly a quorum of members of other governmental bodies may be in attendance at the above stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

a.c.i.



# STAFF REPORT

**MEMO DATE:** September 16, 2016  
**MEETING DATE:** **SEPTEMBER 19, 2016**

**TO:** Village of Cottage Grove Board of Trustees  
**CC:** Matt Giese – Village Administrator  
Lee Boushea – Village Attorney

**FROM:** [Erin Ruth, AICP – Village Planning Director](#)

**RE:** **C.G. Chamber of Commerce/UW-Extension Collaboration**

## OVERVIEW

On May 23, 2016 the Cottage Grove Chamber of Commerce's Economic Development Committee met with three representatives from the University of Wisconsin Extension's Center for Community and Economic Development (CCED). On June 13, 2016 Chamber President Mike Millage appeared at the CDA meeting to describe the potential collaboration.

The Chamber has received a proposal for two projects. The first is a market impact study related to the Rugby Club (and funded by them). The second is for a community branding project (see the attached materials).

The Chamber and the Town of Cottage Grove have each agreed to fund 1/3 of the cost of the branding study. They are seeking funding from the Village for the remaining 1/3, or \$2,417.

## ACTION ITEM

The CDA voted 6-0 to recommend that the Village participate in the project.

Staff is seeking approval from the Board to place this item in the 2017 budget.



**CONFIDENTIAL DRAFT**  
**Cottage Grove Branding Initiative**

**Project Purpose:**

The primary objective of this project is identify a community brand to better position the community of Cottage Grove within the greater Dane County/Southern Wisconsin region. The process will directly involve local stakeholders to identify a brand position for the Village of Cottage Grove. The final branding report will contain a community-generated brand positioning statement, strategic objectives and guidelines for use of the brand.

**What is a Community Brand?**

Like a consumer product brand, a community brand is a combination of the name(s) and symbol(s) associated with a particular place. A community's brand serves as the basis for marketing and communication strategy decisions. When done well, community branding builds on existing associations with a community and captures the enduring essence of that community, articulating its reputation, values and promise.

**Why Brand?**

Communities are sometimes in unspoken competition for new businesses and residents. A strong brand identity provides reasons for individuals to choose one community over other, similar communities. For those already living or conducting business in a community, a strong brand can reaffirm their investment in the community, articulate community values and serve as a rallying point for involvement.

**How do we discover our community's brand?**

Discovering a community's brand is a multi-step process that works best when community residents and stakeholders are at. Starting with information acquired during market analysis, UWEX specialists meet with the clients to determine the goals of branding.

After careful consideration the clients choose a brand strategy that suits their needs. Typical community brand strategies include:

***Overarching Community Brand***

The Big Apple (New York, NY)  
Keep Austin Weird (Austin, TX)

***Economic Development Brand***

Paper Valley (Appleton-Neenah-Menasha, WI),  
Silicon Valley (San Jose-Palo Alto, CA)

***Destination Brand***

Door County, Wisconsin Dells

***Thematic Brand***

Middle Coast (Wisconsin's Lake Superior Region),  
Napa Valley (California)

Once a branding strategy has been selected, UWEX guides client communities through a five step process to discover their community brand. The process is projected to take between five and six months, a significant portion of which is dedicated to survey administration.

Step 1: Understand the current appeal of Cottage Grove

Includes: Survey research to build understanding of what motivates people to choose Cottage Grove with emphasis on latent (hidden) variables that determine resident satisfaction with a community.

Step 2: Identify Cottage Grove's position relative to other communities

Includes: Review of survey data and previously gathered research on Cottage Grove and surrounding communities.

Step 3: Develop a brand proposition for Cottage Grove

Includes: Logo development/redesign, image/photograph collection and key brand messages to be used in the brand proposition and brand book.

Step 4: Test the emerging brand proposition for Cottage Grove

Includes: Soliciting feedback from current stakeholders and/or potential stakeholders regarding different messages and logos.

Step 5: Prepare public documentation articulating the brand and providing guidelines for use.

Includes: Writing brand book and archiving project information and data.

## **Cottage Grove Brand Book**

During the final stage of the project, committee members will draft a brand book specific to Cottage Grove. Utilizing the information gathered in earlier steps of the process, this book will be publicly available for use by community stakeholders.

### ***Cottage Grove Brand Book***

#### *Brand History*

Brief overview of Cottage Grove's history  
Intention statement for branding project

#### *Quality of Life Brand Promise*

Quality of life aspects of the Cottage Grove brand  
Value proposition to residents

#### *Brand Proposition Pillars*

The Cottage Grove brand pyramid  
Cottage Grove's key brand messages

#### *Education Brand Promise*

Education aspects of Cottage Grove brand  
Value proposition to students and their families

#### *Cottage Grove Brand Promise*

The community's brand proposition  
Overarching themes

#### *Visitor Brand Proposition*

Visitor aspects of the Cottage Grove brand  
Value proposition to visitors

#### *Economic Brand Promise*

Economic aspects of the Cottage Grove brand  
Value proposition to businesses and investors

## **Research Related Costs**

Research based decision making is at the center of a successful branding process. Brand-related research augments existing information about the business and social climate of a community by reaching out to private residents of a community to better understand their perceptions of the community's strengths and weaknesses. This is best done through a random sample survey of community residents. The survey will cover a range of topics, from motivation to live in Cottage Grove, to media use and resident satisfaction. A significant portion of the survey will be dedicated to discovering latent variables that are associated with resident satisfaction as it relates to community amenities, services and personal or professional opportunities. Beyond its use in branding, a well done survey of residents can serve as a guide for community stakeholders. Conducted through the University of Wisconsin River Falls Survey Center, the survey proposed for Cottage Grove has an error rate of +/- 3 percent

## **Cost Sharing**

The University of Wisconsin Extension is eager to make community branding affordable and accessible. To that end the organization operates on a cost-recovery basis and provides matching funds to cover a portion of project costs.

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**Cottage Grove Branding Project Cost Projections**

<b>Direct Costs</b>	<b>Total</b>	<b>In Kind</b>	<b>Client</b>	<b>Notes</b>
<i>PERSONNEL</i>				
Greg Wise – oversight (40 hours)				
Salary (\$43.81)	\$1,752	\$1,752	\$0	50% in-kind
Benefits (49.7%)	\$871	\$871	\$0	50% in-kind
Kristin Runge – project lead (120 hours)				
Salary \$43.11	\$5,173	\$5,173	\$0	50% in-kind
Benefits (49.7%)	\$2,571	\$2,571	\$0	50% in-kind
Graduate Project Assistant (40 hours)				
Wage (\$18.00)	\$1,440	\$720	\$720	50% in-kind
Benefits (23.9%)	\$344	\$172	\$172	50% in-kind
<i>CAPITAL EQUIPMENT</i>				
	NA	NA	NA	
<i>TRAVEL</i>				
	105	\$0	\$105	3 trips at \$35.00 each for mileage plus per diem
<i>WEB- and TELECONFERENCES</i>				
	NA	NA	NA	
<i>SOFTWARE</i>				
	NA	NA	NA	Provided via UW license
<i>SUBCONTRACTS</i>				
	NA	NA	NA	No subcontract work required
Survey of residents	\$5,275		\$5,275	
<i>GENERAL OFFICE &amp; SUPPLIES</i>				
	\$978		\$978	\$978 covers copying, postage, support personnel, etc.
<b>TOTAL</b>	<b>\$18,510</b>	<b>\$11,260</b>	<b>\$7,250</b>	

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a.e.ii.



## STAFF REPORT

<b>MEMO DATE:</b>	September 15, 2016
<b>MEETING DATE:</b>	<b>SEPTEMBER 19, 2016</b>
<b>TO:</b>	Village of Cottage Grove Board of Trustees
<b>CC:</b>	Matt Giese – Village Administrator Lee Boushea – Village Attorney
<b>FROM:</b>	<a href="#">Erin Ruth, AICP – Village Planning Director</a>
<b>RE:</b>	<b>Xceligent proposal</b>

### OVERVIEW

On August 3, 2016 Matt and Erin met with James Bertolli, the Director of Client Services and Sales for Xceligent. Xceligent is a company that collects and distributes commercial real estate data (property or buildings available for sale or rent, recent sale comparisons, etc. – see attached documents). James Bertolli followed up with a presentation of Xceligent's services at the September 12 CDA meeting.

Xceligent works with municipalities by incorporating map based data into municipal websites for economic development purposes. Data is continually updated in real time via Xceligent's network of real estate professionals (roughly 90% of commercial brokers are part of the network). If a property in the municipality is not listed by a network broker, the property can be added to the system. In addition, municipalities gain access to a variety of related economic development and real estate data, as well as quarterly trend reports for the local area.

Current local clients include WEDA, WEDC, MADREP, Middleton Economic Development Corporation, Village of DeForest, and Village of Waunakee.

The cost of participation is \$250 per month for 12 months (\$3,000 total annually). They are currently offering an additional 3 months free up front (15 months for the price of 12).

### FEEDBACK FROM OTHER USERS

Staff spoke with Sam Blahnik, the Community Development Director for the Village of DeForest regarding his experience with Xceligent. Mr. Blahnik explained that prior to using Xceligent, they redirected web visitors to the WEDC's Locate in Wisconsin site. He received complaints from users who found this process difficult to navigate. The Xceligent system has



been found to be more user-friendly, and visitors are kept on the Village website rather than sending them to the WEDC site. Mr. Blahnik particularly liked the ability to add local properties that were not part of an established network. He found the adding of properties to be quick and smooth once the process was established. While he could not point to one specific business whose location in the Village was directly attributable to the Xceligent system, he has spoken with community members who make use of it. He feels the search tool has resonated well with building owners looking to find new tenants and has generally been worthwhile.

Todd Schmidt, the Administrator and Economic Development Director for Waunakee replied that they just started working with Xceligent so their feedback is minimal. Mr. Schmidt did say that Xceligent has been responsive when contacted.

Attorney Boushea also works with the Middleton group, and he can provide additional input at the meeting.

#### **ACTION ITEM**

At its September 12, 2016 meeting the CDA voted 5-1 to recommend using the Xceligent system.

Staff recommends that the Board either approve the proposal to start immediately, or place it into consideration for the upcoming budget.

There is a \$5,000 line item in the 2016 Budget for CDA projects, none of which has been used thus far. If approved now, the annual total would fit within the 2016 budget amount and would allow the three free months to start immediately.

If placed into consideration for the 2017 budget, the service would begin in January.

**Subscriber Agreement Special Conditions & Notes**  
**Village of Cottage Grove**

1. **Billing Start Date:** Xceligent will provide system access upon execution of this agreement; however, billing will not begin until January 1<sup>st</sup>, 2017, at which time the 12 month term will begin.
2. **Confidentiality:** Any and all Special Conditions agreed to between Xceligent and Village of Cottage Grove are to be held in the strictest of confidence. In the event that Village of Cottage Grove and/or an agent of Village of Cottage Grove were to disclose information regarding the agreement between Xceligent and Village of Cottage Grove, any and all discounts shall be null and void and Village of Cottage Grove shall pay the regular rate licensed agents.

**SUBSCRIBER**

By: \_\_\_\_\_  
Name (Print): \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

**XCELIGENT, Inc.**

By: \_\_\_\_\_  
Name (Print): \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

Contract Date: 09/15/2016	Estimated Activation Date: 09/21/2016
Xceligent Rep: James Bertolli	Person Completing Form James Bertolli
<b>Client Contact</b>	
Company Name: Village of Cottage Grove	
Contact Person Erin Ruth	
Email Address: eruth@village.cottage-grove.wi.us	
Phone: 608-839-4704	
<b>Web Admin Contact</b>	
Company Name:	
Contact Person	
Email Address:	
Phone:	
<b>Direct Admin Contact</b>	
Company Name:	
Contact Person:	
Email Address:	
Phone:	
<b>Initial Setup Questions</b>	
<input type="checkbox"/>	Company
<input type="checkbox"/>	Individual
<input type="checkbox"/>	Search All (Multiple) Branches
<b>Property Count</b>	
Total Properties (Ofc, Ind, Ret)	47
Total Active Sale Listings (Land)	5
Total Properties (for pricing)	52

<b>Domain Access List</b>
List any domains/web addresses that will need access to the pages. EX: <a href="http://www.myrealty.com">www.myrealty.com</a>
<b>Xceligent Use Only (Please select one)</b>
<input checked="" type="checkbox"/> Xceligent Direct
<input type="checkbox"/> Market Direct (does not include data feeds)

<b>Customization Options</b>	
Button Colors (hex values please)	
Links Color (hex values please)	
Additional Info?	

<b>EDC Only Options</b>
<b>Geographic Requirements</b>
List cities, counties, or zip codes, that are included this data feed. (Can only specify one geography type.)
Village of Cottage Grove
<b>Listing Display Options</b>
<input checked="" type="checkbox"/> Display ALL Listings
<input type="checkbox"/> Exclude non-member listings
<input type="checkbox"/> Hide non-member contact details only

# Subscriber Agreement



Application Date	Xceligent Rep	Metro / Service Area	Term (12 mo. Minimum)
09/15/2016	James Bertolli	Madison	12 months
<b>BILLING START DATE</b>	Unless otherwise stated in a supplemental addendum, billing start date will be based on Xceligent's acceptance/execution of this agreement.		
SUBSCRIBER CONTACT INFORMATION		BILLING CONTACT INFORMATION	
Company Name:	Village of Cottage Grove	Company Name:	Village of Cottage Grove
Email Address:	eruth@village.cottage-grove.wi.us	Billing Contact:	Erin Ruth
Web Address:	http://www.vi.cottagegrove.wi.gov/	Billing Email:	eruth@village.cottage-grove.wi.us
Street Address:	221 E. Cottage Grove Road	Street Address:	221 E. Cottage Grove Road
City, State, Zip:	Cottage Grove, WI 53527	City, State, Zip:	Cottage Grove, WI 53527
Phone:	608-839-4704	Phone:	608-839-4704
Fax:	608-839-4698	Fax:	608-839-4698
Contact Person:	Erin Ruth	This space intentionally left blank.	
Contact Phone:	608-839-4704		
Contact Email:	eruth@village.cottage-grove.wi.us		

PRODUCTS	SERVICE ACTIVATION FEE
<input type="checkbox"/> CDX Pro	CDX Pro:
<input checked="" type="checkbox"/> Xceligent Direct ( <input checked="" type="checkbox"/> Market / <input type="checkbox"/> Company)	Xceligent Direct: 250.00
<input type="checkbox"/> Spaceful	Spaceful:

PRICING					
No. Seats	Monthly Price/User	Extended Price/User	Subscriber Type	Number	Monthly Amount
			Brokers/Agents/Users	2	0.00
			Admin		
			Xceligent Direct		250.00
			Spaceful		
<b>Total Monthly Rate&gt;&gt;</b>					<b>250.00</b>

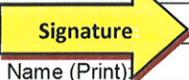
An addendum has been made part of this agreement.

SUBSCRIBER PAYMENT METHOD					
<b>Credit Card</b>		<b>ACH (Bank Draft)</b>		<b>Invoice:</b>	
<input type="checkbox"/> Monthly	<input type="checkbox"/> Quarterly	<input type="checkbox"/> Monthly	<input type="checkbox"/> Quarterly	<input type="checkbox"/> Semi-Annual	If a member opts to pay for service via invoice, only semi-annual and annual options are available. Note that payment must be received before system access will be provided.
<input type="checkbox"/> Semi-Annual	<input type="checkbox"/> Annual	<input type="checkbox"/> Semi-Annual	<input type="checkbox"/> Annual	<input type="checkbox"/> Annual	
Credit Card/Bank info on separate page.					

IDENTIFICATION INFORMATION: At least one form of ID info required prior to service activation		
Federal Tax ID:	Drivers License #:	State: WI

Other terms and conditions of the CDX Service are set forth on the following pages of this Agreement. If the Subscriber is an entity, the undersigned represents that he or she is a duly authorized representative of the entity.

## SUBSCRIBER

 Signature \_\_\_\_\_

Name (Print): \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**XCELIGENT, Inc.**, 103 SE Magellan Dr, Blue Springs, MO 64014

Signature: \_\_\_\_\_

Name (Print): \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

If signing on behalf of an entity, I represent that I am a duly authorized representative of the entity shown under "Company Name." If I am representing a corporation, I acknowledge that the execution of this Agreement has been authorized by all necessary corporate actions.

- TERMS AND CONDITIONS –The Terms and Conditions are incorporated herein, and Subscriber acknowledges that Subscriber has been given the opportunity to read, understand and agree to the Terms and Conditions and agree to be bound by such Terms and Conditions.
- This Agreement may be executed in one or more counterparts, and by the different parties hereto in separate counterparts, each of which when executed will be deemed to be an original but all of which taken together will constitute one and the same agreement. Delivery of an executed counterpart of a signature page to this Agreement by facsimile or other electronic delivery will be effective as delivery of a manually executed counterpart of this Agreement.

