VILLAGE OF COTTAGE GROVE NOTICE OF PUBLIC MEETING

VILLAGE BOARD OF TRUSTEES

Monday, February 17, 2020 6:30 p.m. Village Municipal Offices

221 E. Cottage Grove Rd

1. Call To Order
2. Determination Of Quorum And That The Agenda Was Properly Posted
3. Pledge Of Allegiance
4. PUBLIC APPEARANCES-Public's Opportunity To Speak About Any Subject That Is Not A Specific Agenda Item
5. Discuss And Consider The Minutes Of The Regular Village Board Meeting On February 3, 2020.

   Documents:

   2-3-20 VB MINUTES.PDF

6. New Business
   a. Discuss and consider Operator License application for Barbara Morris for licensing year July 2019-June 2020.
   b. Discuss and consider Sound Amplification Permit for Cottage Grove Fire Department for Firemen's Festival June 18-20, 2020.
   c. Discuss and consider extending park hours for Firemen's Festival for June 15-22, 2020.

   Documents:

   OPERATOR LICENSE-BARBARA MORRIS.PDF
   SOUND AMPLIFICATION PERMIT-FIREMENS FESTIVAL.PDF
   FIREMENS FESTIVAL REQUEST-EXTENDING PARK HOURS.PDF

7. Reports From Village Boards, Commissions & Committees

7.I. Public Works & Properties Committee

Documents:

2.4.20 PW PACKET.PDF

7.II. Library Planning Committee

Documents:

2-5-20 LIBRARY PLANNING PACKET.PDF

7.III. Community Development Authority

Documents:

2020-02-10 CDA AGENDA.PDF

7.IV. Utility Commission

Documents:

2.12.20 UTILITY PACKET.PDF

7.V. Plan Commission

a. Discuss and Consider A Request from Farris Auto to Amend an Existing Conditional Use Permit for Their Facility At 212 W. Cottage Grove Road to Permit Construction of An Additional Paved Area Bounded by A Privacy Fence and To Review Conditions of The Existing Permit.

b. Discuss and Consider A Request from Alejandro Ramirez For Approval of a Conditional Use Permit for an 'Indoor Commercial Entertainment' Land Use (Don Maguey Mexican Restaurant) Serving Alcohol located in the existing multi-tenant building at 1609 Landmark Drive.

c. Discuss and Consider A Request from Nancy Hacker for Approval of a Zero Lot Line Certified Survey Map to split an existing duplex parcel at 706 St. James Street into two separate parcels.

Documents:

2-12-20 PLAN COMMISSION AGENDA.PDF
CG_VAR_PC_FARRISAUTO-CUP_2020-02-13.PDF
CG_FARRISBROS_PCMEMO_2020-02-06.PDF
ILL_FARRISBROS_PHASE01-REV_2020-01-30.PDF
ILL_FARRISBROS_PHASE02-REV_2020-01-30.PDF
ILL_FARRISBROS_PHASE03-REV_2020-01-30.PDF
CG_VAR_PC_DONMAGUEY-CUP_2020-02-13.PDF
CG_DONMAGUEYCUP_2020-02-05.PDF
DONMAGUEY-CUPAPP_2020-01-16.PDF
BLDGPLAN_2020-02-05.PDF
CG_VAR_PC_HACKER-ZEROLOTLINE_2020-02-13.PDF
CG_HACKERZEROLOTLINE_2020-02-05.PDF
HACKERZEROLOTLINE_2020-02-05.PDF

8. Reports From Village Officers
   a. Attorney Larry Konopacki
      i. Legal briefings/status updates

9. Communications And Miscellaneous Business
   a. Consider approval of vouchers
   b. Correspondence
   c. Upcoming community events
   d. Future agenda items

Documents:

BILLS LIST 2-17-20.PDF

10. Adjournment

This agenda has been prepared by Staff and approved by the Village President as Chair of the Village Board for use at the meeting as listed above. Any item on the agenda is subject to final action. Notice: Persons needing special accommodations should call 608-839-4704 at least 24 hours prior to the meeting. It is possible that members of and possibly a quorum of members of other governmental bodies may be in attendance at the above stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

Upcoming Meetings
Parks & Recreation 2/20/20 @ 6:30 pm @ MSB
Deer-Grove EMS 2/20/20 @ 6:30 pm
LEC 2/25/20 @ 5:30 pm @ MSB
Ordinance Review 2/26/20 @ Village Hall

VILLAGE OF COTTAGE GROVE
VILLAGE BOARD OF TRUSTEES
Monday, February 3, 2020

MINUTES

1. **Call to order**
   Village President John Williams called the Village Board of Trustees to order at 6:30 pm.
2. **Determination of quorum and that the agenda was properly posted.**
   It was determined that there was a quorum of members present and that the agenda was properly posted. Village Board members present were: John Williams, Troy Allen, Jeff Lennberg, Heidi Murphy, Melissa Ratcliff, Jon Russell, Sarah Valencia. Staff present were Village Administrator Matt Giese, Village Clerk Lisa Kalata, Village Planner Erin Ruth, Public Works Director JJ Larson, Parks, Recreation and Forestry Director Sean Brusegar, Village Treasurer Deb Winter, Police Chief Dan Layber, Lieutenant Matt Wagner, Village Engineer Kevin Lord and Village Attorney Larry Konopacki.
3. **Pledge of Allegiance.**
4. **PUBLIC APPEARANCES –** *Public's opportunity to speak about any subject that is not a specific agenda item.*
   None
5. **Discuss and Consider the Minutes of The Regular Village Board Meeting on January 20, 2020.**
   Valencia indicated there was a spelling error in item 10.d. it should read sustainability. **Motion** by Ratcliff to approve the minutes from January 20, 2020 with spelling correction, seconded by Murphy. **Motion** carried with a voice vote of 7-0-0.
6. **Unfinished Business**
   a. Discuss and Consider A Request from Doundrins Distilling for Conditional Use Permit for An Outdoor Seating Area at Their Facility Located At 300 Progress Drive (This item was tabled at the Village Board of Trustee meeting on January 20, 2020.)
   Motion by Russell to take item 6.a. off the table, seconded by Lennberg. **Motion** carried with a voice vote of 7-0-0. Ruth indicated that the applicants from Doundrins Distilling were present to answer questions about the project. Abby Abramovich, Nick Abramovich and Ryan Lovejoy were present to explain the project and the vision for the business in the community. They are requesting to build out the outdoor space as a cocktail garden with stage, tables, yard games, and playground area. They provided research on decibel levels for noise and compared it to the Fireman's Festival which would be three times louder than their loudest event. Valencia asked if decibels are easily measured, which Abby indicated that they can measure the noise level. Lennberg questioned if this would be every weekend, which Abby indicated that it would not be every weekend but would be mostly weekends. Murphy questioned if the outdoor space would be open on weeknights, which it was indicated that it would be open during the operating hours and would be low music, as they want the space to be a place that people can have conversations and meet family and friends. Dennis Hamada-325 Meadow Crest Trl. was in favor of the expansion. Jeanne Bindley-312 W. Parkview St was in favor of the expansion. Deb Darkow-3802 Bass Lane was in favor of the expansion. Richard Bindley-312 W. Parkview St was in favor of the expansion and indicated that there are sound meters on smart phones. Jim Neese-3819 Gala Way was in favor of the expansion. Jessica Treml-331 Meadow Crest Trl was in favor and likes this in the community. Tyle Treml-331 Meadow Crest Trl. was in favor of the expansion. Bruce Darkow-3802 Bass Lane was in favor of the expansion, and indicated they are great in the community and it is a very nice place. Anelle Petri-491 Progress Dr. was in favor of the expansion and indicated that they will make the area look better than it does currently. Lisa Fitch-209 Weald Bridge Rd was in favor of the expansion and likes that it brings neighbors together. **Motion** by Russell to approve the conditional use permit for Doundrins Distilling for an outdoor seating area located at 300 Progress Drive with conditions listed in the staff report along with the decibel level of 85 on the weekdays and 100 on weekends from 10 feet from the stage, seconded by Allen. **Motion** carried with a voice vote of 7-0-0.
7. **New Business**
   a. Discuss and consider Operator License application for Tommy Johnson, Abigail Back and Michelle Gavinski for licensing year July 2019- June 2020.
   M**otion** by Murphy to approve the Operator License for Tommy Johnson, Abigail Back and Michelle Gavinski, seconded by Valencia. **Motion** carried with a voice vote of 7-0-0.
   b. Annual report of Building Permits.
   Kalata explained the information in the packet on the 2019 building permits issued in the Village.

DRAFT

8. Reports from Village Boards, Commissions & Committees

8.I. Parks, Recreation & Forestry Committee

a. Discuss and consider suspending ordinance 230-2 stating "Pets, including animals of any species, shall not be permitted in Village parks, except animals used to aid individuals with disabilities or as otherwise recommended by the Park and Recreation Committee and approved by the Village Board" for July 1st, 2020 from 12:00pm – 4:00pm at Northlawn Park to allow Dane County Library Services in conjunction with the Bookmobile, to contract with Zoozort to present the "Zoozort Live Animal Show".

Murphy reported that the Parks and Recreation committee approved suspending ordinance 230-2 for Zoozort. **Motion** by Ratcliff to approve suspending ordinance 230-2 on July 1, 2020 from 12:00 pm to 4:00 pm at Northlawn Park to allow Dane County Library Services in conjunction with the Bookmobile, to contract with Zoozort to present the Zoozort Live Animal Show, seconded by Russell. **Motion** carried with a voice vote of 7-0-0.

b. Discuss and consider suspending ordinance 109-28 to allow for sound amplification and alcohol to be consumed in Dublin Park for Music in the Grove.

Murphy reported that the Parks and Recreation committee approved suspending ordinance 109-28 for Dublin Park for Music in the Grove. **Motion** by Lennberg to approve suspending ordinance 109-28 to allow sound amplification and alcohol to be consumed in Dublin Park for Music in the Grove for 2020, seconded by Allen. **Motion** carried with a voice vote of 7-0-0.

c. Discuss and consider allowing Monona Grove School District to use Dublin Park as a short-term evacuation location.

Murphy reported that the Parks and Recreation committee approved the use of Dublin Park as a short-term evacuation location for Monona Grove School District. **Motion** by Valencia to approve Monona Grove School District to use Dublin Park as a short-term evacuation location, seconded by Russell. **Motion** carried with a voice vote of 7-0-0.

8.II. Public Works & Properties Committee

a. Discuss and consider allowing Monona Grove School District to use Village Hall as a short-term evacuation site.

Motion by Murphy to approve Monona Grove School District to use Village Hall as a short-term evacuation site, seconded by Lennberg. **Motion** carried with a voice vote of 7-0-0.

8.III. Peer Court Steering Committee

Lennberg reported they reviewed the yearly reports, the next meeting will be March 17, 2020.

8.IV. Natvig Landfill Monitoring Review Committee

Lennberg reported they review the bills and discussed the budgets. They may need to put in new vents on one test well, but they will continue to monitor. The next meeting will be March 23, 2020 at 6:00 pm.

8.V. Joint Fire Department Committee

Ratcliff reported the new phone system is working, the rapid response vehicle is in progress, the UTV is in service and all members will be trained, they approved the installation of lights in the bay, the Assistant Chief gave the yearly report and calls were down from last year. They currently have 37 members and the next meeting will be March 23, 2020 after Natvig Landfill meeting.

8.VI. Law Enforcement Committee

Williams reported the biggest discussion was the action item on this agenda, the COPS grant application. They also discussed the normal reports and ending the parking ticket food drive. The food drive was successful they delivered 5-6 times to the pantry. Chief Layber explained the grant and indicated that they have applied for the grant in the past but have not received the grant. The grant would be an 80/20 split with the Village paying the 20 percent which would be approximately $20,000 each year and the grant would be for three years.

a. Discuss and consider 2020 COPS grant application and applying for one position.

Motion by Valencia to approve the 2020 COPS grant application for the Police Department, seconded by Ratcliff. Motion carried with a voice vote of 7-0-0.

8.VIII. Ordinance Review Committee

Murphy reported they discussed a priority list for recommending ordinance changes, they discussed the lowest bidder and will create a checklist, and they discussed a vaping ordinance. They would like to have an ordinance similar to the smoking ban but need to do more research on vaping. Giese suggested looking at the City of Oshkosh as they just approved a vaping ordinance. Murphy also reported that this topic will be on the next Parks and Recreation agenda. The next meeting will be February 26, 2020.

9. Reports from Village Officers

a. John Williams

i. Discuss and consider nomination of Cara Musick to the Ordinance Review Committee.

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Motion by Valencia to nominate Cara Musick to the Ordinance Review Committee, seconded by Lennberg. **Motion** carried with a voice vote of 7-0-0.

ii. Discuss and consider nomination of Catie Malcheski, Jenny Rogers, Nicholas Hess as citizen members and Heidi Murphy and John Williams as board members to the Ad-Hoc Sustainability Committee.

Motion by Ratcliff to approve the nominations of Catie Malcheski, Jenny Rogers, Nicholas Hess, Heidi Murphy and John Williams to the Ad-Hoc Sustainability Committee, seconded by Lennberg. **Motion** carried with a voice vote of 7-0-0.

b. Attorney Larry Konopacki

i. Legal briefings/status updates

Attorney Konopacki reported that he is working on getting a sense of what the board wants as far as review and that Attorney Boushea has been wonderful in the transition.

10. Communications and Miscellaneous Business

a. Consider approval of vouchers.

Motion by Russell to approve the Village portion of the vouchers in the amount of $245,949.89, seconded by Valencia. The check sequence goes from check #46655 to check #46740.

Motion carried with a voice vote of 7-0-0.

b. Correspondence-Williams indicated that Chief Layber was named Executive of the Year by the State Chief's Association.

c. Upcoming community events- The Optimist Club will have a Family Bingo Night on February 16th at Oakstone, Cottage Grove Chamber Annual Dinner will be March 6th at Oakstone.

d. Future agenda items- Planning items

11. Closed Session: The Village of Cottage Grove Village Board will enter into Closed Session pursuant to Wisconsin State Statute §19.85 (1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. This closed session is to conduct Village Attorney interviews.

Motion by Williams to enter into closed session at 7:50 p.m. pursuant to Wisconsin State Statute §19.85 (1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. This closed session is to discuss the Emergency Government Director position, seconded by Allen. **Motion** carried with a roll call vote of Allen AYE, Lennberg AYE, Williams AYE, Murphy AYE, Ratcliff AYE, Russell AYE, Valencia AYE.

12. Reconvene into Open Session and Possible Consideration of Closed Session Items

a. Discuss and consider appointment of Emergency Government Director.

Motion by Ratcliff to reconvene into open session at 8:02 p.m., seconded by Lennberg. **Motion** carried with a roll call vote of Allen AYE, Lennberg AYE, Williams AYE, Murphy AYE, Ratcliff AYE, Russell AYE, Valencia AYE.

Motion by Valencia to offer the Emergency Government Director position to Matt Wagner, seconded by Lennberg. **Motion** carried with a voice vote of 7-0-0.

13. Adjournment

Motion by Allen to adjourn at 8:04 p.m., seconded by Lennberg. **Motion** carried with a voice vote of 7-0-0.

Lisa Kalata, Clerk
Village of Cottage Grove
Approved:

These minutes represent the general subject matter discussed in this meeting but do not reflect a verbatim documentation of the subjects and conversations that took place.

DRAFT

Sarah Haltaufderheide

From: David Stortz
Sent: Friday, February 7, 2020 3:00 AM
To: Sarah Haltaufderheide
Subject: FW: Operators License
Attachments: 4183_001.pdf

After reviewing Barbara L Morris' WORCS, DOT, RMS, and WI Circuit Court Access records, I have not located any issues which would prevent Morris from obtaining her Operators License and I recommend Morris for approval of hèr Village of Cottage Grove Operators License Application.

STATE OF WISCONSIN
DEPARTMENT OF JUSTICE

- Request Date: **2/7/2020**
- Report Date: **2/7/2020**

This criminal background check was performed by searching the following data submitted to the Crime Information Bureau

- Name: **MORRIS, BARBARA L**
- Date of Birth: **12/18/1987**
- Alias Names:

NOTICE TO EMPLOYERS

It may be a violation of state law to discriminate against a job applicant because of an arrest or conviction record. Generally speaking, an employer may refuse to hire an applicant on the basis of a conviction record only if the circumstances of the offense for which the applicant was convicted substantially relate to the circumstances of the particular job. For more information, see Statute 111.335 and the Department of Workforce Development's publication, Arrest and Conviction Records Under the Law.

Before you make a final decision adverse to an applicant based on the following arrest record, in addition to any other opportunity you offer the applicant to explain the following arrest record, please notify the applicant of:

1. His or her right to challenge the accuracy and completeness of any information contained in a arrest record, and
2. The process for submitting a challenge

VILLAGE OF COTTAGE GROVE
OPERATORS LICENSE APPLICATION

New X

Renewal _____

Please complete all required information. This application must be answered completely and accurately before processing. A $25.00 license/application fee is required and must accompany this application. If you have not previously held an operators license in the Village of Cottage Grove a copy of the Responsible Beverage Servers Certificate must be attached. **All applicants are required to provide a copy of their Wisconsin Drivers License or I.D. Card. The annual licensing period is from July 1 through June 30.**

Full Name: Barbara (First) Lynn (Middle) Morris (Last)

Complete Address: [redacted] (Street Address) (City/State/Zip Code)

Phone Number (h) _____ (w) [redacted]

Drivers License Number [redacted]

Previous Names: [redacted] Date of Birth [redacted]

List all previous addresses within the past 3 years: [redacted]

Applicants must specify name, address and phone number of the establishment where they will be employed. Also the name of supervisor if we have any questions.

Name address & phone number of Establishment:
Stop-N-Go
(both)

Name of Supervisor:
Barbara Morris

Date and Location of Responsible Beverage Server Course
City of Waukesha
Current License

You **must** complete all boxes: Any question answered **YES must** be explained on the back of this page in detail, with any appropriate documentation attached. You may attach additional pages if necessary.

1. **In the past 5 years, have you been arrested, convicted of or charged with any of the following**:
   - A. Illegal purchase, sale or providing alcoholic beverages. Yes ____ No X
   - B. Violation of closing hours at a licensed premises. Yes ____ No X
   - C. Operating a motor vehicle while under the influence of drugs and/or alcohol. Yes ____ No X
   - D. A violation of an alcohol beverage law, regulation or rule not specified above. Yes ____ No X
   - E. Disorderly conduct, criminal damage to property or obstructing an officer. Yes ____ No X
2. **Have you EVER been arrested, convicted of or charged with a Felony?** Yes ____ No X
3. **Have you held any type of alcohol beverage license in the last 3 years? If so, list type and location on the back of this page.** Yes X No ____
4. **Do you presently have any overdue or outstanding forfeitures resulting from a violation of any county, state or local ordinance?** Yes ____ No X
5. **Have you ever had any alcohol beverage license revoked, suspended or not renewed?** Yes ____ No X

For Village Clerk's Use Only

Date Received 2/6/20

Fees Received 2/6/20

Receipt # 1003264

Provisional # 1920-56

Background Completed 3/7/2020

Approved or Denied

Date Issued _____

License # _____

Legal Review if Denied

_____

Certification-Please Read Carefully!

I hereby certify that the information provided on this application is true and correct. I understand that failure to provide all required information shall be grounds for denial of this alcohol beverage license. I further understand that falsification of any information provided may be grounds for denial or revocation of this license. I fully understand all state and local laws and ordinances governing the sale of alcoholic beverages that apply to this application, and agree to abide by those laws.

I hereby authorize the Village of Cottage Grove to perform a criminal background and drivers license check.

Signature Barb Morris Date 02/06/2020

All Bartender/operator License

- Pewaukee WI Stop-N-GO
- Waukesha WI Stop-N-GO
- Hartland WI Stop-N-GO
- Hartford WI Stop-N-GO
- Delavan WI Stop-N-GO
- Lake Geneva WI Stop-N-GO
- Cambridge WI Stop-N-GO
- Fort Atkinson WI Stop-N-GO

VILLAGE OF COTTAGE GROVE
SOUND AMPLIFICATION PERMIT

PERMIT DATE(S): 6/18/20 - 6/21/20

NAME OF EVENT: Cottage Grove Firemens Festival

I (WE) hereby, make application for a Sound Amplification Permit, subject to the Municipal Code of the Village of Cottage Grove. (If an organization, list the President, Chairperson, Party or Parties responsible for application.) **APPLICANT(S) INFORMATION**

Name: Jason Kudrna
Address: 4030 Hwy N
Phone: 608-206-1216
Email: JKudrna@CottageGroveFire.org

Name: _____
Address: _____
Phone: _____
Email: _____

Other individual(s) having authority for the event: _____

OVERSIGHT OF THE EVENT

Person(s) responsible for conducting the proposed use of the permit (Must be 18 years of age):

Name: Jason Kudrna
Address: _____
Phone Number: _____
Email: _____

Name: _____
Address: _____
Phone Number: _____
Email: _____

Starting Time: _____ **Ending Time:** _____

Location at which the sound amplification device(s) will be used: _____
Firemen's Park

The proposed use, described in detail, for which the sound amplification permit is requested:
Live music in our two beer tents

The proceeding information is correct to the best of my knowledge. I have received a copy of the Village of Cottage Grove Noise Ordinance (Section 219-1) and agree to abide by all the regulations and policies set forth for the use of the sound amplification permit. I acknowledge overall supervision of and responsibility for this event. By offering this permit, the Village of Cottage Grove does not accept any responsibilities, expressed or implied for any damage arising out of the use of this permit, and I acknowledge the Village of Cottage Grove has no responsibilities, expressed or implied for any damages arising out of, or connected in any way with the use of this permit.

I further agree to indemnify, save, and hold harmless the Village of Cottage Grove and each and every one of its elected and appointed officials, officers, employees, agents, representatives, successors, heirs, and assigns from and against any and all claims, damages, liability, expenses, costs, judgements, actions, demands, and responsibility of whatsoever kind or nature.

BY: _____ DATE: _____
(Signature of Applicant)

APPROVED BY: _____ DATE: _____

To: Cottage Grove Village Board

From: Cottage Grove Fire Department

Re: Extending park hours for Firemen's Festival

Date: 2/5/2020

The Cottage Grove Fire Department is requesting that the Firemen's Park hours be waived for the entire week of Monday, June 15th to Monday, June 22nd for our annual Cottage Grove Firemen's Festival. The fire department will be doing set up and tear down during the week. Sheridan Amusements will begin setting up Monday, June 15th and tear down Sunday, June 21st. They will be staying at the park for the week as well.

Thank you,

Jason Kudrna
Cottage Grove Firemen's Festival Chairman

VILLAGE OF COTTAGE GROVE *NOTICE OF PUBLIC MEETING*

PUBLIC WORKS & PROPERTIES COMMITTEE

Tuesday, February 4, 2020
6:00 PM

Municipal Services Building
210 Progress Drive

AGENDA

1) **Call Meeting to Order**

2) **Quorum and roll call**

3) **Public Appearances** – Public's opportunity to speak about any subject that is not a specific agenda item.

4) **Old Business**
   a. Discuss Village road salt use and potential pilot program.
   b. Discuss potential Village leaf collection program.

5) **New Business**
   a. Discuss and consider addition of No Parking signs on Commerce Pkwy.
   b. Discuss potential modification of Ordinance §305-7 Emergency snow removal regulations.

6) **Engineer's report**

7) **Director's report**

8) **Approve the minutes of the January 7, 2020 Public Works & Properties Committee meeting.**

9) **Set tentative date for next meeting**

10) **Future Agenda Items**

11) **Adjournment**

Notice:

1. Persons needing special accommodations should call 839-4704 at least 24 hours prior to the meeting.
2. It is possible that members of and possibly a quorum of members of other governmental bodies may be in attendance at the above stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.
3. Any item on the agenda is subject to final action

MUNICIPALITY	POLICY
Monona	Mayor Declares
Deerfield	PW Director declares
Waunakee	No snow emergency
Sun Prairie	3" or more w/in 24 hours; PW Director can declare in advance
Stoughton	3" or more forecasted or has fallen; Street Super or designee declares
Janesville	2" accumulation automatic; City Manager or Street Super can allow exemptions
Beloit	"based on forecast info/actual conditions;" PW Director declares
Whitewater	No snow emergency; but also no parking on city streets 2am - 6am all winter
Mt. Horeb	Police Chief declares; also no "downtown" parking in winter 2am - 6am
Cross Plains	"Two-inch Snow Parking Rule;" off streets until plowed when 2" or more

ITEM 5B

ITEM 5B

Village of Cottage Grove, WI
Thursday, January 30, 2020

Chapter 305. Vehicles and Traffic

§ 305-7. Emergency snow removal regulations.

A. President may declare a general or limited snow emergency. Whenever the President or the President's designee, after consultation with the Chief of Police and/or Director of Public Works, determines that an emergency exists because of existing or threatened snow or ice conditions which necessitate prompt removal of accumulations of ice and snow from such streets and highways, the President or the President's designee may by appropriate public media declare a general or limited snow emergency during which the following emergency snow parking regulations shall be in force in the Village.

B. General snow emergency. During a declared general snow emergency no person shall park any vehicle at any time on a designated snow emergency route and no person shall park any vehicle on any other street within the Village.

C. Limited snow emergency. During a declared limited snow emergency no person shall park any vehicle at any time on a designated snow emergency route.

D. Designated snow emergency routes. The following streets or portions thereof within the Village are designated snow emergency routes: Highway N and Highway BB.

E. Termination of emergency. A snow emergency may be terminated by public announcement in the appropriate public media declaring the termination.

F. Signs and posting. The Director of Public Works shall place appropriate "Snow Emergency Route" signs on or along the streets or portions thereof designated in Subsection **D** and shall also place appropriate signs at or reasonably near the Village limits on all state and County trunk highways and connecting highways informing motorists that snow emergency parking regulations may be in effect in the Village.

G. Alternate side parking.
[Amended 10-17-1994]

(1) Alternate side parking regulations shall be in effect on all Village streets from December 1 to March 15 of each year. Parking shall be on the even side of the street on even-numbered days and the odd side of the street on odd-numbered days. The numerical date as of 12:01 a.m. shall be in effect until 8:00 a.m.
[Amended 9-5-2006 by Ord. No. 10-2006]

(2) The following streets/portions of streets of the Village shall be exempt from the terms of this subsection:

(a) All of Uphoff Drive.

(b) South Main Street from the railroad tracks to Reynolds Street.

(c) All of Reynolds Street.

(d) Oak Street from North Main Street to Willow Run.

H. Penalties and enforcement. Any person violating Subsection(s) B, C, or G shall, upon conviction thereof, be subject to a forfeiture of not less than $25 nor more than $100 together with costs of prosecution and penalty assessments and in default of payment thereof shall be imprisoned until such forfeiture has been paid, but not to exceed 90 days. Vehicles parked in violation of this section may be ticketed and towed in accordance with § **305-5B** of this chapter.
[Amended 2-19-2018 by Ord. No. 01-2018]

ITEM 6

Engineer's Report | A Review of Projects in the Community

Village of Cottage Grove, WI

PREPARED BY: Kevin Lord PE/PLS
klord@msa-ps.com

DATE: February 2020 Report

QUARRY RIDGE SUBDIVISION - Surety is reduced from $850,000 to $350,000 with asphalt surface course, sidewalk and restoration remaining for spring. A new annual Land Disturbance Permit was released for the quarry area. The permit provides limited operational hours and requires an added gate to prevent random access and dumping from occurring.

BUSS ROAD / COTTAGE GROVE ROAD INTERSECTION PLAN – Kevin Lord to contact land owner's to prepare the improved geometry plans for the intersection.

5TH ADDITION TO WESTLAWN ESTATES – Contractor called and noted the typical roadway section on the plans was incorrect. MSA approved the typical section from the previous additions.

COTTAGE GROVE COMMONS – Preconstruction meeting held and public construction to begin the end of February.

VILAS ROAD SEWER AND WATER – The soils report was completed and nothing out of the ordinary was noted. MSA completed the survey of the area and discussed alignments of the path to utilize the existing gravel path and work with the culvert extension along with minimizing wetland impacts.

PHEOBE BAKKEN PARK – MSA has the documents out to bid. Bid opening is February 12th.

GLOBAL INFORMATION SYSTEM – MSA is near completion of the structure measurements of the sanitary and storm system for mapping and capacity calculations. MSA is working on the mapping in order to verify the information from the field. We ordered flow meters to install in key sanitary sewer locations to determine the existing flows in Village interceptor sewers. These work items will help determine the level of development whether in the west or north that trigger the need for the farm interceptor.

