

EMERGENCY GOVERNMENT COMMITTEE
NOTICE OF PUBLIC MEETING

Thursday, September 12, 2019

6:30pm

Aster Assisted Living

139 E Reynolds St, Cottage Grove, WI 53527

1. Determine that a quorum is present and that the meeting was properly posted.
2. Call to order.
3. Public Appearances – public’s opportunity to speak about any subject that is not specific agenda item.
4. Discuss and consider approval of prior meeting minutes.
5. Update on discussion of additional citizen member from each municipality.
 - a. Village of Cottage Grove would like to further discuss at Joint Village/Town meeting prior to making decision.
6. Emergency Plan for Aster Senior Leaving
7. Discuss and consider 2020 budget recommendations.
8. Reports from Department Representatives and committee Members
 - a. Cottage Grove Police Department
 - b. Cottage Grove Fire Department
 - c. Deer-Grove EMS
 - d. Monona Grove Schools
 - e. Landmark
 - f. Hydrite Chemical
 - g. Committee Members
9. Future Agenda Items
 - a. Review of edited Emergency Operations Plan.
10. Date and Time of next meeting
11. Adjournment

ALL AGENDA ITEMS ARE SUBJECT TO ACTION
Respectfully submitted by Sarah Valencia

Notice: Persons needing special accommodations should call 839-5021 at least 24 hours prior to the meeting. It is possible that members of and possibility a quorum of members of other governmental bodies may be in attendance at the above stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the agenda items above.

EMERGENCY GOVERNMENT COMMITTEE
MINUTES OF PUBLIC MEETING

Thursday, August 1, 2019

Emergency Services Building
4030 County Road N
Cottage Grove, WI

1. Determine that a quorum was present and that the meeting was properly posted: **Quorum was present. Attendees were: Sarah Valencia, Otto Kraus, Larry Kieck, Dave Volenberg, Kri Hampton, and Mike Fonger.**
2. Called to order: **Sarah Valencia called to order at 6:29 P.M.**
3. Public Appearances – public’s opportunity to speak about any subject that is not specific agenda item: **None.**
4. Discuss and consider approval of prior meeting minutes: **Motion to approve by Mike Fonger/seconded by Larry Kieck. Motion passed.**
5. Update on meeting table connectivity: **Table is set up.**
6. Update on new computer: **Computer is set up. E-mail: CottageGroveEOC@DeerGroveEMS.com.**
7. Emergency Plan for Aster Senior Living: **No updates.**
8. Discussion of budget: **Computer was \$700, leaving remains of \$1300.**
9. Discussion of emergency plan for extreme weather events: **Sarah Valencia presented rough draft of plan for extreme weather alerts. Plan was discussed.**
10. Process for review of overall emergency plan: **Send letter to day cares, businesses, and group homes regarding information on their emergency plans. Sarah Valencia is in contact with Dane County to get address updates. Plan to review at September meeting. Consider adding more committee members.**
11. Reports from Department Representatives and committee Members
 - a. Cottage Grove Police Department: **None.**
 - b. Cottage Grove Fire Department: **None.**
 - c. Deer-Grove EMS: **None.**
 - d. Monona Grove Schools: **None.**
 - e. Landmark: **None.**
 - f. Hydrite Chemical: **Nothing new.**
 - g. Committee Members: **None.**
12. Future Agenda Items: **2020 Budget, extreme weather plans.**
13. Date and Time of next meeting: **September 5. Mike Fonger/Kris Hampton will contact Aster Senior Living about possibly holding meeting there.**
14. Adjournment: **Motion by Otto Kraus/seconded by Larry Kieck.**

Minutes by Otto Kraus, Secretary, typed by Town Deputy Clerk Beverly Homburg.

Town of Cottage Grove

Emergency Government

Budget vs. Actual

	Jan - Dec 2018	2018 Budget	\$ (Under) Budget	Jan - July 2019	2019 Budget	\$ (Under) Budget
Emergency Government						
50140 · Emergency Gov't Expense	2,182.82	2,504.93	(322.11)	1,689.49	1,500.00	189.49
Funded By Hydrite Donation	(1,364.92)			(1,204.00)		
Budget vs. Actual Less Hydrite Funding	817.90	1,500.00	(682.10)	485.49	1,500.00	(1,014.51)
<i>**TV Mounting and Cell Phone Boosters</i>						
				615.00	<i>Power Pole Funded By Hydrite</i>	
				589.00	<i>Workstation Laptop</i>	
				330.51	<i>Telephone Expense</i>	
				35.00	<i>Cell Phones</i>	
				119.98	<i>Internet</i>	
				1,689.49		
Fund Balance						
30400 · Designated For Emergency Govern						
2018 Hydrite Donation	(2,000.00)					
EOC Cellular Booster Purchase	359.99					
EOC TV and Mount Purchase	1,004.93					
2019 Hydrite Donation	(2,000.00)					
Power Pole - Electrical Solutions	615.00					
Workstation Laptop	589.00					
Total Emergency Government Fund Balance	(1,431.08)					