## 2. DEFINITIONS

- 2.1 **Access Code:** The log in code and password combination assigned to each User allowing access to the CDX Service.
- 2.2 **CDX (Commercial Data Exchange):** The CDX Application and the Database Content that is available as part of the CDX Service.
- 2.3 **CDX Application:** Xceligent's proprietary software application used to provide the CDX Service.
- 2.4 **CDX Service:** Xceligent's standard web-based commercial real estate service offered by Xceligent that provides subscribers a means to profile commercial real estate property, listing and transaction information and exchange such information with other subscribers.
- 2.5 **Database Content:** Any commercial real estate property listings, including but not limited to, transaction information, attachments, and images entered into the CDX by Subscriber, Subscriber's Users and/or Xceligent.
- 2.6 **Derivative Works:** Reports or any other products produced utilizing or derived from Database Content.
- 2.7 **Users:** Those designees of Subscriber with Access Codes registered to access the CDX.

## 3. FEES AND PAYMENT

- 3.1 To the extent that the Subscription Fees for the CDX Service are quoted as a monthly rate, Subscriber will be invoiced in advance for such Subscription Fees. All fees are non-refundable.
- 3.2 If Xceligent terminates this Agreement pursuant to Section 4.2 or 4.3 of this Agreement, all fees due by Subscriber through the end of the current term are accelerated and immediately due and payable.
- 3.3 The Monthly Subscription Rate for any Renewal Term may be changed by Xceligent by providing Subscriber with written notice of such change at least ninety (90) days prior to the end of the then current Term. Xceligent will directly bill Subscriber for all of its Users.
- 3.4 The following personnel associated with Subscriber are required to be Users: (i) All licensed real estate professionals that derive the majority of their annual income from the sale or lease of commercial real estate, as well as administrative personnel; (ii) if Subscriber's primary focus is commercial real estate development, all real estate professionals engaged in the sale or lease of real estate, regardless of whether they hold real estate licenses are required to be Users, as well as administrative personnel, and (iii) if Subscriber is not a real estate brokerage firm (considered an "Affiliate Subscriber"), all personnel associated with an Affiliate Subscriber who are issued an Access Code by Xceligent.
- 3.5 Subscriber shall, in addition to paying its Subscription Fees, pay all sales taxes, use fees, excise fees, tariffs and any other charges by governments related to its use of the CDX Service, excluding those based upon Xceligent's net income.
- 3.6 Late payments will accrue interest at 1½% per month (or, if lesser, the maximum rate permissible by law) measured from the date the amount was due until the date such amount is paid by Subscriber. If Xceligent commences collection proceedings to recover past due amounts, Subscriber shall pay all reasonable collection costs incurred, including reasonable attorney's fees.
- 3.7 Subscriber may request Users to have access to the CDX Service in addition to the number of Users set forth on page 1 of this Agreement, on the terms described herein. Upon enabling the additional Users requested by Subscriber, no further documentation will be required between Subscriber and Xceligent. Xceligent will automatically incrementally bill Subscriber at the then applicable monthly rate per User per additional User on the next applicable invoice. It is understood and agreed that the number of Users may be increased during the term of this Agreement, but may not be decreased without the prior written consent of Xceligent. Upon any renewal of the term of this Agreement, with respect to each additional User who was added during the immediately preceding term, Subscriber will continue to be billed by Xceligent for such additional User at the then applicable monthly rate per User.
- 3.8 If Subscriber's account is thirty (30) days or more overdue then, in addition to any of its other rights or remedies, Xceligent reserves the right to suspend Subscriber's access to the CDX Service, without liability to Subscriber, until such amounts are paid in full.

## 4. TERM AND TERMINATION

- 4.1 The Term of this Agreement shall commence on the execution date by Xceligent and shall remain in effect for a period no less than stated on page 1 of this Agreement (the "Initial Term"). **IF NOT OTHERWISE TERMINATED AS HEREIN PROVIDED, THIS AGREEMENT SHALL AUTOMATICALLY RENEW FOR SUCCESSIVE ONE-YEAR PERIODS FOLLOWING THE END OF THE INITIAL TERM (EACH, A "RENEWAL TERM, AND TOGETHER WITH THE INITIAL TERM, THE "TERM"). EITHER PARTY MAY TERMINATE THIS AGREEMENT WITH WRITTEN NOTICE SIXTY (60) DAYS PRIOR TO THE END OF THE CURRENT TERM.**
- 4.2 Either party may provide notice of termination of this Agreement and exercise its rights and remedies provided in this Agreement and by law in the event of a material breach by the other party which remains uncured after 30 days written notice of such breach. The cure period will not apply to any breach by Subscriber of Sections 5.1, 5.2 or 7.1 of this Agreement. Additionally, Subscriber shall not have more than two (2) notice and cure opportunities in any twelve month period.
- 4.3 Either party may terminate this Agreement if any of the following occurs: (a) the other party becomes insolvent, (b) voluntary or involuntary proceedings by or against the other party are instituted in bankruptcy or under any insolvency law, (c) a receiver or custodian or similar agent is appointed for the other party, (d) proceedings are instituted by or against the other party for corporate reorganization or the dissolution of such party, which proceedings, if involuntary, shall not have been dismissed within 30 days after the date of filing, (e) the other party makes an assignment for the benefit of creditors, (f) all or substantially all of the assets of the other party are seized or attached and not released within 30 days thereafter, or (g) the other party has ceased its on-going business operations.
- 4.4 Except as specifically provided herein, termination of this Agreement shall be without prejudice to any right of the party seeking termination to also sue for damages resulting from any breach of this Agreement.
- 4.5 Upon the expiration or termination of this Agreement: (a) all rights granted to Subscriber under this Agreement will cease, except the following Sections of this Agreement will survive: 2, 3.1, 3.2, 3.6, 4.5, 7, 8, 9, 10 and 11, (b) Subscriber shall immediately pay all amounts owed under this Agreement, and (c) Subscriber shall and shall cause all of its User's to cease using the CDX Service and no longer utilize and promptly destroy all Database Content not entered into by Subscriber or Subscriber's Users received hereunder.

Initials:

## 5. CDX SERVICE

- 5.1 Xceligent will give an Access Code to each User. It is understood and agreed that in order to receive an Access Code, a User must accept Xceligent's terms and conditions on the CDX web site.
- 5.2 Subscriber and/or Subscriber's User's shall comply with all Xceligent's security procedures to maximize the security of the CDX Service, including prevention of sharing Access Codes and unauthorized access to the CDX Service. Each Access Code is personal to the User and such User is obligated to keep the Access Code confidential and may not share the Access Code with any other employee of Subscriber or any third party. Subscriber shall be responsible for any breach of such obligations by any of its Users. Subscriber shall immediately notify Xceligent if any third party gains or has the potential to gain access to any of Subscriber's User's Access Codes, and shall be fully responsible for any and all activities that occur under any Access Code, whether conducted by a User or a third party.
- 5.3 Xceligent may from time to time change, update or enhance the CDX Service, by posting a notice of the change on the CDX web site.
- 5.4 Subscriber is solely responsible for acquiring and installing all equipment, hardware, software (including web browser software), telecommunications lines, Internet access connections and other items (the "Access Systems") necessary to use the CDX Service.

## 6. NON-COMPETE AND COMMITMENTS

- 6.1 During the Term, Subscriber agrees not to compete with Xceligent in the development and marketing of a software or database application that will offer a computerized data service for commercial real estate.
- 6.2 Xceligent represents and warrants that the up-time for User's access to the CDX Service will be 99.7% measured on a monthly basis for all Users accessing the CDX Service in the preceding calendar month. The up-time computation under this Section 6.2 shall exclude: (i) down-time resulting from factors beyond the reasonable control of Xceligent, including but not limited to actions or inactions of any User or any third parties not affiliated with Xceligent or failures that resulted from any User's equipment and/or third party equipment; and (ii) down-time resulting from scheduled maintenance or upgrades. Subscriber's sole remedy for service outages for the CDX Service will be a prorated credit on the next invoice. Any unused credits at the end of the end of the Term shall extend the Term until such unused credits are reduced to zero (by applying such credits against the then applicable monthly rate).
- 6.3 No more than twice in any 12 month consecutive period, Xceligent may audit Subscriber during normal business hours for the purpose of ensuring Subscriber's compliance with the terms and conditions of this Agreement, upon at least ten days prior written notice; provided, however, that the limit on the number of audits per year shall not apply if an audit indicates any Subscriber non-compliance under this Agreement. If the audit indicates there is a breach in Subscriber's compliance with this Agreement: (i) Xceligent may, if the breach is not curable, immediately terminate this Agreement and pursue its legal remedies or if the breach is curable, terminate this Agreement and pursue its legal remedies if such breach is not cured within 15 days or such additional time as mutually agreed upon by the parties if such breach is not curable in fifteen 15 days.

## 7. CONTENT AND PROPRIETARY RIGHTS

- 7.1 Subscriber may not submit any image to the CDX if Subscriber has granted exclusive rights to the image to a third party, nor may Subscriber submit any image to the CDX and thereafter grant exclusive rights to the image to a third party. Subscriber may not submit any image obtained from the CDX to a third party if a requirement of submitting the image is the granting of exclusive rights to the image. Xceligent may reject or refuse to use, distribute or display any Database Content that it considers to be defective, libelous, inaccurate, incomplete or that violates, misappropriates or infringes any rights of any third party. Neither Subscriber nor any User may submit any property descriptions, photographs, images, financial, transactional, tenant, contact or other information to the CDX unless Subscriber has legal rights to publish, advertise and distribute that information.

- 7.2 Subscriber hereby grants to Xceligent a non-exclusive license to develop, use, display, distribute, exploit and sell Derivative Works utilizing Database Content entered into the CDX by or on behalf of Subscriber and Subscriber's Users.
- 7.3 If an error in the Database Content or in any information contained in the CDX is caused by Xceligent, Subscriber's sole remedy will be the correction of the error after notice to Xceligent.
- 7.4 Xceligent may modify or suspend access to the CDX Services (a) as necessary to comply with any law or regulation as reasonably determined by Xceligent, (b) to comply with any court order or instruction or (c) if deemed reasonably necessary by Xceligent to prevent substantial harm to Xceligent or their businesses.
- 7.5 Xceligent shall retain all right, title and propriety interest (including without limitation all copyrights, trademarks, patents, and trade secrets) in and to the CDX Service (other than Subscriber's Database Content), CDX Application and CDX including the designs, user interfaces, protocols, the "look and feel" of all screens and the organization and presentation of any of its components and Subscriber shall not acquire any proprietary rights thereto. Subscriber acknowledges that the development of the CDX Service, CDX Application and CDX involved the expenditure of substantial time and money. Except as expressly provided herein, Xceligent does not grant any rights to Subscriber or any Users under any patents, copyrights, trademarks or trade secret information. Subscriber shall not alter or remove Xceligent's name, trademarks, copyright notices, disclaimers or other restrictive legends on the CDX Service, CDX Application and CDX, any component thereof.
- 7.6 Without limiting any other provision in this Agreement, Xceligent grants Subscriber a limited, non-exclusive, non-transferable, non-assignable, revocable license to use the CDX Service (and the Database Content not entered into by Subscriber or Subscriber's Users) solely for internal use including the provision of services to its clients or marketing its services to prospective clients in accordance with the terms, restrictions and limitations set forth herein (including without limitation, the prohibitions set forth in Section 7.7).
- 7.7 Subscriber acknowledges that the following are strictly prohibited: (i) the license, grant, transfer, sale, assignment, and distribution of the CDX Service (and the Database Content not entered into by Subscriber or Subscriber's Users) or otherwise making the CDX Service (and the Database Content not entered into by Subscriber or Subscriber's Users) available to, or utilizing for, any third party; (ii) redistribution to any third party any Database Content not entered into by Subscriber or Subscriber's Users; and (iii) developing a competitive product or service or building a product using the same features and functions of the CDX Service or similar ideas, features, functions, or graphics.

## 8. WARRANTIES

- 8.1 Subscriber represents, warrants and covenants that, and Subscriber will comply with all applicable laws, rules and regulations. Subscriber represents, warrants and covenants that (i) neither the execution of this Agreement by Subscriber nor its performance of its obligations hereunder violates any agreement to which it is a party or by which it is bound, (ii) it has the right to enter into this Agreement and perform its obligations hereunder and to grant to Xceligent the rights set forth in this Agreement and the rights in the Database Content submitted by Subscriber and its Users, (iii) no submission of Database Content will violate the rights of any third party, whether those rights arise by contract or otherwise, and (iv) Subscriber will comply with all applicable laws, rules and regulations with regard to the performance of its obligations hereunder and the use of the CDX Service.
- 8.2 **EXCEPT AS OTHERWISE EXPRESSLY PROVIDED IN THIS AGREEMENT, XCELIGENT DISCLAIMS ALL WARRANTIES OR REPRESENTATIONS WITH RESPECT TO THE SERVICES PROVIDED, WHETHER EXPRESSED OR IMPLIED, ARISING BY LAW, CUSTOM, ORAL OR WRITTEN STATEMENTS OR OTHERWISE, INCLUDING BUT NOT LIMITED TO WARRANTIES OF NON-INFRINGEMENT, FREEDOM OF INTERFERENCE WITH ENJOYMENT, MERCHANTABILITY, QUALITY, ACCURACY, COMPLETENESS, FITNESS OF RESULTING WORK PRODUCT AND FITNESS FOR A PARTICULAR PURPOSE OR THAT THE CDX APPLICATION OR THE CDX WILL GENERATE CERTAIN RESULTS, WORK IN COMBINATION WITH OTHER COMPONENTS OR AS AN INTEGRATED SYSTEM OR WILL FULFILL ANY SUBSCRIBER'S PARTICULAR NEEDS.**
- 8.3 Access by Subscriber and Users to Database Content and modifications or additions thereto and related documentation, regardless of form, is provided "as is" and with all faults and the entire risk as to satisfactory quality, performance, accuracy and effort is with Subscriber.

## 9. INDEMNITIES

- 9.1 Subscriber shall indemnify Xceligent and its directors, officers, employees and affiliates (collectively, the "Covered Entities") and defend and hold harmless the Covered Entities from and against any and all losses, damages, expenses and liabilities suffered by any of them or to which any of them become subject, resulting from, arising out of or relating to: (1) any claim, action or demand with respect to the business, resources, technology or services of Subscriber (including the Database Content of Subscriber) for: (a) infringement or misappropriation of any intellectual property rights; (b) defamation, libel, slander, obscenity, pornography or violation of the rights of privacy or publicity; or (c) spamming or any other offensive, harassing or illegal conduct or violation of the acceptable use guidelines of the CDX; or (2) the business, resources or services of Subscriber (including the Database Content of Subscriber). Subscriber shall not enter into any settlement that adversely affects Xceligent's rights or interests without first obtaining the prior written consent of Xceligent, as applicable.
- 9.2 Xceligent shall defend, indemnify and hold Subscriber harmless Subscriber from and against any and all losses, damages, expenses and liabilities suffered by Subscriber or to which Subscriber become subjects, resulting from, arising out of or relating to any completed third party claim, demand or action that the CDX Service (excluding the Database Content and any information or technology provided by any Subscriber and excluding any combination of Database Content with other products or information not a part of the CDX) infringes the United States patents, trademarks, copyrights, trade secrets or other intellectual property rights of any third party. In no event will the obligations of Xceligent under this Section 9.2 apply to any claim which arose from (i) a use of the CDX Service by Subscriber or any of its Users which was not in accordance with the terms of this Agreement, or (ii) a modification to the CDX Service not consented to in writing by Xceligent. Without limiting the generality of the foregoing, should the CDX Service or any part thereof become, or in Xceligent's opinion be likely to become, the subject of a claim of infringement or the like, Xceligent may, in its sole discretion procure for Subscriber the right to continue using the CDX Service, or replace or modify the CDX Service without changing its functional capabilities, so that the CDX Service becomes non-infringing. If Xceligent determines in its discretion that the foregoing are not reasonable, Xceligent may terminate this Agreement and refund to Subscriber the entire fees paid to Xceligent by Subscriber prorated to reflect use of the CDX Service by Subscriber prior to commencement of the claim or proceeding described herein.

## 10. LIMITATIONS OF LIABILITY

- 10.1 **XCELIGENT'S LIABILITY UNDER THIS AGREEMENT WILL NOT EXCEED, IN THE AGGREGATE, THE AMOUNT OF SUBSCRIPTION FEES PAID BY SUBSCRIBER PURSUANT TO THIS AGREEMENT FOR THE TWELVE MONTH PERIOD PRECEDING THE DATE OF THE ACTION OR OMISSION GIVING RISE TO SUBSCRIBER'S CLAIM.**
- 10.2 Xceligent will not be liable for any indirect damages, consequential damages, damages for loss of profits or revenues, lost data, business interruption or loss of business information arising in connection with this Agreement, even if informed of the possibility of such damages by the Subscriber.