WEST PARKVIEW LRIP – MSA is preparing plans for the LRIP project of pulverizing and relaying West Parkview Street in the Village. The Village will receive approximately $27,000 for the work through the program. We look to bid this in February to have bids for the March Public Works meeting.

MAIN STREET BIKE PATH PARC GRANT – MSA contacted Dane County to verify funding and discuss the second phase of the project.

ITEM 7

Village of Cottage Grove

Department of Public Works

Director's Monthly Report to the Public Works & Properties Committee

February 4th, 2020

Snow & Ice

- January made up for December
- Staff has done a remarkable job (vacations, unexpected time off & still down one CDL driver)

W. Parkview repaving

- Plan to bid February, with completion date of early July
- Project uses $27,000 of State LRIP funds

Changes to CDL License requirements

- CDL License holders now required to register with Federal Clearinghouse.
- New entry drivers will have training requirements prior to obtaining license (start postponed to 2022).

ROW permit changes 2020

- Begun gathering information from other municipalities
- Intend to develop formal cost for ROW permit based on size & scope
- And develop a more formalized process of approval, inspection, close-out

Construction specs

- Began working with Kevin and James of MSA to review and update our specs

Stormwater Quality Plan update complete

- Village in good shape
- Plan identifies future projects; quantifies their TSS & TP removals and estimated costs
- Presentation to Village Board planned following elections this spring

Bike Path along CTH N/Main St.

- Update on potential funding for Phase 2

Glacial Drumlin Bike Path Project (TAP Grant)

- Ad Hoc Committee set a meeting date in mid-March to begin planning
- 2021 construction in conjunction with Clark St.

ITEM 8

VILLAGE OF COTTAGE GROVE PUBLIC WORKS & PROPERTIES COMMITTEE MEETING MINUTES OF JANUARY 7, 2020

1. **Call to Order at the Former Public Works Building.** The meeting was called to order at 6:00 p.m. by John Williams.

2. **Determine that a quorum is present and that the agenda was properly posted.**
It was determined that a quorum was present and that the agenda had been properly posted. Committee members present were Andy Eberhardt, Mike Hackel, Larry Kieck, and John Williams (chair). Scott Schuerman was absent and excused. Also present were Public Works Director JJ Larson, Utility Clerk Kristen Krause, Kevin Lord of MSA, Mike Maloney of MSA, and Jerrud Rossing of the Monona Grove School District.

3. **Public Appearances – Public's opportunity to speak to Committee Members about any item that is not a specific agenda item.**
None.

4. **Old Business**
   a. **Discuss potential crosswalk options on Cottage Grove Road.**
   A crosswalk will be added to the intersection of Sandpiper Trail and Cottage Grove Road in 2020 and according to Maloney already has conduit run for a possible future traffic signal. Williams and Hackel requested that striping and signage be added to the crosswalk for higher visibility. Larson stated that he could coordinate this with the other sidewalk work being performed in 2020 and that he would order signage. Larson also suggested putting signage across from the post office to indicate the crossing at Sandpiper Trail.

   b. **Discuss Village road salt use and potential pilot program.**
   Larson explained that he would like to see the Village wean off how much road salt it uses for street treatments over time. The road salt use pilot program would help with this. Larson has a couple of neighborhoods in mind that could serve as the test area for a new road salt use pilot program. He would send letters in advance to affected residents in these neighborhoods. Since the Public Works Department is still short a person with a CDL, the program will have to wait. Once staff is full strength for plowing, routes can be set, and the pilot program can commence. Williams suggested the use of brine at intersections as a preventative measure. Larson will investigate the pricing and feasibility of brine use. He would also like to further discuss this program at next month's meeting. No formal action was taken at this time.

5. **New Business**
   a. **Discuss and consider recommendation on proposed MOU from MG School District regarding designation of Village Hall as a short-term evacuation site.**
   Jerrud Rossing of the Monona Grove School District was present to explain the need for which Village Hall would be utilized by the schools and to answer any committee members clarification questions. The Village Hall would only be used in a situation where students safety is in jeopardy at the Cottage Grove Elementary School. Village Hall would serve as one of a few temporary sites where students would be taken to. It was also noted that school busses would be dispatched to the Village Hall immediately to retrieve students. **Motion** by Hackel, seconded by Kieck, to approve the proposed MOU as presented from the Monona Grove School District regarding designation of the Village Hall as a short-term evacuation site. Motion carried with a unanimous voice vote of 4-0-0.

   b. **Discuss and consider potential intern for summer of 2020.**
   This year, Larson would like to hire an intern for the Public Works Department. The position would be focused on stormwater projects that could include creating content to send out or

present to the public, put on events and possibly help with outfall inspections and discharges. Funds for this position would be the same funds that were budgeted for seasonal/summer help. **Motion** by Eberhardt, seconded by Hackel, to approve the proposed intern position for the summer of 2020. Motion carried with a unanimous voice vote of 4-0-0.

c. **Discuss potential Village leaf collection program.**
As leaf collection is garnering more support, Larson has reached out to other area municipalities to see how they handle leaf collection. Larson also explained that it is only a matter of time before the DNR requires municipalities to perform leaf collection. A one-person operated truck equipped with an elephant trunk hose would be the likely option. Committee members feel that this would be a better alternative to the existing compost drop off site, however, they noted that staffing would be an issue since this would be a time-consuming job. Eberhardt also noted that public education regarding leaf collection is important. Hackel suggested purchasing the truck with capital funds and then adding an additional staff member shortly thereafter. No formal action was taken at this time.

d. **Discuss potential changes to compost drop off.**
Different options for the compost drop off site were once again discussed. Larson brought up the possibility of issuing stickers to Village residents and selling them to non-Village residents. Larson stated that other communities have a person at the gate when their compost sites are open. Committee members felt that staffing and controlling our site would be an issue. Larson would also like to see a drop off site that would have enough space for compost, brush, dirt, and logs, but without a large area designated for drop off, Larson feels that this wouldn't be feasible. He suggested asking the Town of Cottage Grove if they may be interested in a joint venture; a drop-off site that both communities could share. No formal action was taken at this time.

6. **Engineers Report**

Quarry Ridge Subdivision
Surety is reduced from $850,000 to $350,000 with asphalt surface course, sidewalk and restoration remaining for the spring. A new annual Land Disturbance Permit was released for the quarry area. The permit provides limited operational hours and requires an added gate on Matt Pass to prevent random access and dumping from occurring.

Buss Road/Cottage Grove Road Intersection Plan
MSA prepared a plan for 2021 construction to align Buss Road through the Cottage Grove Road intersection. Kevin Lord of MSA will be communicating with landowners to prepare the improved geometry plans for the intersection.

5th Addition to Westlawn Estates
The Land Disturbance Permit was received by the Village for construction grading to commence this fall/winter. Homburg plans to construct utilities this winter as weather permits.

Cottage Grove Commons
Foundation construction is underway for the apartment building. MSA authorized fencing as long as it remains adequately (10 feet or more) away from the street for safety and snow plowing.

Vilas Road Sewer and Water
MSA commenced design activities including ordering geotechnical engineering and topographic survey. The soils report will identify suitable backfilling requirements based on existing soils. It will also identify the ground water elevation for bidding the de-watering needed for construction.

Phoebe Bakken Park
MSA is preparing the bidding documents to solicit bids for the shelter and splash pad.

Global Information System

MSA staff is completing the structure measurements of the sanitary and storm system for mapping and capacity calculations. MSA ordered flow meters to install in key sanitary sewer locations to determine the existing flows in Village interceptor sewers. These work items will help determine the level of development, whether in the west or north, that trigger the need for the farm interceptor. This will also help with future developments.

7. **Directors Report**

Larson reported on the changes occurring in long-time Village consultants including the retiring of Village Attorney Lee Boushea and the departure of Village Engineer Mike Maloney. A great deal of long-term Village knowledge will be lost with both positions.

December was historically quiet on the weather front with hardly any snow. The transition to the Parks/Public Works position handling the plowing of the paths and sidewalks has gone well.

Larson contacted Wolf Paving about the area of small failures on Southing Grange. The project manager at Wolf will come out and assess the failures this spring and repairs will take place this summer. Larson plans to start working on SMA and get everything lined up in order to bid the West Parkview Street road work project for 2020.

8. **Approve the minutes of the November 5, 2019 Public Works & Properties Committee meeting.**

Motion by Kieck, seconded by Hackel, to approve the November 5, 2019 Public Works and Properties Committee meeting minutes as presented. Motion carried with a voice vote of 4-0-0.

9. **Set tentative date for next meeting.**

The next meeting is tentatively scheduled for Tuesday, February 4, 2019 at 6:00 pm.

10. **Future Agenda Items**

- Discuss road salt pilot program
- Discuss leaf collection
- Discuss/Update on crosswalk
- Discuss Vilas Road creek crossing

11. **Adjournment**

Motion by Eberhardt, seconded by Kieck, to adjourn at 7:21 pm. Motion carried with a voice vote of 4-0-0.

Respectfully submitted by Kristen Krause, Utility Clerk.
Approved on: __/__/20

These minutes represent the general subject matter discussed in this meeting but do not reflect a verbatim discussion of the subjects and conversations that took place.

DRAFT

VILLAGE OF COTTAGE GROVE ***NOTICE OF PUBLIC MEETING***

LIBRARY PLANNING COMMITTEE

Wednesday, February 5, 2020
6:30 p.m.

Municipal Services Building
210 Progress Drive

AGENDA

1) **Call Meeting to Order**

2) **Quorum and roll call**

3) **Public Appearances:** Public's opportunity to speak about any subject that is not a specific agenda item.

4) **Presentation**: Mark Ibach with South Central Library System (SCLS) and Tracy Herold with Dane County Library Service (DCLS) with information on possible costs of operating and building a library and discussion regarding features in libraries.

5) **Old Business:**
   a. Little Free Libraries: Facebook and Website Posts, Responses, and Parks Map

6) **New Business.**

7) **Approve minutes:**
   a. January 13, 2020, Library Planning Committee.
   1-13-20 Library Planning Committee Minutes.docx

8) **Friends of Cottage Grove Library Report:**
   a. Monthly meetings
   b. Activities

9) **Set tentative date for next meeting**: Wednesday, March 4, 2020, at 4:30 p.m. at Madison Community Foundation, 111 N. Fairchild Street, Suite 260, Madison, and then Madison Public Library, 201 W. Mifflin Street, in Madison after the presentation at Madison Community Foundation.

10) **Future Agenda items**

11) **Adjournment**

Notice:
1. Persons needing special accommodations should call 839-4704 at least 24 hours prior to the meeting.
2. It is possible that members of and possibly a quorum of members of other governmental bodies may be in attendance at the above stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.
3. Any item on the agenda is subject to final action.

VILLAGE OF COTTAGE GROVE *NOTICE OF PUBLIC MEETING*

LIBRARY PLANNING COMMITTEE

Monday, January 13, 2020
6:30 p.m.

Municipal Services Building
210 Progress Drive

AGENDA: - DRAFT MEETING MINUTES by Anne Schoenemann.

1) Call Meeting to Order by Melissa Ratcliff at 6:30 pm

2) Quorum and roll call:
Present: Tiffany Haas, Cindi Kelm-Nelson, Melissa Ratcliff, Anne Schoenemann.
Absent: David Peterson (excused)

3) Public Appearances: Public's opportunity to speak about any subject that is not a specific agenda item. None

4) Presentation: Michelle Roach with Promote Local regarding communication and outreach.

a. Michelle Roach is a member of the CG Chamber of Commerce and owns Promote Local, a communication and outreach company for nonprofits. Her team supports messaging and building a movement. Some current clients are connected to organizations that support people with disabilities. Michelle's work connects nicely with desires of Friends and LPC - raise awareness, build community involvement, build social media, grow strong organizations, surveying, educating leaders and influencers, and run large conferences. Michelle sees this initiative as more than building a library but as a way to enrich lives in CG and create the foundation, via the library, to build the economy and wellbeing of our community. Friends approved hiring Promote Local on a project by project basis for a year.
b. Communication and Outreach Planning - create content through print, digital and video.
c. Create and disseminate survey (physical and digital) with smart data implementation plus if need be mailers or by phone and face to face canvassing. LPC will determine the level of community support for building a library. Face to Face focus groups are led by specific questions to understand needs and wants of the community.
d. Create database - collect and maintain contact lists.
e. Education - facilitate mission, vision, values; communication and outreach workshop (measurable goals, timeline, develop leadership)
f. Promote Local can also support capital campaign and a 5 year plan.

5) Old Business:
a. Discuss and Consider forming a subcommittee regarding outreach (Tabled at

12/4/19 meeting). Tiffany Haas made the motion to take the topic off the table, second by Anne Schoenemann. Motion passed 4-0. Friends and Promote Local will be heading the outreach process. Cindi Kelm-Nelson made the motion to not create a subcommittee on outreach at this time, second by Tiffany Haas. Motion passed 4-0

b. Discuss Free Little Libraries in Village of Cottage Grove.

Memo re Free Little Libraries.docx Memo in packet regarding request to collect information and create a map of free little library boxes in the Village of Cottage Grove. Cindi Kelm-Nelsom made a motion to ask the Village Board to post memo to Facebook for one month asking our community for addresses of Free Little Libraries in our community using the sample language in the Memo. Tiffany Haas second. Motion Passed 4-0.

6) New Business:

Discuss and consider working with Promote Local. Melissa reached out to UW extension per LPC's previous request and UW is booked until June to start a survey. As Promote Local performs surveys and other types of communication and outreach, Anne Schoenemann made the motion to work with Promote Local on selected projects around communication and outreach. She also noted that the Friends of the CG Community Library, Inc. would be paying for services. Motion second by Tiffany Haas. Motion passed 4-0.

7) Approve minutes:

a. December 4th, 2019, Library Planning Committee. Cindi Kelm-Nelson made a motion to approve the minutes from December 4, 2019, meeting, second by Tiffany Haas. Motion passed 4-0. 12-4-19 Library Planning Committee Minutes-Draft.docx

8) Friends of Cottage Grove Library Report:

a. Monthly meetings - December 12, 2019, and January 9, 2020. At the December 12, 2019, meeting, they discussed they participated in the Holiday parade, updated their membership form, discussed creating a Facebook page, attached banners to sign on land. At the January 9, 2020, meeting, they discussed creating contact and donor database, setting up committees, developing monthly activity list, voted to hire Promote Local on a project by project basis for one year, dialogue about mission, vision and values of Friends: Advocacy, Awareness and Community Involvement. In the local newspaper, there were two recent articles regarding the new Library Planning Committee and Melissa Ratcliff and Dick Behling wrote letters to the editor. There were also articles about the Bookmobile sites and times they are in Cottage Grove as well as information about the Monona Public Library fundraiser - Loud in the Library.

b. Activities:

i. Annual meeting Feb 13th, 6-8 at Monona State Bank. Light Refreshments.
ii. Loud in the Library Jan. 25th at Monona Library 7-11 pm Tickets $25
iii. Pinney Gala Feb. 29, 2020, Tickets $175, 6-10pm
iii. Book Club meets Feb. 12, at 1855 Saloon, 7-8:30pm, Wuthering Heights

9) **Next meeting**: Wednesday, February 5, 2020, at 6:30 p.m. at Municipal Building, 210 Progress Drive, Cottage Grove.

10) Future Agenda items:

a) Develop timeline with Friends and Promote Local;

b) Madison Community Foundation has a great powerpoint on libraries in the 21st century. March 4th go to MCF for a powerpoint presentation then tour Madison Central Library;

c) Melissa Ratcliff will invite Mark Ibach from SCLS to share current library data to add to letter of intent for DPI;

d) Tiffany Haas has spoken with school librarians in Cottage Grove who are very excited to get a library here as it would help them in teaching children and they had provided her with several research articles indicating all the benefits of having a library in a community as a library helps with services for families, children, and seniors, and it supports building healthy communities. LPC members indicated they would like to hear from school librarians regarding their experiences and information about our community and would work on setting it up for them to come to the April LPC meeting.

e) Create list of people to interview that talk about library needs and wishes.

f) Additional people/companies to reach out to

11) Adjournment: Cindi Kelm-Nelson made a motion to adjourn at 7:40 p.m., Tiffany Haas second. Motion passed 4-0.

Notice:

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2. It is possible that members of and possibly a quorum of members of other governmental bodies may be in attendance at the above stated meeting to gather information, no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.
3. Any item on the agenda is subject to final action.

Village of Cottage Grove Notice of Public Meeting

COMMUNITY DEVELOPMENT AUTHORITY

Monday, February 10, 2020 5:30 p.m. Village Hall
221 E Cottage Grove Rd.

1. Call to order

2. Determination of quorum and that the agenda was properly posted.

3. PUBLIC APPEARANCES- Public's opportunity to speak about any subject that is not a specific agenda item.

4. Discuss and consider approval of minutes of the January 13, 2020 CDA meeting.
   Documents: 1-13-2020 CDA MINUTES.PDF

5. Discuss marketing project.
   Documents: CDA_MARKETING_2020-02-10.PDF

6. Discuss and consider participating in the CGI Community Video Program.
   Documents:

   1. CDA_CGIVIDEO_2020-02-03.PDF
   2. COTTAGE GROVE, WI AGREEMENT.PDF

7. Discuss and consider advertising in the Dane Buy Local Guide.
   Documents: CDA_DANEBUYLOCALAD_2020-02-03.PDF

8. Future agenda items

9. Adjournment

This agenda has been prepared by Staff and approved by the Chair of the Community Development Authority for use at the meeting as listed above. Any item on the agenda is subject to final action. Notice: Persons needing special accommodations should call 608-839-4704 at least 24 hours prior to the meeting. It is possible that members of and possibly a quorum of members of other governmental bodies may be in attendance at the above stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

VILLAGE OF COTTAGE GROVE *NOTICE OF PUBLIC MEETING*

UTILITY COMMISSION

Wednesday, February 12, 2020 **5:15 PM** **Municipal Services Building**
210 Progress Drive

AGENDA

1) **Call Meeting to Order**
2) **Quorum and roll call**
3) **Public Appearances** – Public's opportunity to speak about any subject that is not a specific agenda item.
4) **Old Business**
   a. Update on request by property owners to build over sanitary sewer easement.
   b. Update on water and sewer extension along Vilas Rd.
5) **New Business**
   a. Discuss and consider waiving late payment charges to water/sewer accounts.
6) **Engineer's report.**
7) **Director's report.**
8) **Approve vouchers for payment.**
9) **Approve the minutes of the December 11, 2019 Utility Commission meeting.**
10) **Set date for next meeting.**
11) **Future Agenda Items**
12) **Reconvene into open session and possible consideration of closed session items.**
13) **Adjournment**

Notice:

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ITEM 5a

Report Criteria:

Include active customers

Age using days

Customer.Customer Number = 237500,238000,238500,238600,238700,239000,239300,239500,239600,239700,239800,239900

Customer Number	Balance	Current	30 Days	60 Days	90 Days	Msg	Final Bill Date
2375.00	1.33	1.33	.00	.00	.00	None	
2380.00	1.50	1.50	.00	.00	.00	None	
2385.00	2.69	2.69	.00	.00	.00	None	
2386.00	.24	.24	.00	.00	.00	None	
2387.00	513.87	513.87	.00	.00	.00	None	
2390.00	19.53	19.53	.00	.00	.00	None	
2393.00	3.15	3.15	.00	.00	.00	None	
2395.00	12.44	12.44	.00	.00	.00	None	
2396.00	4.85	4.85	.00	.00	.00	None	
2397.00	13.75	13.75	.00	.00	.00	None	
2398.00	2.40	2.40	.00	.00	.00	None	
2399.00	8.27	8.27	.00	.00	.00	None	
Grand Totals:							
	584.02	584.02	.00	.00	.00		

ITEM 6

Engineer's Report | A Review of Projects in the Community

Village of Cottage Grove, WI

PREPARED BY: Kevin Lord PE/PLS
klord@msa-ps.com

DATE: February 2020 Report

BUSS ROAD / COTTAGE GROVE ROAD INTERSECTION PLAN – Kevin Lord to contact land owner's to prepare the improved geometry plans for the intersection. Discuss watermain extension within the project.

5TH ADDITION TO WESTLAWN ESTATES – Sanitary utility construction is ongoing. MSA has provided a review of the lift station documents to the Developer.

COTTAGE GROVE COMMONS – Preconstruction meeting held and public construction to begin the end of February beginning with utilities.

VILAS ROAD SEWER AND WATER – The soils report was completed and nothing out of the ordinary was noted. MSA completed the survey of the area and discussed alignments of the path to utilize the existing gravel path and work with the culvert extension along with minimizing wetland impacts. Preliminary plans have been completed and developing a bidding schedule.

GLOBAL INFORMATION SYSTEM – MSA is near completion of the structure measurements of the sanitary and storm system for mapping and capacity calculations. MSA is working on the mapping in order to verify the information from the field. We ordered flow meters to install in key sanitary sewer locations to determine the existing flows in Village interceptor sewers. These work items will help determine the level of development whether in the west or north that trigger the need for the farm interceptor.

GASTON ROAD HOOKUP EXTENSION – MSA is working with staff on determining the feasibility of extending water and sewer for a private hookup within the Town of Cottage Grove.

ITEM 7

Village of Cottage Grove

Department of Public Works

Director's Monthly Report to the Utility Commission

February 12th, 2020

AMI

- Big steps! Kristen can now do (most) meter reads at her computer.
- Still have some cleanup of information that requires field work on our end.
- Core and Main will be providing training on software in the coming weeks/months.
- Hope to do the 1st quarter reads utilizing only AMI, on track as of now.

Well Maintenance Plan

- Well 3 is planned to pull, inspect and maintain in 2020.
- Met with contractor to discuss & talk about generator options.

PSC Report

- Worked with Baker Tilly on audit and compiling information for PSC report.

Lead & Copper

- 2020 is another year of Lead & Copper testing (every 3 years).
- Additional DNR requirements; visual verification of water line material-want it by end of February.
- Letters were sent to all monitoring sites & as of this writing I've been in and verified eleven with photos to document (all copper lines).

UCMR4

- We were randomly selected as a "small system" to conduct additional testing this year.
- Kits and testing are paid for by EPA.
- We will be collecting our first round (of 2) in the coming weeks.

Work w/ MSA

- Met with Kevin & James of MSA to get on the same page with ongoing/coming projects.
- Plan to look at and update our construction specs.
- Water/Sewer extension along Vilas progressing; soil samples complete.

ITEM 8

Report Criteria:
Detail report.
Invoices with totals above $0.00 included.
Paid and unpaid invoices included.
[Report].GL Account and Title = "60000000000"-"60199999999"

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
600-16200								
5239	INTEGRATED SECURITY SOLU	244236	2020 ALARM MONITORING - MS	12/17/2019	47.74	47.74	12/17/2019	
111	POSTMASTER	111-121719	FIRST CLASS PRESORT PERMI	12/17/2019	117.50	117.50	12/17/2019	
Total 600-16200:					165.24	165.24		
600-21100								
4995	EHLERS & ASSOCIATES INC	81765	2019 FINANCIAL MANAGEMENT	01/21/2020	560.00	560.00	01/21/2020	
Total 600-21100:					560.00	560.00		
600-34600								
30	CARD SERVICE CENTER	30-012120PW	MODEM FOR AMI SYSTEM	01/21/2020	749.02	749.02	01/21/2020	
1463	CORE & MAIN LP	L254758	AMI SYSTEM ANTENNA & INSTA	01/21/2020	10,000.00	10,000.00	01/21/2020	
5592	ROBERT J NICKLES INC	4729	METERS - AMI WORK AT WATE	12/17/2019	761.42	761.42	12/17/2019	
6525	WAVE COMMUNICATIONS INC	219206	AMI	02/04/2020	795.00	795.00	02/04/2020	
Total 600-34600:					12,305.44	12,305.44		
600-60600-340								
937	GROSKREUTZ, MARTY	937-012120	SAFETY BOOTS ALLOWANCE	01/21/2020	25.00	25.00	01/21/2020	
23	NORTHERN BATTERY	1835724	SCADA BACKUP BATTERIES	12/17/2019	83.95	83.95	12/17/2019	
Total 600-60600-340:					108.95	108.95		
600-60605-240								
294	LW ALLEN LLC	101469	EQUIPMENT AND SERVICES FO	02/04/2020	4,935.00	4,935.00	02/04/2020	
Total 600-60605-240:					4,935.00	4,935.00		
600-60620-221								
31	ALLIANT ENERGY/WP&L	31-012120	9829150000 1000 DAMASCUS T	01/21/2020	160.07	160.07	01/21/2020	
31	ALLIANT ENERGY/WP&L	31-012120	7541940000 704 N MAIN ST WEL	01/21/2020	1,019.39	1,019.39	01/21/2020	
31	ALLIANT ENERGY/WP&L	31-012120	6101720000 4720 GASTON CIR	01/21/2020	208.00	208.00	01/21/2020	
31	ALLIANT ENERGY/WP&L	31-012120	3143950000 HWY N TOWER	01/21/2020	82.80	82.80	01/21/2020	
31	ALLIANT ENERGY/WP&L	31-012120	3917900000 220 GROVE ST	01/21/2020	20.32	20.32	01/21/2020	
31	ALLIANT ENERGY/WP&L	31-012120	1670310000 1507 LANDMARK D	01/21/2020	2,177.57	2,177.57	01/21/2020	
31	ALLIANT ENERGY/WP&L	31-012120	1960850000 DONNA ST WELL #	01/21/2020	1,363.35	1,363.35	01/21/2020	
31	ALLIANT ENERGY/WP&L	31-012120	2320700000 704 N MAIN ST WEL	01/21/2020	51.05	51.05	01/21/2020	
31	ALLIANT ENERGY/WP&L	31-123119	9829150000 - 1000 DAMASCUS	12/31/2019	152.51	152.51	12/31/2019	
31	ALLIANT ENERGY/WP&L	31-123119	7541940000 - 704 N MAIN ST W	12/31/2019	901.61	901.61	12/31/2019	
31	ALLIANT ENERGY/WP&L	31-123119	6101720000 4720 GASTON CIR	12/31/2019	186.16	186.16	12/31/2019	
31	ALLIANT ENERGY/WP&L	31-123119	3143950000 HWY N TOWER	12/31/2019	84.20	84.20	12/31/2019	
31	ALLIANT ENERGY/WP&L	31-123119	3917900000 - 220 GROVE ST	12/31/2019	20.81	20.81	12/31/2019	
31	ALLIANT ENERGY/WP&L	31-123119	1670310000 - 1507 LANDMARK	12/31/2019	2,135.66	2,135.66	12/31/2019	
31	ALLIANT ENERGY/WP&L	31-123119	1960850000 DONNA ST WELL #	12/31/2019	1,646.37	1,646.37	12/31/2019	
31	ALLIANT ENERGY/WP&L	31-123119	232070000 - 704 N MAIN ST WE	12/31/2019	47.14	47.14	12/31/2019	
189	COTTAGE GROVE WATER & SE	189-010720	10107.01 200 PROGRESS DRIV	01/07/2020	11.25	11.25	01/07/2020	
189	COTTAGE GROVE WATER & SE	189-010720	10110.02 220 PROGRESS DRIV	01/07/2020	9.55	9.55	01/07/2020	
189	COTTAGE GROVE WATER & SE	189-010720	10105.01 200 PROGRESS DRIV	01/07/2020	658.28	658.28	01/07/2020	
189	COTTAGE GROVE WATER & SE	189-010720	10105.01 200 PROGRESS DRIV	01/07/2020	58.08	58.08	01/07/2020	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total 600-60620-221:					10,994.17	10,994.17		
600-60630-210								
104	STATE LABORATORY OF HYGIE	616869	FLUORIDE	12/17/2019	26.00	26.00	12/17/2019	
150	USA BLUE BOOK	076647	DPD DISPENSER (3)	12/17/2019	65.25	65.25	12/17/2019	
6373	WI STATE LABORATORY OF HY	620855	FLUORIDE	01/21/2020	26.00	26.00	01/21/2020	
Total 600-60630-210:					117.25	117.25		
600-60630-340								
6121	HAWKINS INC	4642819	AZONE 15 AND HYDROFLUOSIL	01/21/2020	897.55	897.55	01/21/2020	
294	LW ALLEN LLC	101469	EQUIPMENT AND SERVICES FO	02/04/2020	4,935.00	4,935.00	02/04/2020	
Total 600-60630-340:					5,832.55	5,832.55		
600-60650-340								
6018	CORRPRO COMPANIES INC	588791	ANNUAL CATHODIC INSPECTIO	02/04/2020	2,640.00	2,640.00	02/04/2020	
Total 600-60650-340:					2,640.00	2,640.00		
600-60651-340								
1463	CORE & MAIN LP	L532680	LOCATOR (REPLACEMENT FOR	12/17/2019	1,050.00	1,050.00	12/17/2019	
294	LW ALLEN LLC	101469	PRV PROGRAM FOR PRESSUR	02/04/2020	4,160.00	4,160.00	02/04/2020	
99	MSA PROFESSIONAL SERVICE	99-010720	WATER UTILITY - GIS MAPPING	01/07/2020	3,794.54	3,794.54	01/07/2020	
99	MSA PROFESSIONAL SERVICE	99-123119	WATER UTILITY - GIS MAPPING	12/31/2019	1,177.70	1,177.70	12/31/2019	
Total 600-60651-340:					10,182.24	10,182.24		
600-60652-340								
1463	CORE & MAIN LP	L532680	LOCATOR (REPLACEMENT FOR	12/17/2019	1,050.00	1,050.00	12/17/2019	
99	MSA PROFESSIONAL SERVICE	99-010720	WATER UTILITY - GIS MAPPING	01/07/2020	632.42	632.42	01/07/2020	
99	MSA PROFESSIONAL SERVICE	99-123119	WATER UTILITY - GIS MAPPING	12/31/2019	196.28	196.28	12/31/2019	
1953	USELMAN PLUMBING LLC	1255	REPIPE METER HORN @ 706B	01/21/2020	132.00	132.00	01/21/2020	
Total 600-60652-340:					2,010.70	2,010.70		
600-60653-340								
99	MSA PROFESSIONAL SERVICE	99-010720	WATER UTILITY - GIS MAPPING	01/07/2020	252.97	252.97	01/07/2020	
99	MSA PROFESSIONAL SERVICE	99-123119	WATER UTILITY - GIS MAPPING	12/31/2019	78.51	78.51	12/31/2019	
Total 600-60653-340:					331.48	331.48		
600-60654-340								
99	MSA PROFESSIONAL SERVICE	99-010720	WATER UTILITY - GIS MAPPING	01/07/2020	379.45	379.45	01/07/2020	
99	MSA PROFESSIONAL SERVICE	99-123119	WATER UTILITY - GIS MAPPING	12/31/2019	117.77	117.77	12/31/2019	
Total 600-60654-340:					497.22	497.22		
600-60902-310								
933	LITHO SPECIALISTS	IS30262	LASER CHECKS	12/17/2019	39.80	39.80	12/17/2019	
Total 600-60902-310:					39.80	39.80		
600-60902-311								
6410	NEOFUNDS	INV57184656	METER RENTAL	12/17/2019	8.53	8.53	12/17/2019	
111	POSTMASTER	111-012120	POSTAGE - WATER & SEWER BI	02/04/2020	107.80	107.80	02/04/2020	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
111	POSTMASTER	111-122319	POSTAGE - WATER & SEWER BI	12/31/2019	7.84	7.84	12/31/2019	
111	POSTMASTER	111-123119	POSTAGE - 4TH QTR WATER &	01/07/2020	325.22	325.22	01/07/2020	
2678	WINTER, DEBRA	2678-123119	ADDITIONAL OUNCE POSTAGE	12/31/2019	3.00	3.00	12/31/2019	
	Total 600-60902-311:				452.39	452.39		
600-60902-340								
411	CIVIC SYSTEMS	CVC18949	SENSUS ANALYTICS INTEGRAT	02/04/2020	412.50	412.50	02/04/2020	
690	GENERAL CODE PUBLISHERS	PC0000031518	LASERFICHE CLOUD	01/21/2020	880.00	880.00	01/21/2020	
	Total 600-60902-340:				1,292.50	1,292.50		
600-60920-221								
31	ALLIANT ENERGY/WP&L	31-012120	0420288389 230 PROGRESS DR	01/21/2020	20.84	20.84	01/21/2020	
31	ALLIANT ENERGY/WP&L	31-012120	0470910000 240 PROGRESS DR	01/21/2020	33.05	33.05	01/21/2020	
31	ALLIANT ENERGY/WP&L	31-012120	8459260000 225 BONNIE RD	01/21/2020	83.16	83.16	01/21/2020	
31	ALLIANT ENERGY/WP&L	31-012120	7255110000 221 E COTTAGE GR	01/21/2020	98.27	98.27	01/21/2020	
31	ALLIANT ENERGY/WP&L	31-012120	5909800000 220 RPOGRESS DR	01/21/2020	26.98	26.98	01/21/2020	
31	ALLIANT ENERGY/WP&L	31-012120	1366250000 200 PROGRESS DR	01/21/2020	168.69	168.69	01/21/2020	
31	ALLIANT ENERGY/WP&L	31-123119	0420288389 - 230 PROGRESS D	12/31/2019	20.48	20.48	12/31/2019	
31	ALLIANT ENERGY/WP&L	31-123119	0470910000 - 240 PROGRESS D	12/31/2019	30.70	30.70	12/31/2019	
31	ALLIANT ENERGY/WP&L	31-123119	8469260000 - 225 BONNIE RD	12/31/2019	66.35	66.35	12/31/2019	
31	ALLIANT ENERGY/WP&L	31-123119	7255110000 - 221 E COTTAGE G	12/31/2019	99.37	99.37	12/31/2019	
31	ALLIANT ENERGY/WP&L	31-123119	5909800000 220 PROGRESS DR	12/31/2019	30.61	30.61	12/31/2019	
31	ALLIANT ENERGY/WP&L	31-123119	1366250000 - 200 PROGRESS D	12/31/2019	154.65	154.65	12/31/2019	
189	COTTAGE GROVE WATER & SE	189-010720	1805.00 POST OFFICE LIFT STA	01/07/2020	185.45	185.45	01/07/2020	
189	COTTAGE GROVE WATER & SE	189-010720	2360.00 LIONS SHELTER	01/07/2020	101.81	101.81	01/07/2020	
189	COTTAGE GROVE WATER & SE	189-010720	8990.01 PUBLIC WORKS BUILDI	01/07/2020	89.42	89.42	01/07/2020	
	Total 600-60920-221:				1,209.83	1,209.83		
600-60920-225								
2421	CHARTER COMMUNICATIONS	54194120619	INTERNET @ MUNICIPAL SERVI	12/17/2019	13.45	13.45	12/17/2019	
2421	CHARTER COMMUNICATIONS	57023010120	BUSINESS TV @ MUNICIPAL SE	01/21/2020	2.69	2.69	01/21/2020	
2421	CHARTER COMMUNICATIONS	57023120119	BUSINESS TV @ MUNICIPAL SE	12/17/2019	2.70	2.70	12/17/2019	
2421	CHARTER COMMUNICATIONS	58542011020	PHONE @ MUNICIPAL SERVICE	01/21/2020	14.83	14.83	01/21/2020	
2421	CHARTER COMMUNICATIONS	58542121019	PHONE @ MUNICIPAL SERVICE	12/31/2019	15.53	15.53	12/31/2019	
3912	FRONTIER	3912-020420	608-839-4698 VILLAGE HALL FA	02/04/2020	13.99	13.99	02/04/2020	
594	US CELLULAR	342915038	CELL PHONE CHARGES - PUBL	12/17/2019	29.92	29.92	12/17/2019	
594	US CELLULAR	342915038	TABLET DATA CHARGES	12/17/2019	45.74	45.74	12/17/2019	
594	US CELLULAR	348205781	CELL PHONE CHARGES - PUBL	01/21/2020	28.11	28.11	01/21/2020	
594	US CELLULAR	348205781	TABLET DATA CHARGES	01/21/2020	45.74	45.74	01/21/2020	
	Total 600-60920-225:				212.70	212.70		
600-60920-320								
1512	APWA	1512-010720	MEMBERSHIP RENEWAL - JJ LA	01/07/2020	126.67	126.67	01/07/2020	
6495	BALLWEG, MATTHEW	6495-121719	CDL PERMIT	12/17/2019	6.12	6.12	12/17/2019	
6458	WISCONSIN RURAL WATER AS	S3751	SYSTEM MEMBERSHIP RENEW	12/17/2019	260.00	260.00	12/17/2019	
	Total 600-60920-320:				392.79	392.79		
600-60920-330								
30	CARD SERVICE CENTER	30-012120PW	EXCEL CLASS - JJ AND KRISTE	01/21/2020	36.27	36.27	01/21/2020	
30	CARD SERVICE CENTER	30-121719PW	HOTEL - JJ LARSON APWA FALL	12/17/2019	33.32	33.32	12/17/2019	
6465	KIENBAUM, JACOB	6465-020420	LUNCH FOR KIENBAUM & BALL	02/04/2020	2.76	2.76	02/04/2020	
6502	MORAINE PARK TECHNICAL CO	N00172328	DNR LICENSE CLASS- BALLWE	12/31/2019	114.23	114.23	12/31/2019	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
6502	MORAINE PARK TECHNICAL CO	N00448690	DNR LICENSE CLASS - KIENBA	12/31/2019	114.22	114.22	12/31/2019	
Total 600-60920-330:					300.80	300.80		
600-60920-340								
1462	ALSCO	IMIL15115511	MATS AT MUNICIPAL SERVICES	12/17/2019	10.11	10.11	12/17/2019	
1462	ALSCO	IMIL1513092	MATS AT MUNICIPAL SERVICES	12/17/2019	10.11	10.11	12/17/2019	
1462	ALSCO	IMIL1513093	MATS & UNIFORMS	12/17/2019	12.96	12.96	12/17/2019	
1462	ALSCO	IMIL1513094	MATS AT VILLAGE HALL	12/17/2019	7.56	7.56	12/17/2019	
1462	ALSCO	IMIL1515512	MATS & UNIFORMS	12/17/2019	13.31	13.31	12/17/2019	
1462	ALSCO	IMIL1515513	MATS AT VILLAGE HALL	12/17/2019	7.56	7.56	12/17/2019	
1462	ALSCO	IMIL1517912	MATS AT MUNICIPAL SERVICES	12/31/2019	10.11	10.11	12/31/2019	
1462	ALSCO	IMIL1517913	MATS & UNIFORMS	12/31/2019	12.96	12.96	12/31/2019	
1462	ALSCO	IMIL1517914	MATS AT VILLAGE HALL	12/31/2019	7.56	7.56	12/31/2019	
1462	ALSCO	IMIL1520314	MATS AT MUNICIPAL SERVICES	12/31/2019	10.11	10.11	12/31/2019	
1462	ALSCO	IMIL1520315	MATS & UNIFORMS	12/31/2019	40.88	40.88	12/31/2019	
1462	ALSCO	IMIL1520316	MATS AT VILLAGE HALL	12/31/2019	7.56	7.56	12/31/2019	
1462	ALSCO	IMIL1522746	MATS AT MUNICIPAL SERVICES	01/07/2020	11.12	11.12	01/07/2020	
1462	ALSCO	IMIL1522747	MATS & UNIFORMS	01/07/2020	18.21	18.21	01/07/2020	
1462	ALSCO	IMIL1522748	MATS AT VILLAGE HALL	01/07/2020	7.80	7.80	01/07/2020	
1462	ALSCO	IMIL1525202	MATS AT MUNICIPAL SERVICES	01/21/2020	10.71	10.71	01/21/2020	
1462	ALSCO	IMIL1525203	MATS & UNIFORMS	01/21/2020	12.41	12.41	01/21/2020	
1462	ALSCO	IMIL1525204	MATS AT VILLAGE HALL	01/21/2020	7.80	7.80	01/21/2020	
1462	ALSCO	IMIL1527379	MATS & UNIFORMS	01/21/2020	12.41	12.41	01/21/2020	
1462	ALSCO	IMIL1527678	MATS AT MUNICIPAL SERVICES	01/21/2020	10.71	10.71	01/21/2020	
1462	ALSCO	IMIL1527680	MATS AT VILLAGE HALL	01/21/2020	7.80	7.80	01/21/2020	
1462	ALSCO	IMIL1530127	MATS AT MUNICIPAL SERVICES	02/04/2020	10.71	10.71	02/04/2020	
1462	ALSCO	IMIL1530128	MATS & UNIFORMS	02/04/2020	12.41	12.41	02/04/2020	
1462	ALSCO	IMIL1530129	MATS AT VILLAGE HALL	02/04/2020	7.80	7.80	02/04/2020	
1462	ALSCO	IMIL1532545	MATS AT MUNICIPAL SERVICES	02/04/2020	10.71	10.71	02/04/2020	
1462	ALSCO	IMIL1532546	MATS & UNIFORMS	02/04/2020	12.41	12.41	02/04/2020	
1462	ALSCO	IMIL1532547	MATS AT VILLAGE HALL	02/04/2020	7.80	7.80	02/04/2020	
30	CARD SERVICE CENTER	30-012120PR	KEYBOARD REPLACEMENT- K	01/21/2020	8.50	8.50	01/21/2020	
30	CARD SERVICE CENTER	30-121719PW	PW ENVELOPES	12/17/2019	63.26	63.26	12/17/2019	
30	CARD SERVICE CENTER	30-121719PW	OFFICE SUPPLIES	12/17/2019	64.33	64.33	12/17/2019	
2421	CHARTER COMMUNICATIONS	17282010520	MONTHLY BASIC BUSINESS TV	01/21/2020	32.13	32.13	01/21/2020	
2421	CHARTER COMMUNICATIONS	17282120519	MONTHLY BASIC BUSINESS TV	12/17/2019	32.13	32.13	12/17/2019	
2421	CHARTER COMMUNICATIONS	73715010520	MONTHLY PHONE CHARGE VH	01/21/2020	28.26	28.26	01/21/2020	
2421	CHARTER COMMUNICATIONS	73715120519	MONTHLY PHONE CHARGE VH	12/17/2019	28.26	28.26	12/17/2019	
930	COMPUTER MAGIC INC	4710	SERVICE AGREEMENT - COTTA	12/17/2019	187.39	187.39	12/17/2019	
930	COMPUTER MAGIC INC	4761	SERVICE AGREEMENT - COTTA	01/07/2020	187.39	187.39	01/07/2020	
930	COMPUTER MAGIC INC	4794	PW COMPUTER UPGRADES	01/21/2020	669.87	669.87	01/21/2020	
626	DIGGERS HOTLINE INC	191 1 13551	DUPLICATE/COPY EMAILS & PR	12/17/2019	268.80	268.80	12/17/2019	
626	DIGGERS HOTLINE INC	191 2 13551	DUPLICATE/COPY EMAILS & PR	01/21/2020	40.95	40.95	01/21/2020	
5	GFC LEASING CO	I00551711	LEASE #M107469 & M111367 - 1	12/17/2019	55.25	55.25	12/17/2019	
5	GFC LEASING CO	I00557431	LEASE #M107469 & M111367 - 1/	01/07/2020	55.25	55.25	01/07/2020	
212	GORDON FLESCH CO	IN12807721	CONTRACT COPY CHARGES - 1	12/31/2019	18.08	18.08	12/31/2019	
212	GORDON FLESCH CO	IN12834169	CONTRACT COPY CHARGES -	02/04/2020	15.69	15.69	02/04/2020	
142	GRAINGER	9389400525	SHOP TOWELS	01/21/2020	2.83	2.83	01/21/2020	
236	INSTY PRINTS	215493	2 PART CARBONLESS WATER &	12/31/2019	34.05	34.05	12/31/2019	
5545	MIDWEST TOXICOLOGY SERVI	382559	ANNUAL DOT CONSORTIUM AD	01/21/2020	23.00	23.00	01/21/2020	
12	QUILL CORP	3048037	LEGAL PADS, GLUE STICKS, CA	12/17/2019	6.47	6.47	12/17/2019	
12	QUILL CORP	3386868	PARTITION FOLDERS	01/07/2020	20.60	20.60	01/07/2020	
12	QUILL CORP	3701228	COPY PAPER, BINDER CLIPS, 2	01/21/2020	30.80	30.80	01/21/2020	
12	QUILL CORP	414590	GARBAGE CAN LINERS	02/04/2020	8.00	8.00	02/04/2020	
12	QUILL CORP	4148542	PAPER TOWELS AND TOILET P	02/04/2020	27.19	27.19	02/04/2020	
6176	SSM HEALTH MEDICAL GROUP	2610512	NEW HIRE ADULT VACCINATIO	12/17/2019	16.80	16.80	12/17/2019	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
4987	TOTAL WATER TREATMENT SY	835324	BOTTLED WATER - NOVEMBE	12/17/2019	3.20	3.20	12/17/2019	
4987	TOTAL WATER TREATMENT SY	839922	BOTTLED WATER - JANUARY 2	01/07/2020	4.40	4.40	01/07/2020	
	Total 600-60920-340:				2,244.48	2,244.48		
600-60923-125								
2609	HACKEL, MICHAEL	2609-020420	CITIZENS PER DIAM FOR UTILI	02/04/2020	62.50	62.50	02/04/2020	
5095	HALVERSON, BRUCE	5095-020420	CITIZEN PER DIEM FOR UTILIT	02/04/2020	50.00	50.00	02/04/2020	
2898	ROGERS, CHARLES	2898-020420	CITIZEN PER DIEM FOR UTILIT	02/04/2020	62.50	62.50	02/04/2020	
6367	WILLIAMS, JOANNA	6367-020420	CITIZENS PER DIEM FOR UTILI	02/04/2020	50.00	50.00	02/04/2020	
	Total 600-60923-125:				225.00	225.00		
600-60923-210								
206	BOUSHEA SEGALL & KLIMINSKI	10053	UTILITY - WATER	12/31/2019	128.00	128.00	12/31/2019	
411	CIVIC SYSTEMS	CVC18569	SEMI ANNUAL SOFTWARE SUP	01/07/2020	630.00	630.00	01/07/2020	
6454	HYDROCORP	0055185-IN	CROSS CONNECTION CONTRO	12/17/2019	1,147.00	1,147.00	12/17/2019	
6454	HYDROCORP	0055552-IN	CROSS CONNECTION CONTRO	01/21/2020	1,147.00	1,147.00	01/21/2020	
6454	HYDROCORP	0055928-IN	CROSS CONNECTION CONTRO	02/04/2020	1,147.00	1,147.00	02/04/2020	
99	MSA PROFESSIONAL SERVICE	99-010720	WATER UTILITY - WATER QUALI	01/07/2020	2,317.00	2,317.00	01/07/2020	
	Total 600-60923-210:				6,516.00	6,516.00		
600-60924-510								
1062	BAER INSURANCE SERVICES L	3355	QUARTERLY PREMIUM - 1ST Q	01/07/2020	1,880.02	1,880.02	01/07/2020	
1062	BAER INSURANCE SERVICES L	892	2019 BLANKET CRIME BONDS -	12/17/2019	117.63	117.63	12/17/2019	
	Total 600-60924-510:				1,997.65	1,997.65		
600-60925-511								
1062	BAER INSURANCE SERVICES L	3425	WORKERS COMP - 1ST QTR 20	01/21/2020	1,042.93	1,042.93	01/21/2020	
	Total 600-60925-511:				1,042.93	1,042.93		
600-60933-385								
3	LANDMARK SERVICES COOPE	3-020420PW	PW FUEL - DECEMBER 2019	02/04/2020	390.91	390.91	02/04/2020	
3	LANDMARK SERVICES COOPE	3-121719PW	PW FUEL - NOVEMBER 2019	12/17/2019	462.02	462.02	12/17/2019	
4458	O'REILLY AUTO PARTS	4331-324289	FUEL	01/21/2020	4.40	4.40	01/21/2020	
	Total 600-60933-385:				857.33	857.33		
600-60935-340								
2688	ACE HARDWARE OF COTTAGE	2688-020420	SHOP SUPPLIES	02/04/2020	34.23	34.23	02/04/2020	
2688	ACE HARDWARE OF COTTAGE	2688-020420	TUBE REFILL FOR TOILET TANK	02/04/2020	1.12	1.12	02/04/2020	
2688	ACE HARDWARE OF COTTAGE	2688-020420	PICTURE HANGERS - PD	02/04/2020	5.63	5.63	02/04/2020	
2688	ACE HARDWARE OF COTTAGE	2688-123119	SHOP SUPPLIES	12/31/2019	49.08	49.08	12/31/2019	
2688	ACE HARDWARE OF COTTAGE	2688-123119	DEHUMIDIFIER FILTERS	12/31/2019	100.92	100.92	12/31/2019	
2688	ACE HARDWARE OF COTTAGE	2688-123119	MAILBOX CLAMP	12/31/2019	.96	.96	12/31/2019	
754	BOBCAT OF MADISON INC	01-08431	BOBCAT BRUSH REPLACEMEN	01/21/2020	140.89	140.89	01/21/2020	
754	BOBCAT OF MADISON INC	01-81328	FILTERS AND HYD OIL	12/17/2019	29.76	29.76	12/17/2019	
754	BOBCAT OF MADISON INC	01-81329	FILTERS	12/17/2019	11.73	11.73	12/17/2019	
754	BOBCAT OF MADISON INC	01-82593	BOBCAT REPAIR PARTS	02/04/2020	37.73	37.73	02/04/2020	
181	BROOKS TRACTOR INC	S95448	FILLER CAP	01/21/2020	17.08	17.08	01/21/2020	
2	BURKE TRUCK & EQUIPMENT	25886	PLOW PARTS	12/17/2019	36.66	36.66	12/17/2019	
2	BURKE TRUCK & EQUIPMENT	25911	PLOW PARTS	12/17/2019	84.00	84.00	12/17/2019	
2	BURKE TRUCK & EQUIPMENT	26010	PLOW TRUCK PARTS	12/31/2019	34.26	34.26	12/31/2019	
2	BURKE TRUCK & EQUIPMENT	26013	PLOW TRUCK PARTS	12/31/2019	17.28	17.28	12/31/2019	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
2	BURKE TRUCK & EQUIPMENT	26022	PLOW TRUCK PARTS	12/31/2019	27.00	27.00	12/31/2019	
2	BURKE TRUCK & EQUIPMENT	26093	PLOW TRUCK PARTS	01/21/2020	1.04	1.04	01/21/2020	
2	BURKE TRUCK & EQUIPMENT	26114	PLOW TRUCK PARTS	01/21/2020	135.74	135.74	01/21/2020	
2	BURKE TRUCK & EQUIPMENT	26177	PLOW TRUCK PARTS	01/21/2020	61.30	61.30	01/21/2020	
2	BURKE TRUCK & EQUIPMENT	26181	PLOW TRUCK PARTS	01/21/2020	57.69	57.69	01/21/2020	
2	BURKE TRUCK & EQUIPMENT	26275	PLOW REPAIR PARTS	02/04/2020	27.62	27.62	02/04/2020	
2	BURKE TRUCK & EQUIPMENT	26278	PLOW REPAIR PARTS	02/04/2020	7.99	7.99	02/04/2020	
30	CARD SERVICE CENTER	30-012120PR	GAS CANS	01/21/2020	14.00	14.00	01/21/2020	
30	CARD SERVICE CENTER	30-012120PR	BATTERIES FOR EMERGENCY	01/21/2020	8.42	8.42	01/21/2020	
30	CARD SERVICE CENTER	30-012120PW	SHOP SUPPLIES - TOOLS	01/21/2020	51.84	51.84	01/21/2020	
30	CARD SERVICE CENTER	30-012120PW	SHOP SUPPLIES - TOOLS	01/21/2020	51.84	51.84	01/21/2020	
30	CARD SERVICE CENTER	30-012120PW	2- NOZZLES	01/21/2020	8.84	8.84	01/21/2020	
30	CARD SERVICE CENTER	30-121719PR	VILLAGE HALL MAILBOX	12/17/2019	45.50	45.50	12/17/2019	
30	CARD SERVICE CENTER	30-121719PW	PLOW TRUCK SIDE BOARDS	12/17/2019	20.38	20.38	12/17/2019	
30	CARD SERVICE CENTER	30-121719PW	SHOP TOOLS AND SUPPLIES	12/17/2019	79.80	79.80	12/17/2019	
6480	CINTAS	5015592108	FIRST AID KIT SUPPLIES - MSB	12/31/2019	.67	.67	12/31/2019	
6480	CINTAS	5015752680	FIRST AID KIT SUPPLIES - MSB	01/21/2020	4.25	4.25	01/21/2020	
5220	CRYSTAL CLEANERS INC	21961	CLEANING AT MSB - NOVEMBE	12/17/2019	36.40	36.40	12/17/2019	
5220	CRYSTAL CLEANERS INC	22046	CLEANING AT MSB - DECEMBE	02/04/2020	36.40	36.40	02/04/2020	
3912	FRONTIER	3912-012120	608-839-1603 FAX & SCADA SY	01/21/2020	55.52	55.52	01/21/2020	
3912	FRONTIER	3912-121719	608-839-1603 FAX & SCADA SY	12/17/2019	56.05	56.05	12/17/2019	
6528	GLASSWORKS OF WISCONSIN	77527	PICKUP WINDSHIELD REPAIR	02/04/2020	12.00	12.00	02/04/2020	
142	GRAINGER	9389400525	LIGHTS AT VILLAGE HALL	01/21/2020	13.65	13.65	01/21/2020	
142	GRAINGER	9390320324	LIGHTS AT VILLAGE HALL	01/21/2020	152.57	152.57	01/21/2020	
6500	HOMBURG, BRUCE	100	STRAW FOR DIRT DITCHES/RE	12/31/2019	36.67	36.67	12/31/2019	
191	KESSENICHS LTD	1310627	TOLIET PAPER	12/31/2019	16.08	16.08	12/31/2019	
4261	LAKESIDE INTERNATIONAL LLC	8194741P	PLOW TRUCK SNESOR REPLA	02/04/2020	17.98	17.98	02/04/2020	
167	NAPA AUTO PARTS	684480	OIL FILTERS	12/17/2019	13.27	13.27	12/17/2019	
167	NAPA AUTO PARTS	685616	SHOP SUPPLIES REFUND	01/21/2020	7.59-	7.59-	01/21/2020	
167	NAPA AUTO PARTS	685617	SHOP SUPPLIES	01/21/2020	9.98	9.98	01/21/2020	
167	NAPA AUTO PARTS	685635	SHOP SUPPLIES	01/21/2020	9.77	9.77	01/21/2020	
167	NAPA AUTO PARTS	685831	OIL DISPENSER	01/21/2020	6.25	6.25	01/21/2020	
4458	O'REILLY AUTO PARTS	4331-321538	SHOP SUPPLIES	12/17/2019	4.40	4.40	12/17/2019	
4458	O'REILLY AUTO PARTS	4331-324533	SHOP SUPPLIES	02/04/2020	2.20	2.20	02/04/2020	