## 11. GENERAL

- 11.1 Subscriber may not assign this Agreement or any of Subscriber's rights or obligations hereunder without Xceligent's prior written consent.
- 11.2 This Agreement may not be amended or modified except in a written document signed by an authorized representative of both parties.
- 11.3 Subscriber agrees to allow Xceligent to use Subscriber's name and logo for the purpose of indicating Subscriber is a client of Xceligent without indicating any endorsement of any services provided.
- 11.4 Subscriber acknowledges that a violation of this Agreement by it may cause substantial and irreparable injury to Xceligent for which Xceligent's remedies at law may not be adequate. Accordingly, Subscriber agrees that Xceligent shall be entitled to seek injunctive relief with respect to any breach, or threatened breach, of this Agreement, and that such right shall be in addition to, and not in limitation of, any other rights or remedies to which Xceligent may be entitled at law or in equity. The rights and remedies provided for in this Agreement are cumulative and shall be in addition to any other rights and remedies provided by law or in equity.
- 11.5 All notices relating to this Agreement must be in writing and either delivered personally, mailed (first class mail, postage paid) certified mail, return receipt requested), by overnight courier or transmitted by facsimile to the addresses set forth herein or to such other address as any party may substitute by written notice to the other.
- 11.6 This Agreement and all of the transactions contemplated hereby will be governed by and construed in accordance with the laws of the state of Missouri, without regard to any conflict or choice of law principles. The parties expressly agree to submit all disputes concerning this Agreement to the exclusive personal jurisdiction and venue of the federal and state courts sitting in Kansas City, Missouri.
- 11.7 If any provision of this Agreement is for any reason held unenforceable or invalid, then this Agreement shall be construed as if such provision were not contained herein.
- 11.8 The parties to this Agreement are independent contractors. No party has any right or authority to act on behalf of any other party.
- 11.9 This Agreement constitutes the entire agreement, and supersedes all prior agreements, between the parties with respect to the subject matter hereof. In the event of a conflict between the terms of this Agreement and any other source, the provisions of this Agreement shall control.
- 11.10 Neither Xceligent nor Subscriber will be liable for delays or failure in performance where the delay or failure is due to an event beyond either's control, including acts of God, war, terrorism, civil disturbance or otherwise.
- 11.11 Neither party may disclose the terms and conditions of this Agreement to any third party.

# Subscriber Agreement

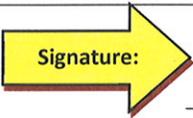


<b>Company Name:</b>	Village of Cottage Grove
<b>Contact:</b>	Erin Ruth
<b>Metro:</b>	Madison

**SUBSCRIBER PAYMENT METHOD**

Credit Card			ACH (Bank Draft)	
<input type="checkbox"/> Monthly	<input type="checkbox"/> Semi-Annual	<input type="checkbox"/> VISA	<input type="checkbox"/> Monthly	<input type="checkbox"/> Semi-Annual
<input type="checkbox"/> Quarterly	<input type="checkbox"/> Annual	<input type="checkbox"/> Master Card	<input type="checkbox"/> Quarterly	<input type="checkbox"/> Annual
			<input type="checkbox"/> AMEX	
<b>Cardholder's Name:</b>			<b>Name of Financial Institution:</b>	
<b>Card Billing Address:</b>			<b>FI – Account Number:</b>	
<b>Card Billing City/ST/Zip:</b>			<b>FI – ABA / Routing Number:</b>	
<b>Account #:</b>			(Voided check required.)	
<b>Exp Date:</b>		<b>CCV:</b>		

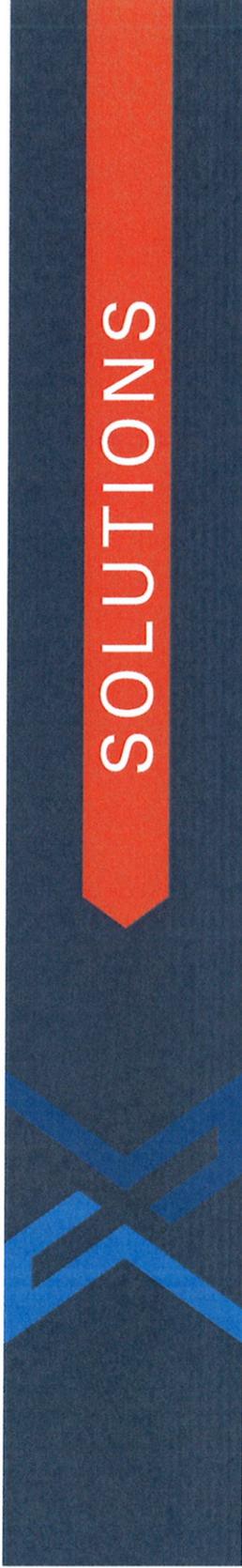
**I authorize Xceligent, Inc. to process payment for services based on the information I have provided above.**



\_\_\_\_\_  
 Name (Print):

\_\_\_\_\_  
 Date:

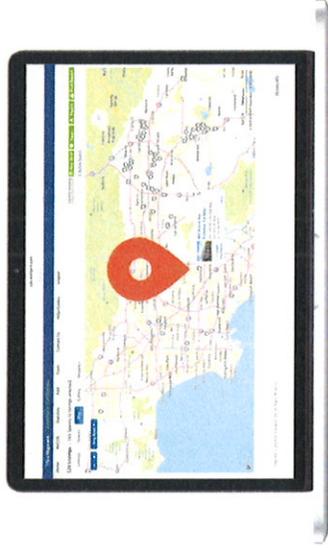




**XCELIGENT**<sup>TM</sup>  
BUILDING DATA. EVERYWHERE.

**We build and maintain  
comprehensive  
commercial real estate data  
so you don't have to.**

Our full and robust local market research includes the latest property information, verified sale and lease listings, historical occupancy and lease rate trends, verified tenant information, researched sales comparable data, and much more.



## COMPREHENSIVE LISTING & PROPERTY INFORMATION

Xceligent empowers users with the advanced searching tools necessary to efficiently locate commercial real estate properties that match their needs and the needs of their clients. Xceligent's proactive research model ensures that users have access to all relevant properties, including those not currently being marketed. Finding the right properties is further simplified by utilizing Xceligent's map-based searches and property-specific criteria options. Through one simple interface, search results can be viewed, mapped, saved, printed or emailed with incredible ease and speed.



## VERIFIED TENANT DATA

We proactively maintain the tenant rosters of commercial structures, ensuring that you have access to the most accurate and relevant information. Generate leads, gain market knowledge, and track tenant activity using our verified tenant solution, which includes key contact information, occupancy dates, occupied square footage, and more critical tenant data.



## LEASE COMPARABLES

Our lease comparable research team references transactional level data with verified tenant data to provide more comprehensive lease information. Our enhanced lease comparables help users evaluate tenant needs, prospect future needs, evaluate investments, and generate leads for tenant services. Users can even create and share proprietary lease comparables and utilize our report generator to create comprehensive and confidential investment packages.



## MARKET ANALYSIS

Not only do we know the commercial real estate market, we know how to disseminate our knowledge. Our comprehensive reports are second to none and our customizable analytics allow users to quickly and efficiently evaluate specific properties and user-defined subject areas. To ensure we remain your trusted source for commercial real estate data, our research and analysis is reviewed and certified quarterly.



9.d.

**VILLAGE OF COTTAGE GROVE**

***NOTICE OF PUBLIC MEETING***

**PEER COURT STEERING COMMITTEE**

**Tuesday, September 13, 2016 - 5:15 P.M.**

**Municipal Building  
221 E. Cottage Grove Rd.**

**AGENDA**

1. Call to order.
2. Determine that a quorum is present and that the meeting was properly posted.
3. Public Appearances. Public's opportunity to speak to Committee Members about any subject that is not a specific agenda item.
4. Consider and approve minutes of July 19, 2016.
5. Report from Briarpatch Youth Services.
6. Future agenda items.
7. Set next meeting date and time.
8. Adjournment.

Submitted by Kathleen Giese, Chair

It is possible that members of and a possible quorum of member of other governmental bodies of the municipalities may be in attendance at the above-stated meeting to gather information. No action will be taken by any other governmental body at the above-stated meeting other than the Cottage Grove Town and Village Boards.

Please Note: Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact the Village Clerk's Office at 839-4704.

a.e.

VILLAGE OF COTTAGE GROVE

NOTICE OF PUBLIC MEETING

PLAN COMMISSION

Wednesday, September 14, 2016

6:30 P.M.

Village Hall  
221 E. Cottage Grove Rd.

AGENDA

1. Call to order
2. Determination of quorum and that the agenda was properly posted.
3. Pledge of Allegiance
4. **PUBLIC APPEARANCES** – *Public’s opportunity to speak about any subject that is not a specific agenda item.*
5. Discuss and consider the minutes from the Plan Commission meeting of August 10, 2016.
6. Discuss and consider request for approval of an ETJ Certified Survey Map from Daniel Koppes to add 0.01 acres to an existing parcel located at 2165 Independence Circle in the Town of Cottage Grove.
7. Discuss and consider request for approval of an ETJ Certified Survey Map from the Kaltenberg Trust to add approximately 4.4 acres to an existing parcel located at 4989 County Highway TT in the Town of Sun Prairie.
8. Discuss and consider request for approval of a Certified Survey Map from Heinemann Rentals & Investments, LLC to add 0.36 acres to an existing parcel located at 4587 County Highway TT in the Town of Sun Prairie.
9. Presentation by Jamie Bush and Andrew Homburg of concept plan for Headquarters Bar & Grill, proposed to be located on the west side of Main Street, north of School Road.
10. **PUBLIC HEARING** – public’s opportunity to comment on proposed amendment to the Village of Cottage Grove Zoning Ordinance to allow ‘commercial animal boarding’ as a conditional use within the PI, Planned Industrial district, while removing ‘commercial animal boarding’ from all other districts except RH, Rural Holding.
11. Comments from Commission Members.
12. Future agenda items.
13. Adjournment

This agenda has been prepared by Staff and approved by the Village President as Chair of the Plan Commission for use at the meeting as listed above. Any item on the agenda is subject to final action. Notice: Persons needing special accommodations should call 608-839-4704 at least 24 hours prior to the meeting. It is possible that members of and possibly a quorum of members of other governmental bodies may be in attendance at the above stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

a.e.i.



# VILLAGE ACTION REPORT

**PROJECT:** Koppes ETJ CSM

**APPLICANT:** Daniel Koppes

**PROJECT LOCATION:** 2165 Independence Circle, Town of Cottage Grove

**REPORT DATE:** September 15, 2016

**PROJECT DESCRIPTION:** The applicant is seeking approval of a certified survey map (CSM) to add 0.01 acres to an existing parcel to allow an addition to an existing garage. As currently configured, the garage expansion would violate the setback requirements of the Dane County Zoning Ordinance. The CSM will alleviate the setback issue.

**PLAN COMMISSION MEETING:** September 14, 2016

**STAFF REPORT PROVIDED BY:** X Planner, \_\_\_ Engineer, \_\_\_ Public Works

**MOTION:** by Henrich (1st), Brinkmeier (2nd)

Certified survey map application APPROVED, without conditions.

**VOTE:** 7 Aye, 0 Nay, 0 Abstain

**PLAN COMMISSION COMMENTS:**

- None.

**APPLICANT COMMENTS:**

- None

**STAFF COMMENTS:**

- See planning staff report.



# PLANNING STAFF REPORT

**MEMO DATE:** September 7, 2016

**MTG. DATE:** **SEPTEMBER 14, 2016**

**TO:** Village of Cottage Grove Plan Commission  
**CC:** Village of Cottage Grove Board of Trustees  
Matt Giese – Village Administrator  
Deb Winter – Village Clerk/Treasurer  
Lee Boushea – Village Attorney  
Michael Maloney – Village Engineer  
**FROM:** [Erin Ruth, AICP – Village Planning Director](#)  
**RE:** **Koppes ETJ Certified Survey Map**

## BACKGROUND

Property Owner: Daniel Koppes

Location: 2165 Independence Circle, Town of Cottage Grove

Area: Request to combine 0.01 ac parcel with existing 0.991 acre parcel

Agent: Birrenkott Surveying

Existing Zoning: under Dane County Zoning authority

Proposed Zoning: under Dane County Zoning authority

Future Land Use Plan: Single Family Residential (unsewered)

## OVERVIEW

The applicant is seeking approval of a certified survey map (CSM) to combine a 0.01 acre sliver of land recently purchased from the adjacent landowner to the north with his existing 0.991 acre parcel located at 2165 independence Circle in the Town of Cottage Grove.



### **STAFF RECOMMENDATION**

Staff recommends that the proposed Certified Survey Map be **APPROVED**.

### **COMPREHENSIVE PLAN CONSISTENCY**

The subject property is designated as Single Family Residential (unsewered) on the Comprehensive Plan's Future Land Use Map. The requested realignment of the existing property lines is consistent with that use.

### **ZONING ORDINANCE CONSISTENCY**

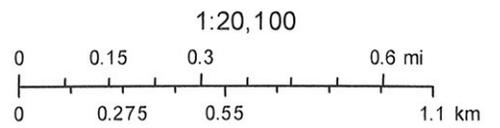
The subject property is located in the Town of Cottage Grove. Therefore, it is under the zoning jurisdiction of Dane County and the Village Zoning Ordinance is not applicable.

# KOPPES ETJ CSM LOCATION MAP



September 7, 2016

 Subject Area



Planning  
Geophysical  
Water Resources  
Recreation  
Parcel Text

VILLAGE OF COTTAGE GROVE  
APPLICATION FOR EXTRATERRITORIAL LAND DIVISION

APPLICANT NAME: Dan Koppes  
ADDRESS OF APPLICANT: 2165 Independence Circle  
TELEPHONE NUMBER: 608-839-4778 FAX: \_\_\_\_\_  
EMAIL ADDRESS: dan.koppes@msm.com

ADDRESS OF SUBJECT PROPERTY:  
\* 2165 Independence Circle  
2170 Independence Circle

CURRENT ZONING OF PROPERTY: Residential # 3

PROVIDE THE FOLLOWING ITEMS:

- 1.) Certified Survey Map reflecting the proposed land division with lot line(s), the acres being dedicated to non-development for each lot created. (1 residential lot requires 35 acres being dedicated to no further land divisions for residential development) The map must be signed by a licensed surveyor.
- 2.) Fee of \$50 per parcel created by the Certified Survey Map.

Mail or deliver the completed application form along with the certified survey map and fee to the Village of Cottage Grove.

9-1-16  
Date

Dan Koppes  
Applicant Signature

Village of Cottage Grove  
221 E. Cottage Grove Road  
Cottage Grove, WI 53527  
Telephone: 608-839-4704  
Fax: 608-839-4698  
Office Hours: M-F 7:30 a.m. to 4:30 p.m.