4458	O'REILLY AUTO PARTS	4331-32537	SHOP SUPPLIES	02/04/2020	3.23	3.23	02/04/2020	
5711	OVERHEAD DOOR COMPANY	22741	MSB - DOOR AT FRONT DESK	01/21/2020	28.00	28.00	01/21/2020	
5711	OVERHEAD DOOR COMPANY	22743	MSB - GARAGE DOOR TO SHO	01/21/2020	61.73	61.73	01/21/2020	
5711	OVERHEAD DOOR COMPANY	22862	MSB - FRONT DESK DOOR REP	02/04/2020	68.04	68.04	02/04/2020	
2813	POMP'S TIRE SERVICE INC	80204520	1 TON TIRES	01/21/2020	166.70	166.70	01/21/2020	
2813	POMP'S TIRE SERVICE INC	80204931	TOOL CAT TIRES	01/21/2020	118.80	118.80	01/21/2020	
2813	POMP'S TIRE SERVICE INC	80205415	FLAT REPAIR 3/4 TON	01/21/2020	5.70	5.70	01/21/2020	
11	SUPERIOR CHEMICAL CORP	246719	SHOP SUPPLIES	12/17/2019	46.35	46.35	12/17/2019	
11	SUPERIOR CHEMICAL CORP	249912	SHOP SUPPLIES	01/21/2020	13.37	13.37	01/21/2020	
11	SUPERIOR CHEMICAL CORP	250802	FIRE BALL DEGREASER	02/04/2020	29.74	29.74	02/04/2020	
11	SUPERIOR CHEMICAL CORP	250947	SALT FOR VILLAGE HALL AND	02/04/2020	79.83	79.83	02/04/2020	
	Total 600-60935-340:				2,298.34	2,298.34		
601-16200								
5239	INTEGRATED SECURITY SOLU	244236	2020 ALARM MONITORING - MS	12/17/2019	47.73	47.73	12/17/2019	
111	POSTMASTER	111-121719	FIRST CLASS PRESORT PERMI	12/17/2019	117.50	117.50	12/17/2019	
	Total 601-16200:				165.23	165.23		
601-21100								
4995	EHLERS & ASSOCIATES INC	81765	2019 FINANCIAL MANAGEMENT	01/21/2020	560.00	560.00	01/21/2020	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total 601-21100:					560.00	560.00		
601-60821-221								
31	ALLIANT ENERGY/WP&L	31-012120	92046000000 COMMERCE PKW	01/21/2020	242.62	242.62	01/21/2020	
31	ALLIANT ENERGY/WP&L	31-012120	4153410000 110 S MAIN ST	01/21/2020	1,130.59	1,130.59	01/21/2020	
31	ALLIANT ENERGY/WP&L	31-012120	4668230000 TRILLIUM TRL LIFT	01/21/2020	63.18	63.18	01/21/2020	
31	ALLIANT ENERGY/WP&L	31-012120	5067730000 4195 VILAS RD LIFT	01/21/2020	2,117.76	2,117.76	01/21/2020	
31	ALLIANT ENERGY/WP&L	31-012120	2222530000 4135 VILAS RD LOT	01/21/2020	42.55	42.55	01/21/2020	
31	ALLIANT ENERGY/WP&L	31-123119	920460000 - COMMERCE PKWY	12/31/2019	239.84	239.84	12/31/2019	
31	ALLIANT ENERGY/WP&L	31-123119	4153410000 - 110 S MAIN ST	12/31/2019	1,148.51	1,148.51	12/31/2019	
31	ALLIANT ENERGY/WP&L	31-123119	4668230000 - TRILLIUM TRL LIF	12/31/2019	65.73	65.73	12/31/2019	
31	ALLIANT ENERGY/WP&L	31-123119	5067730000 - 4195 VILAS RD LIF	12/31/2019	2,125.91	2,125.91	12/31/2019	
31	ALLIANT ENERGY/WP&L	31-123119	2222530000 - 4195 VILAS RD LO	12/31/2019	42.64	42.64	12/31/2019	
189	COTTAGE GROVE WATER & SE	189-010720	10115.02 230 PROGRESS DRIV	01/07/2020	44.98	44.98	01/07/2020	
189	COTTAGE GROVE WATER & SE	189-010720	10115.02 230 PROGRESS DRIV	01/07/2020	509.79	509.79	01/07/2020	
189	COTTAGE GROVE WATER & SE	189-010720	10115.02 230 PROGRESS DRIV	01/07/2020	44.98	44.98	01/07/2020	
189	COTTAGE GROVE WATER & SE	189-010720	10107.01 200 PROGRESS DRIV	01/07/2020	127.50	127.50	01/07/2020	
Total 601-60821-221:					7,946.58	7,946.58		
601-60822-222								
37	MADISON METRO SEWERAGE	IN000015848	QUARTER 4/2019 - SEWER SER	02/04/2020	168,362.84	168,362.84	02/04/2020	
Total 601-60822-222:					168,362.84	168,362.84		
601-60827-340								
2688	ACE HARDWARE OF COTTAGE	2688-123119	SEWER MARKER - VILAS HOPE	12/31/2019	5.14	5.14	12/31/2019	
937	GROSKREUTZ, MARTY	937-012120	SAFETY BOOTS ALLOWANCE	01/21/2020	25.00	25.00	01/21/2020	
99	MSA PROFESSIONAL SERVICE	99-010720	SEWER UTILITY - GIS MAPPING	01/07/2020	1,264.85	1,264.85	01/07/2020	
99	MSA PROFESSIONAL SERVICE	99-123119	SEWER UTILITY - GIS MAPPING	12/31/2019	392.57	392.57	12/31/2019	
11	SUPERIOR CHEMICAL CORP	249912	LIFT STATION DEGREASER	01/21/2020	1,025.45	1,025.45	01/21/2020	
Total 601-60827-340:					2,713.01	2,713.01		
601-60828-385								
3	LANDMARK SERVICES COOPE	3-020420PW	PW FUEL - DECEMBER 2019	02/04/2020	390.91	390.91	02/04/2020	
3	LANDMARK SERVICES COOPE	3-121719PW	PW FUEL - NOVEMBER 2019	12/17/2019	462.03	462.03	12/17/2019	
4458	O'REILLY AUTO PARTS	4331-324289	FUEL	01/21/2020	4.39	4.39	01/21/2020	
Total 601-60828-385:					857.33	857.33		
601-60831-240								
99	MSA PROFESSIONAL SERVICE	99-010720	SEWER UTILITY - GIS MAPPING	01/07/2020	3,794.54	3,794.54	01/07/2020	
99	MSA PROFESSIONAL SERVICE	99-123119	SEWER UTILITY - GIS MAPPING	12/31/2019	1,177.70	1,177.70	12/31/2019	
Total 601-60831-240:					4,972.24	4,972.24		
601-60831-340								
1463	CORE & MAIN LP	L532680	LOCATOR (REPLACEMENT FOR	12/17/2019	350.00	350.00	12/17/2019	
142	GRAINGER	9392604980	GREEN MARKING FLAGS (2)	01/21/2020	25.60	25.60	01/21/2020	
150	USA BLUE BOOK	076647	MARKING POST - GREEN (20)	12/17/2019	436.40	436.40	12/17/2019	
Total 601-60831-340:					812.00	812.00		
601-60831-350								
99	MSA PROFESSIONAL SERVICE	99-010720	SEWER UTILITY - GIS MAPPING	01/07/2020	1,897.27	1,897.27	01/07/2020	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
99	MSA PROFESSIONAL SERVICE	99-123119	SEWER UTILITY - GIS MAPPING	12/31/2019	588.85	588.85	12/31/2019	
Total 601-60831-350:					2,486.12	2,486.12		
601-60832-340								
3912	FRONTIER	3912-012120	608-839-1603 FAX & SCADA SY	01/21/2020	55.52	55.52	01/21/2020	
3912	FRONTIER	3912-121719	608-839-1603 FAX & SCADA SY	12/17/2019	56.04	56.04	12/17/2019	
99	MSA PROFESSIONAL SERVICE	99-010720	SEWER UTILITY - GIS MAPPING	01/07/2020	632.42	632.42	01/07/2020	
99	MSA PROFESSIONAL SERVICE	99-123119	SEWER UTILITY - GIS MAPPING	12/31/2019	196.28	196.28	12/31/2019	
23	NORTHERN BATTERY	1835724	SCADA BACKUP BATTERIES	12/17/2019	83.95	83.95	12/17/2019	
Total 601-60832-340:					1,024.21	1,024.21		
601-60834-340								
2688	ACE HARDWARE OF COTTAGE	2688-020420	SHOP SUPPLIES	02/04/2020	34.23	34.23	02/04/2020	
2688	ACE HARDWARE OF COTTAGE	2688-020420	TUBE REFILL FOR TOILET TANK	02/04/2020	1.12	1.12	02/04/2020	
2688	ACE HARDWARE OF COTTAGE	2688-020420	PICTURE HANGERS - PD	02/04/2020	5.63	5.63	02/04/2020	
2688	ACE HARDWARE OF COTTAGE	2688-123119	SHOP SUPPLIES	12/31/2019	49.09	49.09	12/31/2019	
2688	ACE HARDWARE OF COTTAGE	2688-123119	DEHUMIDIFIER FILTERS	12/31/2019	100.92	100.92	12/31/2019	
2688	ACE HARDWARE OF COTTAGE	2688-123119	MAILBOX CLAMP	12/31/2019	.95	.95	12/31/2019	
754	BOBCAT OF MADISON INC	01-08431	BOBCAT BRUSH REPLACEMEN	01/21/2020	140.89	140.89	01/21/2020	
754	BOBCAT OF MADISON INC	01-81328	FILTERS AND HYD OIL	12/17/2019	29.76	29.76	12/17/2019	
754	BOBCAT OF MADISON INC	01-81329	FILTERS	12/17/2019	11.72	11.72	12/17/2019	
754	BOBCAT OF MADISON INC	01-82593	BOBCAT REPAIR PARTS	02/04/2020	37.73	37.73	02/04/2020	
181	BROOKS TRACTOR INC	S95448	FILLER CAP	01/21/2020	17.08	17.08	01/21/2020	
2	BURKE TRUCK & EQUIPMENT	25886	PLOW PARTS	12/17/2019	36.66	36.66	12/17/2019	
2	BURKE TRUCK & EQUIPMENT	25911	PLOW PARTS	12/17/2019	84.00	84.00	12/17/2019	
2	BURKE TRUCK & EQUIPMENT	26010	PLOW TRUCK PARTS	12/31/2019	34.25	34.25	12/31/2019	
2	BURKE TRUCK & EQUIPMENT	26013	PLOW TRUCK PARTS	12/31/2019	17.28	17.28	12/31/2019	
2	BURKE TRUCK & EQUIPMENT	26022	PLOW TRUCK PARTS	12/31/2019	27.00	27.00	12/31/2019	
2	BURKE TRUCK & EQUIPMENT	26093	PLOW TRUCK PARTS	01/21/2020	1.04	1.04	01/21/2020	
2	BURKE TRUCK & EQUIPMENT	26114	PLOW TRUCK PARTS	01/21/2020	135.74	135.74	01/21/2020	
2	BURKE TRUCK & EQUIPMENT	26177	PLOW TRUCK PARTS	01/21/2020	61.30	61.30	01/21/2020	
2	BURKE TRUCK & EQUIPMENT	26181	PLOW TRUCK PARTS	01/21/2020	57.69	57.69	01/21/2020	
2	BURKE TRUCK & EQUIPMENT	26275	PLOW REPAIR PARTS	02/04/2020	27.62	27.62	02/04/2020	
2	BURKE TRUCK & EQUIPMENT	26278	PLOW REPAIR PARTS	02/04/2020	7.99	7.99	02/04/2020	
30	CARD SERVICE CENTER	30-012120PR	GAS CANS	01/21/2020	14.00	14.00	01/21/2020	
30	CARD SERVICE CENTER	30-012120PR	BATTERIES FOR EMERGENCY	01/21/2020	8.42	8.42	01/21/2020	
30	CARD SERVICE CENTER	30-012120PW	2- NOZZLES	01/21/2020	8.84	8.84	01/21/2020	
30	CARD SERVICE CENTER	30-121719PR	VILLAGE HALL MAILBOX	12/17/2019	45.51	45.51	12/17/2019	
30	CARD SERVICE CENTER	30-121719PW	PLOW TRUCK SIDE BOARDS	12/17/2019	20.37	20.37	12/17/2019	
30	CARD SERVICE CENTER	30-121719PW	SHOP TOOLS AND SUPPLIES	12/17/2019	79.79	79.79	12/17/2019	
6480	CINTAS	5015592108	FIRST AID KIT SUPPLIES - MSB	12/31/2019	.66	.66	12/31/2019	
6480	CINTAS	5015752680	FIRST AID KIT SUPPLIES - MSB	01/21/2020	4.25	4.25	01/21/2020	
5220	CRYSTAL CLEANERS INC	21961	CLEANING AT MSB - NOVEMBE	12/17/2019	36.40	36.40	12/17/2019	
5220	CRYSTAL CLEANERS INC	22046	CLEANING AT MSB - DECEMBE	02/04/2020	36.40	36.40	02/04/2020	
6528	GLASSWORKS OF WISCONSIN	77527	PICKUP WINDSHIELD REPAIR	02/04/2020	12.00	12.00	02/04/2020	
142	GRAINGER	9389400525	LIGHTS AT VILLAGE HALL	01/21/2020	13.65	13.65	01/21/2020	
142	GRAINGER	9390320324	LIGHTS AT VILLAGE HALL	01/21/2020	152.57	152.57	01/21/2020	
6500	HOMBURG, BRUCE	100	STRAW FOR DIRT DITCHES/RE	12/31/2019	36.66	36.66	12/31/2019	
191	KESSENICHS LTD	1310627	TOLIET PAPER	12/31/2019	16.08	16.08	12/31/2019	
4261	LAKESIDE INTERNATIONAL LLC	8194741P	PLOW TRUCK SNESOR REPLA	02/04/2020	17.98	17.98	02/04/2020	
167	NAPA AUTO PARTS	684480	OIL FILTERS	12/17/2019	13.27	13.27	12/17/2019	
167	NAPA AUTO PARTS	685616	SHOP SUPPLIES REFUND	01/21/2020	7.59-	7.59-	01/21/2020	
167	NAPA AUTO PARTS	685617	SHOP SUPPLIES	01/21/2020	9.98	9.98	01/21/2020	
167	NAPA AUTO PARTS	685635	SHOP SUPPLIES	01/21/2020	9.77	9.77	01/21/2020	
167	NAPA AUTO PARTS	685831	OIL DISPENSER	01/21/2020	6.25	6.25	01/21/2020	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
4458	O'REILLY AUTO PARTS	4331-321538	SHOP SUPPLIES	12/17/2019	4.39	4.39	12/17/2019	
4458	O'REILLY AUTO PARTS	4331-324533	SHOP SUPPLIES	02/04/2020	2.20	2.20	02/04/2020	
4458	O'REILLY AUTO PARTS	4331-32537	SHOP SUPPLIES	02/04/2020	3.23	3.23	02/04/2020	
5711	OVERHEAD DOOR COMPANY	22741	MSB - DOOR AT FRONT DESK	01/21/2020	28.00	28.00	01/21/2020	
5711	OVERHEAD DOOR COMPANY	22743	MSB - GARAGE DOOR TO SHO	01/21/2020	61.73	61.73	01/21/2020	
5711	OVERHEAD DOOR COMPANY	22862	MSB - FRONT DESK DOOR REP	02/04/2020	68.04	68.04	02/04/2020	
2813	POMP'S TIRE SERVICE INC	80204520	1 TON TIRES	01/21/2020	166.70	166.70	01/21/2020	
2813	POMP'S TIRE SERVICE INC	80204931	TOOL CAT TIRES	01/21/2020	118.80	118.80	01/21/2020	
2813	POMP'S TIRE SERVICE INC	80205415	FLAT REPAIR 3/4 TON	01/21/2020	5.70	5.70	01/21/2020	
11	SUPERIOR CHEMICAL CORP	246719	SHOP SUPPLIES	12/17/2019	46.35	46.35	12/17/2019	
11	SUPERIOR CHEMICAL CORP	249912	SHOP SUPPLIES	01/21/2020	13.37	13.37	01/21/2020	
11	SUPERIOR CHEMICAL CORP	250802	FIRE BALL DEGREASER	02/04/2020	29.74	29.74	02/04/2020	
11	SUPERIOR CHEMICAL CORP	250947	SALT FOR VILLAGE HALL AND	02/04/2020	79.82	79.82	02/04/2020	
6484	TRESTER HOIST AND EQUIPME	7248660	CRANE REPAIRS AT VILAS LIFT	01/21/2020	1,542.05	1,542.05	01/21/2020	
	Total 601-60834-340:				3,625.07	3,625.07		
601-60840-310								
933	LITHO SPECIALISTS	IS30262	LASER CHECKS	12/17/2019	39.80	39.80	12/17/2019	
	Total 601-60840-310:				39.80	39.80		
601-60840-311								
6410	NEOFUNDS	INV57184656	METER RENTAL	12/17/2019	8.52	8.52	12/17/2019	
111	POSTMASTER	111-012120	POSTAGE - WATER & SEWER BI	02/04/2020	107.80	107.80	02/04/2020	
111	POSTMASTER	111-122319	POSTAGE - WATER & SEWER BI	12/31/2019	7.84	7.84	12/31/2019	
111	POSTMASTER	111-123119	POSTAGE - 4TH QTR WATER &	01/07/2020	325.22	325.22	01/07/2020	
2678	WINTER, DEBRA	2678-123119	ADDITIONAL OUNCE POSTAGE	12/31/2019	3.00	3.00	12/31/2019	
	Total 601-60840-311:				452.38	452.38		
601-60840-340								
411	CIVIC SYSTEMS	CVC18949	SENSUS ANALYTICS INTEGRAT	02/04/2020	412.50	412.50	02/04/2020	
690	GENERAL CODE PUBLISHERS	PC0000031518	LASERFICHE CLOUD	01/21/2020	880.00	880.00	01/21/2020	
	Total 601-60840-340:				1,292.50	1,292.50		
601-60850-221								
31	ALLIANT ENERGY/WP&L	31-012120	0420288389 230 PROGRESS DR	01/21/2020	20.84	20.84	01/21/2020	
31	ALLIANT ENERGY/WP&L	31-012120	0470910000 240 PROGRESS DR	01/21/2020	33.05	33.05	01/21/2020	
31	ALLIANT ENERGY/WP&L	31-012120	8459260000 225 BONNIE RD	01/21/2020	83.16	83.16	01/21/2020	
31	ALLIANT ENERGY/WP&L	31-012120	7255110000 221 E COTTAGE GR	01/21/2020	98.27	98.27	01/21/2020	
31	ALLIANT ENERGY/WP&L	31-012120	5909800000 220 RPOGRESS DR	01/21/2020	26.98	26.98	01/21/2020	
31	ALLIANT ENERGY/WP&L	31-012120	1366250000 200 PROGRESS DR	01/21/2020	168.69	168.69	01/21/2020	
31	ALLIANT ENERGY/WP&L	31-123119	0420288389 - 230 PROGRESS D	12/31/2019	20.48	20.48	12/31/2019	
31	ALLIANT ENERGY/WP&L	31-123119	0470910000 - 240 PROGRESS D	12/31/2019	30.69	30.69	12/31/2019	
31	ALLIANT ENERGY/WP&L	31-123119	8469260000 - 225 BONNIE RD	12/31/2019	66.34	66.34	12/31/2019	
31	ALLIANT ENERGY/WP&L	31-123119	7255110000 - 221 E COTTAGE G	12/31/2019	99.36	99.36	12/31/2019	
31	ALLIANT ENERGY/WP&L	31-123119	5909800000 220 PROGRESS DR	12/31/2019	30.62	30.62	12/31/2019	
31	ALLIANT ENERGY/WP&L	31-123119	1366250000 - 200 PROGRESS D	12/31/2019	154.64	154.64	12/31/2019	
189	COTTAGE GROVE WATER & SE	189-010720	2350.00 FIREMANS PARK BUBB	01/07/2020	58.93	58.93	01/07/2020	
189	COTTAGE GROVE WATER & SE	189-010720	2783.00 VILLAGE HALL	01/07/2020	94.15	94.15	01/07/2020	
189	COTTAGE GROVE WATER & SE	189-010720	8990.01 PUBLIC WORKS BUILDI	01/07/2020	29.81	29.81	01/07/2020	
	Total 601-60850-221:				1,016.01	1,016.01		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
601-60850-225								
2421	CHARTER COMMUNICATIONS	54194120619	INTERNET @ MUNICIPAL SERVI	12/17/2019	13.46	13.46	12/17/2019	
2421	CHARTER COMMUNICATIONS	57023010120	BUSINESS TV @ MUNICIPAL SE	01/21/2020	2.69	2.69	01/21/2020	
2421	CHARTER COMMUNICATIONS	57023120119	BUSINESS TV @ MUNICIPAL SE	12/17/2019	2.71	2.71	12/17/2019	
2421	CHARTER COMMUNICATIONS	58542011020	PHONE @ MUNICIPAL SERVICE	01/21/2020	14.82	14.82	01/21/2020	
2421	CHARTER COMMUNICATIONS	58542121019	PHONE @ MUNICIPAL SERVICE	12/31/2019	15.53	15.53	12/31/2019	
3912	FRONTIER	3912-020420	608-839-4698 VILLAGE HALL FA	02/04/2020	13.99	13.99	02/04/2020	
594	US CELLULAR	342915038	CELL PHONE CHARGES - PUBL	12/17/2019	29.92	29.92	12/17/2019	
594	US CELLULAR	342915038	TABLET DATA CHARGES	12/17/2019	45.74	45.74	12/17/2019	
594	US CELLULAR	348205781	CELL PHONE CHARGES - PUBL	01/21/2020	28.11	28.11	01/21/2020	
594	US CELLULAR	348205781	TABLET DATA CHARGES	01/21/2020	45.74	45.74	01/21/2020	
	Total 601-60850-225:				212.71	212.71		
601-60850-320								
1512	APWA	1512-010720	MEMBERSHIP RENEWAL - JJ LA	01/07/2020	126.66	126.66	01/07/2020	
6495	BALLWEG, MATTHEW	6495-121719	CDL PERMIT	12/17/2019	6.12	6.12	12/17/2019	
6458	WISCONSIN RURAL WATER AS	S3751	SYSTEM MEMBERSHIP RENEW	12/17/2019	260.00	260.00	12/17/2019	
	Total 601-60850-320:				392.78	392.78		
601-60850-330								
30	CARD SERVICE CENTER	30-012120PW	EXCEL CLASS - JJ AND KRISTE	01/21/2020	36.26	36.26	01/21/2020	
30	CARD SERVICE CENTER	30-121719PW	HOTEL - JJ LARSON APWA FALL	12/17/2019	33.31	33.31	12/17/2019	
6465	KIENBAUM, JACOB	6465-020420	LUNCH FOR KIENBAUM & BALL	02/04/2020	2.76	2.76	02/04/2020	
6502	MORAINE PARK TECHNICAL CO	N00172328	DNR LICENSE CLASS- BALLWE	12/31/2019	114.22	114.22	12/31/2019	
6502	MORAINE PARK TECHNICAL CO	N00448690	DNR LICENSE CLASS - KIENBA	12/31/2019	114.23	114.23	12/31/2019	
	Total 601-60850-330:				300.78	300.78		
601-60850-340								
1462	ALSCO	IMIL15115511	MATS AT MUNICIPAL SERVICES	12/17/2019	10.11	10.11	12/17/2019	
1462	ALSCO	IMIL1513092	MATS AT MUNICIPAL SERVICES	12/17/2019	10.11	10.11	12/17/2019	
1462	ALSCO	IMIL1513093	MATS & UNIFORMS	12/17/2019	12.96	12.96	12/17/2019	
1462	ALSCO	IMIL1513094	MATS AT VILLAGE HALL	12/17/2019	7.56	7.56	12/17/2019	
1462	ALSCO	IMIL1515512	MATS & UNIFORMS	12/17/2019	13.31	13.31	12/17/2019	
1462	ALSCO	IMIL1515513	MATS AT VILLAGE HALL	12/17/2019	7.56	7.56	12/17/2019	
1462	ALSCO	IMIL1517912	MATS AT MUNICIPAL SERVICES	12/31/2019	10.11	10.11	12/31/2019	
1462	ALSCO	IMIL1517913	MATS & UNIFORMS	12/31/2019	12.96	12.96	12/31/2019	
1462	ALSCO	IMIL1517914	MATS AT VILLAGE HALL	12/31/2019	7.56	7.56	12/31/2019	
1462	ALSCO	IMIL1520314	MATS AT MUNICIPAL SERVICES	12/31/2019	10.11	10.11	12/31/2019	
1462	ALSCO	IMIL1520315	MATS & UNIFORMS	12/31/2019	40.88	40.88	12/31/2019	
1462	ALSCO	IMIL1520316	MATS AT VILLAGE HALL	12/31/2019	7.56	7.56	12/31/2019	
1462	ALSCO	IMIL1522746	MATS AT MUNICIPAL SERVICES	01/07/2020	11.12	11.12	01/07/2020	
1462	ALSCO	IMIL1522747	MATS & UNIFORMS	01/07/2020	18.21	18.21	01/07/2020	
1462	ALSCO	IMIL1522748	MATS AT VILLAGE HALL	01/07/2020	7.79	7.79	01/07/2020	
1462	ALSCO	IMIL1525202	MATS AT MUNICIPAL SERVICES	01/21/2020	10.71	10.71	01/21/2020	
1462	ALSCO	IMIL1525203	MATS & UNIFORMS	01/21/2020	12.41	12.41	01/21/2020	
1462	ALSCO	IMIL1525204	MATS AT VILLAGE HALL	01/21/2020	7.79	7.79	01/21/2020	
1462	ALSCO	IMIL1527379	MATS & UNIFORMS	01/21/2020	12.41	12.41	01/21/2020	
1462	ALSCO	IMIL1527678	MATS AT MUNICIPAL SERVICES	01/21/2020	10.71	10.71	01/21/2020	
1462	ALSCO	IMIL1527680	MATS AT VILLAGE HALL	01/21/2020	7.79	7.79	01/21/2020	
1462	ALSCO	IMIL1530127	MATS AT MUNICIPAL SERVICES	02/04/2020	10.71	10.71	02/04/2020	
1462	ALSCO	IMIL1530128	MATS & UNIFORMS	02/04/2020	12.41	12.41	02/04/2020	
1462	ALSCO	IMIL1530129	MATS AT VILLAGE HALL	02/04/2020	7.79	7.79	02/04/2020	
1462	ALSCO	IMIL1532545	MATS AT MUNICIPAL SERVICES	02/04/2020	10.71	10.71	02/04/2020	
1462	ALSCO	IMIL1532546	MATS & UNIFORMS	02/04/2020	12.41	12.41	02/04/2020	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
1462	ALSCO	IMIL1532547	MATS AT VILLAGE HALL	02/04/2020	7.79	7.79	02/04/2020	
30	CARD SERVICE CENTER	30-012120PR	KEYBOARD REPLACEMENT- K	01/21/2020	8.50	8.50	01/21/2020	
30	CARD SERVICE CENTER	30-121719PW	PW ENVELOPES	12/17/2019	63.26	63.26	12/17/2019	
30	CARD SERVICE CENTER	30-121719PW	OFFICE SUPPLIES	12/17/2019	64.32	64.32	12/17/2019	
2421	CHARTER COMMUNICATIONS	17282010520	MONTHLY BASIC BUSINESS TV	01/21/2020	32.13	32.13	01/21/2020	
2421	CHARTER COMMUNICATIONS	17282120519	MONTHLY BASIC BUSINESS TV	12/17/2019	32.13	32.13	12/17/2019	
2421	CHARTER COMMUNICATIONS	73715010520	MONTHLY PHONE CHARGE VH	01/21/2020	28.26	28.26	01/21/2020	
2421	CHARTER COMMUNICATIONS	73715120519	MONTHLY PHONE CHARGE VH	12/17/2019	28.26	28.26	12/17/2019	
930	COMPUTER MAGIC INC	4710	SERVICE AGREEMENT - COTTA	12/17/2019	187.39	187.39	12/17/2019	
930	COMPUTER MAGIC INC	4761	SERVICE AGREEMENT - COTTA	01/07/2020	187.39	187.39	01/07/2020	
930	COMPUTER MAGIC INC	4794	PW COMPUTER UPGRADES	01/21/2020	669.87	669.87	01/21/2020	
626	DIGGERS HOTLINE INC	191 1 13551	DUPLICATE/COPY EMAILS & PR	12/17/2019	268.80	268.80	12/17/2019	
626	DIGGERS HOTLINE INC	191 2 13551	DUPLICATE/COPY EMAILS & PR	01/21/2020	40.95	40.95	01/21/2020	
5	GFC LEASING CO	I00551711	LEASE #M107469 & M111367 - 1	12/17/2019	55.25	55.25	12/17/2019	
5	GFC LEASING CO	I00557431	LEASE #M107469 & M111367 - 1/	01/07/2020	55.25	55.25	01/07/2020	
212	GORDON FLESCH CO	IN12807721	CONTRACT COPY CHARGES - 1	12/31/2019	18.08	18.08	12/31/2019	
212	GORDON FLESCH CO	IN12834169	CONTRACT COPY CHARGES -	02/04/2020	15.69	15.69	02/04/2020	
142	GRAINGER	9389400525	SHOP TOWELS	01/21/2020	2.83	2.83	01/21/2020	
236	INSTY PRINTS	215493	2 PART CARBONLESS WATER &	12/31/2019	34.05	34.05	12/31/2019	
5545	MIDWEST TOXICOLOGY SERVI	382559	ANNUAL DOT CONSORTIUM AD	01/21/2020	23.00	23.00	01/21/2020	
12	QUILL CORP	3048037	LEGAL PADS, GLUE STICKS, CA	12/17/2019	6.47	6.47	12/17/2019	
12	QUILL CORP	3386868	PARTITION FOLDERS	01/07/2020	20.60	20.60	01/07/2020	
12	QUILL CORP	3701228	COPY PAPER, BINDER CLIPS, 2	01/21/2020	30.80	30.80	01/21/2020	
12	QUILL CORP	414590	GARBAGE CAN LINERS	02/04/2020	8.00	8.00	02/04/2020	
12	QUILL CORP	4148542	PAPER TOWELS AND TOILET P	02/04/2020	27.19	27.19	02/04/2020	
6176	SSM HEALTH MEDICAL GROUP	2610512	NEW HIRE ADULT VACCINATIO	12/17/2019	16.80	16.80	12/17/2019	
4987	TOTAL WATER TREATMENT SY	835324	BOTTLED WATER - NOVEMBE	12/17/2019	87.20	87.20	12/17/2019	
4987	TOTAL WATER TREATMENT SY	835324	BOTTLED WATER - NOVEMBE	12/17/2019	3.20	3.20	12/17/2019	
4987	TOTAL WATER TREATMENT SY	839922	BOTTLED WATER - JANUARY 2	01/07/2020	4.40	4.40	01/07/2020	
	Total 601-60850-340:				2,331.62	2,331.62		
601-60852-140								
2609	HACKEL, MICHAEL	2609-020420	CITIZENS PER DIAM FOR UTILI	02/04/2020	62.50	62.50	02/04/2020	
5095	HALVERSON, BRUCE	5095-020420	CITIZEN PER DIEM FOR UTILIT	02/04/2020	50.00	50.00	02/04/2020	
2898	ROGERS, CHARLES	2898-020420	CITIZEN PER DIEM FOR UTILIT	02/04/2020	62.50	62.50	02/04/2020	
6367	WILLIAMS, JOANNA	6367-020420	CITIZENS PER DIEM FOR UTILI	02/04/2020	50.00	50.00	02/04/2020	
	Total 601-60852-140:				225.00	225.00		
601-60852-210								
411	CIVIC SYSTEMS	CVC18569	SEMI ANNUAL SOFTWARE SUP	01/07/2020	630.00	630.00	01/07/2020	
	Total 601-60852-210:				630.00	630.00		
601-60853-510								
1062	BAER INSURANCE SERVICES L	3355	QUARTERLY PREMIUM - 1ST Q	01/07/2020	4,488.93	4,488.93	01/07/2020	
1062	BAER INSURANCE SERVICES L	892	2019 BLANKET CRIME BONDS -	12/17/2019	117.63	117.63	12/17/2019	
	Total 601-60853-510:				4,606.56	4,606.56		
601-60853-511								
1062	BAER INSURANCE SERVICES L	3425	WORKERS COMP - 1ST QTR 20	01/21/2020	861.29	861.29	01/21/2020	
	Total 601-60853-511:				861.29	861.29		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Grand Totals:					275,648.84	275,648.84		

Dated: _____

Mayor: _____

City Council: _____

_____

_____

_____

_____

_____

City Recorder: _____

Report Criteria:
Detail report.
Invoices with totals above $0.00 included.
Paid and unpaid invoices included.
[Report].GL Account and Title = "60000000000"-"60199999999"

ITEM 9

VILLAGE OF COTTAGE GROVE UTILITY COMMISSION
MEETING MINUTES OF DECEMBER 11, 2019

1. **Call to Order.** The meeting was called to order by Chairperson Charlie Rogers at 5:16 p.m.

2. **Determine that a quorum is present and that the agenda was properly posted.** It was determined that a quorum was present and that the agenda had been properly posted. Present were Charlie Rogers (chair), Mike Hackel, Bruce Halverson, Heidi Murphy and Joanna Williams. Also present were Public Works Director JJ Larson, Village Attorney Lee Boushea, Mike Maloney of MSA, Utility Clerk Kristen Krause, Village Board Trustee Melissa Ratcliff.

3. **Public Appearances – Public's opportunity to speak to Commission Members about any item that is not a specific agenda item.** None.

4. **Old Business**
   a. **Discuss and consider request by property owners to build over sanitary sewer easement.** Larson sent the property owners a message regarding the progress on this matter. Owners were told that this issue is currently on hold. No urgency was indicated by owners. **Motion** by Hackel, seconded by Rogers, to table this item. Motion carried with a unanimous voice vote of 5-0-0.

5. **New Business**
   a. **Discuss and consider Purchase Treatment Adjustment Clause increase; to go into effect January 1, 2020.**
   A 3.5% increase in sewer rates has been proposed to capture the increase in treatment costs passed on to the Village from Madison Metropolitan Sewer. **Motion** by Murphy, seconded by Halverson, to approve the Purchase Treatment Adjustment Clause increase as proposed. Motion carried with a unanimous voice vote of 5-0-0.

   b. **Discuss and consider Utility application to WisWARN for municipal utility mutual aid.** Larson sat in on a presentation at the recent AWWA meeting regarding mutual aid in the event of an emergency. The benefit to the program is that it would help the Village have coverage on the water and wastewater sides and for this, Larson recommends that the Village participates. **Motion** by Hackel, seconded by Rogers, to apply to WisWARN for the municipal utility mutual aid and assistance program. Motion carried with a unanimous voice vote of 5-0-0.

   c. **Discuss and consider authorizing the use of impact fee fund accounts for design and bidding of water and sewer extensions along Vilas Road.**
   Larson recently consulted with Baker Tilly to see if funds from impact fees could be utilized for the design and bidding of the possible extension of water and sewer along Vilas Road from the lift station north through the western edge of the Farm development and up to the Coyle Highlands South Addition. He was told that this is the exact type of use for the impact fee funds. Any agreement for the use of funds that goes above and beyond will have to be recouped and reimbursed by the developer. MSA would handle the design and bid. Maloney of MSA is looking to bid the project in the spring of 2020 and construct shortly thereafter. **Motion** by Hackel, seconded by Murphy, to authorize the use of impact fee funds for the design and bidding of water and sewer extensions along Vilas Road. Motion carried with a unanimous voice vote of 5-0-0.

6. **Engineer's Report.**
   Quarry Ridge Subdivision
   The street, Molly Drive, is now open for traffic and home building.

Buss Road/Cottage Grove Road Intersection Plan
MSA prepared a plan to align Buss Road through the Cottage Grove Road intersection.

Shady Grove Subdivision
A member of the development team indicated that construction will commence in the spring of 2020. The lift station will be located on the south edge of the subdivision and will serve as a long-term temporary lift station.

5th Addition to Westlawn Estates
The land disturbance permit was received by the Village for construction grading to commence this fall/winter. Currently working on a developer's agreement for phases 1-4. Damascus Trail will continue through London Street/Avenue, north of the 4th Addition. A gravity sewer will be utilized and was approved by the Madison Metropolitan Sewerage District. The lift station will be included in phases 5-6.

Cottage Grove Commons
MSA received a more detailed plan of the street intersections and provided comments on the plan. A fire hydrant was also added to the front side of the apartment building. MSA reviewed the easements and final storm water management report and utility systems.

Vilas Road Sewer and Water
We met with landowners and a realtor regarding the Farm Development on the western side of the property. The result is that we should prepare plans and specs and bid out the project. The resulting bid will be used to prepare agreements and provide service to the south side parcel for development. This service of sewer and water will continue north to proceed by the developer to the adjoining limits of Coyle Highlands South Addition.

Flow Monitoring
MSA recently obtained flow monitoring equipment and will be monitoring three Village manholes; the manholes on the south end of Westlawn Drive, by the post office and one on the southeast side of the CTH BB and Southing Grange intersection will all be monitored for one month.

7. **Director's Report.**

Water Tower Lighting
The tower looks great! Musco Lighting contacted Larson about replacing one of the fixtures because it had a leak in it at the time of installation. The ground is still too soft for their lift, so they will contact Larson again once there is frost on the ground and schedule the replacement.

AMI
There is still significant coordination needed as AMI is progressing. The base station arrived and has been installed and wired in by electricians. We are coordinating work between Sensus, Civic, US Cellular and Core & Main. Larson will meet with Core & Main next week Tuesday. Software integration work can commence soon now that the antenna has been delivered and installed on top of the water tower, cables run, and the modem and antenna are on site.

Well 2 & 3
Larson met with Municipal Pump and Well to discuss plans for pulling Wells 2 and 3, along with other related work planned for those sites. They will come up with some cost estimates. They also don't believe that we will need to upgrade to an auto-generator.

8. **Approve vouchers for payment.** Motion by Rogers, seconded by Williams, to approve payment of the vouchers in the amount of $223,409.15. Motion approved by a unanimous voice vote of 5-0-0.

9. **Approve the minutes of the November 13, 2019 meeting.** Motion by Halverson, seconded by Murphy, to approve the minutes of the November 13, 2019 meeting as presented. Motion approved by a unanimous voice vote of 5-0-0.

10. **Set next meeting date.** The next meeting of the Utility Commission will be held on Wednesday, January 8, 2020 at 5:15 p.m. at the Municipal Services Building.

11. **Future agenda items.**
    - No specific items listed.

12. **Adjournment.** Motion by Murphy, seconded by Hackel, to adjourn the meeting at 5:40 p.m. Motion approved by unanimous voice vote, 5-0-0.

Respectfully submitted by Kristen Krause, Utility Clerk

Approved on: _____/_____/_____

These minutes represent the general subject matter discussed in this meeting but do not reflect a verbatim discussion of the subjects and conversations that took place.

DRAFT

Village of Cottage Grove Notice of Public Meeting

PLAN COMMISSION

Wednesday, February 12, 2020 6:30 P.M. Village Hall
221 E Cottage Grove Rd.

1. Call to Order

2. Determination of Quorum and That the Agenda Was Properly Posted

3. Pledge of Allegiance

4. PUBLIC APPEARANCES-Public's Opportunity to Speak About Any Subject That Is Not A Specific Agenda Item

5. Discuss and Consider the Minutes from The Plan Commission Meeting of January 8, 2020.
Documents: 1-8-2020 PLAN COMMISSION MINUTES.PDF

6. Discuss and Consider A Request from Farris Auto to Amend an Existing Conditional Use Permit for Their Facility At 212 W. Cottage Grove Road to Permit Construction of An Additional Paved Area Bounded by A Privacy Fence and To Review Conditions of The Existing Permit (Tabled at January 8, 2020 meeting).
Documents:

1. CG_FARRISBROS_PCMEMO_2020-02-06.PDF
2. ILL_FARRISBROS_PHASE01-REV_2020-01-30.PDF
3. ILL_FARRISBROS_PHASE02-REV_2020-01-30.PDF
4. ILL_FARRISBROS_PHASE03-REV_2020-01-30.PDF

7. PUBLIC HEARING: Opportunity for Public to Provide Input Regarding A Request from Alejandro Ramirez For Approval of a Conditional Use Permit for an 'Indoor Commercial Entertainment' Land Use (Don Maguey Mexican Restaurant) Serving Alcohol located in the existing multi-tenant building at 1609 Landmark Drive.
Documents:

1. CG_DONMAGUEYCUP_2020-02-05.PDF
2. DONMAGUEY-CUPAPP_2020-01-16.PDF
3. BLDGPLAN_2020-02-05.PDF

8. Discuss and Consider A Request from Alejandro Ramirez For Approval of a Conditional Use Permit for an 'Indoor Commercial Entertainment' Land Use (Don Maguey Mexican Restaurant) Serving Alcohol located in the existing multi-tenant building at 1609 Landmark Drive.

9. Discuss and Consider A Request from Nancy Hacker for Approval of a Zero Lot Line Certified Survey Map to split an existing duplex parcel at 706 St. James Street into two separate parcels.
Documents:

1. CG_HACKERZEROLOTLINE_2020-02-05.PDF
2. HACKERZEROLOTLINE_2020-02-05.PDF

10. Presentation by Troy Hoekstra of a Concept Plan for a Proposed Atwell Suites Hotel to be located on Highway TT Immediately West of the DOT Park and Ride. For Feedback Only – No Formal Action Will Be Taken.

Documents:

1. PLAT OF SURVEY_2019-12-10.PDF
2. ATWELL EXTERIOR INTERIOR COLOR RENDERING.PDF
3. PLAN_2020-01-07_ATWELLSUITES-V1.PDF
4. PLAN_2020-01-07_ATWELLSUITES-V2.PDF

11. Presentation by Tim Olson of a Request to Amend the Village of Cottage Grove Comprehensive Plan to change Parcels 0711-174-8500-3 and 0711-174-9002-4 Totaling 72 acres from 'Future Development Area' to 'Planned Neighborhood.' For Feedback Only – No Formal Action Will Be Taken.

Documents:

1. CG_OLSONCOMPPLAN_2020-02-05.PDF
2. OLSON_2020-01-03.PDF

12. Future Agenda Items

13. Adjournment

This agenda has been prepared by Staff and approved by the Village President as Chair of the Plan Commission for use at the meeting as listed above. Any item on the agenda is subject to final action. Notice: Persons needing special accommodations should call 608-839-4704 at least 24 hours prior to the meeting. It is possible that members of and possibly a quorum of members of other governmental bodies may be in attendance at the above stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

VILLAGE ACTION REPORT

PROJECT: Farris Auto Conditional Use Permit
APPLICANT: Jon & Gerard Farris – Farris Auto
PROJECT LOCATION: 212 W. Cottage Grove Road
REPORT DATE: February 13, 2020

PROJECT DESCRIPTION: In response to complaints from neighbors about the amount and disorganization of cars on the Farris Auto property, the Village engaged the business owners to work on a more permanent solution to improve the appearance of the site. After working through the issue with the Plan Commission the applicants are requesting an amendment to their Conditional Use Permit to allow site improvements including a new fenced paved lot, a new sales building replacing two existing sheds, rehabilitation of the front pavement, and additional landscaping.

PLAN COMMISSION MEETING: January 8, 2020

STAFF REPORT PROVIDED BY: _X_ Planner, ___ Engineer, ___ Public Works

MOTION: by Jushchyshyn (1st), Broom (2nd)

The site plan was TABLED until there is added clarity regarding the type of fence and the total number and arrangement of cars.

VOTE: _5_ Aye, _0_ Nay, _0_ Abstain

APPLICANT COMMENTS:

- (Gerard Farris) – provided an overview of the business and available for questions.

PUBLIC HEARING COMMENTS:

- (Anita Zahorsky – 443 Connie Street) – expressed concerns about the appearance of the business at a central location in the Village and about how the conditions will be regulated.
- (Warren Hillmer – 445 Connie Street) – also expressed concerns about the appearance of the business.

PLAN COMMISSION COMMENTS:

- (Jushchyshyn) – would like more clarity about what the Plan Commission is approving in terms of number of cars and type of fencing.
- (Broom) – felt some terms in the conditions are too vague.
- (Williams) – asked about timing of phases. Farris replied phase one (rear lot and fencing) would begin as soon as weather allows.
- (Schulz) – agreed that more information is needed about the fence.

STAFF COMMENTS:

- See planning staff report.

PLAN COMMISSION MEETING: February 12, 2020

STAFF REPORT PROVIDED BY: _X_ Planner, ___ Engineer, ___ Public Works

MOTION: by Jushchyshyn (1st), Broom (2nd)

The site plan was TABLED until there is added clarity regarding the type of fence and the total number and arrangement of cars.

VOTE: _5_ Aye, _0_ Nay, _0_ Abstain

APPLICANT COMMENTS:

- (Gerard and Jon Farris) – available for questions.

PUBLIC COMMENTS:

- (Mary Kessenich – 112 Glenn Dr.) – in favor of approval, business has helped her many times with her ADA accessible vehicle.
- (Zach Pulvermacher – 2925 Lane St.) – has purchased cars from Farris Auto and finds owners to be very ethical. In favor of approval.
- (Susie Jones – 442 Connie St.) – has concerns about appearance and doesn't think fence is attractive enough. Not in favor of approval.
- (Kathleen Lampmann – 4294 Ridge Rd.) – feels this is a good business to have in the community. In favor of approval.

PLAN COMMISSION COMMENTS:

- (Jushchyshyn) – asked to confirm how issues that led to tabling at the last meeting were addressed. How is the number of cars addressed? Ruth replied that striped parking spaces were added to the plan along with a condition that all cars on the site had to be parked within a designated space. Therefore, the number of cars is tied to the number of spaces, which is 34 in the fenced area and 25 in the front. What is the fence design? Gerard Farris showed three options that they are considering (two vinyl and one metal with wood inserts). All options are 6 feet tall and are completely opaque privacy fences.
- (Broom) – asked for clarification on the number of cars that could be for sale. Ruth replied that seven spaces in front are reserved for employees and customers of the repair shop. Some spaces will need to be reserved for customers near the new sales building at a rate of 1 per 300 sq. ft. to be determined when building is designed. Remaining spaces can be used for sales.

STAFF COMMENTS:

- See planning staff report.

PLANNING STAFF REPORT

MEMO DATE: February 6, 2020
MTG. DATE: **FEBRUARY 12, 2020**

TO: Village of Cottage Grove Plan Commission

CC: Village of Cottage Grove Board of Trustees
Matt Giese – Village Administrator
Lisa Kalata – Village Clerk
Larry Konopacki – Village Attorney
Kevin Lord – Village Engineer

FROM: Erin Ruth, AICP – Village Planning Director

RE: **Farris Auto – Conditional Use Permit Amendment**

BACKGROUND

Property Owner:	Farris Auto
Location:	212 W. Cottage Grove Road
Area:	1.4 acres
Agent:	Jon and Gerard Farris
Existing Zoning:	PB, Planned Business
Proposed Zoning:	PB, Planned Business

OVERVIEW

In April 2015, Farris Auto received a conditional use permit to operate a vehicle repair and sales business at 212 W. Cottage Grove Road subject to several conditions (see attached Village Action Report).

Since then, the owners Jon and Gerard Farris purchased the 0.75 acre parcel occupied by the garage (they had been leasing it from UW Credit Union), as well as the adjacent 0.65 acre parcel that had been leased by a lawn mower repair business.

Over the past few months the Village has received complaints regarding the number and condition of cars on the lot.

The conditional use permit limits the number of cars on sale on the property to five. The permit also states that "inoperable or salvage vehicles shall not be stored on site, except inoperable vehicles awaiting repair in the short term."

At the time the permit was granted the business was expected to be primarily a customer-based repair shop where cars would pass through in a few days at most, with sales expected to be a minor aspect of the business. Since then, the business has begun purchasing cars to repair and resell. While those cars are also "awaiting repair" they do not move through the site as quickly and the site can get cluttered with cars.

Now that Farris Auto owns the site, this may be an opportune time to address the complaints with a plan for a more permanent solution that could allow the business to operate successfully while also fitting in with the neighborhood.

Jon and Gerard Farris have met with the Plan Commission to discuss potential options for the site, including a site plan prepared by Village Staff. They have since been working with paving and fencing contractors regarding the project. They are prepared to begin working to improve the site as soon as the weather allows in 2020.

CURRENT CONCEPT PLANS

The current concept is attached. The applicants are planning to improve the site in three phases in a manner that will allow them to continue operations through each phase.

Phase one includes a roughly 60' x 200' parking lot south of the existing buildings that would contain 34 parking spaces. The lot will be enclosed by A 6' privacy fence. Visible sides would include a mulched and landscaped band around the exterior of the fence. The applicants plan to implement this work as soon as paving can resume in the spring, including the parking space striping.

In phase two the applicants plan to remove two existing sheds on the west side of the site (formerly used by Cottage Grove Mower Repair). The structures would be replaced by a small, new sales office building. Also, in phase two the final segment of the privacy fence will be built between the new sales office and the existing repair shop. The applicants hope to perform this phase over the summer of 2020.

Phase three includes the repair/replacement of the existing paved area on the north side of the site along with landscaping improvements, new signage, and parking space striping.

STAFF RECOMMENDATION

The conditions in the existing conditional use permit were based on the site status as it existed at the time the permit was granted. The proposed site changes should lead to reconsideration of all conditions to ensure they are compatible with the new plans.

Staff recommends the amended Conditional Use Permit be **APPROVED WITH CONDITIONS**, with the following conditions replacing those of the original permit:

1. Signage related to auto sales shall be restricted to signage within the windows of the vehicles for sale on the property.

2. Inoperable vehicles shall not be stored on-site, except those awaiting repairs, and shall be stored within the fenced area. Salvage/junk vehicles shall not be stored on site.

3. No unpaved areas shall be used for vehicle parking, storage, or circulation.

4. Signage will require a permit via a separate application process.

5. The Conditional Use Permit shall apply only to Farris Auto at this location.

6. Phase 1 shall include the elements shown in the attached Phase 1 plan including paving, striping, fencing, and landscaping. Coordinate erosion control, stormwater management, and grading with the Village Engineer prior to issuance of a land disturbance permit. Phase 1 shall be completed no later than June 1, 2020.

7. Prior to initiating Phase 2, detailed building design drawings shall be provided for Plan Commission and Village Board approval.

8. Contact Village prior to initiation of Phase 3 to discuss scope of work and to determine necessary submittal and approval process, or Phase 3 review may be combined with Phase 2.

9. Phase 3 shall include striping parking spaces. If phase 2 and 3 are not to be completed in 2020, the existing lot shall be striped per the concept plan no later than November 1, 2020.

10. Cars awaiting repair shall be stored within the fenced area.

11. The seven parking spaces shown adjacent to the existing repair shop shall be dedicated for customer and employee parking. The spaces shall be striped to include one ADA space. Dedicated customer parking shall also be provided near the new sales building at a rate of 1 space per 300 sq. ft. of building area.

12. Parking spaces in the front lot not otherwise reserved for customers and employees may be used for vehicle sales.

13. No vehicles shall be parked anywhere on the site other than in a striped and paved parking space as shown on the proposed concept plans.

ADDITIONAL BACKGROUND

Comprehensive Plan Consistency

The Land Use Chapter of the Comprehensive Plan states, "some areas of existing businesses within the Village are expected to be appropriate for façade improvements, redevelopment, or rehabilitation to comply more closely with the Planned Business category over time… This type of revitalization typically involves a reinvestment in the building façade as well as landscaping and signage."

The proposed project is intended to improve the aesthetics of the site and functionality of the business while also better integrating it into the neighborhood through the type of incremental improvements mentioned above.

Zoning Ordinance Consistency

The subject property is zoned PB, Planned Business. Per 325-40(B)(1)(a), "this district is intended to permit large and small scale commercial development that is compatible with the desired overall community character in the area in general."

325-40(B)(1)(a) also states that "in order to ensure a minimum of disruption to residential development, no development within this district shall take direct access to a local residential street or a residential collector street." The Ollie Street entrance to this property is across from another commercial use and may be maintained.

325-40(B)(2)(b) states that 'vehicle repair and maintenance' and 'outdoor display' are permitted as conditional uses in the PB district.

The 'outdoor display' land use is regulated by 325-49(D)(4). The ordinance specifically lists vehicle sales as an example of this land use. Regulations of particular applicability to this proposal include (a)(3) "in no event shall the display of items reduce or inhibit the use or number of parking stalls provided on the property below the requirement established by the provisions of 325-75"; and (a)(7) "inoperative vehicles or equipment, or other items typically stored or displayed in a junkyard or salvage yard, shall not be displayed for this land use." The space used for parking any vehicles for sale shall not be included in the space allocated for required parking. Inoperable vehicles and vehicles used for salvage shall not be stored on site.

The 'vehicle repair and maintenance service' land use is regulated by 325-49(D)(17). Regulations include (a)(1) "storage of abandoned vehicles is prohibited"; (a)(2) "facility shall provide a bufferyard with a minimum opacity of 0.6 along all property boundaries abutting residentially zoned property"; and (b) "parking requirements one space per 300 sq. ft. of gross floor area." The southern boundary of the subject property is adjacent to a residentially zoned property, and the existing landscape buffer meets the requirement. In addition, the applicants are planning a privacy fence in phase 1 of the proposed project that will block all views of the new rear lot from adjacent properties.

Conditional Use Permit Criteria

325-111(D)(2) of the zoning ordinance requires a proposed conditional use to be compliant with standards (a) to (f) of that section. In the opinion of staff, the proposed use is compliant with those standards as outlined below.

a) *The proposed conditional use (the use in general, independent of its location) is in harmony with the purposes, goals, objectives, policies, and standards of the Village of Cottage Grove's Comprehensive Master Plan, this chapter and any other plan, program, or ordinance adopted or under consideration pursuant to official notice by the Village.*

   The proposed uses (vehicle repair and sales) fill a niche in the Cottage Grove market and are not contrary to the plans and policies of the Village.

b) *The proposed conditional use (in its specific location) is in harmony with the purposes, goals, objectives, policies, and standards of the Village of Cottage Grove's Comprehensive Master Plan, this chapter and any other plan, program, or ordinance adopted or under consideration pursuant to official notice by the Village.*

   The proposed project represents an opportunity to incrementally improve an aging property as recommended by the Comprehensive Plan.

c) *The proposed conditional use, in its proposed location and as depicted on the required site plan, does not result in substantial or undue adverse impacts on nearby property, the character of the neighborhood, environmental factors, traffic factors, parking, public improvements, public property or rights of way, or other matters affecting the public health, safety, or general welfare either as they now exist or as they may in the future be developed as a result of implementation of the provisions of this chapter, the Comprehensive Master Plan, or any other plan, program, map or ordinance adopted or under consideration pursuant to official notice by the Village or other government agency having jurisdiction to guide development.*

   The primary objections to the current business are related to the aesthetics of the site and the number of cars on the lot. Staff believes the proposed plan and conditions of approval will largely mitigate these issues. The privacy fence will block the view of many of the cars on the site from adjacent properties. Striping the parking area and the condition that all cars must be parked in designated parking spaces will keep the visible parking lot visually more orderly, safer due to easier access to all vehicles, and will cap the number of vehicles that can be on the site. The proposed new sales building will be subject to further review and will inevitably be more attractive than the dilapidated sheds currently occupying that portion of the site.

   Outdoor music will be subject to an amplified noise permit.

d) *The proposed conditional use maintains the desired consistency of land uses, land use intensities and land use impacts as related to the environs of the subject property.*

The amount of pavement on the site is within the limits of the Planned Business district, as such properties are generally expected to have generous amounts of parking. Striping the parking lots, and the condition that all vehicles must be parked in a space, will keep the vehicles more orderly and will limit the number that can occupy the site.

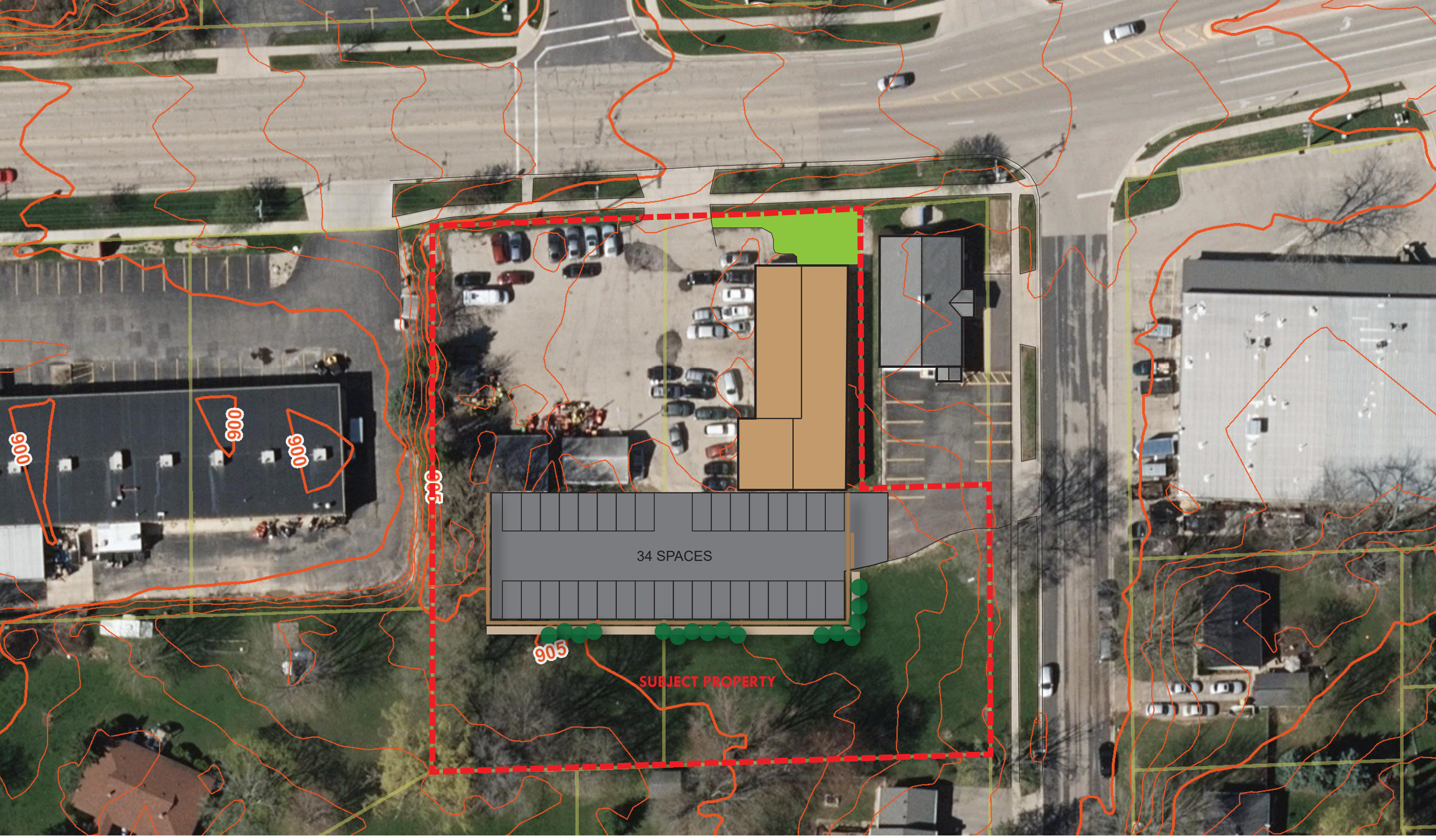
e) *The proposed conditional use is located in an area that will be adequately served by, and will not impose and undue burden on, any of the improvements, facilities, utilities or services provided by public agencies serving the subject property.*

The full range of urban services are available at the subject property and to the existing building, and the proposed use will not add an undue burden to any public utility or service.

f) *The potential public benefits of the proposed conditional use outweigh all potential adverse impacts of the proposed conditional use, after taking into consideration the applicant's proposal and any requirements recommended by the applicant to ameliorate such impacts.*

The perceived negative impacts of the current business are largely aesthetic. The proposed project and conditions of approval attempt to address the aesthetics through the use of privacy fencing, parking lot striping, additional landscaping, and a new sales building.