For office use only:

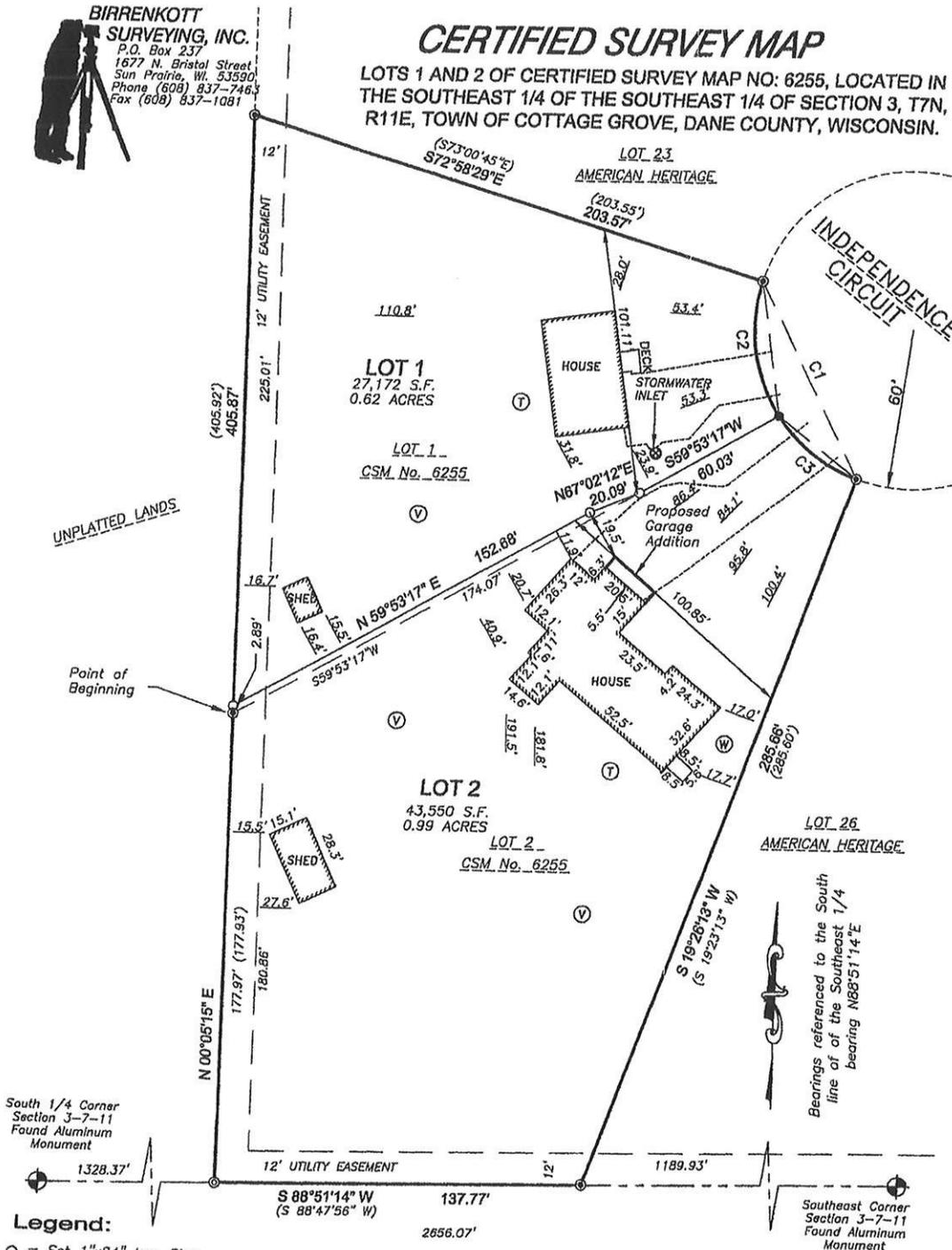
Date Received:  
Planning Commission Meeting Date:  
Village Board Meeting Date:



**BIRRENKOTT SURVEYING, INC.**  
 P.O. Box 237  
 1677 N. Bristol Street  
 Sun Prairie, WI 53590  
 Phone (608) 837-7463  
 Fax (608) 837-1081

# CERTIFIED SURVEY MAP

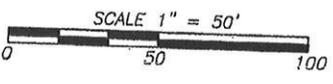
LOTS 1 AND 2 OF CERTIFIED SURVEY MAP NO: 6255, LOCATED IN THE SOUTHEAST 1/4 OF THE SOUTHEAST 1/4 OF SECTION 3, T7N, R11E, TOWN OF COTTAGE GROVE, DANE COUNTY, WISCONSIN.



- Legend:**
- = Set 1"x24" Iron Pipe min. wght. 1.68 lbs./ft.
  - = Found 3/4" Iron Bar
  - ⊙ = Found 1" Iron Pipe
  - ⊗ = Found 1" Pinch Top Pipe
  - ⊕ = Well
  - ⊙ = Septic Tank
  - ⊖ = Septic Vent

CURVE	RADIUS	ARC LENGTH	CHORD LENGTH	CHORD BEARING	DELTA ANGLE
C1	60.00'	91.77'	83.09'	N26°51'23"W	87°38'15"
C2	60.00'	53.12'	51.40'	S08°24'03"E	50°43'34"
C3	60.00'	38.65'	37.99'	N52°13'10"W	36°54'41"

Dated: June 9, 2016  
 Surveyed: T.A.S.  
 Drawn: T.K./B.P.R.  
 Checked:  
 Approved: D.V.B.  
 Field book: 357/29  
 Comp. File: J:\2016\CARLSON  
 Office Map No. 160263



TANGENT IN S16°57'44"W  
 TANGENT OUT S70°40'31"E

CERTIFIED SURVEY MAP NO. \_\_\_\_\_  
 VOLUME \_\_\_\_\_ PAGE \_\_\_\_\_  
 DOCUMENT NO. \_\_\_\_\_



# VILLAGE ACTION REPORT

**PROJECT: Kaltenberg ETJ CSM**

**APPLICANT: Birrenkott Surveying**

**PROJECT LOCATION: 4989 County Highway TT, Town of Sun Prairie**

**REPORT DATE: September 15, 2016**

**PROJECT DESCRIPTION:** The applicant is seeking approval of a certified survey map (CSM) to add 4.4 acres to an existing 5.6 acre parcel. As currently configured, the parcel boundary transects a cluster of existing farm buildings. The CSM will shift the parcel boundary to place all of the farm buildings on one parcel.

**PLAN COMMISSION MEETING: September 14, 2016**

**STAFF REPORT PROVIDED BY:**  X  Planner,   Engineer,   Public Works

**MOTION:** by Brinkmeier (1st), Schulze (2nd)

Certified survey map application APPROVED WITH CONDITIONS, with the conditions as follows:

1. Dedicate frontage to a uniform depth of 50' from the centerline of Highway TT for expanded ROW.
2. Change name of Village Clerk from Deb Winter to Lisa Kalata on the last page of the CSM.

**VOTE:**  7  Aye,  0  Nay,  0  Abstain

**PLAN COMMISSION COMMENTS:**

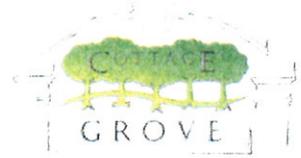
- None.

**APPLICANT COMMENTS:**

- None

**STAFF COMMENTS:**

- See planning staff report.



# PLANNING STAFF REPORT

**MEMO DATE:** September 7, 2016

**MTG. DATE:** **SEPTEMBER 14, 2016**

**TO:** Village of Cottage Grove Plan Commission  
**CC:** Village of Cottage Grove Board of Trustees  
Matt Giese – Village Administrator  
Deb Winter – Village Clerk/Treasurer  
Lee Boushea – Village Attorney  
Michael Maloney – Village Engineer  
**FROM:** [Erin Ruth, AICP – Village Planning Director](#)  
**RE:** **Kaltenberg ETJ Certified Survey Map**

## BACKGROUND

Property Owner: Kaltenberg Trust

Location: 4989 County Highway TT (in the Town of Sun Prairie)

Area: Request to split approx. 4.4 acres and attach to existing 5.57 acre parcel

Agent: Birrenkott Surveying

Existing Zoning: under Dane County Zoning authority

Proposed Zoning: under Dane County Zoning authority

Future Land Use Plan: Agriculture/Open Space

## OVERVIEW

The applicant is seeking approval of a certified survey map (CSM) to split approximately 4.4 acres from the adjacent parcel to the north, and add that split territory to an existing 5.57 acre parcel. This transaction will place all existing farmstead buildings on the same parcel, facilitating the potential sale of the buildings.



## **STAFF RECOMMENDATION**

Staff recommends that the proposed Certified Survey Map be **APPROVED WITH CONDITIONS**, with the conditions as follows:

1. Dedicate frontage to a uniform depth of 50' from the centerline of Highway TT for expanded ROW.
2. Change name of Village Clerk from Deb Winter to Lisa Kalata on the last page of the CSM.

## **COMPREHENSIVE PLAN CONSISTENCY**

The proposed CSM does not change land use or density. It simply places all of the existing farmstead buildings on one parcel.

Per the Transportation Map in the Comprehensive Plan, there is a recommended 100' ROW for Highway TT. The Highway TT frontage on the subject parcel has a depth ranging between 33' and 40' to the centerline of TT. Therefore, frontage shall be dedicated to provide a uniform depth of 50' to the centerline.

## **ZONING ORDINANCE CONSISTENCY**

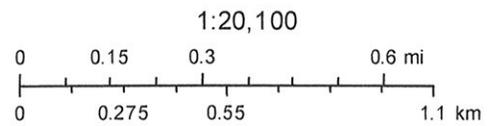
The subject property is located in the Town of Sun Prairie. Therefore, it is under the zoning jurisdiction of Dane County and the Village Zoning Ordinance is not applicable.

# KALTENBERG ETJ CSM LOCATION



September 7, 2016

 Subject Area



Planning  
Geophysical  
Water Resources  
Recreation  
Parcel Text



**Dane County Planning & Development**  
Division of Zoning

Application ID#:

Process Date:

OFFICE USE ONLY

**Land Division Application**

In order for applications to be processed, all information, survey drawings, application signatures and fees required must be submitted at time of application. Please check the appropriate box below for the type of application being submitted:

- Preliminary Certified Survey Map                       Certified Survey Map  
 Subdivision Preliminary Plat\*                               Subdivision Final Plat

\*As per DCCO Ch. 75 - Prior to filing an application for approval of a preliminary plat, the subdivider shall consult with staff of the committee for advice, assistance and for the purpose of reviewing the procedures and requirements of Chapter 75 and other ordinances, plans or data which may affect the proposed development.

Property Owner Information		Surveyor Information	
Name	KALTENBERG TRUST	BIRRENKOTT SURVEYING, INC.	
Address	4989 COUNTY HIGHWAY TT	1677 N. Bristol Street Sun Prairie, WI. 53590	
Phone Number	695-8044	(608) 837-7463	
E-Mail Address		akasper@birrenkottsurveying.com	

Property/Location Information (accessdane.co.dane.wi.us)				
Township	COTTAGE GROVE	Section	34	1/4 NW-NE 1/4 SW-NE Acreage 10.96
Parcel Number(s)	0811-341-8502-0 & 0811-341-9070-0			
Current Zoning	A-1EX	Proposed Zoning	A-2(8)	
CSM	Lot	Subdivision	Block/Lot	

- Is proposed land division associated with a rezone petition?  
Yes  No  ETZ  If Yes, Petition # 10988
- Does the property abut or adjoin a County or State Trunk Highway?  
Yes  No  If Yes, Highway Name: TT
- Will public sewer serve the land division? Yes  No
- Does the subdivision have significant features like shoreland, wetland and/or floodplain? Yes  No   
If Yes, describe features: \_\_\_\_\_

Print Name: <u>Anthony Kasper</u>	Date: <u>8-5-16</u>
Signature: <u><i>Anthony Kasper</i></u>	

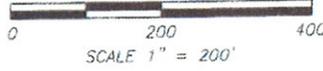


**BIRRENKOTT  
SURVEYING, INC.**

P.O. Box 237  
1677 N. Bristol Street  
Sun Prairie, WI 53590  
Phone (608) 837-7463  
Fax (608) 837-1081

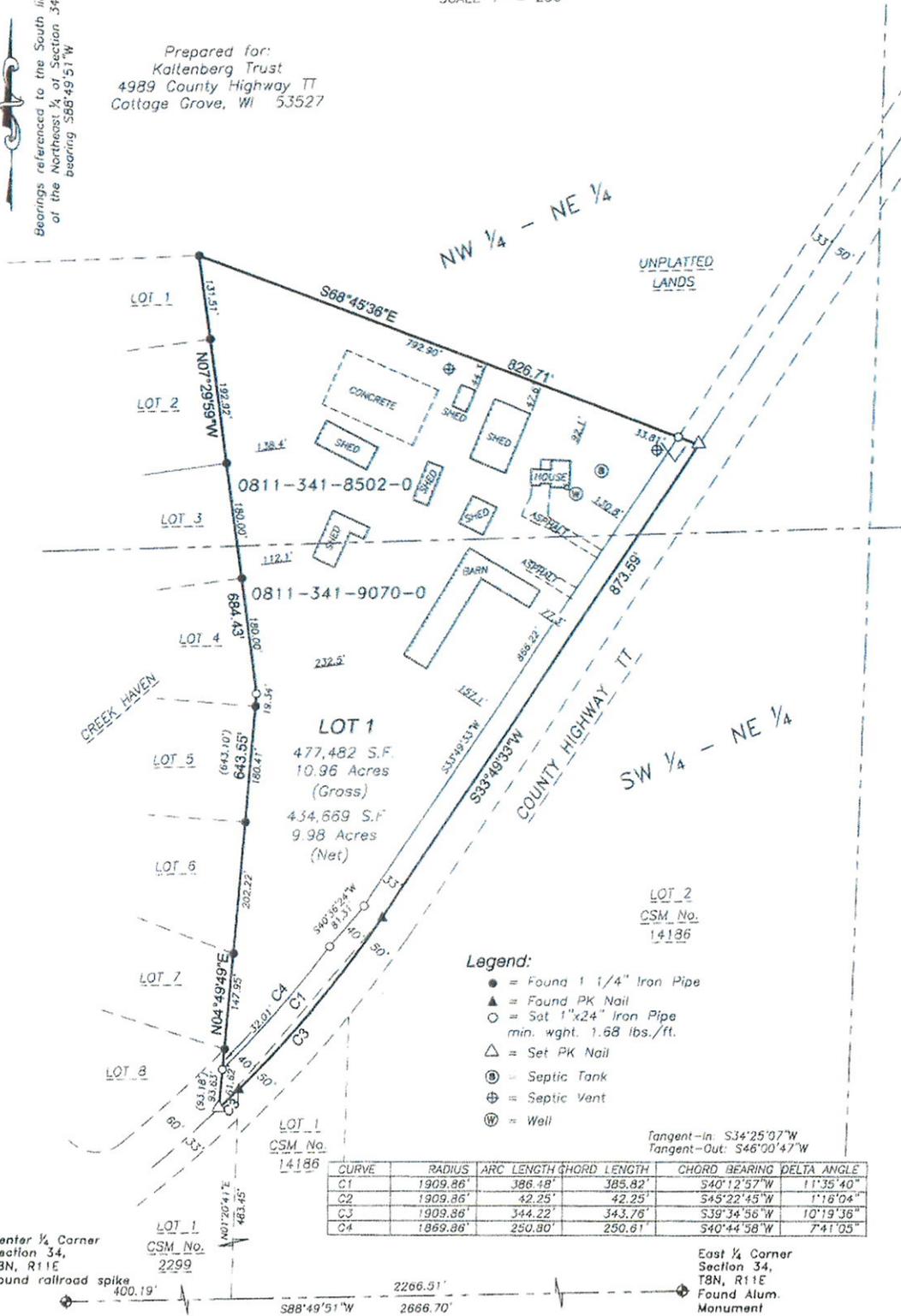
# Certified Survey Map

Part of the Southwest 1/4 of the Northeast 1/4 and part of the Northwest 1/4 of the Northeast 1/4, Section 34, T8N, R11E, Town of Sun Prairie, Dane County, Wisconsin



Prepared for:  
Kaltenberg Trust  
4989 County Highway TT  
Cottage Grove, WI 53527

Bearings referenced to the South line of the Northeast 1/4 of Section 34 bearing S88°49'51"W



- Legend:**
- = Found 1 1/4" Iron Pipe
  - ▲ = Found PK Nail
  - = Set 1"x24" Iron Pipe min. wgt. 1.68 lbs./ft.
  - △ = Set PK Nail
  - ⊙ = Septic Tank
  - ⊕ = Septic Vent
  - ⊗ = Well

CURVE	RADIUS	ARC LENGTH	CHORD LENGTH	CHORD BEARING	DELTA ANGLE
C1	1909.86'	386.48'	385.82'	S40°12'57"W	1°13'40"
C2	1909.86'	42.25'	42.25'	S45°22'45"W	1°16'04"
C3	1909.86'	344.22'	343.76'	S39°34'56"W	10°19'36"
C4	1869.86'	250.90'	250.61'	S40°44'58"W	7°41'05"

Center 1/4 Corner  
Section 34,  
T8N, R11E  
Found railroad spike  
400.19'

East 1/4 Corner  
Section 34,  
T8N, R11E  
Found Alum.  
Monument

Center 1/4 Corner  
Section 34,  
T8N, R11E  
Found railroad spike  
400.19'

Center 1/4 Corner  
Section 34,  
T8N, R11E  
Found railroad spike  
400.19'

Center 1/4 Corner  
Section 34,  
T8N, R11E  
Found railroad spike  
400.19'



# CERTIFIED SURVEY MAP

DATED: August 5, 2016

## Birrenkott Surveying, Inc.

P.O. Box 237  
1677 N Bristol Street  
Sun Prairie, Wisconsin 53590  
Phone (608) 837-7463  
Fax (608) 837-1081

### Surveyor's Certificate:

I, Daniel V. Birrenkott, herby certify that this survey is in full compliance with Chapter 236.34 of Wisconsin Statutes. I also certify that by the direction of the owners listed hereon, I have surveyed and mapped the lands described hereon and that the map is a correct representation of all the exterior boundaries of the land surveyed and the division of that land, in accordance with the information provided.

\_\_\_\_\_  
Daniel V. Birrenkott, Professional Land Surveyor No. S-1531

### Description:

Part of the Southwest ¼ of the Northeast ¼ and part of the Northwest ¼ of the Northeast 1/4, Section 34, T8N, R11E, Town of Sun Prairie, Dane County, Wisconsin, described as follows: Commencing at the East ¼ Corner of said Section 34; thence S88°49'51"W, 2266.51 feet along the East-West ¼ Line; thence N01°10'09"W453.91 feet to the center line of County Highway TT and the point of beginning; thence N04°49'49"E, 643.55 feet along the East plat line of Creek Haven; thence continuing along the East plat line of Creek Haven N07°29'59"W, 684.43 feet; thence S68°45'36"E, 826.71 feet to the center line of County Highway TT; thence S33°49'33"W, 873.59 feet along said centerline; thence continuing along said center line along a curve to the right with a radius of 1909.86 feet, with a chord bearing and length of S40°12'57"W, 385.82 feet along said centerline to the point of beginning, containing 477,482 square feet or 10.96 acres Gross.

### Owners Certificate:

As owner, the Kaltenberg Trust hereby certifies that it has caused the lands described on this Certified Survey Map to be surveyed, divided, mapped and dedicated as represented on this Certified Survey Map. It also certifies that this Certified Survey Map is required by S.75.17(1)(a), Dane County Code of Ordinances to be submitted to the Dane County Zoning and Land Regulation Committee for approval. It also certifies that this Certified Survey Map is required to be submitted to the Town of Sun Prairie for approval.

\_\_\_\_\_  
Kaltenberg Trust,  
Joseph W. Kaltenberg, Trustee

### State of Wisconsin )

Dane County ) ss Personally came before me this \_\_\_\_\_ day of \_\_\_\_\_, 2016,  
the above-named Joseph W. Kaltenberg, to me known to be the person who executed the foregoing instrument  
and acknowledged the same.

\_\_\_\_\_  
Notary Public, Dane County, Wisconsin.

My Commission Expires \_\_\_\_\_

\_\_\_\_\_  
Printed name

### Surveyed For:

Joseph Kaltenberg  
4989 County Highway TT  
Cottage Grove, WI 53527

Surveyed: TAS  
Drawn: TRK  
Checked: MAP  
Approved: DVB  
Field book: 361/2-4  
Tape/File: J:\2015\CARLSON

Sheet 2 of 3  
Office Map No.: 160213CSM

Document No. \_\_\_\_\_

Certified Survey Map No. \_\_\_\_\_, Volume \_\_\_\_\_, Page \_\_\_\_\_



# CERTIFIED SURVEY MAP DATED: August 5, 2016

**Birrenkott  
Surveying, Inc.**

P.O. Box 237  
1677 N. Bristol Street  
Sun Prairie, Wisconsin 53590  
Phone (608) 837-7463  
Fax (608) 837-1081

### Town of Sun Prairie Board Approval

This Certified Survey Map, including the road right of way dedications herein, is hereby acknowledged, accepted and approved for recording by the Town Board of the Town of Sun Prairie, Dane County, Wisconsin, on \_\_\_\_\_, 2016

\_\_\_\_\_  
JoAnn Ramsfield, Clerk, Town of Sun Prairie

Dated \_\_\_\_\_

### Village of Cottage Grove Approval Certificate

Approved for recording per Village of Cottage Grove action of \_\_\_\_\_, 2016.

\_\_\_\_\_  
Deb Winter, Clerk, Village of Cottage Grove

Dated \_\_\_\_\_

#### Notes:

- County Trunk Highway TT is a controlled access highway.
- No new accesses will be permitted to CTH TT
- Access to lot 1 to be from Pierceville Road.
- This survey is subject to any and all easements and agreements both recorded and unrecorded
- Refer to building site information contained in the Dane county Soil Survey.
- This survey shows visible, above-ground improvements only. No guarantee is made for below-ground structures.
- Wetlands, if present, have not been delineated
- As owner of Lots 1 & 2 of this certified survey map, I hereby stipulate that I and my heirs or assigns will not object to any of the legally permitted uses that occur on the adjoining property

Approved for recording per Dane County Zoning and Land Regulation Committee

action of \_\_\_\_\_, 2016 by \_\_\_\_\_  
Daniel Everson, Authorized Representative

Surveyed For:  
Joseph Kaltenberg  
4989 County Highway TT  
Cottage Grove, WI 53527

#### Register of Deeds Certificate:

Received for recording this \_\_\_\_\_ day of \_\_\_\_\_, 2016  
at \_\_\_\_\_ o'clock \_\_\_\_\_ m and recorded in Volume \_\_\_\_\_ of Certified Survey  
Maps of Dane County on Pages \_\_\_\_\_

Surveyed: TAS  
Drawn: TRK  
Checked: MAP  
Approved: DVB  
Field book: 361/2-4  
Tape/File: J:\2015\CARLSON

\_\_\_\_\_  
Kristi Chlebowski, Register of Deeds

Sheet 3 of 3  
Office Map No.: 160213CSM

Document No. \_\_\_\_\_

Certified Survey Map No. \_\_\_\_\_, Volume \_\_\_\_\_, Page \_\_\_\_\_



# VILLAGE ACTION REPORT

**PROJECT: Heinemann ETJ CSM**

**APPLICANT: Birrenkott Surveying**

**PROJECT LOCATION: 4587 County Highway TT, Town of Sun Prairie**

**REPORT DATE: September 15, 2016**

**PROJECT DESCRIPTION:** The applicant is seeking approval of a certified survey map (CSM) to add 0.36 acres to an existing 2.7 acre parcel. The CSM will ensure that Heinemann's existing parking area will be on their property.

**PLAN COMMISSION MEETING: September 14, 2016**

**STAFF REPORT PROVIDED BY:** X Planner, \_\_\_ Engineer, \_\_\_ Public Works

**MOTION:** by Brinkmeier (1st), Schulze (2nd)

Certified survey map application APPROVED, without conditions.

**VOTE:** 7 Aye, 0 Nay, 0 Abstain

**PLAN COMMISSION COMMENTS:**

- None.

**APPLICANT COMMENTS:**

- None

**STAFF COMMENTS:**

- See planning staff report.



# PLANNING STAFF REPORT

**MEMO DATE:** September 7, 2016

**MTG. DATE:** **SEPTEMBER 14, 2016**

**TO:** Village of Cottage Grove Plan Commission  
**CC:** Village of Cottage Grove Board of Trustees  
Matt Giese – Village Administrator  
Deb Winter – Village Clerk/Treasurer  
Lee Boushea – Village Attorney  
Michael Maloney – Village Engineer  
**FROM:** [Erin Ruth, AICP – Village Planning Director](#)  
**RE:** **Heinemann ETJ Certified Survey Map**

## BACKGROUND

Property Owner: Heinemann Rentals & Investments, LLC

Location: 4587 County Highway TT (in the Town of Sun Prairie)

Area: Request to split approx. 0.36 acres and attach to existing 2.73 acre parcel

Agent: Birrenkott Surveying

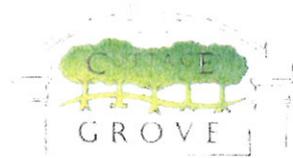
Existing Zoning: under Dane County Zoning authority

Proposed Zoning: under Dane County Zoning authority

Future Land Use Plan: Single Family Residential

## OVERVIEW

The applicant is seeking approval of a certified survey map (CSM) to split approximately 0.36 acres (a 50' wide strip running about 280' north to south) from an adjacent parcel, and to add that territory to an existing 2.73 acre parcel owned by Heinemann Rentals and Investments. The procedure will ensure that all gravel and paved vehicle circulation areas associated with the business on the Heinemann parcel will be located on that parcel.



### **STAFF RECOMMENDATION**

Staff recommends that the proposed Certified Survey Map be **APPROVED.**

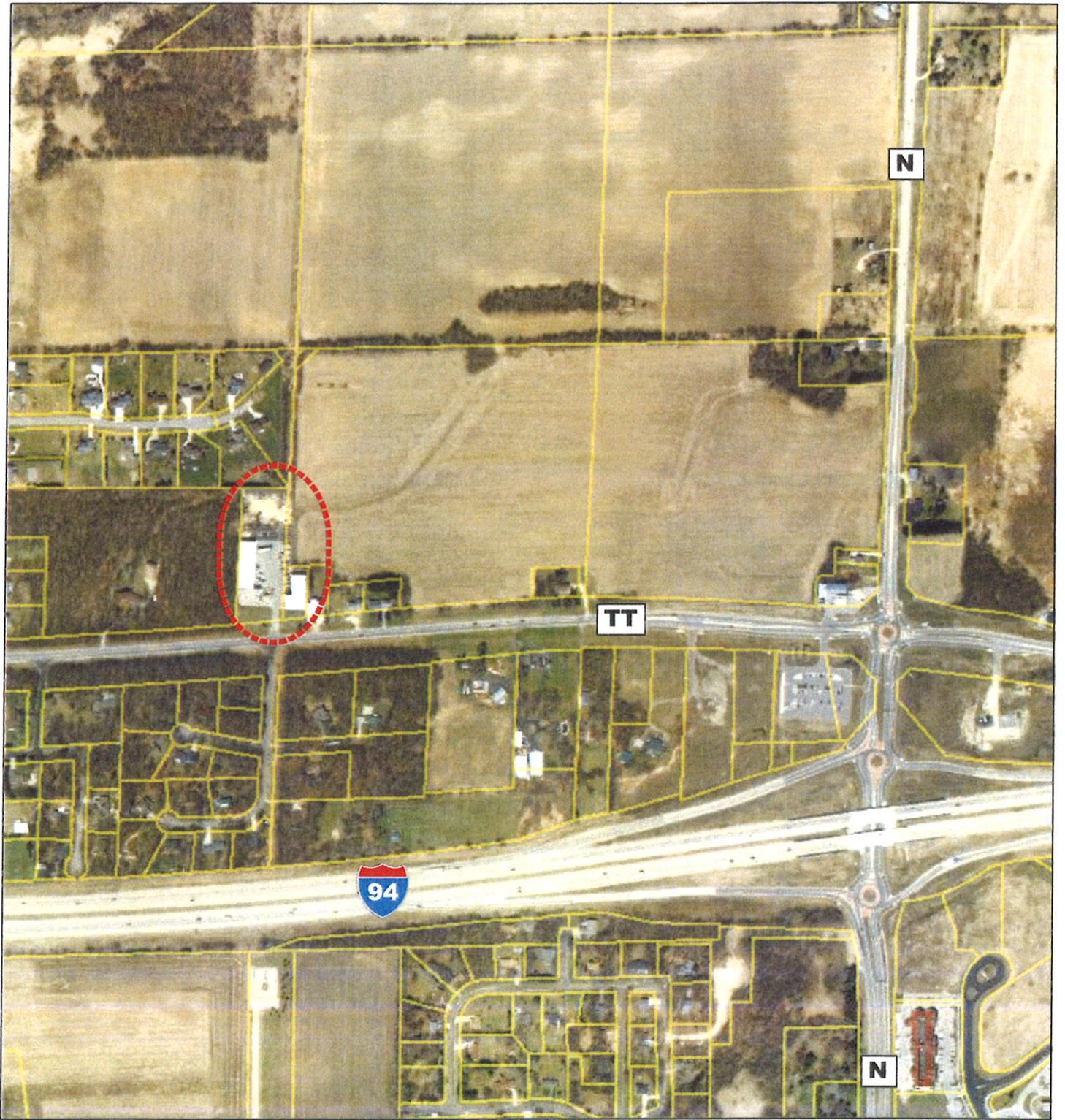
### **COMPREHENSIVE PLAN CONSISTENCY**

The proposed CSM does not change land use or density. The proposed CSM is consistent with the Comprehensive Plan.

### **ZONING ORDINANCE CONSISTENCY**

The subject property is located in the Town of Sun Prairie. Therefore, it is under the zoning jurisdiction of Dane County and the Village Zoning Ordinance is not applicable.

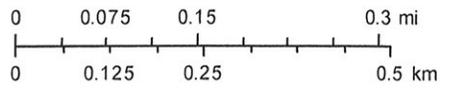
# HEINEMANN ETJ CSM LOCATION



September 7, 2016

 Subject Area

1:10,050



Planning  
Geophysical  
Water Resources  
Recreation  
ParcelText



# BIRRENKOTT SURVEYING, INC.

P.O. Box 237  
1677 N Bristol Street  
Sun Prairie, WI. 53590  
Phone (608) 837-7463  
Fax (608) 837-1081

# ZONING MAP



### Soils:

Type II - 100%

### Parcel Number:

0811-333-8501-7

WEST 1/4 CORNER  
SEC. 33-8-11  
FOUND ALUMINUM MONUMENT

LOT 7  
SILVER RIDGE

607.92'  
S02°05'47"W  
(S05°00'27"W)

3/4" I.P.  
S89°38'15"E  
50.02'

ELECTRIC LINE EASEMENT 285.41'  
FOR WISCONSIN POWER & LIGHT  
DOC. NO. 818184

281.27'

**Description:**  
Part of the Northwest 1/4 of the Southwest 1/4 of Section 33, T8N, R11E, Town of Sun Prairie, Dane County, Wisconsin more particularly described as follows: commencing at the West 1/4 corner of said Section 33; thence S02°05'47"W (recorded as S05°00'27"W), 607.92 feet along the West line of the said Southwest 1/4 to the Northeast corner of Lot 1 of Certified Survey Map No. 10396 recorded as Document No. 3486633 in Volume 61 on Page 176 of Dane County Certified Survey Maps and the point of beginning; thence S89°38'15"E, 50.02 feet; thence S02°05'47"W, 281.27 feet; thence S85°38'38"W, 50.32 feet to the East line of said Lot 1, thence N02°05'47"E (recorded as N05°00'27"E), 285.41 feet along said East line to the Northeast corner of said Lot 1 and the point of beginning. Containing 14,167 Sq. Feet or 0.32 Acres.

LOT 1  
CERTIFIED SURVEY  
MAP NO. 10396

ZONED C-1

ZONED A-1 EX

**NOTE:**  
No Buildings Allowed Within 20 Feet of the Center Line of Electric Line Structures (Per Document No. 938389 and Letter from American Transmission Company, Dated April 26, 2002)

Edge of 300' C-1 zoning line

50.32'  
S85°38'38"W

ZONED C-1

Asphalt  
40'

S85°38'35"W 112.07'  
(S88°33'15"W)

LOT 2  
CERTIFIED SURVEY  
MAP NO. 10396

ZONED C-1

ZONED C-1

Bearings referenced to the West line of the Southwest 1/4 of Section 8, T8N, R11E, bearing N02°05'47"E

### Legend:

- Found Iron (As Noted)
- = 1"x24" Iron pipe sat min.wt.=168#/in.ft.
- ( ) = Recorded as data

Dated: August 15, 2016  
Surveyed: T.A.S.  
Drawn: T.K.  
Checked: M.A.P.  
Approved: D.V.B.  
Field book: 361/39  
DWG./Comp. File: J:\2015\CARLSON\150096  
Office Map No. 160677

SOUTHWEST 1/4 CORNER  
SEC. 33-8-11  
FOUND DANE COUNTY ALUMINUM  
MONUMENT OVER 1" IRON PIPE



DANE COUNTY  
**PLANNING DEVELOPMENT**

**Zoning Change Application**

Zoning Division  
Room 116, City-County Building  
210 Martin Luther King Jr. Blvd.  
Madison, Wisconsin 53703-3342  
Phone: (608) 266-4266  
Fax: (608) 267-1540

Items that must be submitted with your application:

- o **Written Legal Description of the proposed Zoning Boundaries**  
Legal description of the land that is proposed to be changed. The description may be a lot in a plat, Certified Survey Map, or an exact metes and bounds description. A separate legal description is required for each zoning district proposed. The description shall include the area in acres or square feet.
- o **Scaled Drawing of the location of the proposed Zoning Boundaries**  
The drawing shall include the existing and proposed zoning boundaries of the property. All existing buildings shall be shown on the drawing. The drawing shall include the area in acres or square feet.

Owner's Name	<u>HEINEMANN RENTALS &amp; INVESTMENTS LLC</u>	Agent's Name	<u>BIRRENKOTT SURVEYING INC.</u>
Address	<u>4587 COUNTY HIGHWAY TT</u>	Address	<u>1677 N. BRISTOL ST. SUN PRAIRIE,</u>
	<u>SUN PRAIRIE, WI 53590</u>		<u>WIS. 53590</u>
Phone	<u>575-9051</u>	Phone	<u>(608) 837-7463</u>
Email	<u>BOB@WAVE-COM.COM</u>	Email	<u>akasper@birrenkottsurveying.com</u>

Town: Sun Prairie Parcel numbers affected: 0811-333-8501-7

Section: 32 Property address or location: 4587 COUNTY HIGHWAY TT

Zoning District change: (To / From / # of acres) C-1 / A-1ex / 0.32

Soil classifications of area (percentages) Class I soils:      % Class II soils: 100 % Other:      %

Narrative: (reason for change, intended land use, size of farm, time schedule)

- Separation of buildings from farmland
- Creation of a residential lot
- Compliance for existing structures and/or land uses
- Other:

I authorize that I am the owner or have permission to act on behalf of the owner of the property.