The benefits of the proposed project include the rehabilitation of a long under-utilized and unattractive site by owners who have and aim to continue investing in the community.



FARRIS AUTO CONCEPT PLAN - PHASE 1

Plan Commission Meeting - February 12, 2020

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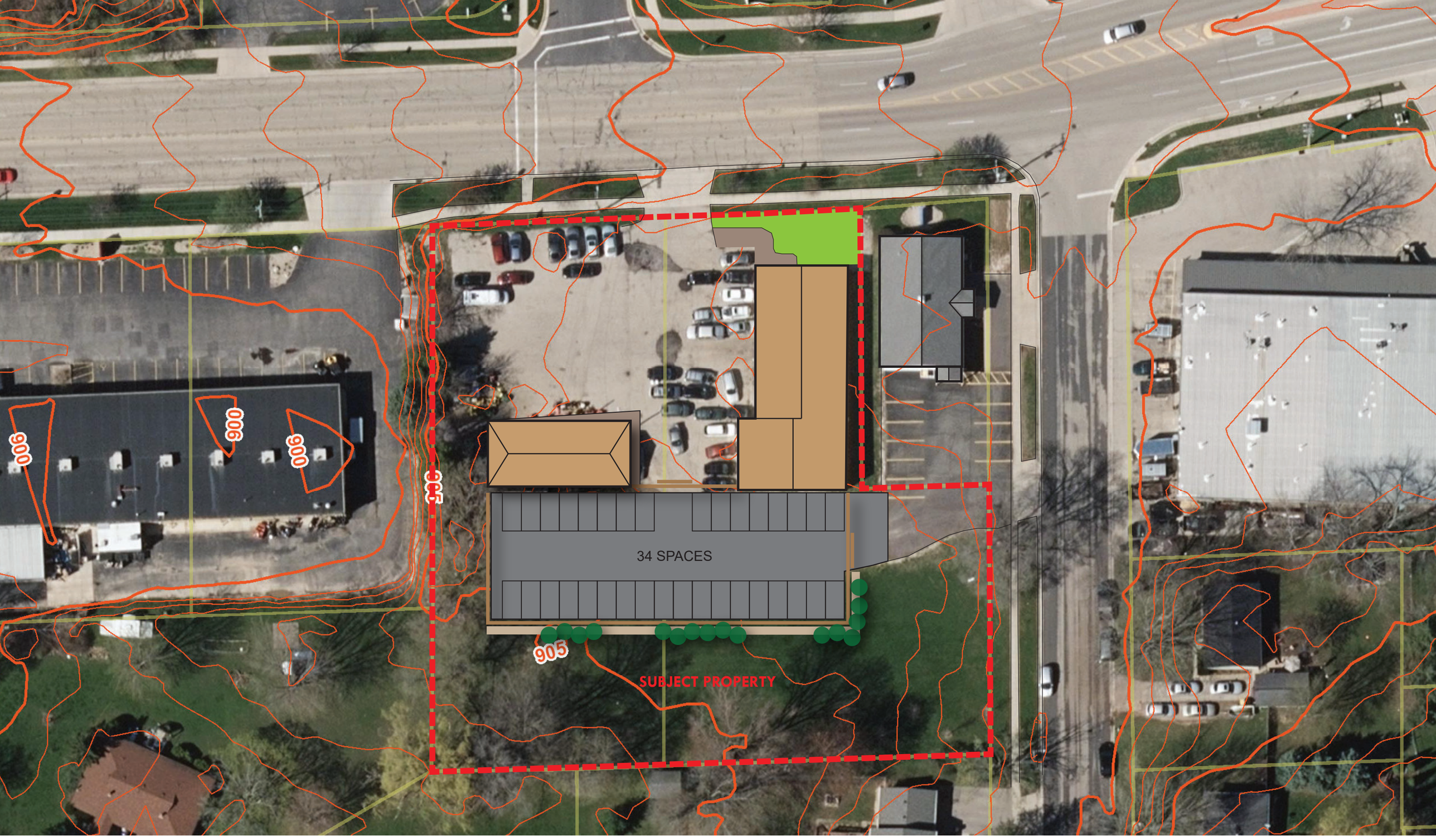

FARRIS AUTO CONCEPT PLAN - PHASE 2

Plan Commission Meeting - February 12, 2020

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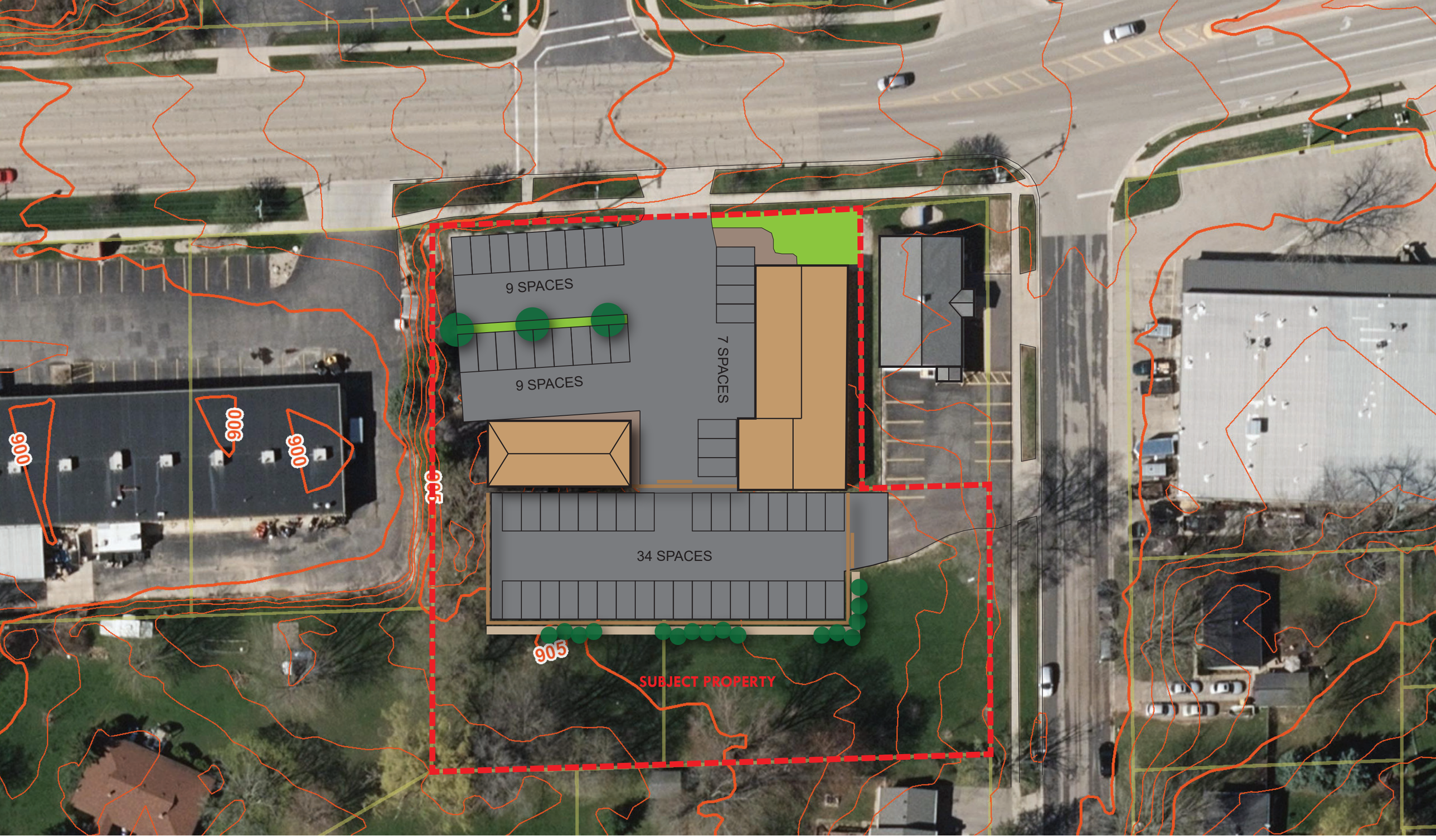


FARRIS AUTO CONCEPT PLAN - PHASE 3 (AFTER NEW SALES OFFICE)

Plan Commission Meeting - February 12, 2020

0 25 50 Feet

VILLAGE ACTION REPORT

PROJECT: Don Maguey Restaurant Conditional Use Permit
APPLICANT: Alejandro Ramirez – Don Maguey Restaurant
PROJECT LOCATION: 1609 Landmark Drive
REPORT DATE: February 13, 2020

PROJECT DESCRIPTION: The applicant is seeking approval of a conditional use permit for an 'indoor commercial entertainment' land use that serves alcohol. The proposed restaurant would occupy about 2,850 sq. ft. (including common restroom areas) within the existing Greywolf Building.

PLAN COMMISSION MEETING: February 13, 2020

STAFF REPORT PROVIDED BY: _X_ Planner, ___ Engineer, ___ Public Works

MOTION: by Pickel (1st), Schulze (2nd)

The Conditional Use Permit was APPROVED with the following condition:

1. The permit shall be granted to Don Maguey Restaurant for use at this location only. The permit will not transfer to a different business or to the same business at a different location.

VOTE: _7_ Aye, _0_ Nay, _0_ Abstain

APPLICANT COMMENTS:
- (Alejandro Ramirez) – available for questions.

PUBLIC HEARING COMMENTS:
- None

PLAN COMMISSION COMMENTS:
- None

STAFF COMMENTS:
- See planning staff report. Ruth mentioned that owner of Soul Song Yoga (also located in the Greywolf Building) called to state that while they want the building to fill up, parking is crowded on weekend evenings especially on the eastern side of the building.

PLANNING STAFF REPORT

MEMO DATE: February 5, 2020
MTG. DATE: **FEBRUARY 12, 2020**

TO: Village of Cottage Grove Plan Commission

CC: Village of Cottage Grove Board of Trustees
Matt Giese – Village Administrator
Lisa Kalata – Village Clerk
Larry Konopacki – Village Attorney
Kevin Lord – Village Engineer

FROM: Erin Ruth, AICP – Village Planning Director

RE: **Don Maguey Conditional Use Permit**

BACKGROUND

Property Owner:	CG Silver Badger LLC
Location:	1609 Landmark Drive
Area:	existing building
Agent:	Alejandro Ramirez – Don Maguey Mexican Restaurant
Existing Zoning:	Planned Office
Proposed Zoning:	Planned Office
Future Land Use Plan:	Planned Business

OVERVIEW

The applicant is seeking approval of conditional use permit for an indoor commercial entertainment land use that serves alcohol. The proposed Cottage Grove location would occupy approximately 2,850 square feet (including common restroom areas) within the existing multi-tenant Greywolf building located at 1609 Landmark Drive.

STAFF RECOMMENDATIONS

Staff recommends that the requested Conditional Use Permit be **APPROVED WITH CONDITIONS**, with the conditions as follows:

1) The permit shall be granted to Don Maguey for use at this location only. If granted, the permit will not transfer to a different business or to the same business at a new location.

COMPREHENSIVE PLAN CONSISTENCY

The proposed restaurant use is consistent with the Planned Business designation in the Comprehensive Plan.

ZONING ORDINANCE CONSISTENCY

The subject property is zoned PO, Planned Office, which is regulated by 325-39 of the Village Zoning Ordinance.

Per 325-39(B)(2)(b)(9), 'indoor commercial entertainment' is permitted as a conditional use in the Planned Office district, if the use is adjacent to residentially zoned property or if the subject business holds a liquor license. In this case, Don Maguey's proposed site is not adjacent to residentially zoned property, but they have applied and have been conditionally approved for a liquor license pending this CUP approval.

Per 325-49(D)(8)(b), parking requirements are 1 space for every three seats or patrons. The restaurant will have between 95 and 115 seats, requiring 32 to 38 spaces. At a recent meeting the ARC examined parking throughout the development area including the Greywolf Building, the future Comfort Suites Hotel, Arby's, and Kwik Trip. In total these properties provide 321 parking spaces.

The total required by all uses on the properties is 329 spaces when don Maguey is included. However, 10 of the spaces are required by office users that are only open during the day. Therefore, the number required in the evening is 319 which can be accommodated on the site.

CONDITIONAL USE PERMIT CRITERIA

325-111(D)(2) of the zoning ordinance requires a proposed conditional use to be compliant with standards (a) to (f) of that section. In the opinion of staff, the proposed use is compliant with those standards as outlined below.

a) *The proposed conditional use (the use in general, independent of its location) is in harmony with the purposes, goals, objectives, policies, and standards of the Village of*

Cottage Grove's Comprehensive Master Plan, this chapter and any other plan, program, or ordinance adopted or under consideration pursuant to official notice by the Village.

The site location is designated as 'Planned Business' on the Comprehensive Plan's Future Land Use map. The proposed use is consistent with those allowable within that designation.

b) *The proposed conditional use (in its specific location) is in harmony with the purposes, goals, objectives, policies, and standards of the Village of Cottage Grove's Comprehensive Master Plan, this chapter and any other plan, program, or ordinance adopted or under consideration pursuant to official notice by the Village.*

The proposed use in this specific location, in the opinion of staff, is in harmony with all the documents listed above. Specific examples of compliance with the Comprehensive Plan include:

- Land Use chapter, p. 64 – "*northern and western edges of the (Commerce) Park, with their visual exposure to I-94 and CTH N, are improved for Planned Business development which may consist of retail, high-quality office, and supporting uses…*" A restaurant is a desirable supporting use for other Commerce Park businesses.

- Land Use chapter, p. 65 – "*encourage Planned Business development that occurs along major transportation routes to contribute toward establishing and enhancing a positive image for the Village.*" The proposed restaurant will occupy space in the Greywolf (formerly Ghidorzi) Building that has been vacant since the building was constructed. Filling another vacancy in that building improves the perception of the Village's business climate due to its prominent and highly visible location.

c) *The proposed conditional use, in its proposed location and as depicted on the required site plan, does not result in substantial or undue adverse impacts on nearby property, the character of the neighborhood, environmental factors, traffic factors, parking, public improvements, public property or rights of way, or other matters affecting the public health, safety, or general welfare either as they now exist or as they may in the future be developed as a result of implementation of the provisions of this chapter, the Comprehensive Master Plan, or any other plan, program, map or ordinance adopted or under consideration pursuant to official notice by the Village or other government agency having jurisdiction to guide development.*

The Ghidorzi Building's site and the public ways leading to it were planned, designed, and implemented on the assumption the building would be fully rented. The site, prior to construction, was reviewed and approved based on all applicable Village plans and regulations. The proposed use is not inconsistent with the type of use expected for the building during planning, design, and prior approval processes. So while the restaurant will likely draw additional traffic to the immediate area, that traffic will be accommodated by the existing site and road network, and if anything the additional

traffic (and the potential customers associated with that traffic) will have a positive impact on the shopping center.

Any business serving alcohol has some potential to be disruptive. Concerns are largely mitigated in this case due to the family nature of the restaurant including a large game room, and the fact the facility will be open no later than 11 p.m. The property is not adjacent to any residentially zoned properties.

d) *The proposed conditional use maintains the desired consistency of land uses, land use intensities and land use impacts as related to the environs of the subject property.*

The proposed use will fit within an existing building. The existing building was reviewed and approved relative to all applicable Village plans and ordinances, and it maintains the desired consistency and intensity of use.

e) *The proposed conditional use is located in an area that will be adequately served by, and will not impose and undue burden on, any of the improvements, facilities, utilities or services provided by public agencies serving the subject property.*

The full range of urban services are available at the subject property, and the proposed use will not add an undue burden to any public utility or service.

f) *The potential public benefits of the proposed conditional use outweigh all potential adverse impacts of the proposed conditional use, after taking into consideration the applicant's proposal and any requirements recommended by the applicant to ameliorate such impacts.*

The proposed use is not anticipated to create any adverse impacts on the Village or neighboring properties, while the potential public benefits are several, including:

1. The negative perception of the Village caused by the on-going vacancy of the Ghidorzi Building will be reduced. The proposed business will occupy approximately 1/3 of the building.

2. The proposed restaurant has the potential to passersby from I-94. In addition, the game room is an uncommon feature that may attract additional patrons from a wider radius. It will also serve the growing number of employees at other Commerce Park businesses, who have long sought additional restaurant options nearby.

3. The proposed bar/restaurant is an example of a 'third place', an informal place outside of home and work that provides the opportunity for social interaction. In a book on the topic, urban sociologist Ray Oldenburg describes third places as "anchors of community life" which "facilitate and foster broader, more creative interaction." Typical characteristics of a third place include 1) they are free or inexpensive, 2) food and drink are important, but not essential, 3) they are highly accessible, 4) they attract customers who

become regulars, 5) they are welcoming and comfortable, and 6) they are a place to meet both old and new acquaintances. In most areas, the number of third places has greatly decreased over the years. Clearly, the proposed project meets most of the criteria for a modern third place. Like many suburban areas dominated by post-war development, there have been relatively few 'third places' in the Village. This is changing and this proposal adds momentum to several recently built 'third places.'

CONDITIONAL USE PERMIT APPLICATION

VILLAGE OF COTTAGE GROVE

APPLICANT: Alejandro Ramirez

APPLICANT ADDRESS: 1050 Center St. Lake mills WI 53551

APPLICANT TELEPHONE: 608-334-7139

APPLICANT EMAIL ADDRESS: alejandrorme29@yahoo.com

Note: Applicant must be owner of the property where conditional use is requested, or signed letter from property owner acknowledging application must be provided.

PROPERTY ADDRESS: 1609 Landmark Dr. Suite-H-101, Cottage Grove WI, 53527

ZONING CLASSIFICATION: PO, PLANNED OFFICE

CONDITIONAL USE REQUESTED: INDOOR COMMERCIAL ENTERTAINMENT (RESTAURANT W/ LIQUOR LICENSE)

Applicant Signature: Alejandro Ramirez **Date:** 1-16-20

PROVIDE THE FOLLOWING ITEMS:

1. Submittal materials per 325-111(C) of the Zoning Ordinance, as described on the following pages.
2. Fee of $350.
3. ~~Escrow deposit of $250 for consultant review. If actual review fees are less, excess will be returned. If actual review fees exceed escrow amount, applicant will be billed for the excess.~~

Mail or deliver the completed application form, submittal materials, and fees to the Village Hall.

Village of Cottage Grove
221 E. Cottage Grove Road
Cottage Grove, WI 53527
Telephone: (608) 839-4704
Office Hours: M-F 7:30 a.m. to 4:30 p.m.

For Office Use Only

Date Received:
Plan Commission meeting date:
Village Board meeting date:

DON MAGUEY MEXICAN RESTAURANT

January 15, 2020
Erin Ruth

Dear Erin

Don Maguey Mexican Restaurant is located at 1609 Landmark Dr STE 101 Cottage Grove , WI 53527. We will be providing the local area with a new modern style Mexican restaurant with authentic Mexican cuisine. We will also be serving alcohol and liquor (license pending approval). Our seating will have 95 to 115 and that figure is off of our present planning. We are looking to have up to 8 staff members on our busiest days and hopefully more depending on demand. Below you will see our opening times.

Monday thru Thursday's 11am -10 pm

Friday and Saturday 11am -10:30 pm

Sunday 11am -9pm

I would like to thank you for your time and help in this matter.

Alejandro Ramirez

Don Maguey Mexican Restaurant

1609 Landmark Dr STE 101

Cottage Grove , WI 53527

Tel: (608) 334-7139

VILLAGE OF COTTAGE GROVE PROCEDURAL CHECKLIST FOR CONDITIONAL USE REVIEW AND APPROVAL

This form should be used by the Applicant as a guide to submitting a complete application for a conditional use and by the Village to process said application. Parts I and II should be used by the Applicant to submit a complete application; Part III should be used by the Village as a guide when processing said application.

I. APPLICATION SUBMITTAL PACKET REQUIREMENTS

Prior to submitting the 20 final complete applications as certified by the Zoning Administrator, the Applicant shall submit 5 initial draft application packets for staff review, followed by one revised draft final application packet based upon staff review and comments. *Submittal materials may be submitted as pdf files via email in lieu of printed copies by arrangement with the Village Planning Director.*

Submittal Materials per 325-111(C) Date:_____ by:_____

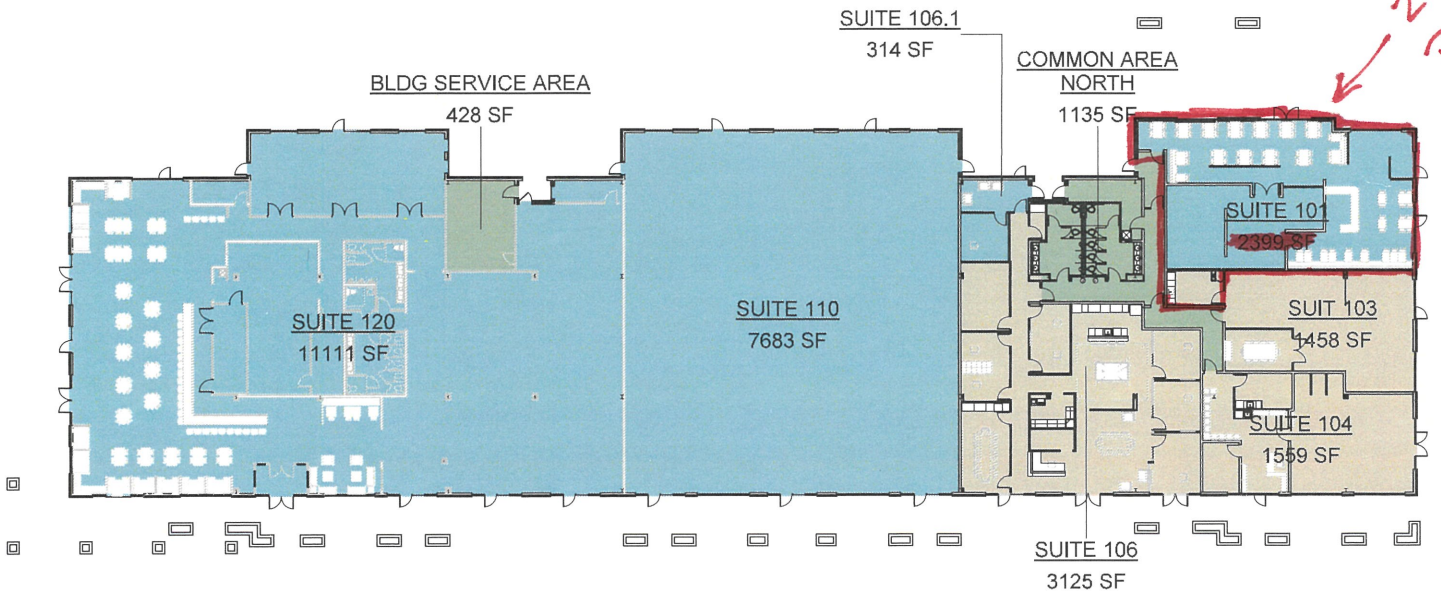
____ ____ (a) A map of the proposed conditional use:
- ____ Showing all lands for which the conditional use is proposed;
- ____ Showing all other lands within 400 feet of the boundaries of the subject property;
- ____ Referenced to a list of the names and addresses of the owners of said lands as the same appear on the current records of the Register of Deeds of Dane County (as provided by the Village of Cottage Grove).
- ____ Clearly indicating the current zoning of the subject property and its environs, and the jurisdiction(s) which maintains control;
- ____ Map and all its parts are clearly reproducible with a photocopier;
- ____ Map size 11" by 17" shall be at a scale which is not less than one inch equals 800 feet;
- ____ All lot dimensions of the subject property provided;
- ____ Graphic Scale and north arrow provided.

____ ____ (b) A map, such as the Land Use Plan Map, of the generalized location of the subject property in relation to the Village as a whole;

____ ____ (c) A written description of the proposed conditional use describing the type of activities, buildings, and structures proposed for the subject property and their general locations;

____ ____ (d) A site plan of the subject property as proposed for development. Said Site plan shall conform to any and all the requirements of §325-803. If the proposed conditional use is a group development, a proposed preliminary plat or conceptual plat may be substituted for the required site plan, provided said plat contains all information required on said site plan;

____ ____ (e) Written justification for the proposed conditional use:
- ____ Provide written justification for the proposed conditional use consisting of the reasons why the Applicant believes the proposed conditional use is appropriate, particularly as evidenced by compliance with the standards set forth in §325-802D(2)(a) through (f).



← 2850 RSF Don Magee Restaurant

Rentable Area Legend

- Building Common Area
- Floor Area
- Office Area

LEASABLE AREAS	
PLAN TYPE	AREA
SUITE 120	11072 SF
SUITE 110	7809 SF
SUITE 106.1	314 SF
SUITE 106	3169 SF
SUITE 104	1600 SF
SUITE 101	2383 SF
SUIT 103	1467 SF
COMMON AREA NORTH	1148 SF
BLDG SERVICE AREA	427 SF
Grand total: 9	29389 SF

PREVIOUS

LEASABLE AREAS	
PLAN TYPE	AREA
SUITE 120	11111 SF
SUITE 110	7683 SF
SUITE 106.1	314 SF
SUITE 106	3125 SF
SUITE 104	1559 SF
SUITE 101	2399 SF
SUIT 103	1458 SF
COMMON AREA NORTH	1135 SF
BLDG SERVICE AREA	428 SF
Grand total: 9	29214 SF

DIFFERENCE
AREA
+39 SF
-129 SF
0 SF
-44 SF
-41 SF
+16 SF
-9 SF
+7 SF
+1 SF
-175 SF

JLA ARCHITECTS

CONSTRUCTION DOCUMENTS

RETAIL LEASABLE AREAS PER ANSI/BOMA Z65.2-2012

06/06/2019

1" = 30'-0"

LA-101

VILLAGE ACTION REPORT

PROJECT: Hacker Zero Lot Line Request
APPLICANT: Nancy Hacker – property owner
PROJECT LOCATION: 760 A & B St. James St.
REPORT DATE: February 13, 2020

PROJECT DESCRIPTION: The applicant owns a 15,072 square foot parcel with an existing duplex building. The applicant is seeking approval of a CSM to split the lot and building into two parcels to facilitate the sale of one half.