Submitted By: *Anthony Kasper*

Date: 8-17-16



**BIRRENKOTT SURVEYING, INC.**  
*Land Surveying and Soil Testing*

**DANIEL V. BIRRENKOTT**  
Registered Land Surveyor • Certified Soil Tester

P.O. Box 237 • 1677 N. Bristol Street • Sun Prairie, WI 53590 • (608) 837.7463 • Fax (608) 837.1081 • [www.birkenkottsurveying.com](http://www.birkenkottsurveying.com)

August 17, 2016

Dane County Zoning and Land Regulations Committee

Re: Heinemann Property  
4587 County Highway TT  
Sun Prairie Wi 53590  
Parcel No. 0811-324-8182-0

As agent for Bob Heinemann, we wish to submit a Rezone for property located off Cty Hwy. "TT". A portion of land removed from 0811-333-8501-7 is being rezoned. The intent is the portion of land Bob bought needs to be rezoned. It contains areas of encroaching asphalt and gravel. This will then clean up that issue and the land use will also be correct for its zoning.

Respectfully submitted,

Anthony Kaspa  
Birkenkott Surveying, Inc.  
Agent

9.f.

**DEER-GROVE EMS COMMISSION MEETING**  
**Deerfield Village Hall**  
**4 N. Main Street, Deerfield, WI 53531**  
**Thursday, September 15, 2016 6:30 PM**

*AGENDA*

1. Call to Order.
2. Public Appearances: The public's opportunity to speak to the commission about any item not on the agenda.
3. Approval of minutes from previous meeting(s).
4. Discuss and Consider approval of August Financial Reports.
5. Discuss and Consider approval of Bills for Budgeted/Approved Expenses.
6. Discuss and Consider approval of Write Offs and Aging of Accounts.
7. Staff Report.
8. Correspondence.
9. Grant Updates.
10. Old Business:
  - a. Update DGEMS and MAEMS regionalization discussions.
    - i. Discuss and consider appointing members and an alternate for the DGEMS and MAES Ad Hoc Regionalization Committee.
  - b. Discuss and Consider a Special Event Fee Schedule.
11. New Business
  - a. Discuss and consider a survey of Deer-Grove EMS Staff pertaining to the potential merger with Marshall Area EMS.
  - b. Discuss Wisconsin Retirement System Issue.
  - c. Discuss and consider the 2017 Deer-Grove EMS Budget.
12. Set next commission meeting date and location.
13. Agenda items for next commission meeting.
14. Adjournment

\*\*\*ANY ITEM IS SUBJECT FOR ACTION\*\*\*

By: Harvey Potter, Chairperson

Submitted September 7, 2016

*It is possible that members of and a possible quorum of members of other governmental bodies of the municipalities may be in attendance at the above-stated meeting to gather information; no action will be taken by any other governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.*

*Please Note: Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact the Deer-Grove EMS Chief at 608-839-5658.*

q.g.

# TOWN OF COTTAGE GROVE

4058 County Road N  
COTTAGE GROVE, WI 53527

## PUBLIC NOTICE

The Cottage Grove Flynn Hall Committee will be holding a public meeting on Tuesday, September 13, 2016 at 7:00 p.m. at Cottage Grove Town Hall, 4058 Cty Rd N, Cottage Grove, WI.

### AGENDA:

1. Call meeting to order
2. Approval of minute(s): August 19, 2015
3. Public Appearances and Concerns
4. Review 2016 budget and use of funds
5. Determine building needs for 2017
6. Determine budget for 2017
7. Adjourn

By: Kris Hampton. Town Chair  
Posted: September 9, 2016

It is possible that members of and a possible quorum of members of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any other governmental body at the above stated-meeting other than the governmental body specifically referred to above in this notice.

NOTE: If you require an interpreter, materials in alternative formats, or other accommodations to access this service, activity of program, please contact the Town Clerk's Office at 839-5021 or Fax 839-4432 at least 24 hours prior to this meeting.

10.j.i.



# MEMO

<b>MEMO DATE:</b>	September 16, 2016
<b>MEETING DATE:</b>	<b>SEPTEMBER 19, 2016</b>
<b>TO:</b>	Village of Cottage Grove Community Development Authority
<b>CC:</b>	Matt Giese – Village Administrator Lee Boushea – Village Attorney
<b>FROM:</b>	<a href="#">Erin Ruth, AICP – Village Planning Director</a>
<b>RE:</b>	<b>WISDOT I-39/90/94 Project</b>

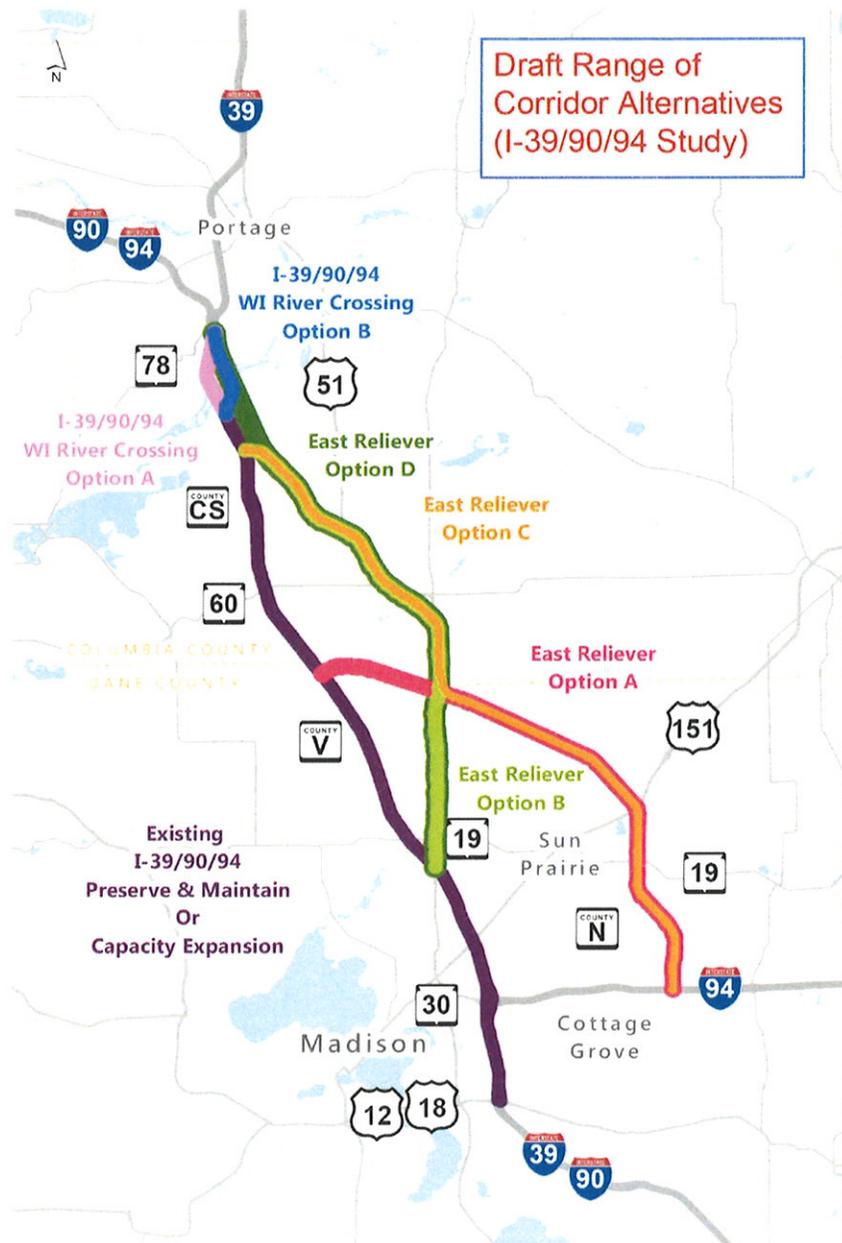
## OVERVIEW

The Wisconsin DOT (WISDOT) is currently engaged in a project to study alternatives to alleviate future traffic concerns on I-39/90/94 between the Beltline and Wisconsin Dells, including a portion of US 151 to Sun Prairie, and a portion of I-94 past Cottage Grove.

The first stage of the project was a Traffic Impact Analysis that began in 2014. This project analyzed current traffic and created traffic projections for the year 2050. The study also analyzed the current roadway for safety concerns. It was determined that traffic levels on the roadway would be highly problematic by 2050 if no improvements are made, and several curves, lane configurations, and access points were deemed to be substandard by today's engineering norms. The project recommended a Tier 1 Environmental Impact Statement to determine and analyze alternatives to alleviate the problems.

WISDOT is currently engaged in the Tier 1 process, and it is expected to continue into 2018. To date they have looked at alternatives to new road construction such as public transit or metering access lanes. These were determined to have minimal effect per their models, and some roadway improvements appear to be required. They have also prepared a purpose and need element which offered further analysis of current and projected conditions, and they have determined the methodology by which they will study alternatives.

Now they have released potential alternatives and will begin the process of analyzing them. The most likely alternative (in my opinion) is that the existing roadway will be expanded and the substandard elements will be improved. However, WISDOT must measure this option against other alternatives. These other alternatives include potential new bypass roadways (see map on the next page).



Of these options, Options A and C would divert some westbound traffic off of I-94 before it reaches the Village (between N and US 73), potentially affecting local businesses that rely on that traffic.

The study of these options is just beginning. Impact on existing businesses is a factor they must analyze per their established methodology (along with many other environmental, social, and economic issues). There will be ample opportunity for the Village to provide feedback and express concerns as the process unfolds. Staff will keep the Board informed on the progress of the study and about opportunities for input.

11.a.

Vendor	Vendor Name	Invoice Number	Description	Net Invoice Amount
<b>ADVANCED DISPOSAL</b>				
3820	ADVANCED DISPOSAL	A20000347834	GARBAGE COLLECTION - AUGUST	19,028.62
3820	ADVANCED DISPOSAL	A20000347834	RECYCLING COLLECTION - AUGUST	8,136.96
Total ADVANCED DISPOSAL:				27,165.58
<b>AGNEW, TRAVIS</b>				
5741	AGNEW, TRAVIS	5741-091316	MUSIC IN THE GROVE ENTERTAINMENT	250.00
Total AGNEW, TRAVIS:				250.00
<b>ALLIANT ENERGY/WP&amp;L</b>				
31	ALLIANT ENERGY/WP&L	31-092016	0470910000 240 PROGRESS DR	460.76
31	ALLIANT ENERGY/WP&L	31-092016	0470910000 240 PROGRESS DR	40.65
31	ALLIANT ENERGY/WP&L	31-092016	0470910000 240 PROGRESS DR	40.65
31	ALLIANT ENERGY/WP&L	31-092016	0648330000 FORRESTON DR SUMP PUMP	28.81
31	ALLIANT ENERGY/WP&L	31-092016	1162130000 GROVE ST MIDWAY	8.57
31	ALLIANT ENERGY/WP&L	31-092016	1211620000 308 N MAIN ST WELL #1	19.36
31	ALLIANT ENERGY/WP&L	31-092016	1441950000 125 N MAIN ST LIGHT/SIGN	69.13
31	ALLIANT ENERGY/WP&L	31-092016	1922710000 COMMUNITY PARK BATTING CAGE	8.57
31	ALLIANT ENERGY/WP&L	31-092016	2225830000 STREET LIGHTS	6,245.93
31	ALLIANT ENERGY/WP&L	31-092016	2320700000 704 N MAIN ST WELL #3	13.34
31	ALLIANT ENERGY/WP&L	31-092016	2620600000 540 N MAIN ST LIGHTS	41.64
31	ALLIANT ENERGY/WP&L	31-092016	3017850000 NORTHLAWN PARK	98.40
31	ALLIANT ENERGY/WP&L	31-092016	3143950000 HWY N TOWER	53.82
31	ALLIANT ENERGY/WP&L	31-092016	5245730000 COMMUNITY PARK/LORI LN	28.68
31	ALLIANT ENERGY/WP&L	31-092016	3655740000 LIONS SHELTER	34.90
31	ALLIANT ENERGY/WP&L	31-092016	3917900000 220 GROVE ST	11.61
31	ALLIANT ENERGY/WP&L	31-092016	4668230000 TRILLIUM TRL LIFT STATION	66.51
31	ALLIANT ENERGY/WP&L	31-092016	5097830000 MAIN ST TRAFFIC & STREET LIGHTS	64.06
31	ALLIANT ENERGY/WP&L	31-092016	5163650000 RG HUSTON PARK	34.76
31	ALLIANT ENERGY/WP&L	31-092016	5656440000 OLDE TOWN STREET LIGHTS	73.12
31	ALLIANT ENERGY/WP&L	31-092016	5909800000 220 PROGRESS DR	19.24
31	ALLIANT ENERGY/WP&L	31-092016	5909800000 220 PROGRESS DR	1.70
31	ALLIANT ENERGY/WP&L	31-092016	5909800000 220 PROGRESS DR	1.70
31	ALLIANT ENERGY/WP&L	31-092016	6345350000 W REYNOLDS ST SHED	12.41
31	ALLIANT ENERGY/WP&L	31-092016	6397100000 4062 HWY N TRAFFIC LIGHTS	14.52
31	ALLIANT ENERGY/WP&L	31-092016	7541940000 704 N MAIN ST WELL #3	1,939.42
31	ALLIANT ENERGY/WP&L	31-092016	9745820000 FIREMANS PARK	135.57
Total ALLIANT ENERGY/WP&L:				9,567.83
<b>ALSCO</b>				
1462	ALSCO	IMIL1111784	MATS @ MUNICIPAL SERVICES BLDG	37.02
1462	ALSCO	IMIL1111784	MATS @ MUNICIPAL SERVICES BLDG	3.27
1462	ALSCO	IMIL1111784	MATS @ MUNICIPAL SERVICES BLDG	3.27
1462	ALSCO	IMIL1111785	MATS & UNIFORMS	6.36
1462	ALSCO	IMIL1111785	MATS & UNIFORMS	28.87
1462	ALSCO	IMIL1111785	MATS & UNIFORMS	10.19
1462	ALSCO	IMIL1111785	MATS & UNIFORMS	10.19
1462	ALSCO	IMIL1111786	MATS @ VLG HALL	18.62
1462	ALSCO	IMIL1111786	MATS @ VLG HALL	6.21
1462	ALSCO	IMIL1111786	MATS @ VLG HALL	6.21
1462	ALSCO	IMIL1114228	MATS @ MUNICIPAL SERVICES BLDG	37.02
1462	ALSCO	IMIL1114228	MATS @ MUNICIPAL SERVICES BLDG	3.27
1462	ALSCO	IMIL1114228	MATS @ MUNICIPAL SERVICES BLDG	3.27
1462	ALSCO	IMIL1114229	MATS & UNIFORMS	6.36