PLAN COMMISSION MEETING: February 13, 2020

STAFF REPORT PROVIDED BY: _X_ Planner, ___ Engineer, ___ Public Works

MOTION: by Pickel (1st), Schulze (2nd)

The Zero Lot Line Application was APPROVED with the following conditions:

1. The applicant shall provide the Village with evidence that the submitted maintenance agreement has been recorded for each parcel.
2. The existing playhouse shall be relocated as needed to be in compliance with the zoning ordinance prior to the recording of the CSM.

VOTE: _7_ Aye, _0_ Nay, _0_ Abstain

APPLICANT COMMENTS:
- (Nancy Hacker) – available for questions.

PUBLIC COMMENTS:
- None

PLAN COMMISSION COMMENTS:
- (Ratcliff) – is the playhouse easily moveable? Hacker replied that it is on posts. They just need to drive new posts and move the playhouse over.

STAFF COMMENTS:
- See planning staff report.

PLANNING STAFF REPORT

MEMO DATE: February 5, 2020
MTG. DATE: **FEBRUARY 12, 2020**

TO: Village of Cottage Grove Plan Commission

CC: Matt Giese – Village Administrator
Lisa Kalata – Village Clerk
Larry Konopacki – Village Attorney
Kevin Lord – Village Engineer

FROM: Erin Ruth, AICP – Village Planning Director

RE: **Hacker Zero Lot Line – 760 St. James Street**

BACKGROUND

Property Owner:	Nancy Hacker
Location:	760 A & B St. James Street
Area:	15,072 sq. ft. parcel proposed to be split into 7,499 & 7,573 sq. ft. parcels
Agent:	Nancy Hacker - owner Dave Riesop - surveyor
Existing Zoning:	TR-8, Two-Family Residential
Proposed Zoning:	TR-8, Two-Family Residential
Future Land Use Plan:	Two-Family Residential

OVERVIEW

The applicant owns a 15,072 square foot parcel with an existing duplex building. The applicant is seeking approval of a CSM to split the lot and building into two zero lot line parcels.

The parcel is located at 706 St. James Street, just south of E. Parkview Street (see location map on the following page).

LOCATION MAP

STAFF RECOMMENDATION

Staff recommends that the proposed Certified Survey Map be **APPROVED with CONDITIONS,** with the conditions as follows:

1. The applicant shall provide the Village with evidence that the submitted maintenance agreement has been recorded for each parcel.
2. The existing playhouse shall be relocated as needed to be in compliance with the zoning ordinance prior to the recording of the CSM.

COMPREHENSIVE PLAN CONSISTENCY

The subject property is designated as Two-Family Residential on the Comprehensive Plan's Future Land Use Map. The existing land use, a duplex structure, reflects that designation. The proposed change in ownership arrangement does not impact the land use. Therefore, the CSM is consistent with the Comprehensive Plan.

ZONING ORDINANCE CONSISTENCY

The subject property is zoned TR-8, Two-Family Residential. This zoning would remain on each parcel if the current parcel is divided.

The parcels associated with each half of the structure must be at least 5,000 square feet, per the zoning ordinance. The smaller of the proposed lots is 7,499 square feet so the proposed parcels comply with the minimum lot size requirement.

Furthermore, the TR-8 zoning designation requires a minimum lot width of 40' and minimum street frontage of 50' for each unit. The width at the frontage of each lot is 59' and 60'.

There is an existing playhouse located such that it would straddle to new property line between the lots. The playhouse is considered an accessory structure and must be setback at least 3' from any property line. Therefore, creating the lot would put the playhouse in violation of the ordinance, as it not only violates the setback but actually encroaches on the other lot. The playhouse should be relocated as needed to bring it into compliance with the ordinance.

ZERO LOT LINE CONSIDERATIONS

Zero lot line conversions such as this proposed CSM require verification that each unit has its own separate water and sewer lateral. The applicant has submitted a letter from a licensed plumber verifying that the subject structure complies with this requirement.

Furthermore, a maintenance agreement must be recorded for each newly created parcel. Such an agreement has been submitted. The applicant shall provide evidence that the maintenance agreement has been recorded for each parcel.

VILLAGE OF COTTAGE GROVE
APPLICATION FOR ZERO LOT LINE

APPLICANT NAME: Nancy M Hacker
ADDRESS OF APPLICANT: 760B Saint James St; Cottage Grove, WI
TELEPHONE NUMBER: 608-206-2483 **FAX:** _____
EMAIL ADDRESS: nmhackerincg@gmail.com

ADDRESS OF SUBJECT PROPERTY:
760A Saint James St
Cottage Grove, WI 53527

ZONING OF PROPERTY: R-2

PROVIDE THE FOLLOWING ITEMS:

1.) Letter from licensed plumber indicating that each unit is served by separate sanitary sewer and water laterals with separate water curb stop valves accessible from outside the building.
2.) Certified Survey Map reflecting the proposed lot line, the location of the sanitary sewer and water laterals and water curb stop valves servicing each side of the duplex. The map must be signed by a licensed surveyor.
3.) Attached agreement is signed by all parties and filed at Register of Deeds.
4.) Review by Utility Commission, Plan Commission, and Village Board of the certified survey map depicting the sanitary sewer and water laterals and separate curb stop valves.
5.) Fee of $100 + $25 per parcel created (if any); $250 deposit for engineering consultant fees.

Mail or deliver the completed application, fee, and documents listed above to the Village of Cottage Grove.

12-9-2019
Date

Nancy M Hacker
Applicant Signature

Village of Cottage Grove
221 E. Cottage Grove Road
Cottage Grove, WI 53527
Telephone: 608-839-4704
Fax: 608-839-4698
Office Hours: M-F 7:30 a.m. to 4:30 p.m.

For office use only:

Date Received:
Utility Commission Meeting Date:
Planning Commission Meeting Date:
Village Board Meeting Date:

Uselman Plumbing LLC
5136 Pierceville Road
Cottage Grove, WI 53527
Phone: 608-839-3161
Email: uselmanplumbing@gmail.com

To: Whom it May Concern

From: Nick Uselman

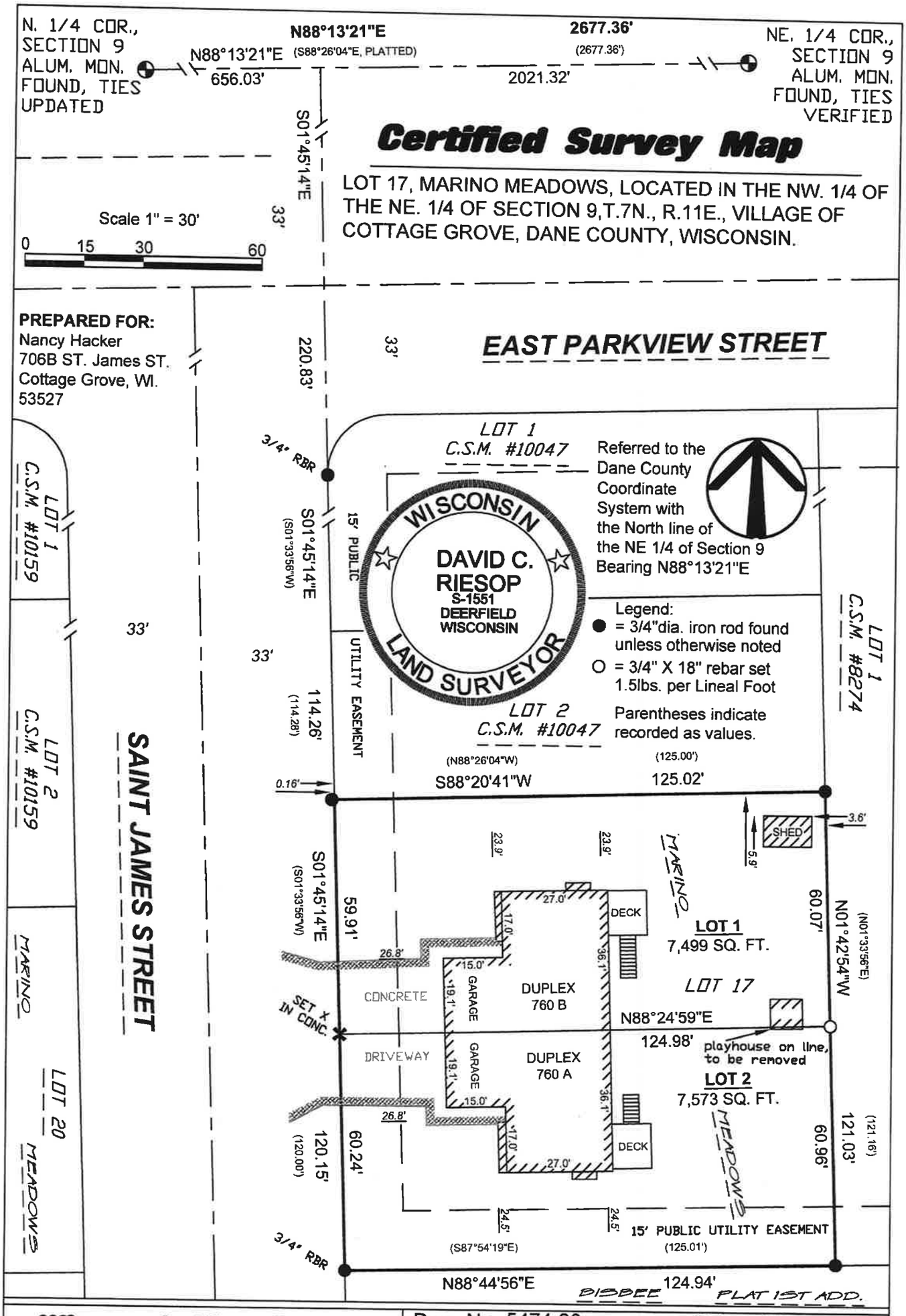
Re: 760 St. James Units A & B

Date: December 17, 2019

Both units are served by their own water service, and each side has its own curb stop in the driveway and water meter in the basement. There is also a house cleanout on each side for the sewer lateral.

Nick Uselman

President



Wisconsin Mapping, LLC
surveying and mapping services
306 West Quarry Street, Deerfield, Wisconsin 53531
(608) 764-5602

Dwg. No. 5474-20 Date 1/03/2020
Sheet 1 of 2
Document No.
C. S. M. No. V. P.

Certified Survey Map

Owner's Certificate

As owner, I hereby certify that I have caused the land described on this certified survey to be surveyed, divided, and mapped as represented on this certified survey map. I also certify that this certified survey map is required to be submitted to the Village of Cottage Grove for approval.

_____
Nancy M. Hacker

STATE OF WISCONSIN)
COUNTY OF DANE)ss.

Personally came before me this ____ day of _____, 2020, the above named owner to me known to be the person who executed the foregoing instrument and acknowledged the same.

_____
Notary Public, Dane County, Wisconsin
my commission expires _____.

Surveyor's Certificate

I hereby certify that in full compliance with the provisions of Chapter 236.34 of the Wisconsin Statutes and the subdivision regulations of the Village of Cottage Grove, and by the direction of Nancy Hacker, I have surveyed, divided and mapped the lands described hereon, and that such map correctly represents the exterior boundaries of the lands surveyed and the division of that land, and that this land is located within and more fully described to wit:

Lot 17, plat of Marino Meadows, being further located in Part of the NW $\frac{1}{4}$ of the NE $\frac{1}{4}$ of Section 9, Town 7 North, Range 11 East, Village of Cottage Grove, Dane County, Wisconsin,
Containing 15,072 square feet.

_____
David C. Riesop S-1551

Village Approval

I hereby certify that this Certified Survey Map was approved by the Planning Commission and the Village Board of the Village of Cottage Grove, and is approved for recording this _____ day of _____, 2020.

_____
Village Clerk

Register of Deeds Certificate

Received for recording this ____ day of _____, 2020 at _____ o'clock ___M. and recorded in Volume _____ of Certified Surveys, Pages_____.

_____
Kristi Chlebowski, Register of Deeds, Dane County

Wisconsin Mapping, LLC
surveying and mapping services
306 West Quarry Street, Deerfield, Wisconsin 53531
(608) 764-5602

Dwg. No. 5474-20 Date 1/03/2020
Sheet 2 of 2
Document No._____
C. S. M. No._____ V._____ P._____

Document Number | Document Title

ZERO LOT LINE MAINTENANCE AGREEMENT

1. The Units are intended for residential purposes only as in presently or hereafter defined and permitted by the Village of Cottage Grove Zoning Ordinances and are restricted to that use. No nuisances shall be permitted to exist or operate within or on either unit.

2. The leasing or rental of the Units for residential purposes is not prohibited by this clause provided any such leases or rentals are made subject to and the tenants are bound by the provisions of this Declaration.

Recording Area

Name and Return Address

Village Attorney Leighton W. Boushea
Boushea, Segall & Kliminski
2945 Triverton Pike Drive, Suite 101
Madison, WI 53711

0711-091-2177-8

Parcel Identification Number (PIN)

3. The parties agree this ZERO LOT LINE MAINTENCE AGREEMENT has been provided by the Village for use As determined by the parties. The Village has not provided either party with counsel or representation.

4. Maintenance and Repair.

a. The owners of the Units shall maintain and repair the exterior surface of their dwelling portion of the duplex dwelling building and the driveway leading to their dwelling portion of the building, including without limitation, the painting of the same as often as necessary, the replacement of trim and caulking, and the maintenance and repair of the roof and driveway, and to be liable for the cost of any such maintenance or repairs made on their dwelling portion of the duplex dwelling building. If any unit owner considers the dwelling portion of the other unit owner to be in need of any such repair or maintenance, hereinafter referred to as "work", they shall give written notice thereof to the other unit owner. Such notice shall specify the nature and extent of the work considered to be needed. If the other unit owner fails or neglects to perform the requested work or disagrees in writing, both parties agree to utilize the Dispute Resolution outline herein.

b. Notwithstanding the above, in the event that repair of the duplex building, including all utility connections and laterals and sewer lines in case of backup, is required on an emergency basis and failure to make such repairs would result in further damage to the said building or result in the untenability of the same, either unit owner may repair the damage and be entitled to compensation from the other unit owner for the cost of any repairs made to the other unit owner's portion of the building.

c. In order to gain access to the Units in case of an emergency situation, each unit owner shall provide to the other unit owner a key to their unit, a person to contact other than the unit owner

that has access to their unit, or the location of a key to gain access to their unit. Said access shall only be used in an emergency situation.

5. Neither unit owner, without first obtaining written consent of the other, shall make or permit to be made any substantial structural alterations or improvements to the exterior of the duplex dwelling building or to his property. In connection therewith, alterations, changes or improvements exceeding an aggregate cost of One Thousand Dollars ($1,000) shall be considered substantial.

6. Only dogs, cats, or other domesticated household pets may be kept by a unit owner on his property, provided that in no event shall such pets be kept, bred, or maintained for any commercial purpose. All such pets shall be housed wholly within the dwelling unit and no outside pens or structures shall be permitted unless otherwise agreed to in writing between the owners of the two units.

7. Unit owners shall maintain their property in good, sanitary and attractive condition, including but not limited to mowing the grass to a reasonable height, the removal of noxious weeds and removal of snow and ice from walkways and driveways.

8. Style, Color and Miscellaneous.

    a. Any repairs or maintenance performed or allowed to be performed by a unit owner to the exterior of his dwelling porting of the duplex dwelling building shall employ materials uniform or consistent with those materials already incorporated into the building and improvements.

    b. No unit owner shall change the color of the siding, trim or roof of his portion of the duplex dwelling building at any time without prior written agreement between the unit owners. Homogeneous roof, siding and trim colors shall be required at all times.

    c. Outside doors, as to style, type and color, including garage doors, shall be identical at all times to each unit.

    d. All outside areas shall be kept free from rubbish, debris, trash and other unsightly materials and shall not be obstructed, littered, defaced, or misused in any manner, nor shall any fire hazards be allowed to exist.

    e. No garbage cans, supplies or other articles shall be placed outside of either of the dwelling units but rather shall be kept within the dwelling units or the attached garages except while the same shall be presently in use.

    f. No outdoor storage of any kind shall be allowed upon the property without prior written agreement between the owners of the two dwelling units with the exception of a reasonable amount of firewood for a fireplace (if applicable) which shall be neatly stacked.

9. Unit owners shall not perform or allow to be performed any act or work which will impair the structural integrity or aesthetic appearance of the duplex dwelling building or the safety of the property of the other owner.

10. Any portion of a wall or roof of the duplex building placed on the dividing line between the respective properties shall constitutes a party wall and the general rules of law regarding party walls and of liability for damage due to negligent or willful acts or omissions shall apply thereto.

11. The owners of each of the Units are granted and shall have an easement over and across those portions of the property occupied by each of the Units for the purpose of access to the underground electrical

and, in addition, access to any curb boxes, water and sewer laterals, which together or separately service their respective Units, for the purpose of maintenance, repair and if necessary, replacement. The property shall be restored to the same condition as at the outset of any such maintenance, repair or replacement all at the cost to the Unit owner causing such repair, maintenance or replacement.

12. The owners of the individual dwelling units, their invitees, tenants, agents, personal representatives, successors and assigns, shall at all times abide by and be bound by any protective covenants, restrictions and easements of record that are effective as to the plat in which this property is located.

13. DISPUTE RESOLUTION

A. In the event of a Dispute both parties agree to negotiate in good faith to resolve the dispute. If the dispute is not resolved within sixty (60) days, the dispute shall be referred to mediation
Either party may terminate the extended Informal Dispute Process by providing written notice to the other party.

B. MEDIATION.

(i) The parties agree to name a mediator within fourteen (14) days of the expiration of the time period to reach informal resolution.
If no mediator is agreed upon within said 14 days, each party shall name a third party and the third parties so named shall pick a mediator within 10 days. The parties shall present their dispute to the mediator within 60 days of the mediator being named.

(ii) The mediator shall not have the authority to add, change, alter or modify any of the terms or provisions of this Agreement.

(iii) The expense of the mediator shall be divided equally between the

14. ENFORCEMENT
Enforcement of the covenants and restrictions of this Declaration may be by any proceeding at law or in equity against any unit owner violating or attempting to violate any such covenant or restriction to restrain violation or to recover damages. Failure by any unit owner to enforce any covenant or restriction shall in no event be deemed to be a waiver of the right to do so thereafter.

15. The invalidity or unenforceability of any particular provision of this Declaration shall not affect the other provisions hereof and the Declaration shall be constructed in all respects as if such invalid or unenforceable provision was omitted.

16. In construing this Declaration, words used in any gender shall include the plural and vice versa, unless the context requires otherwise.

17. No amendment or modification of this Declaration shall be valid unless the same be in writing and signed by all the parties hereto in recordable form and that no such change, amendment or modification shall be effective until recorded in the office of the Register of Deeds for Dane County.

18. The unit owners shall, for themselves and for their respective successors, assigns, heirs and personal representatives and agents, each to and with the other, his or their successors, assigns, representatives and heirs, be bound by and observe this Declaration and the covenants and restrictions herein contained which shall be perpetual and run with the land, but no owner is to be responsible except for his acts or defaults while owner.

1/14/2020
Date

Nancy M Hacker
Signature

Date

Signature

STATE OF WISCONSIN, County of _____

Subscribed and sworn to before me on _____ by the above-named person(s).

Signature of notary _____

Print or type name: _____

Title: _____ Date commission expires: _____

Vendor	Vendor Name	Invoice Number	Description	GL Account Number	Net Invoice Amount
A.G. SOFTWARE TRAINING					
6531	A.G. SOFTWARE TRAINING	1075	EXCEL 101 CLASS (8)	100-55310-345	435.20
	Total A.G. SOFTWARE TRAINING:				435.20
ADVANCED DISPOSAL					
3820	ADVANCED DISPOSAL	A20000499853	GARBAGE COLLECTION - JANUARY 2020	100-53620-295	21,530.23
3820	ADVANCED DISPOSAL	A20000499853	RECYCLING COLLECTION - JANUARY 2020	100-53620-296	9,223.97
	Total ADVANCED DISPOSAL:				30,754.20
ALLIANT ENERGY/WP&L					
31	ALLIANT ENERGY/WP&L	31-021820	2228530000 - STREET LIGHTS	100-53420-221	6,745.14
	Total ALLIANT ENERGY/WP&L:				6,745.14
ALSCO					
1462	ALSCO	IMIL1434999	MATS AT MUNICIPAL SERVICES BLDG	100-51700-210	32.15
1462	ALSCO	IMIL1434999	MATS AT MUNICIPAL SERVICES BLDG	600-60920-340	10.71
1462	ALSCO	IMIL1434999	MATS AT MUNICIPAL SERVICES BLDG	601-60850-340	10.71
1462	ALSCO	IMIL1535000	MATS	100-51700-210	20.24
1462	ALSCO	IMIL1535000	UNIFORMS	100-53200-340	31.87
1462	ALSCO	IMIL1535000	MATS & UNIFORMS	601-60850-340	12.41
1462	ALSCO	IMIL1535000	MATS & UNIFORMS	600-60920-340	12.41
1462	ALSCO	IMIL1535001	MATS AT VILLAGE HALL	100-51600-210	23.39
1462	ALSCO	IMIL1535001	MATS AT VILLAGE HALL	600-60920-340	7.80
1462	ALSCO	IMIL1535001	MATS AT VILLAGE HALL	601-60850-340	7.79
1462	ALSCO	IMIL1537497	MATS AT MUNICIPAL SERVICES BLDG	100-51700-210	32.15
1462	ALSCO	IMIL1537497	MATS AT MUNICIPAL SERVICES BLDG	600-60920-340	10.71
1462	ALSCO	IMIL1537497	MATS AT MUNICIPAL SERVICES BLDG	601-60850-340	10.71
1462	ALSCO	IMIL1537498	MATS	100-51700-210	20.24
1462	ALSCO	IMIL1537498	UNIFORMS	100-53200-340	31.87
1462	ALSCO	IMIL1537498	MATS & UNIFORMS	600-60920-340	12.41
1462	ALSCO	IMIL1537498	MATS & UNIFORMS	601-60850-340	12.41
1462	ALSCO	IMIL1537499	MATS AT VILLAGE HALL	100-51600-210	23.39
1462	ALSCO	IMIL1537499	MATS AT VILLAGE HALL	600-60920-340	7.80
1462	ALSCO	IMIL1537499	MATS AT VILLAGE HALL	601-60850-340	7.79
	Total ALSCO:				338.96
AXON ENTERPRISE INC					
5829	AXON ENTERPRISE INC	SI-1637507	BODY CAMERA YEARLY (YEAR 3)	100-52100-214	1,800.00
	Total AXON ENTERPRISE INC:				1,800.00
BALLWEG, MATTHEW					
6495	BALLWEG, MATTHEW	3495-021820	LUNCH FOR BALLWEG AND KIENBAUM AT TRAININ	100-53300-330	8.65
6495	BALLWEG, MATTHEW	3495-021820	LUNCH FOR BALLWEG AND KIENBAUM AT TRAININ	600-60920-330	2.89
6495	BALLWEG, MATTHEW	3495-021820	LUNCH FOR BALLWEG AND KIENBAUM AT TRAININ	601-60850-330	2.89
	Total BALLWEG, MATTHEW:				14.43
BROOKS TRACTOR INC					
181	BROOKS TRACTOR INC	192739	REPAIR ON PLOW BLADE FOR PAY LOADER	100-53300-340	650.80
181	BROOKS TRACTOR INC	192739	REPAIR ON PLOW BLADE FOR PAY LOADER	600-60935-340	216.94
181	BROOKS TRACTOR INC	192739	REPAIR ON PLOW BLADE FOR PAY LOADER	601-60834-340	216.94
181	BROOKS TRACTOR INC	S90114	REFUND OF PUSH SWITCH	100-53300-340	50.00-

Vendor	Vendor Name	Invoice Number	Description	GL Account Number	Net Invoice Amount
181	BROOKS TRACTOR INC	S90114	REFUND OF PUSH SWITCH	600-60935-340	16.66-
181	BROOKS TRACTOR INC	S90114	REFUND OF PUSH SWITCH	601-60834-340	16.66-
	Total BROOKS TRACTOR INC:				1,001.36
BRUSEGAR, COLE J					
5215	BRUSEGAR, COLE J	5215-021820	BASKETBALL REFEREE - 2/1 X 5 GAMES	100-55310-342	125.00
	Total BRUSEGAR, COLE J:				125.00
BURKE TRUCK & EQUIPMENT					
2	BURKE TRUCK & EQUIPMENT	26444	PLOW TRUCK PARTS	100-53300-340	66.91
2	BURKE TRUCK & EQUIPMENT	26444	PLOW TRUCK PARTS	600-60935-340	22.30
2	BURKE TRUCK & EQUIPMENT	26444	PLOW TRUCK PARTS	601-60834-340	22.30
	Total BURKE TRUCK & EQUIPMENT:				111.51
CARD SERVICE CENTER					
30	CARD SERVICE CENTER	30-021820PD	OFFICE SUPPLIES	100-52100-310	343.15
30	CARD SERVICE CENTER	30-021820PD	SUPPLIES	100-52100-340	1,994.47
30	CARD SERVICE CENTER	30-021820PD	TRAINING AND TRAVEL	100-52100-330	357.00
30	CARD SERVICE CENTER	30-021820PD	UNIFORMS	100-52100-342	57.65
30	CARD SERVICE CENTER	30-021820PD	FITNESS - JOHNSON HEALTH TECH	410-57501-810	78.00
30	CARD SERVICE CENTER	30-021820PD	CERTIFIED MAIL & POSTAGE FOR RETURNED FLA	100-52100-311	31.75
30	CARD SERVICE CENTER	30-021820PD	MAGLITE FLASHLIGHTS SYSTEM REFUND	100-52100-310	118.16-
30	CARD SERVICE CENTER	30-021820PR	BASKETBALL SCOREBOOKS	100-55310-342	38.72
30	CARD SERVICE CENTER	30-021820PR	SUPPLIES FOR CODING AND MAKER CLASS	100-55310-344	625.24
30	CARD SERVICE CENTER	30-021820PR	SMART START BASKETBALLS	100-55310-344	77.70
30	CARD SERVICE CENTER	30-021820PR	MEMBERSHIP RENEWAL - SEAN BRUSEGAR	100-55200-320	150.00
30	CARD SERVICE CENTER	30-021820PW	SAFETY EQUIPMENT	100-53300-340	88.76
30	CARD SERVICE CENTER	30-021820PW	SAFETY EQUIPMENT	600-60600-340	29.59
30	CARD SERVICE CENTER	30-021820PW	SAFETY EQUIPMENT	601-60827-340	29.58
30	CARD SERVICE CENTER	30-021820PW	LIGHT REPAIR ON 1-TON	100-53300-340	252.08
30	CARD SERVICE CENTER	30-021820PW	LIGHT REPAIR ON 1-TON	600-60935-340	84.02
30	CARD SERVICE CENTER	30-021820PW	LIGHT REPAIR ON 1-TON	601-60834-340	84.02
30	CARD SERVICE CENTER	30-021820PW	REPLACE SAWZALL	100-53300-340	191.40
30	CARD SERVICE CENTER	30-021820PW	REPLACE SAWZALL	600-60935-340	63.80
30	CARD SERVICE CENTER	30-021820PW	REPLACE SAWZALL	601-60834-340	63.80
30	CARD SERVICE CENTER	30-021820PW	SHOP SUPPLIES	100-53300-340	17.13
30	CARD SERVICE CENTER	30-021820PW	SHOP SUPPLIES	600-60935-340	5.71
30	CARD SERVICE CENTER	30-021820PW	SHOP SUPPLIES	601-60834-340	5.71
30	CARD SERVICE CENTER	30-021820PW	OFFICE SUPPLIES	100-53100-340	77.15
30	CARD SERVICE CENTER	30-021820PW	OFFICE SUPPLIES	600-60920-340	25.72
30	CARD SERVICE CENTER	30-021820PW	OFFICE SUPPLIES	601-60850-340	25.71
30	CARD SERVICE CENTER	30-021820PW	CABLE EQUIPMENT - PRODESK 600	410-57320-225	1,825.28
30	CARD SERVICE CENTER	30-021820VH	BACKGROUND CHECKS FOR NEW OPERATOR LIC	100-51420-340	42.00
30	CARD SERVICE CENTER	30-021820VH	CROSSING GUARD APPRECIATION GIFT CARDS	100-52150-340	65.00
30	CARD SERVICE CENTER	30-021820VH	2020 CLERKS AND TREASURERS INSTITUTE - LISA	100-51420-330	489.00
30	CARD SERVICE CENTER	30-021820VH	CABLE EQUIPMENT SUPPLIES	410-57320-225	724.44
30	CARD SERVICE CENTER	30-021820VH	LABEL MAKER AND REFILLS	100-51250-340	81.23
30	CARD SERVICE CENTER	30-021820VH	FIRST NIGHT HOTEL - CHIEF LAYBER CONFEREN	100-52100-330	134.69
	Total CARD SERVICE CENTER:				8,041.34
CG SILVER BADGER LLC					
6366	CG SILVER BADGER LLC	6366-021820	DEVELOPER INCENTIVE PAYMENT - TID #5 GREY	405-57700-000	25,000.00