Vendor	Vendor Name	Invoice Number	Description	Net Invoice Amount
1462	ALSCO	IMIL1114229	MATS & UNIFORMS	28.87
1462	ALSCO	IMIL1114229	MATS & UNIFORMS	10.19
1462	ALSCO	IMIL1114229	MATS & UNIFORMS	10.19
1462	ALSCO	IMIL1114230	MATS @ VLG HALL	18.62
1462	ALSCO	IMIL1114230	MATS @ VLG HALL	6.21
1462	ALSCO	IMIL1114230	MATS @ VLG HALL	6.21
1462	ALSCO	IMIL1116654	MATS @ MUNICIPAL SERVICES BLDG	37.02
1462	ALSCO	IMIL1116654	MATS @ MUNICIPAL SERVICES BLDG	3.27
1462	ALSCO	IMIL1116654	MATS @ MUNICIPAL SERVICES BLDG	3.27
1462	ALSCO	IMIL1116655	MATS & UNIFORMS	6.36
1462	ALSCO	IMIL1116655	MATS & UNIFORMS	28.87
1462	ALSCO	IMIL1116655	MATS & UNIFORMS	10.19
1462	ALSCO	IMIL1116655	MATS & UNIFORMS	10.19
1462	ALSCO	IMIL1116656	MATS @ VLG HALL	18.62
1462	ALSCO	IMIL1116656	MATS @ VLG HALL	6.21
1462	ALSCO	IMIL1116656	MATS @ VLG HALL	6.21
Total ALSCO:				390.63
<b>BAER INSURANCE SERVICES LLC</b>				
1062	BAER INSURANCE SERVICES LLC	60484	LIABILITY - 4TH QTR 2016	2,867.87
1062	BAER INSURANCE SERVICES LLC	60484	LIABILITY - 4TH QTR 2016	1,554.35
1062	BAER INSURANCE SERVICES LLC	60484	LIABILITY - 4TH QTR 2016	1,588.20
1062	BAER INSURANCE SERVICES LLC	60484	LIABILITY - 4TH QTR 2016	3,792.14
1062	BAER INSURANCE SERVICES LLC	60484	LIABILITY - 4TH QTR 2016	3,162.07
1062	BAER INSURANCE SERVICES LLC	60484	LIABILITY - 4TH QTR 2016	53.37
1062	BAER INSURANCE SERVICES LLC	60484	WORKERS COMP - 4TH QTR 2016	108.55
1062	BAER INSURANCE SERVICES LLC	60484	WORKERS COMP - 4TH QTR 2016	4,857.92
1062	BAER INSURANCE SERVICES LLC	60484	WORKERS COMP - 4TH QTR 2016	123.73
1062	BAER INSURANCE SERVICES LLC	60484	WORKERS COMP - 4TH QTR 2016	904.13
1062	BAER INSURANCE SERVICES LLC	60484	WORKERS COMP - 4TH QTR 2016	9.35
1062	BAER INSURANCE SERVICES LLC	60484	WORKERS COMP - 4TH QTR 2016	900.31
1062	BAER INSURANCE SERVICES LLC	60484	WORKERS COMP - 4TH QTR 2016	508.36
1062	BAER INSURANCE SERVICES LLC	60484	WORKERS COMP - 4TH QTR 2016	22.35
1062	BAER INSURANCE SERVICES LLC	60484	WORKERS COMP - 4TH QTR 2016	1,025.09
1062	BAER INSURANCE SERVICES LLC	60484	WORKERS COMP - 4TH QTR 2016	846.56
1062	BAER INSURANCE SERVICES LLC	60484	WORKERS COMP - 4TH QTR 2016	161.17
1062	BAER INSURANCE SERVICES LLC	60484	WORKERS COMP - 4TH QTR 2016	12.48
Total BAER INSURANCE SERVICES LLC:				22,498.00
<b>BAYCOM INC</b>				
1224	BAYCOM INC	EQUIPINV_004086	THERMAL PAPER	215.00
Total BAYCOM INC:				215.00
<b>BEAR GRAPHICS INC</b>				
5737	BEAR GRAPHICS INC	0750896	BALLOT BAGS & ABSENTEE ENVELOPES	192.35
Total BEAR GRAPHICS INC:				192.35
<b>BOUSHEA SEGALL &amp; KLIMINSKI</b>				
206	BOUSHEA SEGALL & KLIMINSKI	10007	GENERAL LEGAL	4,905.00
206	BOUSHEA SEGALL & KLIMINSKI	10007	ECONOMIC DEVELOPMENT - CDA LEGAL	315.00
206	BOUSHEA SEGALL & KLIMINSKI	10007	MUNICIPAL COURT LEGAL	750.00
206	BOUSHEA SEGALL & KLIMINSKI	10007	CABLE LEGAL	615.00
206	BOUSHEA SEGALL & KLIMINSKI	10007	TID #5 LEGAL	1,230.00

Vendor	Vendor Name	Invoice Number	Description	Net Invoice Amount
206	BOUSHEA SEGALL & KLIMINSKI	10007	WATER UTILITY LEGAL	1,230.00
206	BOUSHEA SEGALL & KLIMINSKI	10007	WATER UTILITY LEGAL - GASTON RD PROJECT	4,605.00
206	BOUSHEA SEGALL & KLIMINSKI	10007	HORIZON LEGAL	1,920.00
206	BOUSHEA SEGALL & KLIMINSKI	10007	DAN SPRANSY LEGAL	160.00
Total BOUSHEA SEGALL & KLIMINSKI:				15,730.00
<b>BRIARPATCH YOUTH SERVICES INC</b>				
5327	BRIARPATCH YOUTH SERVICES INC	2016 CGYPC	2016 YOUTH PEER COURT	6,000.00
Total BRIARPATCH YOUTH SERVICES INC:				6,000.00
<b>CAPITAL NEWSPAPERS</b>				
4818	CAPITAL NEWSPAPERS	1394664	PLANNING LEGAL NOTICES	53.60
Total CAPITAL NEWSPAPERS:				53.60
<b>CARD SERVICE CENTER</b>				
30	CARD SERVICE CENTER	30-092016P&R	ARCHERY SUPPLIES	479.88
30	CARD SERVICE CENTER	30-092016P&R	NRPA MEMBERSHIP - BRUSEGAR	165.00
30	CARD SERVICE CENTER	30-092016P&R	NRPA MEMBERSHIP - MACASKILL	99.00
30	CARD SERVICE CENTER	30-092016P&R	LAWN EDGING & STAKES	95.91
30	CARD SERVICE CENTER	30-092016P&R	2X8-10' & 2X8-12' AC2 GREEN TREATED	20.12
30	CARD SERVICE CENTER	30-092016P&R	KEYS (4)	40.00
30	CARD SERVICE CENTER	30-092016PD	DEPT PHOTO ITEM RETURNED	9.48-
30	CARD SERVICE CENTER	30-092016PD	POSTAGE - MAIL BACK TRAINING GLOCKS	30.00
30	CARD SERVICE CENTER	30-092016PD	DEPT PHOTOS	8.27
30	CARD SERVICE CENTER	30-092016PD	LT OFFICE SUPPLIES	14.01
30	CARD SERVICE CENTER	30-092016PD	LUNCH @ K9 TRAINING (2)	25.57
30	CARD SERVICE CENTER	30-092016PD	POLO SHIRTS, PULLOVER, FLEECE	191.00
30	CARD SERVICE CENTER	30-092016PD	OFFICE SUPPLIES	83.96
30	CARD SERVICE CENTER	30-092016PD	IACP CONFERENCE REGISTRATION - LAYBER	350.00
30	CARD SERVICE CENTER	30-092016PD	FEDEX - RETURN TRAINING FIREARM	17.11
30	CARD SERVICE CENTER	30-092016PD	STAMPED ENVELOPES	290.25
30	CARD SERVICE CENTER	30-092016PD	MONTHLY WEBSITE FEE	30.00
30	CARD SERVICE CENTER	30-092016PW	HOTEL @ CONFERENCE - LARSON	386.37
30	CARD SERVICE CENTER	30-092016PW	HOTEL @ CONFERENCE - LARSON	128.79
30	CARD SERVICE CENTER	30-092016PW	HOTEL @ CONFERENCE - LARSON	128.79
30	CARD SERVICE CENTER	30-092016VH	HOTEL @ TRAINING - KALATA	178.00
Total CARD SERVICE CENTER:				2,752.55
<b>CHARTER COMMUNICATIONS</b>				
2421	CHARTER COMMUNICATIONS	2421-092016INTER	INTERNET @ MUNICIPAL SERVICES BLDG	129.35
2421	CHARTER COMMUNICATIONS	2421-092016INTER	INTERNET @ MUNICIPAL SERVICES BLDG	11.41
2421	CHARTER COMMUNICATIONS	2421-092016INTER	INTERNET @ MUNICIPAL SERVICES BLDG	11.41
2421	CHARTER COMMUNICATIONS	2421-092016PHON	PHONE @ MUNICIPAL SERVICES BLDG	155.30
2421	CHARTER COMMUNICATIONS	2421-092016PHON	PHONE @ MUNICIPAL SERVICES BLDG	13.70
2421	CHARTER COMMUNICATIONS	2421-092016PHON	PHONE @ MUNICIPAL SERVICES BLDG	13.70
2421	CHARTER COMMUNICATIONS	2421-092016TV	BUSINESS TV @ MUNICIPAL SERVICES BUILDING	18.18
2421	CHARTER COMMUNICATIONS	2421-092016TV	BUSINESS TV @ MUNICIPAL SERVICES BUILDING	1.61
2421	CHARTER COMMUNICATIONS	2421-092016TV	BUSINESS TV @ MUNICIPAL SERVICES BUILDING	1.61
2421	CHARTER COMMUNICATIONS	2421-092016VH	BASIC CHARGE & INTERNET	88.06
2421	CHARTER COMMUNICATIONS	2421-092016VH	BASIC CHARGE & INTERNET	29.35
2421	CHARTER COMMUNICATIONS	2421-092016VH	BASIC CHARGE & INTERNET	29.35

Vendor	Vendor Name	Invoice Number	Description	Net Invoice Amount
Total CHARTER COMMUNICATIONS:				503.03
<b>CHASE LUMBER</b>				
28	CHASE LUMBER	131211	STORM SEWER REPAIRS	94.69
28	CHASE LUMBER	131309	VISQUEEN CLEAR	40.11
28	CHASE LUMBER	131309	VISQUEEN CLEAR	3.54
28	CHASE LUMBER	131309	VISQUEEN CLEAR	3.54
Total CHASE LUMBER:				141.88
<b>CITY OF MADISON TREASURER</b>				
584	CITY OF MADISON TREASURER	6628	TACTIC RESPONSE - HELGELAND	300.00
Total CITY OF MADISON TREASURER:				300.00
<b>COMPUTER MAGIC INC</b>				
930	COMPUTER MAGIC INC	MSP-2598	SERVICE AGREEMENT - COTTAGE GROVE GOLD	143.35
930	COMPUTER MAGIC INC	MSP-2598	SERVICE AGREEMENT - COTTAGE GROVE GOLD	1,146.80
930	COMPUTER MAGIC INC	MSP-2598	SERVICE AGREEMENT - COTTAGE GROVE GOLD	716.75
930	COMPUTER MAGIC INC	MSP-2598	SERVICE AGREEMENT - COTTAGE GROVE GOLD	286.70
930	COMPUTER MAGIC INC	MSP-2598	SERVICE AGREEMENT - COTTAGE GROVE GOLD	286.70
930	COMPUTER MAGIC INC	MSP-2598	SERVICE AGREEMENT - COTTAGE GROVE GOLD	143.35
930	COMPUTER MAGIC INC	MSP-2598	SERVICE AGREEMENT - COTTAGE GROVE GOLD	143.35
Total COMPUTER MAGIC INC:				2,867.00
<b>COTTAGE GROVE CEMETERY ASSOC</b>				
230	COTTAGE GROVE CEMETERY ASSOC	230-092016	VETERAN GRAVE CARE	226.00
Total COTTAGE GROVE CEMETERY ASSOC:				226.00
<b>CRYSTAL CLEANERS INC</b>				
5220	CRYSTAL CLEANERS INC	17703	DPW/PARKS OFFICE CLEANING - AUGUST	162.00
5220	CRYSTAL CLEANERS INC	17703	DPW/PARKS OFFICE CLEANING - AUGUST	31.50
5220	CRYSTAL CLEANERS INC	17703	DPW/PARKS OFFICE CLEANING - AUGUST	31.50
5220	CRYSTAL CLEANERS INC	17704	PD OFFICE CLEANING - AUGUST	388.00
5220	CRYSTAL CLEANERS INC	17705	VILLAGE HALL CLEANING - AUGUST	187.00
Total CRYSTAL CLEANERS INC:				800.00
<b>DANE CO TREASURER</b>				
195	DANE CO TREASURER	195-092016	AUGUST FINES & FORFEITURES	150.00
87	DANE CO TREASURER	87-092016	DOG TAGS #26678 - #26680	31.25
Total DANE CO TREASURER:				181.25
<b>DANE COUNTY LANDFILL</b>				
5615	DANE COUNTY LANDFILL	5615-092016	WOOD CHIPS	372.75
Total DANE COUNTY LANDFILL:				372.75
<b>DEERFIELD RANGE</b>				
5745	DEERFIELD RANGE	1517	UNIFORM CARRIER	174.95
5745	DEERFIELD RANGE	1518	HOLSTER	31.95

Vendor	Vendor Name	Invoice Number	Description	Net Invoice Amount
Total DEERFIELD RANGE:				206.90
<b>DEPT OF ADMINISTRATION</b>				
2139	DEPT OF ADMINISTRATION	2139-092016	AUGUST FINES & FORFEITURES	433.80
Total DEPT OF ADMINISTRATION:				433.80
<b>EARLEYWINE, TOM</b>				
5743	EARLEYWINE, TOM	5743-092016	PARK SECURITY DEPOSIT REFUND	100.00
Total EARLEYWINE, TOM:				100.00
<b>ELECTRIC CONNECTION INC</b>				
5739	ELECTRIC CONNECTION INC	4658	REPLACE 2 WALL PACK FIXTURES	1,500.00
5739	ELECTRIC CONNECTION INC	4658	REPLACE 2 LIGHT FIXTURES	850.00
5739	ELECTRIC CONNECTION INC	4658	ADD PANIC BUTTON	442.85
5739	ELECTRIC CONNECTION INC	4659	INSTALL DATA PORTS, OUTLETS, CO-AX PORT, POWER TO OVER	1,413.00
Total ELECTRIC CONNECTION INC:				4,205.85
<b>FRONTIER</b>				
3912	FRONTIER	3912-092016	608-839-4704 VILLAGE HALL	145.21
3912	FRONTIER	3912-092016	608-839-4704 VILLAGE HALL	48.40
3912	FRONTIER	3912-092016	608-839-4704 VILLAGE HALL	48.40
3912	FRONTIER	3912-092016	608-839-8064 CLERK OF COURT	49.37
3912	FRONTIER	3912-092016	608-839-1603 FAX & SCADA SYSTEM	40.72
3912	FRONTIER	3912-092016	608-839-1603 FAX & SCADA SYSTEM	40.72
3912	FRONTIER	3912-092016	608-839-1603 FAX & SCADA SYSTEM	27.15
3912	FRONTIER	3912-092016	608-839-1603 FAX & SCADA SYSTEM	27.15
3912	FRONTIER	3912-092016	608-839-4588 EMERGENCY PHONE & FAX	59.88
Total FRONTIER:				487.00
<b>FRONTIER COMMUNICATIONS</b>				
5742	FRONTIER COMMUNICATIONS	WIFL941730816	REPAIRS	1,137.34
Total FRONTIER COMMUNICATIONS:				1,137.34
<b>GFC LEASING CO</b>				
5	GFC LEASING CO	I00319057	COPIER LEASE	169.80
5	GFC LEASING CO	I00319057	COPIER LEASE	113.20
5	GFC LEASING CO	I00319057	COPIER LEASE	113.20
5	GFC LEASING CO	I00319057	COPIER LEASE	84.90
5	GFC LEASING CO	I00319057	COPIER LEASE	84.90
Total GFC LEASING CO:				566.00
<b>GLS UTILITY LLC</b>				
5740	GLS UTILITY LLC	6454	ELECTRIC LINE LOCATING @ COMMERCE PARK	840.00
Total GLS UTILITY LLC:				840.00
<b>HD SUPPLY WATERWORKS LTD</b>				
1463	HD SUPPLY WATERWORKS LTD	G094440	MARKING PAINT	52.20
1463	HD SUPPLY WATERWORKS LTD	G094440	MARKING PAINT	52.20

Vendor	Vendor Name	Invoice Number	Description	Net Invoice Amount
Total HD SUPPLY WATERWORKS LTD:				104.40
<b>HOMETOWN NEWS LIMITED PARTNERSHIP</b>				
35	HOMETOWN NEWS LIMITED PARTNERSHIP	35-092016	VILLAGE GUIDE PRINTING	350.00
35	HOMETOWN NEWS LIMITED PARTNERSHIP	35-092016	VILLAGE GUIDE PRINTING	210.00
35	HOMETOWN NEWS LIMITED PARTNERSHIP	35-092016	VILLAGE GUIDE PRINTING	70.00
35	HOMETOWN NEWS LIMITED PARTNERSHIP	35-092016	VILLAGE GUIDE PRINTING	70.00
35	HOMETOWN NEWS LIMITED PARTNERSHIP	35-092016	VILLAGE GUIDE PRINTING	350.00
35	HOMETOWN NEWS LIMITED PARTNERSHIP	35-092016	VILLAGE GUIDE PRINTING	350.00
Total HOMETOWN NEWS LIMITED PARTNERSHIP:				1,400.00
<b>HYDRITE CHEMICAL CO</b>				
7	HYDRITE CHEMICAL CO	01942982	SOD HYPOCHLOR	602.50
7	HYDRITE CHEMICAL CO	01942982	HFS ACID	242.76
Total HYDRITE CHEMICAL CO:				845.26
<b>INTERSTATE BILLING SERVICE INC</b>				
557	INTERSTATE BILLING SERVICE INC	557-092016	ADD & PROGRAM 2 REMOTES - KAYSER #519217	294.30
Total INTERSTATE BILLING SERVICE INC:				294.30
<b>KALATA, LISA</b>				
5738	KALATA, LISA	5738-092016	MILEAGE 7/6/16-9/8/16 - 376.1 MILES	203.10
Total KALATA, LISA:				203.10
<b>LAKESIDE INTERNATIONAL LLC</b>				
4261	LAKESIDE INTERNATIONAL LLC	8097679	OIL CHANGE & REPAIRS	1,142.38
4261	LAKESIDE INTERNATIONAL LLC	8097679	OIL CHANGE & REPAIRS	380.80
4261	LAKESIDE INTERNATIONAL LLC	8097679	OIL CHANGE & REPAIRS	380.80
4261	LAKESIDE INTERNATIONAL LLC	8097707	OIL CHANGE & REPAIRS	300.08
4261	LAKESIDE INTERNATIONAL LLC	8097707	OIL CHANGE & REPAIRS	100.03
4261	LAKESIDE INTERNATIONAL LLC	8097707	OIL CHANGE & REPAIRS	100.03
Total LAKESIDE INTERNATIONAL LLC:				2,404.12
<b>LANDMARK SERVICES COOPERATIVE</b>				
3	LANDMARK SERVICES COOPERATIVE	3-092016PD	FUEL - POLICE	1,100.92
3	LANDMARK SERVICES COOPERATIVE	3-092016PW	FUEL - PUBLIC WORKS	1,279.20
3	LANDMARK SERVICES COOPERATIVE	3-092016PW	FUEL - PUBLIC WORKS	426.40
3	LANDMARK SERVICES COOPERATIVE	3-092016PW	FUEL - PUBLIC WORKS	426.40
3	LANDMARK SERVICES COOPERATIVE	3-092016PW	FUEL - PARKS	187.83
3	LANDMARK SERVICES COOPERATIVE	3-092016PW	ROUNDUP	190.90
Total LANDMARK SERVICES COOPERATIVE:				3,611.65
<b>LANGE ENTERPRISES INC</b>				
5707	LANGE ENTERPRISES INC	59240	CROSSING GUARD TRAFFIC CONES	354.00
Total LANGE ENTERPRISES INC:				354.00
<b>LAUFENBERG LAWN CARE LLC</b>				
5350	LAUFENBERG LAWN CARE LLC	5350-092016	FERTILIZE @ WILLOW RUN PARK	75.00
5350	LAUFENBERG LAWN CARE LLC	5350-092016	FERTILIZE @ BAKKEN PARK	200.00