Vendor	Vendor Name	Invoice Number	Description	GL Account Number	Net Invoice Amount
	Total CG SILVER BADGER LLC:				25,000.00
CHARTER COMMUNICATIONS					
2421	CHARTER COMMUNICATIONS	17282020520	MONTHLY BASIC BUSINESS TV & INTERNET - 2/5/2	100-51600-350	96.00
2421	CHARTER COMMUNICATIONS	17282020520	MONTHLY BASIC BUSINESS TV & INTERNET - 2/5/2	600-60920-340	32.00
2421	CHARTER COMMUNICATIONS	17282020520	MONTHLY BASIC BUSINESS TV & INTERNET - 2/5/2	601-60850-340	32.00
2421	CHARTER COMMUNICATIONS	54194020620	INTERNET AND TV @ MUNICIPAL SERVICES BUILD	100-51700-225	304.30
2421	CHARTER COMMUNICATIONS	54194020620	INTERNET AND TV @ MUNICIPAL SERVICES BUILD	600-60920-225	26.85
2421	CHARTER COMMUNICATIONS	54194020620	INTERNET AND TV @ MUNICIPAL SERVICES BUILD	601-60850-225	26.85
2421	CHARTER COMMUNICATIONS	57023020120	BUSINESS TV @ MUNICIPAL SERVICES BUILIDING	100-51700-225	30.51
2421	CHARTER COMMUNICATIONS	57023020120	BUSINESS TV @ MUNICIPAL SERVICES BUILIDING	600-60920-225	2.69
2421	CHARTER COMMUNICATIONS	57023020120	BUSINESS TV @ MUNICIPAL SERVICES BUILIDING	601-60850-225	2.69
2421	CHARTER COMMUNICATIONS	73715020520	MONTHLY PHONE CHARGE - 2/5/2020-3/4/2020	100-51600-350	84.80
2421	CHARTER COMMUNICATIONS	73715020520	MONTHLY PHONE CHARGE - 2/5/2020-3/4/2020	600-60920-340	28.26
2421	CHARTER COMMUNICATIONS	73715020520	MONTHLY PHONE CHARGE - 2/5/2020-3/4/2020	601-60850-340	28.26
	Total CHARTER COMMUNICATIONS:				695.21
CINTAS					
6480	CINTAS	5016031931	FIRST AID KIT SUPPLIES - MSB	100-51700-210	11.43
6480	CINTAS	5016031931	FIRST AID KIT SUPPLIES - MSB	600-60935-340	1.01
6480	CINTAS	5016031931	FIRST AID KIT SUPPLIES - MSB	601-60834-340	1.01
	Total CINTAS:				13.45
CITY OF MADISON TREASURER					
584	CITY OF MADISON TREASURER	27048	LERMS MAINTENANCE	100-52100-214	8,985.59
	Total CITY OF MADISON TREASURER:				8,985.59
COMPUTER MAGIC INC					
930	COMPUTER MAGIC INC	4710A	SERVICE AGREEMENT - COTTAGE GROVE GOLD -	100-51100-340	187.39
930	COMPUTER MAGIC INC	4710A	SERVICE AGREEMENT - COTTAGE GROVE GOLD -	100-51420-214	1,499.09
930	COMPUTER MAGIC INC	4710A	SERVICE AGREEMENT - COTTAGE GROVE GOLD -	100-52100-214	936.94
930	COMPUTER MAGIC INC	4710A	SERVICE AGREEMENT - COTTAGE GROVE GOLD -	100-55310-340	374.78
930	COMPUTER MAGIC INC	4710A	SERVICE AGREEMENT - COTTAGE GROVE GOLD -	100-53100-340	374.78
930	COMPUTER MAGIC INC	4710A	SERVICE AGREEMENT - COTTAGE GROVE GOLD -	600-60920-340	187.39
930	COMPUTER MAGIC INC	4710A	SERVICE AGREEMENT - COTTAGE GROVE GOLD -	601-60850-340	187.39
930	COMPUTER MAGIC INC	4822	SERVICE AGREEMENT - COTTAGE GROVE GOLD -	100-51100-340	184.89
930	COMPUTER MAGIC INC	4822	SERVICE AGREEMENT - COTTAGE GROVE GOLD -	100-51420-214	1,479.09
930	COMPUTER MAGIC INC	4822	SERVICE AGREEMENT - COTTAGE GROVE GOLD -	100-52100-214	924.44
930	COMPUTER MAGIC INC	4822	SERVICE AGREEMENT - COTTAGE GROVE GOLD -	100-55310-340	369.78
930	COMPUTER MAGIC INC	4822	SERVICE AGREEMENT - COTTAGE GROVE GOLD -	100-53100-340	369.78
930	COMPUTER MAGIC INC	4822	SERVICE AGREEMENT - COTTAGE GROVE GOLD -	600-60920-340	184.89
930	COMPUTER MAGIC INC	4822	SERVICE AGREEMENT - COTTAGE GROVE GOLD -	601-60850-340	184.89
930	COMPUTER MAGIC INC	4839	DOMAIN DNS ANNUAL RENEWAL	100-51520-210	21.00
930	COMPUTER MAGIC INC	4839	DOMAIN DNS ANNUAL RENEWAL	600-60920-340	7.00
930	COMPUTER MAGIC INC	4839	DOMAIN DNS ANNUAL RENEWAL	601-60850-340	7.00
930	COMPUTER MAGIC INC	4839	MONITOR AND HIGH SPEED CABLE	100-52100-214	189.82
	Total COMPUTER MAGIC INC:				7,670.34
CORE & MAIN LP					
1463	CORE & MAIN LP	L892689	WATER VALVE BOX PARTS	600-60651-340	137.00

Vendor	Vendor Name	Invoice Number	Description	GL Account Number	Net Invoice Amount
	Total CORE & MAIN LP:				137.00
CRYSTAL CLEANERS INC					
5220	CRYSTAL CLEANERS INC	22100	CLEANING AT MSB - JANUARY 2020	100-51700-210	187.20
5220	CRYSTAL CLEANERS INC	22100	CLEANING AT MSB - JANUARY 2020	600-60935-340	36.40
5220	CRYSTAL CLEANERS INC	22100	CLEANING AT MSB - JANUARY 2020	601-60834-340	36.40
5220	CRYSTAL CLEANERS INC	22101	CLEANING AT MSB PD - JANUARY 2020	100-51700-210	310.40
5220	CRYSTAL CLEANERS INC	22102	CLEANING AT VILLAGE HALL - JANUARY 2020	100-51600-210	214.00
	Total CRYSTAL CLEANERS INC:				784.40
DANE CO TREASURER					
254	DANE CO TREASURER	254-021820	JANUARY 2020 FINES & FORFEITURES	100-24300	1,027.60
195	DANE CO TREASURER	37204	DANECOM COUNTY FOR JUL-DEC 2019	100-52575-000	2,314.00
195	DANE CO TREASURER	37237	FLY DANE MAPPING UPGRADE	100-53100-210	3,000.00
87	DANE CO TREASURER	87-021820	DOG TAGS #7386-#7420	100-44210-000	482.50
	Total DANE CO TREASURER:				6,824.10
DECKER SUPPLY CO INC					
6445	DECKER SUPPLY CO INC	909090	NO PARKING SIGNS	100-53400-370	241.20
	Total DECKER SUPPLY CO INC:				241.20
DEPT OF ADMINISTRATION					
2139	DEPT OF ADMINISTRATION	2139-021820	JANUARY 2020 FINES & FORFEITURES	100-24200	2,278.40
	Total DEPT OF ADMINISTRATION:				2,278.40
DIGGERS HOTLINE INC					
626	DIGGERS HOTLINE INC	200 2 13551 PP1	1ST PREPAYMENT 2020 CHARGES	600-60920-340	750.18
626	DIGGERS HOTLINE INC	200 2 13551 PP1	1ST PREPAYMENT 2020 CHARGES	601-60850-340	750.17
	Total DIGGERS HOTLINE INC:				1,500.35
ELECTION SYSTEMS & SOFTWARE					
2654	ELECTION SYSTEMS & SOFTWARE	1116391	HARDWARE MAINTENANCE - EXPRESSVOTE	100-51440-340	65.00
2654	ELECTION SYSTEMS & SOFTWARE	1116391	FIREWARE LICENSE - EXPRESSVOTE	100-51440-340	43.33
2654	ELECTION SYSTEMS & SOFTWARE	1116391	CREDIT FROM INVOICE #1109945	100-51440-340	80.00-
	Total ELECTION SYSTEMS & SOFTWARE:				28.33
FRONTIER					
3912	FRONTIER	3912-021820	608-839-8064 CLERK OF COURT	100-51200-340	54.27
3912	FRONTIER	3912-021820	608-839-1603 FAX & SCADA SYSTEM	100-53100-225	83.28
3912	FRONTIER	3912-021820	608-839-1603 FAX & SCADA SYSTEM	100-55310-225	83.28
3912	FRONTIER	3912-021820	608-839-1603 FAX & SCADA SYSTEM	600-60935-340	55.52
3912	FRONTIER	3912-021820	608-839-1603 FAX & SCADA SYSTEM	601-60832-340	55.52
3912	FRONTIER	3912-021820	608-839-4588 EMERGENCY PHONE	100-52100-225	70.65
	Total FRONTIER:				402.52
GENERAL ENGINEERING COMPANY					
6535	GENERAL ENGINEERING COMPANY	6535-021820	JANUARY BUILDING INSPECTIONS	100-52400-210	150.00
6535	GENERAL ENGINEERING COMPANY	6535-021820	JANUARY ELECTRICAL INSPECTIONS	100-52420-125	300.00

Vendor	Vendor Name	Invoice Number	Description	GL Account Number	Net Invoice Amount
	Total GENERAL ENGINEERING COMPANY:				450.00
GENNRICH, RODNEY					
6520	GENNRICH, RODNEY	6520-021820	BASKETBALL REFEREE - 2/8 X 5 GAMES	100-55310-342	125.00
	Total GENNRICH, RODNEY:				125.00
GFC LEASING CO					
5	GFC LEASING CO	I00563234	LEASE #M107469 & M111367 - 2/20/2020-3/19/2020	100-51420-340	110.50
5	GFC LEASING CO	I00563234	LEASE #M107469 & M111367 - 2/20/2020-3/19/2020	100-52100-340	167.09
5	GFC LEASING CO	I00563234	LEASE #M107469 & M111367 - 2/20/2020-3/19/2020	100-53100-340	110.50
5	GFC LEASING CO	I00563234	LEASE #M107469 & M111367 - 2/20/2020-3/19/2020	100-55310-340	110.50
5	GFC LEASING CO	I00563234	LEASE #M107469 & M111367 - 2/20/2020-3/19/2020	600-60920-340	55.25
5	GFC LEASING CO	I00563234	LEASE #M107469 & M111367 - 2/20/2020-3/19/2020	601-60850-340	55.25
	Total GFC LEASING CO:				609.09
GOODMAN, KATIE					
6532	GOODMAN, KATIE	6532-021820	SOFTBALL CLINIC PITCHING COACH	100-55310-341	300.00
	Total GOODMAN, KATIE:				300.00
GRAINGER					
142	GRAINGER	9427845640	MSB SIGNS FOR PD	100-51700-340	17.62
142	GRAINGER	9427845640	MSB SIGNS FOR PD	600-60935-340	1.55
142	GRAINGER	9427845640	MSB SIGNS FOR PD	601-60834-340	1.55
142	GRAINGER	9429916688	SIGNS FOR VILLAGE HALL & MSB	100-51700-340	2.95
142	GRAINGER	9429916688	SIGNS FOR VILLAGE HALL & MSB	100-51600-340	2.95
142	GRAINGER	9429916688	SIGNS FOR VILLAGE HALL & MSB	600-60935-340	1.27
142	GRAINGER	9429916688	SIGNS FOR VILLAGE HALL & MSB	601-60834-340	1.27
142	GRAINGER	9434130317	SHOP SUPPLIES	100-53300-340	15.98
142	GRAINGER	9434130317	SHOP SUPPLIES	600-60935-340	5.33
142	GRAINGER	9434130317	SHOP SUPPLIES	601-60834-340	5.33
	Total GRAINGER:				55.80
IACP					
5807	IACP	0094383	2020 DUES - CHIEF DANIEL LAYBER	100-52100-320	190.00
	Total IACP:				190.00
INSTY PRINTS					
236	INSTY PRINTS	215648	BUSINESS CARDS - LISA KALATA	100-51420-340	66.40
236	INSTY PRINTS	215648	BUSINESS CARDS - LISA KALATA	600-60920-340	8.30
236	INSTY PRINTS	215648	BUSINESS CARDS - LISA KALATA	601-60850-340	8.30
236	INSTY PRINTS	215648	BUSINESS CARDS - TIMM TAYLOR	100-55200-340	83.00
	Total INSTY PRINTS:				166.00
JABLONSKI, JOANNE					
6533	JABLONSKI, JOANNE	6533-021820	SOFTBALL CLINIC COACH 1/29, 2/9, 2/23, & 3/8	100-55310-341	200.00
	Total JABLONSKI, JOANNE:				200.00
JACKSON, MAURICE					
6330	JACKSON, MAURICE	6330-021820	BASKETBALL REFEREE - 2/1 X 5 GAMES	100-55310-342	125.00

Vendor	Vendor Name	Invoice Number	Description	GL Account Number	Net Invoice Amount
	Total JACKSON, MAURICE:				125.00
KAYSER AUTOMOTIVE GROUP					
5238	KAYSER AUTOMOTIVE GROUP	631059	K9 SQUAD MAINTENANCE	100-52100-380	182.13
	Total KAYSER AUTOMOTIVE GROUP:				182.13
KLASSMAN, AMANDA					
6534	KLASSMAN, AMANDA	6534-021820	SOFTBALL CLINIC COACH - 1/26, 2/9, 2/23, & 3/8	100-55310-341	200.00
	Total KLASSMAN, AMANDA:				200.00
LITHO SPECIALISTS					
933	LITHO SPECIALISTS	IS30393	WATER & SEWER BILLS	600-60902-310	294.00
933	LITHO SPECIALISTS	IS30393	WATER & SEWER BILLS	601-60840-310	294.00
	Total LITHO SPECIALISTS:				588.00
MEINEKE COTTAGE GROVE #2474					
5772	MEINEKE COTTAGE GROVE #2474	27037	OIL CHANGE - SQUAD 161	100-52100-380	37.44
	Total MEINEKE COTTAGE GROVE #2474:				37.44
MID-STATE EQUIPMENT					
5921	MID-STATE EQUIPMENT	B17859	JOHN DEERE TRACTOR WITH ATTACHMENTS	410-57502-810	16,208.15
	Total MID-STATE EQUIPMENT:				16,208.15
MONONA GROVE SCHOOL DISTRICT					
89	MONONA GROVE SCHOOL DISTRICT	89-021820	PAYMENT FOR SOFTBALL CLINIC	100-55310-341	165.53
	Total MONONA GROVE SCHOOL DISTRICT:				165.53
MSA PROFESSIONAL SERVICES INC					
99	MSA PROFESSIONAL SERVICES INC	99-021820	DUE FROM SHADY GROVE	210-13874	37.50
99	MSA PROFESSIONAL SERVICES INC	99-021820	DUE FROM HOMBURG - WESTLAWN 5TH ADD	210-13809	14,508.88
99	MSA PROFESSIONAL SERVICES INC	99-021820	DUE FROM HOMBURG - COYLE SOUTH	210-13809	195.00
99	MSA PROFESSIONAL SERVICES INC	99-021820	DUE FROM RG HUSTON	210-13803	42.50
99	MSA PROFESSIONAL SERVICES INC	99-021820	DUE FROM MG SCHOOL DISTRICT	210-13840	1,880.00
99	MSA PROFESSIONAL SERVICES INC	99-021820	DUE FROM GREYWOLF HOTEL	210-13895	676.50
99	MSA PROFESSIONAL SERVICES INC	99-021820	DUE FROM COTTAGE GROVE COMMONS	210-13898	1,306.88
99	MSA PROFESSIONAL SERVICES INC	99-021820	DUE FROM A&M MANAGEMENT	210-13888	1,390.00
99	MSA PROFESSIONAL SERVICES INC	99-021820	GENERAL ENGINEERING - STREET SWEEPERS G	100-53110-210	55.00
99	MSA PROFESSIONAL SERVICES INC	99-021820	GENERAL ENGINEERING - COPORATE LIMITS	100-51520-210	418.75
99	MSA PROFESSIONAL SERVICES INC	99-021820	GENERAL ENGINEERING - COTTAGE GROVE ROA	410-57330-821	692.50
99	MSA PROFESSIONAL SERVICES INC	99-021820	GENERAL ENGINEERING - COTTAGE GROVE ROA	410-57330-821	275.00
99	MSA PROFESSIONAL SERVICES INC	99-021820	GENERAL ENGINEERING - LRIP PARKVIEW ST	410-57331-820	363.75
99	MSA PROFESSIONAL SERVICES INC	99-021820	ENGINEERING - STORMWATER -WESTLAWN 3RD	410-57503-810	78.75
99	MSA PROFESSIONAL SERVICES INC	99-021820	GLACIAL DRUMLIN PATH IMPROVEMENT (TAP)	410-57331-820	363.75
99	MSA PROFESSIONAL SERVICES INC	99-021820	WATER UTILITY - GIS MAPPING	600-60651-340	4,402.54
99	MSA PROFESSIONAL SERVICES INC	99-021820	WATER UTILITY - GIS MAPPING	600-60652-340	733.76
99	MSA PROFESSIONAL SERVICES INC	99-021820	WATER UTILITY - GIS MAPPING	600-60653-340	293.50
99	MSA PROFESSIONAL SERVICES INC	99-021820	WATER UTILITY - GIS MAPPING	600-60654-340	440.25
99	MSA PROFESSIONAL SERVICES INC	99-021820	WATER - CWIP- VILAS EXTENSION	600-39512	3,754.96
99	MSA PROFESSIONAL SERVICES INC	99-021820	SEWER - CWIP- VILAS EXTENSION	601-39512	3,072.24
99	MSA PROFESSIONAL SERVICES INC	99-021820	SEWER UTILITY - GIS MAPPING	601-60827-340	1,467.51

Vendor	Vendor Name	Invoice Number	Description	GL Account Number	Net Invoice Amount
99	MSA PROFESSIONAL SERVICES INC	99-021820	SEWER UTILITY - GIS MAPPING	601-60831-240	4,402.54
99	MSA PROFESSIONAL SERVICES INC	99-021820	SEWER UTILITY - GIS MAPPING	601-60831-350	2,201.27
99	MSA PROFESSIONAL SERVICES INC	99-021820	SEWER UTILITY - GIS MAPPING	601-60832-340	733.76
	Total MSA PROFESSIONAL SERVICES INC:				43,787.09
NEOFUNDS					
6410	NEOFUNDS	6410-021820	POSTAGE	100-51420-311	90.00
6410	NEOFUNDS	6410-021820	POSTAGE	100-51520-311	90.00
6410	NEOFUNDS	6410-021820	POSTAGE	100-51440-311	15.00
6410	NEOFUNDS	6410-021820	POSTAGE	100-51200-340	15.00
6410	NEOFUNDS	6410-021820	POSTAGE	600-60902-311	45.00
6410	NEOFUNDS	6410-021820	POSTAGE	601-60840-311	45.00
	Total NEOFUNDS:				300.00
ON-TIME TEES					
5658	ON-TIME TEES	113539	3RD & 4TH GRADE VOLLEYBALL SHIRTS	100-55310-349	158.70
5658	ON-TIME TEES	113540	SMART START BASKETBALL SHIRTS	100-55310-344	123.89
	Total ON-TIME TEES:				282.59
O'REILLY AUTO PARTS					
4458	O'REILLY AUTO PARTS	4331-325233	SHOP SUPPLIES	100-53300-340	71.99
4458	O'REILLY AUTO PARTS	4331-325233	SHOP SUPPLIES	600-60935-340	23.99
4458	O'REILLY AUTO PARTS	4331-325233	SHOP SUPPLIES	601-60834-340	23.99
4458	O'REILLY AUTO PARTS	4331-325576	SHOP SUPPLIES	100-53300-340	8.99
4458	O'REILLY AUTO PARTS	4331-325576	SHOP SUPPLIES	600-60935-340	3.00
4458	O'REILLY AUTO PARTS	4331-325576	SHOP SUPPLIES	601-60834-340	3.00
4458	O'REILLY AUTO PARTS	4331-325638	SHOP SUPPLIES	100-53300-340	7.66
4458	O'REILLY AUTO PARTS	4331-325638	SHOP SUPPLIES	600-60935-340	2.56
4458	O'REILLY AUTO PARTS	4331-325638	SHOP SUPPLIES	601-60834-340	2.56
4458	O'REILLY AUTO PARTS	4331-325648	DIESEL FUEL	100-53300-385	13.18
4458	O'REILLY AUTO PARTS	4331-325648	DIESEL FUEL	600-60933-385	4.40
4458	O'REILLY AUTO PARTS	4331-325648	DIESEL FUEL	601-60828-385	4.40
	Total O'REILLY AUTO PARTS:				169.72
POMP'S TIRE SERVICE INC					
2813	POMP'S TIRE SERVICE INC	580082154	PLOW TRUCK TIRE REPAIR	100-53300-340	377.70
2813	POMP'S TIRE SERVICE INC	580082154	PLOW TRUCK TIRE REPAIR	600-60935-340	125.90
2813	POMP'S TIRE SERVICE INC	580082154	PLOW TRUCK TIRE REPAIR	601-60834-340	125.90
2813	POMP'S TIRE SERVICE INC	80207704	TIRE REPAIR	100-53300-340	319.80
2813	POMP'S TIRE SERVICE INC	80207704	TIRE REPAIR	600-60935-340	106.60
2813	POMP'S TIRE SERVICE INC	80207704	TIRE REPAIR	601-60834-340	106.60
	Total POMP'S TIRE SERVICE INC:				1,162.50
POWERDMS INC					
6400	POWERDMS INC	32802	POWERDMS BASE AND LICENSE	100-52100-214	1,166.62
	Total POWERDMS INC:				1,166.62
QUILL CORP					
12	QUILL CORP	4599480	FOLDERS, BUSINESS CARD TEMPLATE	100-55310-340	24.70
12	QUILL CORP	4599480	FOLDERS, BUSINESS CARD TEMPLATE	600-60920-340	8.24
12	QUILL CORP	4599480	FOLDERS, BUSINESS CARD TEMPLATE	601-60850-340	8.24

Vendor	Vendor Name	Invoice Number	Description	GL Account Number	Net Invoice Amount
12	QUILL CORP	4599480	ELECTION PENS	100-51440-340	19.99
	Total QUILL CORP:				61.17
RITEWAY BUS SERVICE INC					
6529	RITEWAY BUS SERVICE INC	17342	BUS FOR DEVIL'S HEAD SKI TRIP	100-55310-344	375.00
	Total RITEWAY BUS SERVICE INC:				375.00
ROBERT J NICKLES INC					
5592	ROBERT J NICKLES INC	4890	STREET LIGHT PEDESTAL WORK - COMMERCE PK	405-57530-820	559.00
	Total ROBERT J NICKLES INC:				559.00
SECURIAN FINANCIAL GROUP INC					
10	SECURIAN FINANCIAL GROUP INC	10-021820	LIFE INS PREMIUMS - MARCH 2020	100-21530	932.85
	Total SECURIAN FINANCIAL GROUP INC:				932.85
SOILS & ENGINEERING SERVICES					
6461	SOILS & ENGINEERING SERVICES	20600	MAIN STREET LIFT STATION WELL ABANDOMENTS	601-60827-340	1,167.00
	Total SOILS & ENGINEERING SERVICES:				1,167.00
TORTORICI, CARMEN L					
5568	TORTORICI, CARMEN L	5568-021820	BASKETBALL REFEREE- 2/8 X 5 GAMES	100-55310-342	125.00
	Total TORTORICI, CARMEN L:				125.00
TRANSCENDENT TECHNOLOGIES					
5830	TRANSCENDENT TECHNOLOGIES	M3770	PET LICENSING SOFTWARE ANNUAL MAINTENAN	100-51520-210	280.00
	Total TRANSCENDENT TECHNOLOGIES:				280.00
UNITYPOINT HEALTH HOSPITALS					
5657	UNITYPOINT HEALTH HOSPITALS	5657-021820	BLOOD DRAW: 20-36070	100-52100-340	37.97
	Total UNITYPOINT HEALTH HOSPITALS:				37.97
US CELLULAR					
594	US CELLULAR	353605348	CELL PHONE CHARGES - PUBLIC WORKS	100-53100-225	91.75
594	US CELLULAR	353605348	CELL PHONE CHARGES - PUBLIC WORKS	600-60920-225	30.58
594	US CELLULAR	353605348	CELL PHONE CHARGES - PUBLIC WORKS	601-60850-225	30.58
594	US CELLULAR	353605348	CELL PHONE CHARGES - PARKS	100-55200-225	217.65
594	US CELLULAR	353605348	TABLET DATA CHARGES	600-60920-225	45.74
594	US CELLULAR	353605348	TABLET DATA CHARGES	601-60850-225	45.74
594	US CELLULAR	353770261	CELL PHONE CHARGES - POLICE DEPT	100-52100-225	404.68
	Total US CELLULAR:				866.72
US POSTAL SERVICE					
2942	US POSTAL SERVICE	2942-021820	WINDOW ENVELOPES (4 BOXES)	100-51520-311	790.23
2942	US POSTAL SERVICE	2942-021820	WINDOW ENVELOPES (4 BOXES)	600-60920-311	263.41
2942	US POSTAL SERVICE	2942-021820	WINDOW ENVELOPES (4 BOXES)	601-60850-311	263.41
	Total US POSTAL SERVICE:				1,317.05

Vendor	Vendor Name	Invoice Number	Description	GL Account Number	Net Invoice Amount
VAUGHAN, CARTER					
6118	VAUGHAN, CARTER	6118-021820	2/1 - BASKETBALL REFEREE X 3 GAMES	100-55310-342	45.00
	Total VAUGHAN, CARTER:				45.00
VAUGHAN, MASON					
6006	VAUGHAN, MASON	6006-021820	2/1 - BASKETBALL REFEREE X 3 GAMES	100-55310-342	45.00
	Total VAUGHAN, MASON:				45.00
WI RURAL WATER ASSOCIATION					
301	WI RURAL WATER ASSOCIATION	3893	TRAINING CLASS FOR MATT & JAKE	100-53100-330	34.20
301	WI RURAL WATER ASSOCIATION	3893	TRAINING CLASS FOR MATT & JAKE	600-60920-330	34.20
301	WI RURAL WATER ASSOCIATION	3893	TRAINING CLASS FOR MATT & JAKE	601-60850-330	34.20
	Total WI RURAL WATER ASSOCIATION:				102.60
WI STATE LABORATORY OF HYGIENE					
6373	WI STATE LABORATORY OF HYGIEN	624769	FLUORIDE	600-60630-210	26.00
	Total WI STATE LABORATORY OF HYGIENE:				26.00
WIEDENBECK INC					
3452	WIEDENBECK INC	919274	WATER VALVE KEY REPAIR	600-60651-340	45.05
	Total WIEDENBECK INC:				45.05
WISCONSIN RURAL WATER ASSOCIATION					
6458	WISCONSIN RURAL WATER ASSOCI	3903	TRAINING CLASS FOR MATT & JAKE	100-53100-330	36.96
6458	WISCONSIN RURAL WATER ASSOCI	3903	TRAINING CLASS FOR MATT & JAKE	600-60920-330	36.96
6458	WISCONSIN RURAL WATER ASSOCI	3903	TRAINING CLASS FOR MATT & JAKE	601-60850-330	36.96
	Total WISCONSIN RURAL WATER ASSOCIATION:				110.88
	Grand Totals:				176,494.98

Village - $ 147,808.41
Water & Sewer- $ 28,686.57

Total Invoices- $ 176,494.98