Vendor	Vendor Name	Invoice Number	Description	Net Invoice Amount
5350	LAUFENBERG LAWN CARE LLC	5350-092016	FERTILIZE @ FIREMANS PARK	350.00
5350	LAUFENBERG LAWN CARE LLC	5350-092016	FERTILIZE @ NORTHLAWN PARK	380.00
5350	LAUFENBERG LAWN CARE LLC	5350-092016	MOSQUITO SPRAY @ DUBLIN PARK	150.00
5350	LAUFENBERG LAWN CARE LLC	5350-092016	FERTILIZE @ RG HUSTON PARK	260.00
5350	LAUFENBERG LAWN CARE LLC	5350-092016	FERTILIZE @ COMMUNITY PARK	275.00
5350	LAUFENBERG LAWN CARE LLC	5350-092016	FERTILIZE @ DUBLIN PARK	110.00
5350	LAUFENBERG LAWN CARE LLC	5350-092016	FERTILIZE @ STROUSE PARK	100.00
5350	LAUFENBERG LAWN CARE LLC	5350-092016-2	FERTILIZE @ 210 PROGRESS DR	170.00
5350	LAUFENBERG LAWN CARE LLC	5350-092016-2	FERTILIZE @ 210 PROGRESS DR	15.00
5350	LAUFENBERG LAWN CARE LLC	5350-092016-2	FERTILIZE @ 210 PROGRESS DR	15.00
5350	LAUFENBERG LAWN CARE LLC	5350-092016-2	FERTILIZE @ COMMERCE PARK ENTRANCE	160.00
5350	LAUFENBERG LAWN CARE LLC	5350-092016-2	FERTILIZE @ VILLAGE HALL	30.00
5350	LAUFENBERG LAWN CARE LLC	5350-092016-2	FERTILIZE @ VILLAGE HALL	10.00
5350	LAUFENBERG LAWN CARE LLC	5350-092016-2	FERTILIZE @ VILLAGE HALL	10.00
Total LAUFENBERG LAWN CARE LLC:				2,310.00
<b>LIQUI SYSTEMS INC</b>				
146	LIQUI SYSTEMS INC	262867	INJECTION VALVES, SUCTION VALVE, POLY TUBING	318.00
Total LIQUI SYSTEMS INC:				318.00
<b>LOGO PROMOTIONS LLC</b>				
5746	LOGO PROMOTIONS LLC	2178	SPONSOR LOGO'S ON JERSEYS (196)	329.00
Total LOGO PROMOTIONS LLC:				329.00
<b>LW ALLEN LLC</b>				
294	LW ALLEN LLC	101670	PROBES	1,596.00
Total LW ALLEN LLC:				1,596.00
<b>MADISON METRO SEWERAGE DIST</b>				
37	MADISON METRO SEWERAGE DIST	IN000012701	SEWER PLAN REVIEW FEE QUARRY RIDGE 1ST ADD	1,300.00
Total MADISON METRO SEWERAGE DIST:				1,300.00
<b>MADISON ROCK &amp; SAND LLC</b>				
1631	MADISON ROCK & SAND LLC	18658	3 LOADS OF 1" CLEAR STONE	197.60
Total MADISON ROCK & SAND LLC:				197.60
<b>MAGNUSON, NICOLE</b>				
5744	MAGNUSON, NICOLE	5744-092016	PARK SECURITY DEPOSIT REFUND	100.00
Total MAGNUSON, NICOLE:				100.00
<b>MSA PROFESSIONAL SERVICES INC</b>				
99	MSA PROFESSIONAL SERVICES INC	99-092016	CLASEN ENGINEERING	382.22
99	MSA PROFESSIONAL SERVICES INC	99-092016	SWANSON ENGINEERING	358.39
99	MSA PROFESSIONAL SERVICES INC	99-092016	HOMBURG ENGINEERING	570.24
99	MSA PROFESSIONAL SERVICES INC	99-092016	COON ENGINEERING	1,207.26
99	MSA PROFESSIONAL SERVICES INC	99-092016	RAINBOW CHILD CARE ENGINEERING	468.16
99	MSA PROFESSIONAL SERVICES INC	99-092016	AJ REGALI ENGINEERING	254.01
99	MSA PROFESSIONAL SERVICES INC	99-092016	DAN SPRANSY ENGINEERING	3,339.55
99	MSA PROFESSIONAL SERVICES INC	99-092016	GENERAL ENGINEERING	471.13
99	MSA PROFESSIONAL SERVICES INC	99-092016	TID #5 ERB RD CONSTRUCTION ENGINEERING	911.50

Vendor	Vendor Name	Invoice Number	Description	Net Invoice Amount
99	MSA PROFESSIONAL SERVICES INC	99-092016	TID #5 STIHL ENGINEERING	92.50
99	MSA PROFESSIONAL SERVICES INC	99-092016	GASTON RD TRANSMISSION MAIN ENGINEERING	5,573.15
Total MSA PROFESSIONAL SERVICES INC:				13,628.11
<b>NORTHERN BATTERY</b>				
23	NORTHERN BATTERY	1558760	12V BATTERIES	51.17
23	NORTHERN BATTERY	1558760	12V BATTERIES	51.17
Total NORTHERN BATTERY:				102.34
<b>PELLITTERI WASTE SYSTEMS</b>				
2506	PELLITTERI WASTE SYSTEMS	68X02656	DATA SHREDDING	33.14
Total PELLITTERI WASTE SYSTEMS:				33.14
<b>PITNEY BOWES GLOBAL FINANCIAL</b>				
318	PITNEY BOWES GLOBAL FINANCIAL	3301332108	POSTAGE METER LEASE PAYMENT	48.04
318	PITNEY BOWES GLOBAL FINANCIAL	3301332108	POSTAGE METER LEASE PAYMENT	16.02
318	PITNEY BOWES GLOBAL FINANCIAL	3301332108	POSTAGE METER LEASE PAYMENT	16.01
Total PITNEY BOWES GLOBAL FINANCIAL:				80.07
<b>POMP'S TIRE SERVICE INC</b>				
2813	POMP'S TIRE SERVICE INC	80114866	TIRES	457.20
2813	POMP'S TIRE SERVICE INC	80114866	TIRES	152.40
2813	POMP'S TIRE SERVICE INC	80114866	TIRES	152.40
Total POMP'S TIRE SERVICE INC:				762.00
<b>POSTMASTER</b>				
111	POSTMASTER	111-083116	POSTAGE - PAST DUE WTR & SWR NOTICES	46.07
111	POSTMASTER	111-083116	POSTAGE - PAST DUE WTR & SWR NOTICES	46.07
Total POSTMASTER:				92.14
<b>QUILL CORP</b>				
12	QUILL CORP	8974887	COPY & COLORED PAPER, PACKING TAPE	103.77
12	QUILL CORP	8974887	COPY & COLORED PAPER, PACKING TAPE	34.58
12	QUILL CORP	8974887	COPY & COLORED PAPER, PACKING TAPE	34.58
Total QUILL CORP:				172.93
<b>RED THE UNIFORM TAILOR</b>				
627	RED THE UNIFORM TAILOR	00W64190	PANTS	64.04
Total RED THE UNIFORM TAILOR:				64.04
<b>REINDERS INC</b>				
4447	REINDERS INC	1654061-00	FILTERS	31.96
4447	REINDERS INC	1654061-00	FILTERS	10.66
4447	REINDERS INC	1654061-00	FILTERS	10.66
Total REINDERS INC:				53.28
<b>ROBERT J NICKLES INC</b>				
5592	ROBERT J NICKLES INC	1968	STREET LIGHT WORK	2,308.00

Vendor	Vendor Name	Invoice Number	Description	Net Invoice Amount
5592	ROBERT J NICKLES INC	1972	STREET LIGHT WORK IN TID #5	2,874.61
Total ROBERT J NICKLES INC:				5,182.61
<b>RUTH, ERIN</b>				
5025	RUTH, ERIN	5025-092016	APA REGISTRATION FEE	225.00
Total RUTH, ERIN:				225.00
<b>SECURIAN FINANCIAL GROUP INC</b>				
10	SECURIAN FINANCIAL GROUP INC	10-092016	LIFE INS PREMIUMS	801.00
Total SECURIAN FINANCIAL GROUP INC:				801.00
<b>STATE LABORATORY OF HYGIENE</b>				
104	STATE LABORATORY OF HYGIENE	471841-1	WATER TESTING	25.00
Total STATE LABORATORY OF HYGIENE:				25.00
<b>STOUGHTON LUMBER CO INC</b>				
5116	STOUGHTON LUMBER CO INC	879615	PORT-A-POT RENTAL	40.00
5116	STOUGHTON LUMBER CO INC	880342	PORT-A-POT RENTAL	130.00
Total STOUGHTON LUMBER CO INC:				170.00
<b>STRASSMAN, JASON</b>				
5747	STRASSMAN, JASON	5747-092016	PARK SECURITY DEPOSIT REFUND	100.00
Total STRASSMAN, JASON:				100.00
<b>TAPCO INC</b>				
105	TAPCO INC	1538308	SPEED LIMIT/RADAR ENFORCED SIGNS	214.12
Total TAPCO INC:				214.12
<b>TOTAL WATER TREATMENT SYSTEMS</b>				
4987	TOTAL WATER TREATMENT SYSTEMS	0671875	MONTHLY COOLER RENTAL & BOTTLED WATER	53.80
4987	TOTAL WATER TREATMENT SYSTEMS	0673531	MONTHLY COOLER RENTAL & BOTTLED WATER	12.30
4987	TOTAL WATER TREATMENT SYSTEMS	0673531	MONTHLY COOLER RENTAL & BOTTLED WATER	4.10
4987	TOTAL WATER TREATMENT SYSTEMS	0673531	MONTHLY COOLER RENTAL & BOTTLED WATER	4.10
TOTAL WATER TREATMENT SYSTEMS:				74.30
<b>TOWN OF COTTAGE GROVE</b>				
92	TOWN OF COTTAGE GROVE	2016023	FIRE DEPT EXPENSES	4,135.24
92	TOWN OF COTTAGE GROVE	2016023	EMERGENCY BLDG - UTILITIES/MAINTENANCE	665.91
92	TOWN OF COTTAGE GROVE	2016023	EMERGENCY GOVT EXPENSES	143.09
92	TOWN OF COTTAGE GROVE	2016023	NATVIG LANDFILL EXPENSES	1,559.53
Total TOWN OF COTTAGE GROVE:				6,503.77
<b>UNIVERSITY OF WISCONSIN - MADISON</b>				
5748	UNIVERSITY OF WISCONSIN - MADISON	08/16MD28429	TONER & INK CARTRIDGES	165.23
5748	UNIVERSITY OF WISCONSIN - MADISON	08/16MD28429	TONER & INK CARTRIDGES	55.08
5748	UNIVERSITY OF WISCONSIN - MADISON	08/16MD28429	TONER & INK CARTRIDGES	55.08

Vendor	Vendor Name	Invoice Number	Description	Net Invoice Amount
Total UNIVERSITY OF WISCONSIN - MADISON:				275.39
<b>US CELLULAR</b>				
594	US CELLULAR	0152152509	CELL PHONE CHARGES - PUBLIC WORKS	96.70
594	US CELLULAR	0152152509	CELL PHONE CHARGES - PUBLIC WORKS	32.23
594	US CELLULAR	0152152509	CELL PHONE CHARGES - PUBLIC WORKS	32.23
594	US CELLULAR	0152152509	CELL PHONE CHARGES - PARKS	144.80
594	US CELLULAR	0152319621	CELL PHONE CHARGES - POLICE DEPT	224.03
Total US CELLULAR:				529.99
<b>USA FOOTBALL INC</b>				
5734	USA FOOTBALL INC	2400964	NFL FLAG JERSEYS (3)	75.00
Total USA FOOTBALL INC:				75.00
<b>USELMAN PLUMBING INC</b>				
1953	USELMAN PLUMBING INC	8619	REPLACE METER HORN @ 131 REYNOLDS ST	225.00
1953	USELMAN PLUMBING INC	8633	REPLACE METER HORN @ 710 WILLOW RUN ST	236.00
Total USELMAN PLUMBING INC:				461.00
<b>VINEY'S PARTS &amp; SERVICE INC</b>				
2624	VINEY'S PARTS & SERVICE INC	12048	OIL CHANGE & A/C REPAIR	206.44
2624	VINEY'S PARTS & SERVICE INC	12197	OIL CHANGE & TIRE ROTATION	45.89
2624	VINEY'S PARTS & SERVICE INC	12219	OIL CHANGE	35.89
2624	VINEY'S PARTS & SERVICE INC	12270	REMOVE/REPLACE STARTER ASSEMBLY	403.80
2624	VINEY'S PARTS & SERVICE INC	12282	OIL CHANGE	43.89
2624	VINEY'S PARTS & SERVICE INC	12294	OIL CHANGE & AIR CLEANER ELEMENT	50.87
Total VINEY'S PARTS & SERVICE INC:				786.78
<b>WELLS FARGO FINANCIAL LEASING</b>				
5024	WELLS FARGO FINANCIAL LEASING	5003352108	COPIER LEASE	156.58
Total WELLS FARGO FINANCIAL LEASING:				156.58
<b>WI RURAL WATER ASSOCIATION</b>				
301	WI RURAL WATER ASSOCIATION	3020	COMPETENT PERSON TRAINING - GORDON	64.87
301	WI RURAL WATER ASSOCIATION	3020	COMPETENT PERSON TRAINING - GORDON	21.63
301	WI RURAL WATER ASSOCIATION	3020	COMPETENT PERSON TRAINING - GORDON	21.63
Total WI RURAL WATER ASSOCIATION:				108.13
<b>WINTER, DEBRA</b>				
2678	WINTER, DEBRA	2678-092016A	MILEAGE 4/29/16-8/10/16 - 101.66 MILES	17.82
2678	WINTER, DEBRA	2678-092016A	MILEAGE 4/29/16-8/10/16 - 101.66 MILES	9.25
2678	WINTER, DEBRA	2678-092016A	MILEAGE 4/29/16-8/10/16 - 101.66 MILES	2.05
2678	WINTER, DEBRA	2678-092016A	MILEAGE 4/29/16-8/10/16 - 101.66 MILES	14.47
2678	WINTER, DEBRA	2678-092016A	MILEAGE 4/29/16-8/10/16 - 101.66 MILES	11.31
2678	WINTER, DEBRA	2678-092016A	PARKING	1.00
2678	WINTER, DEBRA	2678-092016B	BATTERIES FOR THERMOSTATS @ VLG HALL	18.97
Total WINTER, DEBRA:				74.87

Vendor	Vendor Name	Invoice Number	Description	Net Invoice Amount
<b>WOLF PAVING &amp; EXCAVATING CO.</b>				
635	WOLF PAVING & EXCAVATING CO.	56787	E1 9.5MM AC	212.16
635	WOLF PAVING & EXCAVATING CO.	56787	QPR	177.40
Total WOLF PAVING & EXCAVATING CO.:				389.56
<b>WPRA</b>				
759	WPRA	759-092016	WPRA SUMMER DISCOUNT TICKETS	2,175.79
Total WPRA:				2,175.79
Grand Totals:				146,868.71

VILLAGE PORTION \$118,652.40  
 WATER & SEWER PORTION \$ 28,216.31  
 TOTAL INVOICES \$146,868.71